



Chancellor's Cabinet

Mary S. Spangler, Ed.D.
Chancellor

Clarence E. Brantley
Vice Chancellor
Administrative Services

George F. Keith, Ph.D.
Vice Chancellor
Academic and Student Affairs

Andrew R. Hillberry
Chief Information Officer

Catherine J. Rush
Chief Human Resources Officer

David P. Adams, Ph.D.
Interim Campus President
Auburn Hills

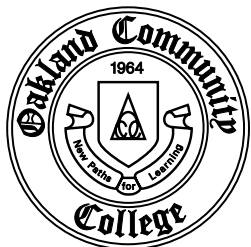
Gordon F. May
Campus President
Highland Lakes

Jacqueline A. Shadko, Ph.D.
Campus President
Orchard Ridge

Martha R. Smydra, Ph.D.
Campus President
Royal Oak/Southfield

Cheryl A. Kozell
Executive Director
Advancement

Pamela L. Kramer
Executive Assistant to the
Chancellor, (Resource)



Purpose: to keep the college community informed about issues addressed by the Chancellor's Cabinet.

Chancellor's Cabinet (CC)

The CC meets one day each month to discuss *strategic* issues and 1/2-day each month to coordinate *operational* issues.

October 2005 Strategic Meeting Topics

- October Board of Trustees (BOT) agenda:* Prepare the draft for the BOT's Executive Officers to review, finalize and distribute the agenda according to BOT policy and the Open Meetings Act.
Leaders: entire CC
- 2006 Federal Earmarks:* Discuss possible ideas regarding the submission of white papers for the 2006 federal appropriation funding cycle. More discussion will follow to narrow the topics to 5 or 6 that the lobbyists will review. Final requests must be completed in January to begin the process. Projects should connect to the college's strategic planning objectives.
Leaders: C. Kozell and M. Spangler
- Exploring E-Learning Reforms in Michigan:* Handout and brief discussion of concept of requiring high school students to complete one college course online before graduation.
Leader: M. Spangler
- Faculty Staffing Input Committee:* Report on the subcommittee's recommendations, including faculty attending Vacancy Committee meetings and observing discussions. **Leader:** G. May
- Position Statement on Students' Observance of Major Religious Holidays:* Discussion of proposed language and next steps in the process of informing the college about the CC position.
Leader: G. Keith
- Student Ambassador Program:* Update on applicants responding (10) and next steps in rolling out activities, including attending OR culinary dinner and theater program, Detroit Economic Club speech by U of M president, Automation Alley lecture series and Superhighway event, and Oakland Schools Community Forum. Plans also shared regarding a training session to engage students. **Leaders:** G. Keith & M. Spangler

October 2005 Operational Meeting Topics

- Information materials:* Distributed documents on *MI Colleges Reporting Faulty Data to State*, *IPEDS Data Feedback Report 2005*, and OCC Hurricane Katrina Relief Efforts summary report. Updated on MCCA Board of Directors meeting regarding position on funding formula and task forces on performance indicators proposed for 2006-07 state budget. Identified opportunities for OCC faculty and staff to participate in ETS research activities with request the information be forwarded as quickly as possible. **Leader:** M. Spangler
- DO Space Planning:* Discussed BOT request (10/17/05) for Special Session on 11/7/05, including preparing documents on staffing and department functions, previous space planning study, and possible recommendations from CC. **Leader:** M. Spangler
- Continuing Action Plan:* Reviewed activities from previous months to update the status and ensure completion of those activities. Changes to be forwarded for compilation. **Leader:** G. Keith for M. Spangler
- Library Strategic Plan:* Lodged for endorsement at next operational meeting along with responding to request for names of "plan creators" identified in the plan. **Leader:** G. Keith
- Higher Learning Commission Visit Update:* Discussion on HLC information with regard to presenting it with staff, holding March 16-19, 2008, as potential focus visit timeframe, reviewing steering membership and forwarding changes to Accreditation Liaison Officer, and hearing an update report quarterly at CC. **Leader:** G. Keith with C. Maze and M. McGee

Chancellor's Campus Visit Schedule

Members of the OCC Family are encouraged to visit the chancellor when she is on campus. All dates and times are subject to change. Please check your e-mail for updated changes.

DATE	CAMPUS/EVENT	TIME	LOCATION
Nov. 11	OCC Singing Idol Contest	7:00 pm - 9:00 pm	Royal Oak Campus
Nov. 14	Auburn Hills Campus Visit/ Strategic Planning Update	1:00 pm - 2:00 pm	T-1
Nov. 15	Highland Lakes Campus Visit	11:00 am - 12:00 noon	HH-305
Nov. 15	Southfield Campus Visit/ Strategic Planning Update	2:00 pm - 3:00 pm	SF-260
Nov. 17	Orchard Ridge Campus Visit	10:30 am - 11:30 am	Pres. Conf. Room
Nov. 21	Brown Bag Lunch	12:00 noon - 1:00 pm	Board Room
Nov. 28	Auburn Hills Campus Visit	1:30 pm - 2:30 pm	President's Office

Chancellor's Advisory Council

Mary S. Spangler, Ed.D.
Chancellor

Clarence E. Brantley
Vice Chancellor
Administrative Services

Janice L. Brown-Williams
Director
Student Services

Beatrice V. Catherino
Faculty
Academic Senate

Lloyd C. Crews
Academic Dean

George F. Keith, Ph.D.
Vice Chancellor
Academic and Student Affairs

Tahir B. Khan
Faculty
Academic Senate

Cheryl A. Kozell
Executive Director, Advancement
Coordinator, Strategic Plan

Gordon F. May
Campus President
Highland Lakes

Mary Ann McGee
Chairperson
College Academic Senate

Rocio Oxholm-Flores
International Student Advisor

Barbara A. Sadecki
Faculty Secretary

Advisory Students
Michele Berry
Suzanne Parini

Purpose: to keep the college community informed about issues addressed by the Chancellor's Advisory Council.

Chancellor's Advisory Council (CAC)

CAC meets the first Friday of each month to provide the chancellor an opportunity to gather input on strategic and operational issues. Minutes are recorded and posted on InfoMart. CAC operates by consensus. Membership is representative. Meetings are open to the entire college community.

The October meeting was canceled.

Future Items

1. Detroit Economic Calendar Dates and Speakers
2. Faculty Recognition at Graduation

Chancellor's Advisory Council 2005-06 Schedule

Members of the OCC family are invited to attend these open meetings with supervisor approval.

DATE	MEETING	TIME	LOCATION
Nov. 11	Scheduled	12:00 noon - 2:00 pm	Board Room
Dec. 2	Scheduled	9:00 am - 11:00 am	Board Room
Jan. 13	Scheduled	12:00 noon - 2:00 pm	Orchard Ridge
Feb. 3	Scheduled	9:00 am - 11:00 am	Board Room
Mar. 10	Scheduled	12:00 noon - 2:00 pm	Board Room
Apr. 7	Scheduled	9:00 am - 11:00 am	Board Room
May 12	Scheduled	12:00 noon - 2:00 pm	Board Room
June 9	Scheduled	12:00 noon - 2:00 pm	Board Room
July/August	Called if and when critical issues arise	TBD	TBA