



COMMUNITY ASSEMBLY

Highland Lakes Campus - Student Center Arena
DATE: October 15, 2015 TIME: 3:00 – 4:00 p.m.

In attendance:

- Faculty:
- Classified: Sue Henke, Michelle Rose, Virginia Seeterlin
- Management: Gail Adams, Shawn Griffin, Steve Messina, Keith Pawlovich, Ken Reynolds, Dave Schaefer
- Administrators: Tim Walter
- Public Safety: Laura Ketelhut, Jacob Liska, Barry Matthews
- Custodial/Maintenance/Grounds:
- Contract/IT: Sue Bourbeau, Joyce Denham, Dan Ploughman
- Students:

I. Welcome/Introductions of Guest Administration – Timothy Walter:

II. Announcements/Updates

A. Tuition PowerPoint Presentation – T. Walter reported:

- A PowerPoint presentation on tuition was presented. This is the same presentation that was presented to the Board of Trustees in September by Peter Provenzano and the Chancellor. There was no discussion or questions at the end of the presentation.

B. Public Safety – When to Call 911 – B. Matthews reported:

- There were two incidents in the past couple of weeks where there was delayed service due to asking someone else to make a phone call or forgetting what to do. Call 911 first...emergency personnel can always be called off. Calling 911 first SAVES TIME.

C. Review of Security Measures and Procedures – B. Matthews reported:

- Always call Public Safety with suspicious activity.
- Call 911 first if there is a shooting. Calls are routed through Waterford, then Oakland County, and then Public Safety is notified. Calling Public Safety first will take up valuable time.
- If 911 is called through a college phone, Public Safety receives the extension number making the emergency call on their telephone display so they know where the emergency is coming from. So if you can't talk, your location will still be identified.
- Calling 911 also records the emergency.
- Calling 5555 also goes to dispatch but with a lesser urgency.

D. Student Life Update – Keith Pawlovich reported:

- College-wide Student Ambassador Training – Nearly 50 people attended the Third Annual College-wide Student Ambassador Training hosted by Highland Lakes. Teams from each campus competed in the 20 minute, modern day scavenger hunt that was part of an interactive three-hour professional development, focusing on self-assessment and team-building called Aces in Their Places! This is the first time for Highland Lakes to host this event.

Royal Oak/Southfield won the Geocaching Challenge that involved 27 student ambassadors. Geocaching is like a scavenger hunt using GPS and clues to find unique caches.

Royal Oak/Southfield narrowly beat out Orchard Ridge in a geocaching challenge Friday that tasked over 30 Student Ambassadors and advisors to use GPS and critical thinking to grab the most points the quickest.

- Sustain a Difference Day – Seventeen students and staff participated in the first annual Sustain a Difference Day, removing an invasive plant species, landscaping the rain garden and prepping compost.
- Upcoming Events

Lunch with the President

Monday, October 26, 12:00 – 1:30 p.m.

Student Center Arena

Blood Drive

Wednesday, October 28, 10:00 – 3:45 p.m.

Student Center Arena

Human Library

Wednesday, November 4, 1:00 – 7:00 p.m.

Student Center Study Area

Projects

Working with the Foundation to begin Veteran’s fund to help provide micro loans to help vets attend OCC while their VA funds process.

The kayak on the wall will finally be raffled off. Look for a limited drawing of a proposed 75 tickets at \$10 per ticket.

III. Concerns/Suggestions/Reminders:

- T. Walter – How should employees respond to an individual on campus carrying a firearm?

Barry Matthews– A concealed carry is only for handguns and comes with restrictions. For universities and colleges, an individual cannot carry in a classroom or dorm but can carry in a hallway. Open carry (openly visible) – An individual can generally carry anywhere they want. Restrictions may apply with college and university campuses.

If you see someone with a firearm, advise Public Safety.

Barry Matthews is always available if there is a question.

The next Community Assembly is scheduled for Thursday, November 19, 2015, at 3:00 p.m. in the Student Center Arena.

Submitted by,

Gail Adams, Administrative Assistant
President's Office
Highland Lakes Campus