

**BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
November 20, 2000  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order by Chairperson Towar at 7:00 p.m., who welcomed all guests and staff members.

1.2 Attendance

Present

Jeanne Towar, Chairperson  
Judith Wiser, Vice Chairperson  
Sandra Ritter, Secretary  
Pamala Davis, Trustee  
Anne Scott, Trustee  
Janice Simmons, Trustee  
John Wangler, Trustee

1.3 Student Presentation

Andrew Lauman offered a presentation to the Board. Mr. Lauman, who moved to Michigan from British Columbia a year and a half ago, currently attends the Auburn Hills campus. He previously earned a degree in Biology and Chemistry, but decided to attend a community college to get more training in electronics. He chose to take classes at Oakland Community College because of the setting, friendly staff and interactive courses. He expressed his satisfaction with the course because of his ability to apply material learned to his current job, up-to-date technology and good library resources. He spoke highly of Bob Powell, his electronics professor at the Auburn Hills campus.

1.4 Review of Minutes

The minutes were accepted without revisions.

## **2. CHANCELLOR'S REPORT**

### 2.1 Chancellor's Comments

- Chancellor Thompson shared the two tributes with the Board which were presented to the College at the 35<sup>th</sup> external anniversary event by Senator Abraham and the State of Michigan.
- Kathryn Dunbar, PTK President at the Orchard Ridge Campus, will offer a student presentation to the Board.
- A new staff member will be introduced.
- The 35<sup>th</sup> external anniversary event went well and Chancellor Thompson thanked the sponsors: CDI, Modern Engineering and Today's Staffing.
- Metro Photo exhibit is showcased at Orchard Ridge and Royal Oak.
- Kelly Services donated \$100,000 for the M-Tec building.
- A \$3,000 donation to the OCC Scholarship Fund was received by Alpha Phi Alpha Fraternity.
- The Turkeys for Tummies campaign which benefitted the Oakland County Food Bank was very successful this year.
- The United Way campaign was successful. This year's College totals exceeded last year's totals.
- Seven presentations were made at the League of Innovation for Technology.
- A lengthy article recently appeared in the Observer & Eccentric regarding distance learning.
- The next Board Planning Session will be held on January 29, 2001, at 6:00 p.m. in the District Office Board Room.
- The College had another clean audit this year.

### 2.2 Staff Reports

There were no staff reports.

### 2.3 Introduction of New Staff

The new Clinical Coordinator/Diagnostic Medical Sonography at the Southfield campus was introduced, Sheryl Schmidt.

## **3. COLLEGE RESOURCES**

### 3.1 Personnel Recommendations

Trustee Ritter MOVED to vote on Personnel Recommendations with the exception of the Academic Support Coordinator position at the Highland Lakes Campus.

AYES: Towar, Wisser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None  
Carried

Motion

Trustee Ritter MOVED to accept the Academic Support Coordinator position at the Highland Lakes Campus.

AYES: Towar, Wisser, Ritter, Davis

Carried

NAYS: Simmons, Scott, Wangler

Motion

The recommendations for the faculty appointment of Sandra Abernathy, Business Information Systems (AH); the exempt management staff appointment of Cheryl Blake-Baley, Human Resources Specialist (DO); the management staff appointments of Steve Messina, Academic Support Coordinator (HL); and Cynthia Reed, Academic Support Coordinator (OR); the classified appointment of Michele Stone, CIS Paraprofessional (HL); the maintenance appointments of Terryl Corbin, Operations and Maintenance Building Custodian (RO); Doris Breece, Buildings and Grounds Building Custodian (HL); and Gloria Santos, Buildings and Grounds Building Custodian (HL); the public safety appointment of Jonathan Huerta, Public Safety Officer (AH) were approved.

### 3.2 Business and Finance

#### 3.2.1 Treasurer's Report

Vice Chancellor Brantley discussed the Treasurer's Report.

#### 3.2.2 General Fund Budget Status Report

Vice Chancellor Brantley discussed the General Fund Budget Status Report.

#### 3.2.3 College Annual Financial Audit 1999-00 Fiscal Year

The College's Annual Financial Audit for the 1999-00 Fiscal Year was presented and reviewed by auditors from Deloitte & Touche, LLP. It was noted that the financial statements prepared by the College have been reviewed and have been found to be acceptable based on generally accepted accounting principles. The auditors noted that the College is in sound financial position. The management letter was presented, and there were no matters noted that would be considered to be of material weakness.

3.2.4 Collection of Taxes for 2001-2002

The following resolution was offered by Trustee Davis.

BE IT RESOLVED that pursuant to Section 144 of the Michigan Community College Act, MCLA Section 389.144, Oakland Community College hereby gives notice to each City and Township in the Oakland Community College District which will be collecting ad valorem property taxes for its City and Township or those of a school district or intermediate school district in the summer of 2001, to levy and collect 2001 Oakland Community College property taxes in the same manner and at the same time as such summer taxes are collected.

BE IT FURTHER RESOLVED that the Treasurer shall notify the proper officers of each appropriate city and township within the district and do whatever is necessary and proper to effectuate compliance with this Resolution.

AYES: Towar, Wisner, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None  
Carried

Motion

3.3 College Facilities

It was MOVED by Trustee Simmons to approve items 3.3.1 – 3.3.3 under consent agenda.

