



**BOARD OF TRUSTEES  
REGULAR MEETING  
February 20, 2006  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson John Wangler who welcomed all guests and staff members.

1.2 Attendance

Present

John Wangler, Chairperson  
Anne Scott, Vice Chairperson  
Pamala Davis, Trustee  
Thomas Kuhn, Trustee  
Sandra Ritter, Trustee  
Janice Simmons, Trustee

Absent

Phillip Abraham, Secretary

Chairperson Wangler provided an update on Doris Mosher's health, stating that she is scheduled to be released from the hospital this week.

1.3 Public Comments/Petitions

None

1.4 Student Presentation

None

1.5 Review of Minutes

1.5.1 The Minutes of the 01/23/2006 Regular Board meeting were approved as submitted.

1.5.2 The Minutes of the 01/23/2006 Special Board meeting were approved as submitted.

## 2. CHANCELLOR'S REPORT

### 2.1 Chancellor's Comments

The Chancellor made the following remarks:

- Two OCC students were selected for a paid internship to be photographers for the Detroit Economic Club.
- Four student ambassadors joined the Chancellor's Advisory Council.
- Three International Academy students spent the morning of February 2 job shadowing the Chancellor. The job shadowing day was arranged by the Birmingham/Bloomfield Chamber of Commerce.
- OCC, along with 12 other colleges, has a \$32M project on the upcoming capital outlay subcommittee's project list.
- Several meetings have occurred this past month including, meeting with Colonel McDaniels in regards to accessing homeland security funds; meeting with Mike Sturm in regards to the new regional homeland security training group; meetings with federal legislators in Washington, D.C. during the National Legislative Summit.
- The Chancellor attended Faculty Disciple Day February 10 where she presented information on the college's research agenda.
- OCC's 2005 Annual Report on strategic planning was published.
- Channel 4 News anchor, Rhonda Walker, agreed to speak at OCC's commencement on June 23, 2006.
- Chef Doug Ganh's Culinary Institute students won two first place awards and one fourth place award at the recent Plymouth Ice Show competition.
- Newly hired construction Management Coordinator, Melanie Myers, was named "Foremost Leader of the Year" by the local chapter of the National Association of Women in Construction.
- On March 9, 2006, the Royal Oak/Southfield Campus will host a panel presentation in the Royal Oak theater dealing with the Holocaust, its aftermath, and its influence in today's society. This event follows a college sponsored trip to the Holocaust Center last semester in which almost 200 students participated.
- On January 23, 2006, the Auburn Hills Campus sponsored an American Red Cross Blood Drive where 87 pints of blood were collected. Auburn Hills has attained platinum status for exceeding its goal twice in succession and is currently ranked the number one community college collection center in southeast Michigan.

### 2.2 Staff Reports

Vice Chancellor Clarence Brantley, along with Interim Auburn Hills Campus President David Adams reported on the preliminary plans for proceeding with plans to relocate the Institutional Research and Information Technologies Departments to the Auburn Hills Campus in anticipation of proposed building renovations. At its January 23, 2006 meeting, the Board of Trustees discussed two options for a

Student Center to be located at the Auburn Hills Campus and requested further investigation. The two options are as follows:

- Option 1: Placing the proposed Student Center in a separate building near D, E, F buildings.
- Option 2: Placing the Student Center in a connecting link between C and G buildings.

The administration is asking the Board of Trustees to approve architect fees to prepare schematic drawings and cost estimates. The Board will be asked to formally approve the District Office renovation and the Auburn Hills Student Center projects in March. Once approved, the projects will be submitted to the Joint Capital Outlay Subcommittee for approval.

### 2.3 Introduction of New Staff

Orchard Ridge Campus President, Jacqueline Shadko, introduced Lisa Nemitz, newly hired IIC faculty member.

## 3. ACADEMIC AND STUDENT AFFAIRS

### 3.1 Academic Senate Reports

College Senate Chair, Mary Ann McGee, reported that the Senate has established a subcommittee to determine how faculty can lessen the effects of high textbook costs on students. In March, the Senate plans to demonstrate distance meeting technologies using existing technologies. The Senate approved a new degree option in business administration, with a concentration in accounting, as well as a certificate in payroll/tax accounting. Faculty are heavily involved in preparing for the Higher Learning Commission visit in March, 2008.

