



OAKLAND COMMUNITY COLLEGE®

**BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
May 18, 2009  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order at 7:10 p.m. by Chairperson Bryant who welcomed all staff and guests.

1.2 Attendance

Present

Shirley Bryant, Chairperson  
Anna Zimmerman, Vice Chairperson  
Pamala Davis, Secretary  
Tom Kuhn, Trustee  
Sandra Ritter, Trustee  
Anne Scott, Trustee  
Thomas Sullivan, Trustee

Absent

None

1.3 Approval of Agenda

Trustee Scott MOVED to approve the agenda. Trustee Zimmerman seconded.

Chair Bryant would like to add to the agenda Proposed 2009 OCC Chancellor Evaluation Timeline as item 6.3 under New Business.

Trustee Scott indicated she would accept that as a friendly amendment to her motion to approve the agenda.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None

Motion Carried

1.4 Public Comments/Petitions

None

1.5 Student Presentation

None

1.6 Approval of Minutes

1.6.1 Approval of Minutes of 4/20/09 Regular Board Meeting

Trustee Scott MOVED to accept the minutes of the April 20, 2009 Regular Board Meeting.  
Trustee Sullivan seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None

Motion Carried

1.6.2 Approval of Minutes of 5/13/09 Special Board Meeting

Trustee Kuhn MOVED to accept the minutes of the May 13, 2009 Special Board Meeting.  
Trustee Zimmerman seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None

Motion Carried

**2. CHANCELLOR'S REPORT**

2.1 Chancellor's Comments

Chancellor Meyer will reserve his comments for the Strategic Plan.

2.2 Staff Reports

None

2.3 Introduction of New Staff

None

**3. ACADEMIC AND STUDENT AFFAIRS**

3.1 Academic Senate Reports

Mary Ann McGee, College Academic Senate Chair, provided the Board with a copy of the new Academic Senate Members and Academic Senate Meeting Schedule for 2009-10. Ms. McGee has been elected as Chair for another term.

Ms. McGee reported the Senate's annual retreat is in August. She also reported that the Senate's curriculum committee has been busy revising and approving new courses.

### 3.2 Student Reports

Elisabeth Maurer, a student at the Highland Lakes campus and member of Phi Theta Kappa, introduced herself to the Board. She will be transferring to Hope College for pre-med.

Elisabeth reported the Auburn Hills campus will be holding a blood drive on May 19<sup>th</sup>. They will also be holding their open house on May 20<sup>th</sup>. Orchard Ridge campus is holding their open house tonight. They will also be working with the Boy Scouts of America on renovating some of the campus nature trails and organic garden. Highland Lakes campus will be holding their open house on May 21<sup>st</sup>.

### 3.3 Academic Initiatives

None

## 4. COLLEGE RESOURCES

### 4.1 Personnel Recommendations

None

### 4.2 Business and Finance

#### 4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

#### 4.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

#### 4.2.3 2009-2010 General Fund Budget

Trustee Ritter MOVED and Trustee Davis seconded to approve the 2009-2010 General Fund Budget in the amount of \$160,306,949 incorporating no increase in tuition effective Fall, 2009 semester of \$60.10 per SCH for in-district students; \$101.70 per SCH for out-of-district students; and \$142.70 per SCH for out-of-state students.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

Trustee Scott MOVED to have a formal six-month budget review. Trustee Davis seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

### 4.3 College Facilities

#### **CONSENT AGENDA – MAINTENANCE PROJECTS**

Items 4.3.1 – 4.3.3 listed below on the Consent Agenda were enacted by one motion.

Trustee Davis MOVED to approve items 4.3.1 – 4.3.3 on the Consent Agenda – Maintenance Projects. Trustee Ritter seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

4.3.1 The Board of Trustees granted authority to the College’s Construction Manager, George W. Auch Company, for the purpose of entering into the following project:

College-Wide Deferred Maintenance Project	<u>Project Cost</u>
Financial Aid/Enrollment Services and Scholarships	
Window and Counter Modifications – Building M	\$48,400
<u>Orchard Ridge Campus</u>	
OCC Project No. PF-OR08-014	

4.3.2 The Board of Trustees granted authority to the College’s Construction Manager, George W. Auch Company, for the purpose of entering into the following project:

College-Wide Deferred Maintenance Project	<u>Project Cost</u>
Interior Room/Directional Signage	
Campus Wide	\$181,200
<u>Orchard Ridge Campus</u>	
OCC Project No. PF-OR08-017	

