



**BOARD OF TRUSTEES
REGULAR MEETING
January 23, 2006
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Vice Chairperson Anne Scott who welcomed all guests and staff members.

1.2 Attendance

Present

Anne Scott, Vice Chairperson

Phillip Abraham, Secretary

Pamala Davis, Trustee

Thomas Kuhn, Trustee

Sandra Ritter, Trustee

Absent

John Wangler, Chairperson

1.3 Public Comments/Petitions

None

1.4 Student Presentation

None

1.5 Review of Minutes

1.5.1 Review of Minutes 12/12/2005 Regular Board Meeting

The Minutes of the 12/12/2005 Regular Board meeting were approved as submitted.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

The Chancellor made the following comments and observations:

- The Arab American and Chaldean Council hosted the January 11, 2006 Cabinet meeting at their Youth Center location.
- The Chancellor along with Cheryl Kozell and Preston, Gates representative Tricia Markwood met with Colonel McDaniels in Lansing to discuss Homeland Security funding issues.
- There was an articulation agreement signing ceremony with Ferris State University at the Auburn Hills Campus on January 18, 2006.
- The Diversity Committee sponsored the 2nd Annual Dr. Martin Luther King, Jr. Convocation at the Orchard Ridge Campus on January 13, 2006. The Reverend Doctor Joseph E. Lowery was the featured speaker.
- The Chancellor is conducting mid-year evaluations of the Cabinet Officers during the month of January.
- The search for the Auburn Hills Campus President is on schedule with plans for the finalists to return in early March to meet Board, Cabinet, campus, and community members.
- OCC's 2nd Annual Report will be available in early February.
- OCC's federal lobbyists, Preston Gates, delivered their annual report. They are developing a schedule for the National Legislative Summit to be held in Washington, D.C. in early February. Four trustees along with the Chancellor and Cheryl Kozell will attend. Tonight, the Board will be asked to approve the second year of a three-year agreement for federal lobbying services with Preston Gates.
- The next Business and Community Alliance meeting is confirmed for March 15, 2006.
- Commencement will be held at The Palace of Auburn Hills on June 23, 2006.
- The Highland Lakes Campus will host a hands-on health career day January 27, 2006, where 400 pre-registered students will spend a day exploring educational opportunities in different programs.
- Nursing Career Day is January 30, 2006, where 30 organizations will visit campus to recruit students.
- The OCC Forensics Program held a tournament in December at the Orchard Ridge Campus. Two OCC students placed in the top ten in two of the events.
- Orchard Ridge Campus Library Faculty member Ann Walaskay received the prestigious Michigan Library Association's Walter H. Kaiser award for her work the statewide Virtual Reference Service Initiative called *Research Help Now*.

2.2 Staff Reports

Vice Chancellor Clarence Brantley presented an updated District Office Space Planning report to the Board of Trustees. The following

None

3. **ACADEMIC AND STUDENT AFFAIRS**

3.1 Academic Senate Reports

None.

3.2 Student Reports

Royal Oak student, Laura Manley, representing Alpha Omega Xi, the campus chapter of Phi Theta Kappa, announced that the chapter will hold an auction to raise funds for the American Cancer Society. The auction is scheduled for March 11 at Club Venetian.

3.3 Academic Initiatives

Vice Chancellor George Keith provided information on Winter 2006 registration. Student Credit Hours increased by 1.1 percent over last year and student headcount decreased slightly over the same period, indicating that fewer students are carrying more credit hours. Dr. Keith also distributed "OCC Fast Facts" cards to the Board.

4. **COLLEGE RESOURCES**

4.1 Personnel Recommendations

Trustee Simmons MOVED and Trustee Davis seconded approval of the Personnel Recommendations.

AYES: Scott, Davis, Simmons

NAYS: Abraham

ABSTAIN: Ritter

ABSENT: Kuhn Motion Denied

Secretary Abraham MOVED to approve the Personnel Recommendations minus the Manager of Academic Success position.

Motion died for lack of a second. No vote taken.

Trustee Simmons MOVED and Trustee Davis seconded a revote to approve the

Personnel Recommendations pending written communication by the Chancellor to the Board of Trustees making it clear that the Manager of Student Success position is grant-funded and temporary; and that the job will not become permanent when the grant ends.

AYES: Scott, Davis, Ritter, Simmons

NAYS: Abraham

ABSENT: Kuhn

Motion Carried

The Board of Trustees approved the following personnel recommendations: the faculty appointment of Lisa Nemitz (OR), Individualized Instruction Center teaching faculty, the temporary faculty appointment of Paul Foley (OR), Human Sciences teaching faculty; the management staff – grant funded temporary appointment of Kathie House (AH), Manager of Student Success; the maintenance transfer of Michael House (AH), Facility Technician; the retirement of Gerald Stollman (AH), Political Science teaching faculty, the retirement of Marilyn Camilleri (HL), Communications/Humanities secretary; and the resignation of Bradley Rougeau (CW), Public Safety Officer.

4.2 Business and Finance

4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

4.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

4.2.3 Investment Guidelines and Procedures

Vice Chairperson Scott MOVED and Trustee Ritter seconded approval of the Investment Guidelines and Procedures.

