



George A. Bee Administration Center  
2480 Opdyke Road, Bloomfield Hills, MI 48304-2266

Phone 248.341.2000  
Fax 248.341.2126

## Regular Meeting October 16, 2012

### Public Comments

Chancellor Tim Meyer will arrange a meeting between Sheila Kendrick and Vice Chancellor Richard Holcomb to discuss her daughter's nanotechnology degree.

### Chancellor's Report

Chancellor Tim Meyer deferred his comments so Dr. George Boggs, project leader of the 13-member College Brain Trust (CBT) Team can report on the group's latest activities. He noted the team added two members, Dr. Keith Bird, to consult on CREST and contract education, and Sheryl Gessford, to consult on child care operations. Dr. Boggs presented initial findings from CBT interviews conducted in May and June. Covered were the budget and investments; the Academic Master Plan; OCC's administrative structure; governance and communications; lines of authority; data capacity; program review; academic policies and procedures; student services, CREST; contract education; child care; the alignment of planning/implementation; as well as additional observations including performance appraisals; job descriptions; the OCC Foundation and external relations; and the Pontiac Center.

Year Two tasks, Dr. Boggs said, will include a college budget allocation model; the strengthening of internal engagement; administrative performance appraisals; board involvement in the budgetary process; best practices in the award of contracts; and further exploration of the college's data capacity and data use.

Royal Oak/Southfield President Steve Reif provided an update on the two campus sites. Topics covered were enrollment, Weekend College, construction projects and selected priorities.

Auburn Hills Campus President Pat Dolly introduced new business department secretary Amy Elwert. President Steve Reif introduced new RO/SF science paraprofessional Lisa Agosta.

### Academic Affairs

College Academic Senate Chair Shawn Dry conveyed a resolution to the board passed by the senate at its September 27 meeting. The resolution points out the importance of shared governance to the Higher Learning Commission, shared governance concerns and positive forward steps.

Student Representative to the Board Angela Waldowski provided an overview of both recent and upcoming Student LIFE activities on the campuses including a Health Fair/Blood Drive at Highland Lakes, a political issues series at Auburn Hills, Open Mic Night at Orchard Ridge and a talk on networking at Southfield.

Chancellor Meyer continued his discussion, "The Completion Agenda" begun at last month's meeting. He presented a series of student completion statistics, including the number of degrees earned by category (career technical degrees, certificates, transfer degrees) over the period 2006-11; the number of years students take to complete various categories of degrees, shown in yearly increments; and student feedback on their satisfaction with OCC. Responses to the latter are 90-96 percent positive in categories such as "overall experience at OCC," "quality of education," "clarity of program requirements" and "quality of teaching."

Benchmark comparisons with seven other community colleges and information on ongoing research and initiatives were also presented.

### College Resources

The appointment of electrical/electronics technology faculty member James O'Connor (AH) was approved. The following staff appointments were announced: Benjamin Lucio, custodian (OR); Rashonda Pierson, part-time BIS/CIS paraprofessional (RO); and Brenda McNeary, part-time ASC paraprofessional (RO).

**Consent Calendar – Contracts and Purchases**

The following two items were approved via Consent Calendar procedure: a one-year maintenance agreement and phone equipment purchases from Delta Network Services for a cost not to exceed \$235,787, and an affiliation agreement to provide on-site learning experiences for medical assisting students with Clarkston Dermatology.

**New Business**

In response to inquiries by Trustee Anna Zimmerman a financial report on Economic and Workforce Development operations was provided to the board.

A motion certifying to the state budget director the college met at least four of five specified best practices was approved.

**Comments**

Board Treasurer Thomas Sullivan reported that he, Chair Tom Kuhn and Trustee Anna Zimmerman attended the ACCT Leadership Congress in Boston, October 10-13, participated at the appropriations meetings, and voted on amendments and for delegates-at-large.

Trustee Ritter reminded her fellow trustees it is incumbent for them to know and observe all board policies.

***For further information on this session, contact College Communications 248.341.2122.***