



OAKLAND
COMMUNITY
COLLEGE

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
February 18, 2002
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order by Chairperson Towar at 7:00 p.m., who welcomed all guests and staff members.

1.2 Attendance

Present

Jeanne Towar, Chairperson
Judith Wiser, Vice Chairperson
Sandra Ritter, Secretary
Pamala Davis, Trustee
Anne Scott, Trustee
Janice Simmons, Trustee

Absent

John Wangler, Trustee

1.3 Student Presentation

None

1.4 Review of Minutes

The minutes of the January 28, 2002, meeting were accepted as revised.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

- The Chancellor noted that the Board has made several requests for information regarding DATATEL. The Chancellor distributed a list of potential consultants and recommended that the Board of Trustees form a sub-committee to select one of them. He also recommended that the Board delay their selection until after an auditor has been selected for the College's annual audit. The Board requested to hear consultant presentations on Tuesday, March 5, at 6:00, 7:00 and 8:00 p.m. The Board will submit questions for the consultants to the Chancellor's Office by March 1.
- Chancellor Thompson noted that Chairperson Towar, Vice Chairperson Wisner, Trustees Scott and Wangler, and Executive Director Cheryl Kozell accompanied him to the National Legislative Seminar in Washington, DC, on February 10-13. Several meetings were held with Oakland County legislators and two lobbying firms to discuss CREST. A copy of the packet distributed at these meetings was given to each of the Board members. The legislators were very positive about the CREST project.
- The next Business and Community Alliance meeting will be held on Monday, March 11, at 6:00 p.m., at bps Conference Center in Beverly Hills.
- The Board is invited to attend the PTK All-Michigan Academic Awards Program on March 13 in Lansing. Six OCC students will receive recognition at this luncheon.
- Shelly Stahl, Partner of Karoub Associates, will make a presentation on current legislative issues this evening.
- Liz Tierny, Vice President of the RO/SF Phi Theta Kappa chapter, will offer a student update to the Board this evening.

2.2 Staff Reports

Shelly Stahl of Karoub Associates offered an update of legislative issues. She reported that Attorney General Jennifer Granholm will speak at OCC's commencement ceremony in June. The Governor has held the community college budget harmless for the coming year. Ms. Stahl commended Senator Gast for his efforts in ensuring that funding levels for community colleges remain at appropriate levels. She noted that payments for Economic Development Job Training grants have been paused, however, it is possible that a supplemental budget this fall will reinstate the funds. She noted that grants from the Homeland Defense Department will be distributed through the state. Karoub Associates is working hard to defeat the bill which allows school districts to vote themselves out of community college districts. This specifically affects Wayne County Community College, and it is opposed by the Michigan Community College Association. This is an election year, and both the Senate and the House will experience a lot of turnover. Finally, she noted that Karoub Associates is looking forward to the legislative luncheon on April 30.

2.3 Introduction of New Staff

None

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Wisner MOVED to remove the IIC position from the Personnel Recommendations, and discuss it separately.

A roll call vote was taken.

AYES: Wisner, Davis, Scott, Simmons

NAYS: Towar,
Ritter

Motion Carried

Trustee Towar MOVED to approve the Personnel Recommendations as amended.

AYES: Towar, Wisner, Davis, Scott, Simmons

NAYS: Ritter
ion Carried

Mot

The Board will move to enter closed session at the end of the meeting.

The recommendation for the administrative appointment of Terry L. McCauley (DO) Director of Public Safety; the faculty appointment of Teresa A. Garcia (HL) Nursing Teaching Faculty; the maintenance appointment of Rodney Roberts (OR) Building Custodian, and Annette Shannon (OR) Building Custodian; the maintenance family medical leave of absence – without pay of Debbie L. Arena (OR) Building Custodian; the management staff appointment of Maxine Leist (HL/SF) Manager of Nursing & Allied Health; the public safety appointment of Joseph Abbo (CW) Public Safety Officer and John Wells (CW) Public Safety officer were approved.

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board reviewed the Treasurer's Report, and Chairperson Towar requested a report on the overall debt service of the College.

3.2.2 General Fund Budget Status Report

The Board reviewed the General Fund Budget Status Report.

3.3 College Facilities

3.3.1 Precast Concrete Parking Structure Auburn Hills Campus OCC Project No. PF-AH03-001

Trustee Simmons MOVED to grant authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Precast Concrete Parking Structure	\$7,379,700.00

Auburn Hills Campus
OCC Project No. PF-AH03-001

A roll call vote was taken.

AYES: Ritter, Davis

NAYS: Towar, Wiser, Scott, Simmons Motion

Denied

The Board requested that College administration develop a proposal for utilizing a shuttle at the Auburn Hills campus during peak times including shelter at pick-up and drop-off sites.

3.3.2 Progress Report - Construction Projects

The Board reviewed the Progress Report – Construction Projects.

3.4 Contracts and Purchases

3.4.1 Architectural/Engineering (A/E) and Engineering (E) Only Services College Wide

Trustee Simmons MOVED that the Board of Trustees approve the contracts with the following firms for the provision of architectural/engineering (A/E) services:

1. Integrated Design Solutions, L.L.C. (IDS) – Troy, MI
2. Duce Simmons Associates (DSA) – Troy, MI
3. TMP Associates, Inc. – Bloomfield Hills, MI

Further move that the Board of Trustees approve the contracts with the following firms for the provision of engineering (E) only services:

1. Integrated Design Solutions, L.L.C. (IDS) – Troy, MI
2. CFI Engineering, Inc. – Troy, MI
3. Peter Basso Associates, Inc. (PBA) – Troy, MI
4. Wolf Wineman, Inc. – Farmington Hills, MI

AYES: Towar, Wisner, Ritter, Davis, Scott,
Simmons

NAYS: None Motion
Carried

CONSENT AGENDA

Items 3.4.2 – 3.4.7 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Trustee Scott requested that item 3.4.6 be removed from the general order of business and considered as the last item before Adjournment.

