

Auburn Hills Campus Community Assembly
Tuesday, February 4, 2014 – 4:00pm-5:00pm, G240
Minutes

Campus Administration Announcements, Updates, Community Relations

Dean of Campus Affairs Henry Tanaka welcomed 32 faculty and staff members to the meeting. He thanked everyone for the great job all did getting through the first few hectic weeks of Winter Semester, which were made unusually difficult by four snow days and numerous personnel changes.

- **Personnel Changes – December 2013 and January 2014**

- **College Positions**

- Clarence Brantley retired and is replaced by:

- Richard Kolcz, part-time Interim Vice Chancellor Administrative Services, and Charles Thomas part-time Interim Vice Chancellor Business & Finance.

- Richard Holcomb is on leave;

- Cathey Maze replaces him as Interim Vice Chancellor Academic & Student Affairs.

- Tom Boozer replaces C. Maze as Interim Associate Vice Chancellor Academic & Student Affairs.

- **Campus Positions**

- Gordon May retired; Steve Reif replaces him as Interim AH President and continues as RO/SF President.

- Phil Hale retired; Debbie Bayer replaces him as Interim Dean Engineering, Manufacturing and Industrial Technologies and continues as Academic Dean Public Services and CREST.

- Henry Tanaka is now Interim Dean Art and Design/Humanities and continues as AH Dean of Campus Affairs.

- Jeff Ragle is now AH Interim Director of Student Services, and Pam Ryals replaces him as Interim Manager of Campus Facilities.

- Marikay Clancy is now OR Interim Manager of Campus Affairs; her position as AH Manager of Campus Affairs is currently vacant (*Post meeting note: Candy Geeter replaces M. Clancy as AH Interim Manager of Campus Affairs*).

- Betty Meinhardt retired as AH CIS Parapro; her position is currently vacant.

- Tracey Gandy is now RO Interim Parapro, Academic Support Center; Kelly Services temp Ananya (Anu) Adhikary replaces her as AH Natural Science Parapro.

- Tim Whitehead resigned; Kelly Services temp Erin Kraepel replaces him as AH Humanities/Art Parapro.

- Dave Dunshee retired; Chuck Flagg replaces him as Interim Executive Director of Information Technologies.

- Gary Haw retired; duties of his position as IT Director Technology Applications are currently split among the IT directors.

- ***To contact IT about services, we are reminded to continue going through the IT Support Center rather than contacting IT staff members directly.***

- Letyna Roberts retired as Economic and Workforce Development Program Manager; her position is currently vacant.

- **Response to Concerns/Issues Raised at November 5 Community Assembly**

- No-Smoking Exterior Door Signs Needed in F Building – Replacement signs are being ordered.

- Suggestion box - To date no suggestions have been placed in the box, which is located outside the Business Office in Bldg. G.

- **Rumor Response**

A number of rumors have been circulating recently:

That the HL campus would be closed – Not true;

That the college bought the corner lot at Squirrel Road and Featherstone Road - Not true.

That the college purchased property in Walled Lake – Also not true.

The college has bought the land near the SF campus where the Ramada Inn was located.

The SF campus has a severe shortage of parking, but there are no immediate plans for the recently purchased land.

- **Student Success at OCC – Review and expand upon December input**

The campuses have been asked to continue the January discussion of the draft student success definition and forward input to the Chancellor's Office. A link is also available on InfoMart for employee input. The final definition will be presented to the OCC Board of Trustees for approval/adoption.

Draft of Student Success Definition:

"Student success is the efficient and effective advancement of students from enrollment to academic achievement ultimately resulting in certificate/degree completion, transfer and/or employment."

Auburn Hills Comments Regarding Draft of Student Success Definition - from January and February 2014 Meetings

- The wording is a bit too administrative; this idea was echoed by many.
- The definition is very stiff—not flexible.
- The definition seems exclusive instead of inclusive.
- Questioned whether there is a time goal for quantitative success in the definition.

- The definition should include an awareness that many students come to OCC for enrichment
- Our mission statement talks about personal enrichment. Can we add "personal enrichment" and find a way to quantify it?
- There are students that come for enrichment or to gain job skills to add to their tool sets. Does this definition force them into certificate or degree programs?
 - To avoid that, discussion is taking place about separating students into two pathways— with those seeking certificates, degrees, or college transfer measured by something like the success definition we are considering and those seeking enrichment and skill acquisition possibly channeled into continuing education measured by another definition.
- Most of our funding comes from property taxes; we owe the community—the local tax payers—to help our students reach personal goals as well as quantitative successes.
- We need to live the "community" tag in our community college name.
- Community colleges are funded by the community; sometimes the community has a different definition than the state. The definition seems to base student success only on academic success. Enrichment is included in our mission statement. Is there a way to quantify personal success?