AYES: Towar, Wisner, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None

Motion  
Carried

3.3.1 College-Wide Deferred Maintenance Project  
Phase V – Building B, Auburn Hills Campus

The Board of Trustees approved giving authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project: alterations to Building B at the Auburn Hills Campus for a cost of \$1,225,500.

3.3.2 College-Wide Deferred Maintenance Project  
Abatement Restoration – Building G, Auburn Hills Campus

The Board of Trustees approved giving authority to the George W. Auch Company for the purpose of revising the construction contract for the following project: Abatement Restoration to Building G at the Auburn Hills Campus for an increased cost of \$22,933.

3.3.3 College-Wide Deferred Maintenance Project  
M-Tec Building, Auburn Hills Campus

The Board of Trustees approved giving authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project: modifications to the M-TEC Building at the Auburn Hills Campus for an increased cost of \$200,000.

3.3.4 Progress Report – Construction Projects

Vice Chancellor Brantley noted that there has been no change in the progress report.

3.4 Contracts and Purchases

3.4.1 Phone Equipment – Pontiac Place

Trustee Scott MOVED to authorize the Administration to execute a contract with Fujitsu Business Communication Systems, for a total cost not to exceed \$36,088.

AYES: Towar, Wisser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None Motion  
Carried

3.4.2 Lighting Products – College Wide

Trustee Davis MOVED to approve a two-year agreement through 11/3/01 with Graybar Corporation to provide lighting products at an annual expenditure not to exceed \$32,249.

AYES: Towar, Wisser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None Motion Carried

### **CONSENT AGENDA**

Items 3.4.3 – 3.4.9 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a

Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

It was MOVED by Trustee Wiser to approve the following items under consent agenda.

AYES: Towar, Wiser, Davis, Scott, Simmons, Wangler

NAYS: None  
Carried

Motion

3.4.3 Contract with Educational Enhancements – Workforce Development Services

The Board of Trustees approved the contract for \$121,814 with Educational Enhancements to implement training plans of the above EDJT Grants through final report date of November 1, 2001.

3.4.4 Contract with FANUC Robotics North America, Inc. – Workforce Development Services

The Board of Trustees approved a contract with FANUC Robotics North America, Inc., for a total cost not to exceed \$30,000 for training delivered through June 30, 2001.

3.4.5 Contract with Immersive Engineering – Workforce Development Services

The Board of Trustees approved the contract with Immersive Engineering at a cost not to exceed \$190,000 for development and delivery of the M-TEC Operating Systems Technician Certificate and portions of the M-TEC PC User Support Technician Certificate program in a competency based format.

3.4.6 Contract with Judson Center – Workforce Development Services

The Board of Trustees approved a contract with Judson Center at a cost not to exceed \$45,000 to deliver services through September 30, 2001 under master contract with Oakland County MWA.

3.4.7 Contract with Lansing Community College – Workforce Development Services

The Board of Trustees approved a contract with Lansing Community College at a cost not to exceed \$52,000 for training conducted in Lansing for General Motors.

3.4.8 Contract with Lake Orion Community Schools – Workforce Development Services

The Board of Trustees approved a contract with Lake Orion Community Schools at a cost not to exceed \$265,000 to deliver services through September 30, 2001 under master contract with Oakland County MWA.

- 3.4.9 Contract with Mathworks, Inc. – Workforce Development Services  
The Board of trustees approved a contract with Mathworks, Inc., at a cost not to exceed \$95,000 for training delivered through June 30, 2001.

## **END OF CONSENT AGENDA**

### **4. ACADEMIC AND STUDENT AFFAIRS**

4.1 Academic Senate Reports

None

4.2 Student Reports

Kathryn Dunbar, student representative to the Board, updated the Board on Phi Theta Kappa activities: last Saturday, 35 new members were inducted into Phi Theta Kappa; members have participated in community activities including the Rouge River clean up, Paint the Town and America's Promise; a mentoring program through Big Brother and Big Sister will begin; and members will assist elementary school students from a nearby school with a talent show at Smith Theatre.

4.3 Academic Initiatives

None

### **5. OLD BUSINESS**

None

### **6. NEW BUSINESS**

None

### **7. COMMUNITY COMMENTS**

7.1 Board Member Reports and Comments

Trustee Simmons discussed the ACCT Midwest Regional Meeting she recently attended in Nashville. She recommended that the College nominate outstanding faculty for the 2001 ACCT Regional Award.

7.2 Labor Organizations and Associations

No report.

7.3 Public Comments/Petitions

No report.

Vice Chairperson Wisner MOVED to enter into closed session for the purpose of discussing labor negotiations.

Roll Call Vote:

AYES: Davis, Scott, Simmons, Wangler, Ritter, Wisner, Towar

NAYS: None  
Carried

Motion

Closed Session called to order at 8:07 p.m.

Trustee Wangler MOVED to enter into regular session at 9:13 p.m.

Chairperson Towar reconvened regular session under "Adjournment."

**8. ADJOURNMENT**

Trustee Towar adjourned the meeting at 9:15 p.m.

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Pamela Kramer

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Date

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Jeanne Towar, Chairperson

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Sandra Ritter, Secretary