### 3.2 Student Reports

Laura Manley, president of the Royal Oak Campus Phi Theta Kappa chapter, updated the Board on PTK's recent activities.

### 3.3 Academic Initiatives

None

## 4. COLLEGE RESOURCES

### 4.1 Personnel Recommendations

Trustee Simmons MOVED and Trustee Davis seconded approval of the Personnel Recommendations.

AYES: Wangler, Scott, Davis, Kuhn, Ritter, Simmons

NAYS: None

Motion Carried

The Board of Trustees approved the following personnel recommendations: the faculty transfer of Kent Aeschliman (HL), Mathematics Teaching Faculty and the faculty transfer of Robert Zwinck, Jr., (HL), Mathematics Teaching Faculty; the management staff – non-exempt appointment of Ryan Harp (DO/RH), Information Technologies Network Specialist; the classified appointments of Marianne Calunas (AH), Library Technician and Sandra Harrold (DO), Purchasing & Auxiliary Services Assistant; the maintenance transfer of Charles Machise (RO/SF), Facility Technician; the separation of Dawn Robinson (RO), Bookstore Assistant; the retirement of Karen Pagenette (AH), Director, Workforce Development; the retirement of Brenda Vesprini (AH), Director, Workforce Development Services.

Soon-to-be retirees Karen Pagenette (24 years) and Brenda Vesprini (19 years) were recognized for their years of service by the Board of Trustees.

#### 4.2 Business and Finance

##### 4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

##### 4.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

#### 4.3 College Facilities

##### 4.3.1 College-Wide Deferred Maintenance Project Preconstruction Services for the Interior Renovations/Student Services Addition Building G Auburn Hills Campus OCC Project No. PF-AH06-008

Vice Chairperson Scott MOVED and Trustee Simmons seconded approval to grant authority to the College's Construction Manager, George W. Auch Company, to enter into a contract for preconstruction services (architectural/engineering scope definition, site survey, geotechnical investigation, and construction estimating) for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Interior Renovations/Student Services Addition Building G <u>Auburn Hills Campus</u>	\$125,000

OCC Project No. PF-AH06-008

AYES: Wangler, Scott, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

- 4.3.2 College-Wide Deferred Maintenance Project  
Preconstruction Services for the  
HVAC Equipment Replacement/Interior Renovations  
George A. Bee Administration Center  
District Office  
OCC Project No. PF-DO06-004

Vice Chairperson Scott MOVED and Trustee Davis seconded approval to grant authority to the College's Construction Manager, George W. Auch Company, to enter into a contract for preconstruction services (developing the scope of work, preparing project schematics and identifying construction costs) for the following project:

<u>Project Name</u>	<u>Project Cost</u>
HVAC Equipment Replacement/Interior Renovations George A. Bee Administration Center District Office OCC Project No. PF-DO06-004	\$50,000

AYES: Wangler, Scott, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

- 4.3.3 College-Wide Deferred Maintenance Project  
Preconstruction Services for the  
HVAC Equipment Replacement/Ceiling & Lighting Replacement  
Levinson Hall  
Highland Lakes Campus  
OCC Project No. PF-HL05-003

Trustee Simmons MOVED and Trustee Ritter seconded approval to grant authority to the College's Construction Manager, George W. Auch Company, to enter into a contract for preconstruction services (architectural/engineering scope and schematic design development and project construction cost estimating) for the following project

<u>Project Name</u>	<u>Project Cost</u>
HVAC Equipment Replacement/ Ceiling & Lighting Replacement Levinson Hall <u>Highland Lakes Campus</u>	\$43, 100

OCC Project No. PF-HL05-003

AYES: Wangler, Scott, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

- 4.3.4 College-Wide Deferred Maintenance Project  
Preconstruction Services for the  
HVAC Equipment Replacement/Interior Renovations  
Student Center  
Highland Lakes Campus  
OCC Project No. PF-HL04-019