AYES: Scott, Abraham, Davis, Ritter, Simmons

NAYS: None

Motion Carried

4.3 College Facilities

4.3.1 College-Wide Deferred Maintenance Project Domestic Water Booster Pump Installation Pump House Highland Lakes Campus OCC Project No. PF-HL06-004

Trustee Ritter MOVED and Trustee Simmons seconded approval of item 4.3.1, Domestic Water Booster Pump Installation at the Highland Lakes Campus.

AYES: Scott, Abraham, Davis, Ritter, Simmons

NAYS: None Motion Carried

4.3.2 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

4.4 Contracts and Purchases

Trustee Ritter MOVED items 4.4.2, 4.4.4, 4.4.6 be voted upon separately.

4.4.1 Affiliation Agreement With Macomb-Oakland Regional Center, Inc. Mental Health/Social Work Program Auburn Hills Campus

The Board of Trustees approved the College entering into an agreement with the Macomb-Oakland Regional Center, Inc., of Auburn Hills, Michigan 48326, and authorized the Chairperson to execute the agreement.

AYES: Scott, Abraham, Davis, Ritter, Simmons

NAYS: None Motion Carried

4.4.2 Contract for Federal Lobbying Services

Trustee Simmons MOVED and Trustee Davis seconded approval of a 12-month contract for Federal lobbying services.

Trustee Ritter MOVED and Trustee Davis seconded the motion to table the contract until the February 20, 2006, Board meeting, pending a report from the delegation of Board members attending the National Legislative Summit.

AYES: Scott, Abraham, Davis, Ritter, Simmons

NAYS: None Motion Carried

4.4.3 Agreement for Waste Removal Services

College-Wide

The Board of Trustees approved an agreement with Capital Waste, Inc. for waste removal services at an estimated annual expenditure of \$47,000 through February 28, 2007.

AYES: Scott, Abraham, Davis, Ritter, Simmons

NAYS: None Motion Carried

4.4.4 Agreement with Education Resources, Inc.
Highland Lakes and Southfield Campuses

Trustee Ritter MOVED approval of item 4.4.4, Agreement with Education Resources, Inc. and Secretary Abraham seconded the motion.

AYES: Scott, Abraham, Davis, Ritter, Simmons

NAYS: None Motion Carried

The Board of Trustees approved a four year agreement with Educational Resources, Inc., for the Total Testing Program at an estimated expenditure of \$55 per nursing student per semester (estimated currently at \$28,000 per semester).

4.4.5 Purchase of Library Furniture
Orchard Ridge Campus

The Board of Trustees approved the purchase of library furnishings from Library Design Associates, Inc., at a cost not to exceed \$28,968.

AYES: Scott, Abraham, Davis, Ritter, Simmons

NAYS: None Motion Carried

4.4.6 Contract with Educated Business Resource Corp.
Workforce Development Services – Contracted Services

Trustee Ritter MOVED approval of a contract with Educated Business Resource Corporation and Trustee Davis seconded the motion.

AYES: Scott, Abraham, Davis, Simmons

NAYS: Ritter Motion Carried

Mary Ston then made the following statement on behalf of OCCFA Council:

The Board of Trustees has put the administration of the college in an impossible position in regards to compliance with Section 3.19 of the Faculty Master Agreement which states “Faculty and Administration agree to limit the annual percentage of the total numbers of ICHs taught by adjunct faculty to thirty-eight (38%) for each contract year.”

The College is violating this section of the agreement by a significant amount. In order to be in compliance with the contract the college would either have to offer fewer classes or to hire more full-time faculty to meet the increasing demands of our community.

Offering fewer classes is a short sighted solution that does not “put our students first”, therefore, we need to hire more full-time faculty. The difficulty that the administration has with this concept is more full-time faculty could only be hired if the administration was to dramatically reduce the ranks of the other employee groups or to violate the “80/20” policy. This administration has been working diligently over the last several years to reduce staff wherever possible, to the point that in many areas we are at the bare bones in providing services to our students and our community. We are a very flat structure organizationally, if we were to reduce the numbers of administrators/managers/classified employees, many functions of this college could not be performed. The administration’s answer to this dilemma has been to hire more and more part-time instructors. Although many of our part-time instructors are excellent teachers, part-time faculty cannot provide the full line of services that our students require. It is unconscionable to continue to increase the numbers of courses and students without increasing the full-time faculty that provides the services that these students need.

The monies for equipment, buildings, brick and mortar continues to increase without restrictive policies (like 80/20) on the disbursement of these funds. do we really want beautiful buildings without classes because we do not have the faculty required to teach those classes?

I ask the Board again to explain to the College Community the reason for/or justification for the “80/20” policy. Although it may have been needed in its geneses, is it relevant for today’s educational environment, and is it now the time to either relax the provisions or determine that the “80/20” policy should apply to the entire budget and not just the operating budget.

Thank you for your time and I am looking forward to your response.

Trustee Abraham MOVED and Trustee Simmons seconded the motion to adjourn into closed session for the purpose of discussing labor negotiations.

A roll call vote was taken:

AYES: Scott, Abraham, Davis, Ritter, Simmons

NAYS: None

Motion Carried

The Board of Trustees entered into closed session at 9:45 p.m..

Vice Chairperson Scott adjourned the closed session at 10:37 p.m. and entered into open session.

8. **ADJOURNMENT**

Vice Chairperson Scott adjourned the meeting at 10:37 p.m.

Respectfully submitted,

Patricia J. Funtik

Date

Anne Scott, Vice Chairperson

Phillip Abraham, Secretary