



OAKLAND
COMMUNITY
COLLEGE

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
July 16, 2001
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order by Chairperson Towar at 7:01 p.m., who welcomed all guests and staff members.

1.2 Attendance

Present

Jeanne Towar, Chairperson
Judith Wisner, Vice Chairperson
Sandra Ritter, Secretary
Pamala Davis, Trustee
Anne Scott, Trustee
Janice Simmons, Trustee
John Wangler, Trustee

1.3 Student Presentation

There was no student presentation.

1.4 Review of Minutes

The minutes of the June 18, 2001, meeting were accepted without revisions.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

- The College is considering two finalists for the CIO position and is attempting to reach closure on the salary.
- Five candidates will be interviewed this Thursday through next Tuesday for the five dean's positions currently available.

- Several new faculty hires will be found on the personnel recommendations this evening and more will be submitted as the hiring process progresses.
- This evening, under New Business, the Board will be asked to approve attendance at the Corporate University Conference: Chief Learning Officer, 2001 which will be held from September 9 through September 12, 2001.
- The Business and Community Alliance Meeting held on June 25th was very successful. The College appreciates the attendance of four Board members.
- One new staff member and one candidate will be introduced this evening.
- There will not be a student presentation, a student report, or an academic initiatives presentation this evening.
- Under business and finance, Mr. Brantley noted that he would discuss briefly the memo that he sent to the Chancellor dated July 12, 2001, in follow-up to Board requests.

2.2 Staff Report

Sharon Blackman, Dean of Technology and Workforce Development, reported on the significance of workforce development contracts in the community. She provided the Board with an overview of two areas of workforce development services: career development and economic development. Dr. Blackman distributed to the Board the newsletter, *Applied & Engineering Technologies*.

2.3 Introduction of New Staff

William Furtaw, candidate for the position of Director of Public Services, was introduced to the Board.

Janine McKay (HL), Coordinator of Massage Therapy, was introduced to the Board.

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Simmons MOVED to approve the Personnel Recommendations as submitted.

The faculty appointments of Beth Garnsey (HL) Librarian, Jennifer Craft (HL) ESL Teaching Faculty, Sarah Lemelin (AH) ESL Teaching Faculty, Judy Murdoch (AH) CIS Teaching Faculty, Marvin Perlot (AH) CIS Teaching Faculty, Kenneth Sigler (AH) CIS Teaching Faculty, Thomas Zakrzewski (HL) CIS Teaching Faculty; the administrative appointment of William Furtaw (AH) Director of Public Services; the management staff-exempt appointment of Arden Sargeant (CW) Academic Services Coordinator; the Classified appointment of Deborah Coppi (AH) Natural Science and Chemistry Paraprofessional, Destiny Love-Harrison (DO) Student Services Specialist, Julie McVicar (AH) Computer Information Systems Paraprofessional, Leanne Nadlicki (DO) Student Services Specialist, and Janice Sirmans (RO) Faculty Offices Secretary – Part-time were approved.

AYES: All

NAYS: None

Motion Carried

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board reviewed the Treasurer's Report.

3.2.2 General Fund Budget Status Report

The General Fund Budget Status Report was reviewed by the Board.

Trustee Scott expressed her concern about the drop in revenue from tuition and fees from the prior year. Mr. Brantley noted that the prior year revenues contains revenues from sources other than the general fund due to the conversion to a new software financial system. Chairperson Towar requested that a report be made at the next meeting comparing credit hours, fees and tuition from last year to this year.

It was noted that the money from the sale of the 35th anniversary book will be transferred to the OCC foundation.

3.3 College Facilities

3.3.1 Permanent Easement Assignment

Dedicate Easement for Natural Gas Pipeline to the CREST Site on the Auburn Hills Campus

Trustee Wangler MOVED that the Board of Trustees (1) consent to the assignment of the natural gas pipeline easement to the Consumers Energy Company, and (2) authorize Administration to execute and deliver documents and agreements as necessary.

AYES: All

NAYS: None

Motion Carried

3.3.2 Progress Report - Construction Projects

The Board reviewed the Progress Report – Construction Projects.