Trustee Ritter MOVED and Trustee Simmons seconded approval to grant authority to the College's Construction Manager, George W. Auch Company, to enter into a contract for preconstruction services (architectural/engineering scope and schematic design development and project construction cost estimating) for the following project:

<u>Project Name</u>	<u>Project Cost</u>
HVAC Equipment Replacement/Interior Renovations Student Center Highland Lakes Campus OCC Project No. PF-HL04-019	\$44, 500

AYES: Wangler, Scott, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

- 4.3.5 College-Wide Deferred Maintenance Project  
Preconstruction Services for the  
Air Handler Replacement Study  
Southfield Campus  
OCC Project No. PF-SF-06-003

Trustee Davis MOVED and Trustee Ritter seconded approval to grant authority to the College's Construction Manager, George W. Auch Company, to enter into a contract for preconstruction services (architectural/engineering scope and schematic design development and project construction cost estimating) for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Air Handler Replacement Study Southfield Campus OCC Project No. PF-SF06-003	\$50,000

AYES: Wangler, Scott, Davis, Kuhn, Ritter, Simmons

NAYS: None

Motion Carried

#### 4.3.6 Progress Report – Construction Projects

The Board of Trustees reviewed the progress report – construction projects.

#### 4.4 Contracts and Purchases

### **CONSENT AGENDA – CONTRACTS AND PURCHASES**

Items 4.4.1 – 4.4.5 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and voted on separately.

Trustee Simmons MOVED and Vice Chairperson Scott seconded approval of Action Items 4.4.1 – 4.4.5 as consent agenda items.

AYES: Wangler, Scott, Davis, Kuhn, Ritter, Simmons

NAYS: None

Motion Carried

#### 4.4.1 Agreement for Technology Enhanced Classroom Equipment National Satellite College-Wide

The Board of Trustees approved an agreement with National Satellite for Technology Enhanced Classroom equipment and installation services at a cost not to exceed \$13, 064 per system through March 1, 2007.

#### 4.4.2 Contract with Technical Welding Services, Inc. Workforce Development Services – EDJT Grant

The Board of Trustees approved a contract with Technical Welding Services, Inc., at cost not to exceed \$60,000 for training delivered through June 30, 2006.

#### 4.4.3 Contract with Atlas Copco/Kramer Air Tool Workforce Development Services – EDJT Grant

The Board of Trustees approved a contract with Atlas Copco/Kramer Air Tool, at a cost not to exceed \$60,000 for training delivered through June 30, 2006.

#### 4.4.4 Contract with Dominion Technologies Group Workforce Development Services – EDJT Grant

The Board of Trustees approved a modification of the contract with Dominion Technologies Group, for an additional \$40,000 for a total not to exceed \$100,000 for equipment specific training through June 30, 2006.

4.4.5 Contract with Excelerated Learning Institute, Inc.  
Workforce Development Services – EDJT Grant

The Board of Trustees approved a modification of the contract with Excelerated Learning Institute, Inc., for an additional \$150,000 for a total not to exceed \$245,000 for equipment specific training through June 30, 2006.

**END OF CONSENT AGENDA – CONTRACTS AND PURCHASES**

**5. OLD BUSINESS**

5.1 Revision to Board Policy (Tabled 1/23/2006)

1.1.3, Elections

1.1.5, Vacancy on the Board

1.2.2, Election of Officers/Organizational Meeting

Vice Chairperson Scott MOVED and Trustee Simmons seconded noticing the recommended revisions to the following Board policies: 1.1.3 Elections, 1.1.5 Vacancy on the Board, and 1.2.2 Election of Officers/Organizational Meeting.

The Chancellor reminded the Board that five (5) votes are needed to change Board policy.

Vice Chairperson Scott withdrew the motion and no vote was taken.

Vice Chairperson Scott requested the items listed under 5.1, Revision to Board Policy, be considered individually.

Trustee Simmons MOVED approval to notice revisions to Board Policy 1.1.3, Elections.