Trustee Ritter MOVED to approve items 3.4.2 – 3.4.5 and 3.4.7 under consent agenda.

AYES: Towar, Wisner, Ritter, Davis, Scott, Simmons

NAYS: None Motion
Carried

3.4.2 Leica Microscopes – Royal Oak Campus

The Board of Trustees approved the purchase of twenty-seven (27) Leica Microscopes from W. Nuhsbaum, Inc., at a cost not to exceed \$39,154.81.

3.4.3 Assignment and Training for K-9's - Auburn Hills Campus

The Board of Trustees approved the purchase of ten (10) police dogs and associated training and equipment from White Collar Canine, at a cost not to exceed \$50,000 for the 2001-02 fiscal year.

3.4.4 Property Lease Extension - Pontiac Center

The Board of Trustees authorized the College to extend the current lease agreement with Waldron Properties for a period not to exceed 120 days or May 30, 2002, at the current lease rate.

3.4.5 Printing of Schedule of Classes Summer I & II 2002

The Board of Trustees approved the printing of the Summer I and II Schedule of Classes from Central Printing at a cost not to exceed \$31,044.23.

3.4.7 2002-2007 Police Dispatch Service Agreement Between Oakland Community College and Oakland County Sheriff's Department

The Board of Trustees approved the attached Resolution for the 2002-2007 Police Dispatch Service Agreement between the County of Oakland and Oakland Community College, and authorized the Treasurer of the Board of Trustees to sign the appropriate documents reflecting the following payment schedule:

\$4,833 per calendar month for first year (\$57,996 annually)
\$5,000 per calendar month for second year (\$60,000 annually)
\$5,150 per calendar month for third year (\$61,800 annually)
\$5,300 per calendar month for fourth year (\$64,600 annually)
\$5,460 per calendar month for fifth year (\$65,520 annually)

END OF CONSENT AGENDA

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

None

4.2 Student Reports

Liz Tierney, Vice President of the Royal Oak/Southfield Phi Theta Kappa chapter, offered a student update to the Board. She noted that 3 members were active in Phi Theta Kappa at the beginning of the year, and now there are 25 active members. The chapter has been active with diversity projects involving international students. They participated in the Red Cross blood drives on campus. They will assist in a Rouge River clean-up and help with late registration on campus. The chapter accompanied the St. Clair County Community College chapter on a boat trip on Lake Huron, and joined Macomb Community College at the Detroit Auto Show.

4.3 Academic Initiatives

None

5. OLD BUSINESS

None

6. NEW BUSINESS

6.1 Resolution Calling Election of Trustees

Trustee Simmons **MOVED** and Trustee Ritter **SECONDED** that the Secretary to the Board of Trustees supply all materials necessary for the biennial election on Monday, June 10, 2002, pursuant to the provision of Public Act 331. Further, by adoption of the attached resolution, that notification be filed with each component school district(s) of the Oakland Community College district on or before April 10, 2002.

A roll call vote was taken.

AYES: Towar, Wisser, Ritter, Davis, Scott, Simmons

NAYS: None
ion Carried

Mot

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Simmons requested that a corsage be given to each of the students who will be honored at the Phi Theta Kappa All-Michigan Academic Awards Program and Luncheon on March 13.

Trustee Scott thanked the Board for sending her to Washington for the National Legislative Conference and Mott Community College for the MCCA winter in-service. She distributed information regarding Pell grants and community college tuition rates. She noted that the focus of the trip to Washington was CREST, but work was also done to support the two-year nursing programs.

Vice Chairperson Wiser also thanked the Board for sending her to Washington for the National Legislative Conference. She distributed a report regarding her trip, and commended Representative Kildee for spearheading the letter from Oakland County legislators in support of funding for CREST.

Chairperson Towar noted that CREST is now a priority for the Michigan delegation, and added that money from the Homeland Defense Department will be funneled through state agencies. She also noted that the CREST project could become a pilot program for the country.

7.2 Labor Organizations and Associations

None

7.3 Public Comments/Petitions

Steve Baldwin of AUCH noted that construction will begin on four buildings at the CREST site next week including the motel, store, bank and training center.

The Board reviewed item 3.4.6, Automated Teller Machines - College Wide.

Trustee Ritter MOVED that the Board of Trustees approve the purchase of five (5) ATM machines from International Merchant Services at a cost not to exceed \$29,975.00.

AYES: Towar, Wisner, Ritter, Davis, Scott, Simmons

NAYS: None Mot
ion Carried

Trustee Simmons MOVED to enter into closed session for the purpose of discussing personnel issues.

A roll call vote was taken.

AYES: Towar, Wisner, Ritter, Davis, Scott, Simmons

NAYS: None Mot
ion Carried

The Board of Trustees entered into closed session at 8:50 p.m.

Chairperson Towar adjourned the closed session and entered into open session at 9:19 p.m.

Trustee Scott MOVED that the Board approve the personnel recommendation for the IIC faculty position.

AYES: Wisner, Ritter, Davis, Scott, Simmons

NAYS: Towar Moti
on Carried

The faculty appointment of Susan W. Lipton, (OR) IIC Faculty, was approved.

8. ADJOURNMENT

Trustee Towar adjourned the meeting at 9:21 p.m.

Respectfully submitted,

Pamela Kramer

Date

Jeanne Towar, Chairperson

Sandra Ritter, Secretary