



OAKLAND
COMMUNITY
COLLEGE

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
October 15, 2001
Oakland Community College
Orchard Ridge Campus
27055 Orchard Lake Road, Room J-306
Farmington Hills, Michigan**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order by Chairperson Towar at 7:05 p.m., who welcomed all guests and staff members.

1.2 Attendance

Present

Jeanne Towar, Chairperson
Judith Wiser, Vice Chairperson
Sandra Ritter, Secretary
Pamala Davis, Trustee
Anne Scott, Trustee
Janice Simmons, Trustee
John Wangler, Trustee

1.3 Student Presentation

There was no student presentation.

1.4 Review of Minutes

The minutes of the September 24, 2001, meeting were accepted without revision.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

- The Chancellor noted that a report about Future Search: A Vision for Excellence, Oct. 5 and 6, will come out within two weeks defining strategic imperatives.
- The next Business and Community Alliance meeting will be held on November 12 at the Southfield Campus in Room 250 from 6:00 p.m. – 8:30 p.m.
- The agenda for the Board of Trustees' facilities tour was mailed Friday.
- Jane Bellavere, student representative to the Board, will offer an update regarding Phi Theta Kappa activities.
- One new employee will be introduced this evening.
- The Chancellor noted the importance of the action item pertaining to Phase I of the records retrieval process.
- There will be two academic initiatives presentations this evening: Dr. Carlos Olivarez will discuss the pre-education program, and Dr. Patrick O'Connor will discuss the student outcomes assessment committee.

2.2 Staff Reports

There were no staff reports.

2.3 Introduction of New Staff

Edward Callaghan, OR Campus President, introduced Susan Adams (OR) Program Coordinator for the Business Technology Center.

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Simmons **MOVED** to approve the Personnel Recommendations as submitted.

The Temporary/Full-Time Appointment of Rhonda Gaines (AH) Counselor; the Administrative Temporary Appointment of Gary Casey (AH) Interim Dean of Academic & Student Services; the Management Staff Appointment of Jeffrey Ragle (DO) Financial Analyst; the Classified – Part-Time Appointment of Marianne Calunas (SF) Library Technician; and the Maintenance Appointment of Geoffrey McGowan (AH) Maintenance A, were approved.

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None Motion

Carried

3.2 Business and Finance

3.2.1 Treasurer’s Report

The Board reviewed the Treasurer’s report.

3.2.2 General Fund Budget Status Report

The Board reviewed the general fund budget status report.

3.3 College Facilities

3.3.1 College-Wide Deferred Maintenance Project
 Direct Digital Control Conversion – Building E
 Orchard Ridge Campus

Trustee Simmons MOVED to grant authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Direct Digital Control Conversion, Building E	Previously Approved
Budget: \$398,600	
Orchard Ridge Campus	Proposed
Increase: <u>\$28,908</u>	
OCC Project No. PF-OR97-070	Revised Total Project
Cost: \$427,508	

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None
Carried

Motion

3.3.2 Progress Report - Construction Projects

The Board reviewed the Progress Report – Construction Projects. Chancellor Thompson noted that this report will be phased out in the Spring at which time a new report will begin to reflect the new project cycle.

3.4 Contracts and Purchases

CONSENT AGENDA

Items 3.4.1 – 3.4.5 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Trustee Scott MOVED to approve items 3.4.1 – 3.4.5 under consent agenda.

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None
Carried

Motion

3.4.1 Walter P. Chrysler Manufacturing Technology Academy Grant-Project Management

The Board of Trustees approved a contract with MLC Management, Inc., at a cost not to exceed \$60,000 for project management of the Manufacturing Technology Academy grant through June 30, 3002.

3.4.2 Continuation of Lease and Operating Agreement Between Oakland Community College and Oakland University

The Board of Trustees continued the agreement with Oakland University to jointly operate the Pontiac Adult Center, and authorized the chairperson to execute the lease for \$400 per month

and joint operating agreement effective October 21, 2001 through October 20, 2002.

3.4.3 District Office
Records Management Consultant

The Board of Trustees approved a contract with Millican & Associates, Inc., for Phase I at a cost not to exceed \$44,500 for records management consulting.

3.4.4 Contract with Educational Enhancements
Workforce Development Services

The Board of Trustees approved a contract with Educational Enhancements, at a cost not to exceed \$42,650 for coordination and implementation of the Denso International America, Inc., EDJT Grant through August 1, 2002.

3.4.5 Infinite Learning
Workforce Development Services

The Board of Trustees approved a contract with Infinite Learning, at a cost not to exceed \$50,000 for leadership training through August 1, 2002.

END OF CONSENT AGENDA

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

Gerald Faye reported that the first Academic Senate meeting was held at the Auburn Hills Campus, and several new proposals have been presented.

4.2 Student Reports

Jane Bellavere, student representative to the Board, offered an update on Phi Theta Kappa activities: a Halloween party is planned for 1st and 2nd graders at Oxford Elementary; a service project of providing

refreshments at the Highlight musical series at the Highland Lakes Campus is planned; four concerts were given during the summer to benefit the Family Independence Agency (FIA), specifically children services; and Phi Theta Kappa members went to the FIA picnic to help children. This year's themes include: "Customs, Traditions and Celebrations – The Human Drive For Community." The chapter has dedicated themselves to achieve five-star status, and their goal is to offer leadership scholarships. Phi Theta Kappa is currently trying to increase membership participation.

Trustee Ritter noted that several high school students in the National Honor's society need community service hours, and asked if it would be possible to work together with Phi Theta Kappa. Trustee Ritter offered her assistance in such a project.

4.3 Academic Initiatives

Vice Chancellor Brown introduced two academic initiatives:

Dr. Carlos Olivarez offered a report on the pre-education initiative, noting that the program has been very successful. Currently, 723 students are enrolled in the program.

Dr. Patrick O'Connor offered a report on the Student Outcomes Assessment Committee noting that the second year goal is to evaluate the first year of assessment activities. A survey done by the committee revealed that several respondents are very pleased with the assessment process. Workshops will be developed to help faculty with assessment, and a campus coordinator is available at each campus to help address questions.

5. OLD BUSINESS

None

6. NEW BUSINESS

None

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Simmons noted that she will provide a report on the ACCT conference at the November Board meeting.

Trustee Scott also noted that she will report on the ACCT conference in November. She distributed a report from CUNY, in New York City, which described how they dealt with the September 11 events.

Trustee Towar noted the excellent press coverage which followed the recent press conference, but noted the need to raise more funds . Trustee Towar acknowledged The Auch Company who donated \$10,000 to CREST, and noted that the Foundation Board is currently working on a plan to raise more funds. Trustee Towar also shared a letter from Chief Werner, Chief of Police of Bloomfield Township wherein he expressed his thanks to the Board of Trustees and OCC staff for fast tracking the CREST project.

7.2 Labor Organizations and Associations

None.

7.3 Public Comments/Petitions

Tom Grady, Building Contractor from Royal Oak, MI, expressed his dissatisfaction with the recent bid process for the three homes which will be built as part of the CREST project. Chairperson Towar noted that the Administration will work with Mr. Grady and a meeting will be set up to discuss the issues further.

8. ADJOURNMENT

Trustee Towar adjourned the meeting at 8:11 p.m.

Respectfully submitted,

Pamela Kramer

Date

Jeanne Towar, Chairperson

Sandra Ritter, Secretary