AYES: Wangler, Scott, Davis, Kuhn, Ritter, Simmons

NAYS: None

Motion Carried

Board Policy 1.1.5, Vacancy on the Board

In response to Trustee Ritter's question, Chancellor Spangler noted that the law firm drafted the changes to Board Policy to conform with the new election law which indicates that a vacancy on the Board must be filled within 30 days. It was also



noted that the governor has the authority to appoint someone if the Board does not do so within 30 days. Trustee Ritter requested the Chancellor send her the legal document clarifying the definition of the word “immediately” to mean 30 days as it applies to a vacancy on the Board. Action on Item 1.1.5, Vacancy on the Board, will be postponed until the March 20, 2006 Board meeting pending a response to Trustee Ritter’s request.

Trustee Simmons MOVED approval and Trustee Kuhn seconded the motion to notice revisions to Board Policy 1.2.2, Election of Officers/Organizational Meeting.

AYES: Wangler, Scott, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

#### 5.2 Federal Lobbying Service (Tabled 1/23/2006)

Trustee Simmons MOVED and Vice Chairperson Scott seconded the motion that the Board of Trustees approve a 12-month contract with Preston Gates Ellis Rouvelas Meeds LLP for the period January 1, 2006 through December 31, 2006, for a monthly fee of \$8,000, plus expenses, and authorize the administration to execute the agreement.

AYES: Wangler, Scott, Davis Simmons

NAYS: Kuhn, Ritter Motion Carried

#### 5.3 JCOS Resolution

Vice Chairperson Scott MOVED that the Board of Trustees approve the resolution acknowledging review and acceptance of the Use and Finance process established in policy and law as requested by the Michigan Legislative Joint Capital Outlay Subcommittee.

AYES: Wangler, Scott, Davis, Simmons

NAYS: Kuhn, Ritter Motion Carried

#### 5.4 Chancellor’s Evaluation

The Chancellor noted the scoring scale on her evaluation instrument was changed in order to simplify scoring it.

Trustee Ritter requested the Chancellor mail a copy of the Chancellor’s evaluation instrument to the Board for review. Vice Chairperson Scott and Trustee Simmons requested they not receive copies.

#### 5.5 Goals for the Board of Trustees

This item was postponed until the March 20, 2006, Board meeting.

## 6. NEW BUSINESS

### 6.1 Legal Services

Secretary Phillip Abraham requested, through the Board Chair, the Legal Services item be tabled until the March Board meeting.

Trustee Kuhn MOVED and Trustee Davis seconded the motion to table the Legal Services Action Item until the March 20, 2006 Board meeting.

AYES: Wangler, Scott, Davis, Kuhn, Ritter, Simmons

NAYS: None

Motion Carried

## 7. COMMUNITY COMMENTS

### 7.1 Board Member Reports and Comments

Trustee Simmons noted that the recent Legislative Conference in Washington D.C. was excellent. The 2007 budget shows a drastic cut in education funding. She appreciated having the opportunities to talk with legislators and encouraged all to speak with their representatives about the cuts in education funding.

Vice Chairperson Scott enjoyed attending the Legislative Summit. She especially enjoyed meeting Senator Levin whose legislative aid, Jackie, mentioned how much the Senator likes to hear stories about student successes, particularly from those receiving Pell Grants.

### 7.2 Labor Organizations and Associations

Faculty Association President Mary Ston presented the Board with a partial list of duties and responsibilities in which full-time faculty participate in outside of the regular work load of teaching classes, or providing services by counselors, librarians, and IIC faculty.

Vice Chairperson Scott MOVED to adjourn into closed session for the purpose of discussing labor negotiations.

A roll call vote was taken:

AYES: Wangler, Scott, Davis, Kuhn, Ritter Simmons

NAYS: None

Motion Carried

The Board of Trustees entered into closed session at 8:55 p.m.

Chairperson Wangler adjourned the closed session at 9:50 p.m. and entered into open session.

**8. ADJOURNMENT**

Chairperson Wangler adjourned the meeting at 9:50 p.m.

Respectfully submitted,

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Patricia J. Funtik

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Date

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John Wangler, Chairperson

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Anne Scott, Vice Chairperson