- The definition has to include a professionalism that helps us obtain funding from state and federal agencies.
- The definition is up for debate nationally, and that's why the drafting of the college's definition is taking place.
- Education is being pushed to have a purpose economically; we need to remember that we need a measurable achievement.
- We need to recognize that student success is a personal goal, not just a quantitative kind of document. Is this definition going to lead us into our mission, vision and core values statements?
 - This is just a funding definition. We can have an external and internal influence on students.
 - The White House and the president are setting goals for education that are not always dollar driven.
- Why are we changing the definition instead of concentrating on how we help students achieve their success?
- Personal development and citizenship are things that aren't defined well, but are necessary for appreciating the success of our students.
- Students succeed academically, but there are many other areas in which they can be successful—student life, library use, and managing finances, for example.
- Not all students are here for a degree; some just want to enhance their life, skills and/or employability. Success is a personal goal.
- Sometimes students just want to take courses that will directly relate to their career choice—for example, the student who chooses culinary arts, yoga and business courses that appear scattered and not leading anywhere—because he wants to open his own restaurant. These classes can equip him to be successful in attaining his goal despite not leading to a degree.
- There is no mention of upgrading skills in the definition.
- This definition is more about institutional success—not what student themselves consider success. It's really more quantitative than qualitative; we're choosing a few items that are easy to measure. In doing so, we leave out a lot that students would include. It does include what a lot of outside entities would consider measures of success.

Campus Facilities/Equipment/Technology

- **Facilities Update**

- Restroom Signs

Please use reporting directions on the signs in the restrooms to report anything that needs attention there. That creates documentation that supports actions.

Presentations/Updates

- School Dude Demo – Pam Ryals
Pam presented a demonstration of the new facilities software, School Dude, where all facilities requests are to be entered.
 - There's a four-minute tutorial video explaining the program on InfoMart.
 - Steps to opening the software are: InfoMart/Departments/Facilities/Operations & Maintenance/My School Building.
 - Everyone uses the same password: oakland.
 - Fill in requested information the first time only.
 - Once there, select the desired campus and building area.
 - Users must select the category of service they are requesting from a predefined list—only one category for each request because each request is forwarded automatically to the individual who handles that service area. It will take some trial and error to get used to the predetermined service categories, e.g., Flooring is only for requests for installation, not for spot removal. Otherwise, the site is pretty user friendly and self-explanatory.

Community Comments, Concerns, Suggested Solutions

- Post signage indicating when items are out-of-order, being repaired, etc. - L. Churchill cited inoperable elevators as an example.
 - The comment will be forwarded to the chief engineer.
- Adjust M-TEC Exterior Doors to Maintain Lobby Warmth – David Luma suggested the doors be adjusted to close more quickly; both sets of doors are held open simultaneously and longer than necessary.
 - J. Ragle explained the mandatory timing required by law to accommodate wheel chairs.
- Transition to New Web Email
L. Churchill – Some employees have been unable to access Outlook from home.

Dan Frezza noted that the transition occurred in two phases, as outlined in ITSupportCenter's 1/22/14 email to College Employees:

Phase 1 – Thursday, January 23 through Thursday, January 30, 2014, moved email accounts that do not have a college-provided smart phone attached. Instructions were included as to what to do when the move is completed, and the new address for Outlook Web Access (OWA) <https://mail.oaklandcc.edu/owa> was included for those who access college email from home computers. At User Name, you would need to enter: occnt/(your user name). The new Web address replaces the old address <https://wwwx.oaklandcc.edu>.

Phase 2 was to have occurred the week of February 3 for users of college provided smart phones. Users were to have received additional instructions and could update their phones themselves or contact IT Support Center for assistance if needed.

Post-meeting note: Users who access college email from personal cell phones and tablets would have to have updated their phones themselves to access the new Web address or contact the IT Support Center for assistance. After concerns were voiced at the 2/4/14 Community Assembly, the IT Support Center emailed College Employees reminding them that the college does not directly support personal devices but providing a link to instructions for setting up personal devices to access college email (<http://infomart/IT/SmartphonesUserAccessToOCCEmail.pdf>).

The format for Web Outlook is different from what users are used to, but the format at the office will continue to look the same as before the migration.

Next Meeting: Tuesday, March 4, 2014, 4:00pm-5:00pm, AH:G240.
Submitted by Betty Green