



**BOARD OF TRUSTEES
REGULAR MEETING
APRIL 18, 2005
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson Wangler, who welcomed all guests and staff members.

Chairperson Wangler requested that all comments and questions be addressed directly to him in order to better facilitate the Board meeting.

1.2 Attendance

Present

John Wangler, Chairperson
Anne Scott, Vice Chairperson
Phillip Abraham, Secretary
Pamala Davis, Trustee
Thomas Kuhn, Trustee
Sandra Ritter, Trustee
Janice Simmons, Trustee

1.3 Public Comments/Petitions

Several community members were present and addressed the Board expressing their concern that the swimming pool at the Orchard Ridge Campus was being permanently shut down. Chairperson Wangler and Chancellor Spangler assured the group that there are no plans at this time to permanently close the pool.

1.4 Student Presentation

None

1.5 Review of Minutes

1.5.1 The minutes of the 3/21/2005 Regular Board Meeting were approved as submitted.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

The Chancellor made the following comments:

- Two hundred fifty members of the College community, including trustees Wangler and Simmons, attended Excellence Day on Friday, April 15.
- Diversity Month activities will continue at all sites throughout April.
- Ninety people, including trustees Wangler, Scott, and Simmons, attended the April 1 Levinson Hall groundbreaking ceremony at Highland Lakes.
- Chancellor Spangler emailed a letter, supported by College Academic Senate Chair, Gerry Faye, and OCCA President, Mary Ston, to all faculty members inviting them to participate in commencement on June 17.
- Highland Lakes Campus Dean Cathey Maze was selected as a Visiting Scholar by the international testing organization ETS.
- Margaret Kelly, OCC 2004 Outstanding Alumna, was honored by the American Association of Community Colleges as one of the group's outstanding alumni for 2005 at the AACC convention in Boston.
- The Chancellor met to discuss OCC's partnerships with various community members over the past month, including Chancellor Little of UM-Dearborn, Dr. Ken Hightower of Oakland University, and Dr. Maria Vaz and Dr. Lewis Walker of LTU.
- The Chancellor attended an Automation Alley press conference announcing the new International Business Center.
- Chancellor's Cabinet held their monthly meeting at Automation Alley Headquarters on April 6.
- Southfield campus faculty member Theresa Wangler along with Auburn Hills Campus Building Facilities Manager, Steve Ogg, will serve on the First International Mega Festival Planning Committee.
- Three hundred high school students and their parents attended a Highland Lakes Campus Open House on April 15.
- Highland Lakes hosted a PTK Induction Ceremony on April 22 where Campus President Gordon May was guest speaker.
- Board Chair John Wangler addressed the most recent group of Oaxaca exchange students at their graduation reception on April 15.
- The Auburn Hills Campus recently hosted a forum on the topic of *Offshoring and the Future of the American Workforce*.
- Youmin Lee, English faculty member at the Southfield Campus, will participate in a Fulbright project to send 21 community college faculty to China this summer.
- Seventy-five Detroit high school students interested in math and science attended a meeting held at the Southfield Campus for students planning to attend OCC and then transfer to Kettering University.
- The Theatre Department's spring play, *The Nerd*, had a successful run at the Smith Theatre April 7 – 9.
- The Orchard Ridge Campus Music Department presented a Student Showcase on April 15.
- The Michigan Community College Association's Board of Directors will meet at Lake Michigan College April 22 and 23.
- The three finalists for the Orchard Ridge Campus presidency will be in town to attend separate dinners with board members.
- A legislative luncheon is scheduled for May 26 in Lansing.
- The Culinary Studies Institute will host the Great Lakes/Great Wine event

on May 11.

- The Chancellor submitted her self-assessment for 2004-2005 to the board in preparation for the May Board meeting.
- Extensions of the Public Safety and Operating Engineers contracts will be presented to the board for approval this evening.
- Vice Chancellor Clarence Brantley will conduct the Public Hearing on the 2005-2006 Budget, and provide an update on the District Office space planning process.

2.2 Staff Reports

Vice Chancellor Clarence Brantley conducted the Public Hearing on the College's 2005-2006 General Fund Budget which will be formally presented to the Board in May for their approval.

2.3 Introduction of New Staff

None

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Janice Simmons MOVED to approve the personnel recommendations.