3.4 Contracts and Purchases

3.4.1 Standard Classroom Audio-Visual System

Trustee Simmons MOVED to approve the contract purchase agreement as bid from Enticed Information Technologies for all Technology Enhanced Classroom systems not to exceed the per system price of \$16,866.36 for the period of 7/1/01 through 6/30/02.

AYES: All

NAYS: None Motion Carried

3.4.2 Carpeting – Highland Lakes Campus

Trustee Simmons MOVED to approve the purchase and installation of carpet from Spectra Contract Flooring at a cost not to exceed \$118,429.00.

AYES: All

NAYS: None Motion Carried

CONSENT AGENDA

Items 3.4.3 – 3.4.10 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Trustee Ritter MOVED to approve items 3.4.3 – 3.4.10 under consent agenda.

AYES: All

NAYS: None Motion Carried

3.4.3 Contract with Computer Horizons – Workforce Development Services

The Board of Trustees approved a contract with Computer Horizons at a cost not to exceed \$270,000 for technical training through April 1, 2002.

3.4.4 Contract with Creative Technology and Training Solutions – Workforce Development Services

The Board of Trustees approved a contract with Creative Technology and Training Solutions at a cost not to exceed \$30,000 for technical training through June 30, 2002.

3.4.5 Contract with Dale Carnegie Training – Workforce Development Services

The Board of Trustees approved a contract with Dale Carnegie at a cost not to exceed \$40,000 for training and materials delivered through March 30, 2002.

3.4.6 Contract with Educational Enhancements – Workforce Development Services

The Board of Trustees approved a contract with Educational Enhancements at a cost not to exceed \$48,000 to implement and coordinate the EDS Corporation EDJT Grant through June 30, 2002.

3.4.7 Contract with Educational Enhancements – Workforce Development Services

The Board of Trustees approved a contract with Educational Enhancements at a cost not to exceed \$54,000 to implement and coordinate the K-Mart Corporation EDJT Grant through June 30, 2002.

3.4.8 Contract with Educational Enhancements – Workforce Development Services

The Board of Trustees approved a modification of the contract with Educational Enhancements at a cost not to exceed \$82,472 to implement additional training plan activity for the EDS EDJT Grant through final report date of November 1, 2001.

3.4.9 Contract with Nachi Robotics – Workforce Development Services

The Board of Trustees approved a modification of contract with Nachi Robotics at a cost not to exceed \$140,000 for training and materials delivered through March 30, 2002.

3.4.10 Contract with Quilogy – Workforce Development Services

The Board of Trustees approved a contract with Quilogy at a cost not to exceed \$125,000 for technical training through April 1, 2002.

END OF CONSENT AGENDA

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

None

4.2 Student Reports

None

4.3 Academic Initiatives

None

5. OLD BUSINESS

None

6. NEW BUSINESS

Trustee Simmons **MOVED** to approve attendance and related expenses at the Corporate University Conference: Academic Learning Officer 2001 in New York City, September 9–12.

AYES: All

NAYS: None

Motion Carried

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Towar shared with the Board her report on the ACCT Regional Convention held in Chicago, IL, June 13 – 16, 2001. She also shared information she received from Parkland Community College regarding their strategic planning process.

Trustee Scott noted the fine job Cheryl Kozell has done obtaining legislative support for the CREST project.

Trustee Simmons noted that Nadia Boulos made an excellent presentation to Detroit Medical Center employees about the new LPN to ADN degree program. DMC will provide full scholarships to 20 of their employees enabling them to attend OCC and obtain their RN degree.

Trustee Scott shared pictures with the Board from the Royal Oak Apple Run which supports the firefighter scholarships.

In regards to Teamsters Local 214, the Board asked the College to request of the mediator a confirmation in writing of union negotiation meetings that are set or cancelled and copy such letters to the Board.

7.2 Labor Organizations and Associations

None

7.3 Public Comments/Petitions

None

8. ADJOURNMENT

Trustee Towar adjourned the meeting at 7:54 p.m.

Pamela Kramer

Date

Jeanne Towar, Chairperson

Sandra Ritter, Secretary