



OAKLAND
COMMUNITY
COLLEGE

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
September 24, 2001
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order by Chairperson Towar at 7:00 p.m., who welcomed all guests and staff members.

Trustee Towar called for a moment of silence in remembrance of those who lost their lives in the recent tragic events.

1.2 Attendance

Present

Jeanne Towar, Chairperson
Judith Wiser, Vice Chairperson
Sandra Ritter, Secretary
Pamala Davis, Trustee
Janice Simmons, Trustee
John Wangler, Trustee

Absent

Anne Scott, Trustee

1.3 Student Presentation

There was no student presentation.

1.4 Review of Minutes

The minutes of the August 20, 2001, meeting were accepted without revisions.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

- The Chancellor noted the revised agenda items, 3.4.1 and 3.4.2, at the Board places. He also noted that item 3.4.8 was added to the agenda and a copy of the item as well as a revised agenda was at each of the Board members' places.
- The October 15 Board of Trustees' meeting will be held at the Orchard Ridge Campus at 7:00 p.m., in room J-306.
- The College will conduct Future Search on October 5 and 6 to begin the second step of the strategic planning process for the next five-year plan.
- The Highland Lakes Campus co-sponsored a diversity conference in association with Waterford School District, Waterford Township and the Waterford Cultural Council. The conference was well attended.
- The 14th annual Pontiac Pancake Breakfast was held on September 8 at the Betty Stogdill Pancake Shelter.
- Oakland Community College distributed a lot of information at Pontiac's Arts, Beats and Eats, August 31 – September 2.
- OCC will host the American Technical Education Association's 2001 Great Lakes Regional Conference, September 27 – 29, at the Hilton Suites in Auburn Hills.
- The first Teaching Learning Technology Roundtable (TLTR) of the year will be held at the Auburn Hills Campus on Friday, September 28. Mark Milliron, CEO of the League for Innovation, the featured speaker, will discuss "education in a digital democracy."
- The United Way Campaign is running September 17 – September 28.
- The Michigan Economic Development Corporation (MEDC) recently held a press conference at the M-TECSM building to announce a new Technology Fund (Michigan Growth Capital Fund) and its first recipient, Nader Najafi, founder of Integrated Sensing Systems. The MEDC will hold various press conferences such as this at M-TECs around the state. This was the first.

- The Chancellor will ask the Board to designate two Trustees to vote during the ACCT Annual Convention, one delegate and one alternate.
- Two staff reports will be presented this evening: Mr. William Furtaw, Director of Public Services, will discuss the two contracts for the Police Academy found on tonight's agenda, and Vice Chancellor Brantley will report, per Trustee Scott's request, on the decrease in student credit hours for non-credit courses during the Spring semester.
- In follow-up to Trustee Scott's request, a report was mailed to the Board about the PDTC. Chancellor Thompson noted that he and Linda Pososki would be happy to answer any questions the Board had during Staff Reports.
- Six new employees will be introduced to the Board.
- Chancellor Thompson noted that all of the Board members had received the briefing book in preparation for Future Search, October 5 – 6.

Trustee Towar asked that a discussion of the CREST project be added under Old Business.

2.2 Staff Reports

Mr. William Furtaw, Director of Public Service Programs, provided a report to the Board regarding the two Police Academy Action items found on the Board meeting agenda. The contract with Michigan State University will allow for training in accident investigation. The second contract is with the Institute of Child Advocacy which will allow for training in school violence, domestic assault, internet crimes against children and child abuse. He noted that both programs are important to the community and are cost effective. Mr. Furtaw distributed a summary of his report to the Board of Trustees.

Vice Chancellor Brantley reported on the decrease in student credit hours for non-credit courses during the Spring semester 2000-2001 as compared to 1999-2000. Mr. Brantley noted that this type of fluctuation is normal for grants which typically have contract periods of one year or less.

Chancellor Thompson noted that he and Linda Pososki would be happy to answer any questions related to the PDTC report.

2.3 Introduction of New Staff

Vice Chancellor Clarence Brantley introduced Gabrielle Shumba (DO) Financial Analyst. President Ed Callaghan introduced Carol King (OR) Teaching Faculty – Theatre. President Norman Stephens introduced Sarah Lemelin (AH) ESL Teaching Faculty and Lane Glenn (AH) Dean of Academic and Student Services. President George Keith introduced Brenda Dilwoth (HL) Nursing Secretary and Cathey Maze (HL) Dean of Academic and Student Services.