AYES: Wangler, Scott, Abraham, Kuhn, Simmons

NAYS: Davis, Ritter Motion Carried

The effective date of the continuing contract for Diane Hill was misstated as 09/01/05 – 05/01/05. It was corrected to state 05/1/06 by Cathy Rush, CHRO.

The Board of Trustees approved the following personnel recommendations: the recommendation for continuing faculty contracts for Carol Hardaloupas (AH) Humanities, Shawn Dry (AH) Social/Behavioral Science, Bryan Dubin (HL) Behavioral Science, Jose Garcia-Leon (OR) Fine and Performing Arts, Michelle Pergeau (OR) Fine and Performing Arts, Darlene Johnson-Bignotti (R)O/SF Library; the faculty annual contract for Diane Hill (OR) Fine and Performing Arts; the faculty transfer of Bonita Myrand (AH) English from teaching faculty (RO); the management staff – exempt appointment of Joyce Carter (DO) Administrative Services Administrative Assistant; the management staff – exempt recommendation for unpaid leave of absence for Stephanie Bevier (DO/PC) PDTTC Training Assistant; the classified transfer of James Frost (OR) Parapro from Financial Aid Specialist (RO); the classified retirements rescission of Patricia Lucas (AH) Student Services Specialist; the retirement of Elizabeth Robinson (HL) Faculty Offices Secretary.

3.1.1 Extension of Contract – The International Union of Operating Engineers, Local No. 547, AFL-CIO (2005-2006)

Trustee Janice Simmons MOVED and Secretary Phillip Abraham seconded the motion that the Board of Trustees approve a one-year contract extension of the collective bargaining agreement between the College and the International Union of Operating Engineers, Local No. 547, AFL-CIO for the period of July 1, 2005 through June 30, 2006

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

3.1.2 Extension of Contract – Police Officers Labor Council (2005-2006)

Trustee Janice Simmons MOVED and Secretary Abraham seconded the motion that the Board of Trustees approve a one-year contract extension of the collective bargaining agreement between the College and the International Union of Operating Engineers, Local No. 547, AFL-CIO for the period of July 1, 2005 through June 30, 2006.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

3.1.3 Exempt Administrative and Management Staff Salary Schedule (2005-2006)

Secretary Abraham MOVED and Vice Chairperson Anne Scott seconded the motion that the Board of Trustees approve salary increases for Exempt Administrative and Management Staff of 3.1 percent for 2005-2006.

AYES: Wangler, Scott, Abraham, Simmons

NAYS: Davis, Kuhn, Ritter Motion Carried

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

3.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

3.2.3 Public Hearing: Presentation of the 2005-06 General Fund Budget

Vice Chancellor Clarence Brantley conducted the Public Hearing: Presentation of the 2005-06 General Fund Budget and distributed a copy to the Board of Trustees. He recognized the work of Beth Kendall, Director of Budget and Financial Planning.

3.3 College Facilities

CONSENT AGENDA – MAINTENANCE PROJECTS

Items 3.3.1 – 3.3.3 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the chancellor so requests, in which event the item will be removed from the general order of business and voted on separately.

Trustee Janice Simmons MOVED to approve action items 3.3.1 – 3.3.3 as consent agenda items.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Simmons

NAYS: Ritter

Motion Carried

- 3.3.1 College-Wide Deferred Maintenance Project
Boiler Burner Replacement – Building E
Orchard Ridge Campus
OCC Project No. PF-OR05-006

The Board of Trustees granted authority to the College’s Construction Manager, George W. Auch Company, for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Boiler Burner Replacement, Building E Orchard Ridge Campus OCC Project No. PF-OR05-006	\$311,500

- 3.3.2 College-Wide Deferred Maintenance Project
Theater Lobby Faculty Offices – Building D
Royal Oak Campus
OCC Project No. PF-RO05-006

The Board of Trustees granted authority to the College’s Construction Manager, George W. Auch Company, for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Theater Lobby Faculty Offices, Building D Royal Oak Campus OCC Project No. PF-RO05-006	\$125,800

- 3.3.3 College-Wide Deferred Maintenance Project
Bookstore/Classroom Modifications
Southfield Campus
OCC Project No. PF-SF05-003

The Board of Trustees granted authority to the College’s Construction

Manager, George W. Auch Company, for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Classroom/Bookstore Modifications Southfield Campus OCC Project No. PF-SF05-003	\$257,900

END OF CONSENT AGENDA – MAINTENANCE PROJECTS

3.3.4 Progress Report – Construction Projects

The Board of Trustee reviewed the Progress Report – Construction Projects

3.4 Contracts and Purchases

CONSENT AGENDA – CONTRACTS AND PURCHASES

Items 3.4.1 – 3.4.10 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the chancellor so requests, in which event the item will be removed from the general order of business and voted on separately.