4.3.3 The Board of Trustees granted authority to the College’s Construction Manager, George W. Auch Company, for the purpose of entering into the following project:

College-Wide Deferred Maintenance Project	<u>Project Cost</u>
Oakland Drive/Farmington Circle	
Intersection Erosion Control	\$96,300
<u>Orchard Ridge Campus</u>	
OCC Project No. PF-OR09-007	

#### **END OF CONSENT AGENDA – MAINTENANCE PROJECTS**

4.3.4 The Board of Trustees reviewed the Progress Report – Construction Projects.

### 4.4 Contracts and Purchases

#### **CONSENT AGENDA – CONTRACTS AND PURCHASES**

Items 4.4.1 – 4.4.7 listed below on the Consent Agenda were enacted by one motion.

Trustee Davis MOVED to approve items 4.4.1 – 4.4.7 on the Consent Agenda – Contracts and Purchases. Trustee Zimmerman seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

4.4.1 Symantec Ghost and Antivirus Maintenance Agreement  
College-Wide

The Board of Trustees approved the purchase of Symantec Ghost and Antivirus products and maintenance from Academic Superstore, at a cost not to exceed \$27,360 for fiscal year 2009-10.

4.4.2 Contract with Qumas  
Workforce Development Services – Contracted Services

The Board of Trustees approved a contract with Qumas for training at a cost not to exceed \$48,000 for training delivered through June 30, 2009.

4.4.3 Contract with SAE International  
Workforce Development Services – Contracted Services

The Board of Trustees approved a contract with SAE International for training at a cost not to exceed \$40,000 for training delivered through June 30, 2009.

4.4.4 Contract with Global Knowledge  
Workforce Development Services – EDJT Grant

The Board of Trustees approved a contract with Global Knowledge at a cost not to exceed \$40,000 for training delivered through March 15, 2010.

4.4.5 Contract with New Horizons  
Workforce Development Services – EDJT Grant

The Board of Trustees approved a contract with New Horizons at a cost not to exceed \$45,000 for training delivered through March 15, 2010.

4.4.6 Contract with TEK  
Workforce Development Services – EDJT Grant

The Board of Trustees approved a contract with TEK at a cost not to exceed \$270,000 for training delivered through March 15, 2010.

4.4.7 Contract with TIBA  
Workforce Development Services – EDJT Grant

The Board of Trustees approved a contract with TIBA at a cost not to exceed \$60,000 for training delivered through March 15, 2010.

**END OF CONSENT AGENDA – CONTRACTS AND PURCHASES**

**5 UNFINISHED BUSINESS**

None

**6 NEW BUSINESS**

**6.1 Modification of 2009-2010 Board of Trustees Regular Meeting Schedule**

Trustee Sullivan MOVED and Trustee Davis seconded to move the December 21, 2009 Regular Board meeting date to December 14, 2009.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

**6.2 Strategic Plan**

Chancellor Meyer presented the proposed 2009-13 Strategic Plan to the Board. Upon completion of the power point presentation, the Trustees agreed they would need time to review the plan. Trustees with questions can contact Chancellor Meyer directly.

**6.3 Proposed 2009 Chancellor Evaluation Timeline**

Trustee Ritter MOVED to accept the 2009 Chancellor Evaluation Timeline. Trustee Davis seconded.

Trustee Kuhn MOVED to add a friendly amendment to the timeline to have the Chancellor's self-assessment be provided to the Board by June 1, 2009. Trustee Davis seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

Chair Bryant asked the Board to vote on accepting the 2009 Chancellor Evaluation Timeline as amended.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

## 7 COMMUNITY COMMENTS

### 7.1 Board Member Reports and Comments

Trustee Scott commended the College Administration on the Weekend College Program at the Royal Oak/Southfield campus.

Chair Bryant reported that the Board has begun working with their consultant, Eric Craymer, and had their first session last week.

### 7.2 Labor Organizations and Associations

None

## 8 ADJOURNMENT

Trustee Scott MOVED to adjourn the meeting, and Trustee Davis seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None

Motion Carried

Chairperson Bryant adjourned the meeting at 8:10 p.m.

Respectfully submitted,

---

Cherie A. Foster

---

Date

---

Shirley J. Bryant, Chairperson

---

Pamala M. Davis, Secretary