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Ritter MOVED to approve the Personnel Recommendations as submitted.

The faculty recommendation for temporary/full-time appointment of Wendy Conway (OR) Mathematics Teaching Faculty; the Management Staff appointment of Suzanne Adams (OR) Program Coordinator; and the Classified appointment of Deona Jennings, (OR) Student Services Specialist, was approved.

AYES: Towar, Wiser, Ritter, Davis, Simmons, Wangler

NAYS: None Motion

Carried

3.2 Business and Finance

3.2.1 Treasurer’s Report

The Board reviewed the Treasurer’s report. Vice Chairperson Wiser requested that the College benchmark its investments with Hugh Dohaney of Oakland County.

3.2.2 General Fund Budget Status Report

The Board reviewed the general fund budget status report.

3.3 College Facilities

3.3.1 Progress Report - Construction Projects

The Board reviewed the Progress Report – Construction Projects.

3.4 Contracts and Purchases

CONSENT AGENDA

Items 3.4.1 – 3.4.8 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Trustee Simmons MOVED to approve items 3.4.1 – 3.4.8 under consent agenda.

AYES: Towar, Wiser Ritter, Davis, Simmons, Wangler

NAYS: None

Motion

Carried

3.4.1 Campus Office Furniture - Royal Oak Campus

The Board of Trustees approved the purchase of furniture from the Educational and Institutional Cooperative (E&I) at a cost not to exceed \$57,403.25.

3.4.2 Campus Office Furniture – Orchard Ridge Campus

The Board of Trustees approved the purchase of furniture from the Educational and Institutional Cooperative (E & I) at a cost not to exceed \$31,947.56.

3.4.3 Institute of Child Advocacy
Police Academy – Auburn Hills

The Board of Trustees approved a contract with Institute of Child Advocacy at a cost not to exceed \$68,000 for the 2001-2002 fiscal year.

3.4.4 Michigan State University
Police Academy – Auburn Hills

The Board of Trustees approved a contract with Michigan State University at a cost not to exceed \$41,140 for the 2001-2002 fiscal year.

3.4.5 Dale Carnegie – Workforce Development Services

The Board of Trustees approved a modification of the contract with Dale Carnegie, for an additional cost not to exceed \$6,000 for Leadership training through April 1, 2002.

3.4.6 Contract with Lake Orion Community Schools
Workforce Development Services

The Board of Trustees approved a modification of the contract with Lake Orion Schools for an additional cost not to exceed \$100,000 to provide additional service activities through September 30, 2001.

3.4.7 Extension of Agreement Between George W. Auch Company and
Oakland Community College

The Board of Trustees approved the extension of the current contract with George W. Auch Company for the purpose of providing construction management services for a period of ten (10) years effective July 1, 2002, and authorized the administration, along with the College's attorney, to prepare and execute all appropriate documents.

3.4.8 Campus Office Furniture – Auburn Hills Campus

The Board of Trustees approved the purchase of furniture from the Educational and Institutional Cooperative (E & I) at a cost not to exceed \$68,297.60.

END OF CONSENT AGENDA

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

None

4.2 Student Reports

None

4.3 Academic Initiatives

None

5. OLD BUSINESS

Trustee Towar requested a discussion about the CREST project recommending that OCC take a leadership role. She asked the Administration to make CREST a number one priority. Chancellor Thompson noted that the infrastructure is in place, the first phase of the project. The second phase, construction of the buildings, is in process. Chancellor Thompson noted that the first class should begin in late Spring. He further noted that a preliminary meeting was held with Caponigro last week to explore selling naming rights.

Trustee Wisner MOVED that the Board move the CREST project forward so we can fast track it.

AYES: Towar, Wisner, Ritter, Davis, Simmons, Wangler

NAYS: None
Carried

Motion

Trustee Ritter noted that the College should call upon Board members to help in any way they can. Chancellor Thompson noted that the establishment of an endowment fund might be necessary to cover the cost of changes or additions to the CREST project.

6. NEW BUSINESS

The Board selected Janice Simmons and Anne Scott to be delegates at the ACCT Convention in San Diego.

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

None.

7.2 Labor Organizations and Associations

OCCFA President Jim Berry noted OCCFA's support of the vocational and special education millage which is on the ballot Tuesday.

7.3 Public Comments/Petitions

None.

8. ADJOURNMENT

Chairperson Towar adjourned the meeting at 7:56 p.m.

Pamela Kramer

Date

Jeanne Towar, Chairperson

Sandra Ritter, Secretary