Vice Chairperson Anne Scott MOVED and Trustee Janice Simmons seconded to approve action items 3.4.1 – 3.4.10 as consent agenda items.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

3.4.1 Affiliation Agreement with the Mercy Memorial Hospital Surgical Technology Program Southfield Campus

The Board of Trustees approved the College entering into an agreement with Mercy Memorial Hospital, 740 N. Macomb Street, Monroe, Michigan 48162, and authorized the Chairperson to execute the agreement.

3.4.2 Furniture Rental Auburn Hills Campus

The Board of Trustees approved an agreement with Navigating Business Space, for furniture rental and installation services at a cost not to exceed \$27,120.

3.4.3 Library Furniture Auburn Hills Campus

The Board of Trustees approved the purchase of library furnishings from Library Design Associates, Inc., at a cost not to exceed \$37,004.78

3.4.4 Mills and Lathes
Machine Tool Technology Program
Auburn Hills Campus

The Board of Trustees approved the purchase of two mills and two lathes from Haas Factory Outlet, at a cost not to exceed \$104,614.00.

3.4.5 Moving and Storage Services
Auburn Hills Campus

The Board of Trustees approved an agreement with Palmer Moving and Storage, for moving and storage services at a cost not to exceed \$36,003.

3.4.6 Advanced Police Simulations Training
Oakland Police Academy
Auburn Hills Campus

The Board of Trustees approved an agreement with SNC Technologies Corp., to provide scenario based training at a cost not to exceed \$35,830 for the 2004-2005 fiscal year.

3.4.7 Robot
Robotics/Automated Systems Technology Program
Auburn Hills Campus

The Board of Trustees approved the purchase of a robot from FANUC Robotics, at a cost not to exceed \$56,640.00

3.4.8 Regulated Waste Management Services
Environmental Health and Safety
Auburn Hills Campus

The Board of Trustees approved a two year agreement with US Industrial Technologies, to provide regulated waste management services at a annual cost not to exceed \$35,000 effective May 1, 2005

3.4.9 Internet Access
College-Wide

The Board of Trustees approved a three year agreement with Global Crossings for internet access, at an annual cost not to exceed \$61,777.

3.4.10 Internet Access
College-Wide

The Board of Trustees approved a three year agreement with Merit

Networks, at an annual cost not to exceed \$40, 418.

END OF CONSENT AGENDA – CONTRACTS AND PURCHASES

3.4.11 Contract with American Power Technology Workforce Development Services

Trustee Janice Simmons MOVED and Vice Chairperson Anne Scott seconded the motion that the Board of Trustees approve a contract with American power Technology, at a cost not to exceed \$90,000 for training delivered through December 30, 2005.

AYES: Wangler, Scott, Davis, Simmons

NAYS: Abraham, Kuhn, Ritter Motion Carried

3.4.12 Contract with CRCJ Associates, LLC Workforce Development Services

Vice Chairperson Scott MOVED and Trustee Simmons seconded the motion that the Board of Trustees approve a contract with CRCJ, at a cost not to exceed \$40,000 for MatLab, Simulink and Stateflow training through December 31, 2005.

AYES: Wangler, Scott, Simmons

NAYS: Abraham, Davis, Kuhn, Ritter Motion Denied

Vice Chairperson Scott asked the Board to reconsider approving item 3.4.12 and requested that the administration provide more detailed information to the group regarding the guidelines companies must follow when projects are funded using EDJT funds.

Trustee Ritter MOVED and Secretary Abraham seconded the motion that the Board of Trustees approve a contract with CRCJ, at a cost not to exceed \$40,000 for MatLab, Simulink and Stateflow training through December 31, 2005. Further information will be forthcoming.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter Simmons

NAYS: None Motion Carried

3.4.13 Contract with Engineous Software Workforce Development Services

Vice Chairperson Scott MOVED and Trustee Janice Simmons seconded the motion that the Board of Trustees approve a contract with Engineous Software, at a cost not to exceed \$50,000 for iSIGHT training through December 31, 2005. Further information will be forthcoming.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

3.4.14 Contract with Fluent, Inc.
Workforce Development Services

Trustee Janice Simmons MOVED and Vice Chairperson Anne Scott seconded the motion that the Board of Trustees approve a contract with Fluent, Inc., at a cost not to exceed \$40,000 for FLUENT training through December 31, 2005. Further information will be forthcoming.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

3.4.15 Contract with LMS North America
Workforce Development Services

Trustee Janice Simmons MOVED and Trustee Pamala Davis seconded the motion that the Board of Trustees approve a contract with LMS North America, at a cost not to exceed \$50,000 for specialized training through December 31, 2005. Further information will be forthcoming.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

3.4.16 Contract with MSC.Software Corporation
Workforce Development Services

Vice Chairperson Scott MOVED and Secretary Abraham seconded the motion that the Board of Trustees approve a contract with MSC.Software Corporation, at a cost not to exceed \$0,000 for specialized training through December 31, 2005. Further information will be forthcoming.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

3.4.17 Contract with The Underground World Corp.
Workforce Development Services

Vice Chairperson Simmons MOVED and Trustee Davis seconded the motion that the Board of Trustees approve a contract with The Underground at a cost not to exceed \$50,000 for Alias training through December 31, 2005. Further information will be forthcoming.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None

Motion Carried

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

Gerry Faye, College Academic Senate Chairperson, noted the following faculty members were elected Campus Senate Chair:

Barbara Konopka, Auburn Hills
Mary Ston, Highland Lakes
Marilynn Kokoszka, Orchard Ridge
Michael Vollbach, Royal Oak/Southfield

College Academic Senate elections will occur in May.

4.2 Student Reports

None

4.3 Academic Initiatives

OCC Librarians Anne Walaskay and Beth Garnsey with the help of Dana Keyes demonstrated OCC's newest library technology innovation, the virtual reference project, *researchHelpnow*. This new service allows students to access real-time, online, one-on-one assistance for research needs.

5. OLD BUSINESS

5.1 Chancellor's Evaluation Committee

Board Chair Wangler, along with trustees Kuhn, and Simmons, were appointed to the Chancellor's Evaluation Committee. Committee members will tabulate the responses to the chancellor's evaluation survey and present the results in May along with the Chancellor's self-assessment.

Vice Chancellor Clarence Brantley provided an update on the Hobbs + Black District Office space planning report. The Chancellor asked the Board to direct the administration to conduct a full-cost estimate to renovate the Bee Administration Center.

Approximately 18 months ago, the administration provided the board with several space utilization scenarios for District Office. The Board requested an update on various options be provided to them later this summer.

6. NEW BUSINESS

6.1 MCCA 2005-2006 Budget

Vice Chairperson Anne Scott **MOVED** and trustee Janice Simmons seconded the motion that the Board of Trustees direct its Michigan Community College Association (MCCA) representatives to endorse the MCCA 2005-2006 budget as it is to be presented at the MCCA board of directors' meeting in Benton Harbor, MI on April 22 and 23, 2005.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Simmons

NAYS: Ritter Motion Carried

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

- Vice Chairperson Scott noted that faculty member Debra Rowe's article, "Education for a Sustainable Future," is the lead article in this month's *Community College Journal*.
- Trustee Pamala Davis thanked the board for allowing her to travel to Dallas to see Campus President Edward Callaghan receive an award from Phi Theta Kappa.
- Trustee Janice Simmons noted that the Executive Contract Subcommittee made final revisions to the executive contract and sent it to the attorneys for approval.
- Trustee Ritter requested another copy of the deed restrictions placed on the Bee Administration property.

7.2 Labor Organizations and Associations

None

8. ADJOURNMENT

Chairperson John Wangler adjourned the meeting at 9:10 p.m.

Respectfully submitted,

Patricia J. Funtik

Date

John Wangler, Chairperson

Phillip Abraham, Secretary