Frequencies: 2006 MTEC Participant Analysis: ORGINAL SURVEY RECODED

[DataSet1] I:\Outcomes Assessment\Workforce Development\Reports\M-TEC (Sept 2006)\MTEC 2006 Original Survey.sav

Statistics

		Course Title	Section Number	M-Tec Room Number	Instructor	Why did you take this course?	Why did you take this course?
N	Valid	22	22	22	22	22	22
	Missing	0	0	0	0	0	0
Mean				41.09		2.36	
Median				1.00		2.00	
Mode				1		2	

Statistics

		Is this the first training you have received at OCC through Workforce Development Services?	RECODED VALUE: Objectives for the course were clear.	RECODED VALUE: Course material was adequate.	RECODED VALUE: Pace of instruction was adequate.	RECODED VALUE: Time for the course was appropriate.
N	Valid	20	22	22	22	22
	Missing	2	0	0	0	0
Mean		.75	3.82	3.68	3.55	3.50
Median		1.00	4.00	4.00	4.00	4.00
Mode		1	4	4	4	4

Statistics

		RECODED VALUE: You feel that you achieved competency for course topic.	RECODED VALUE: Overall, you are satisfied with the course.	RECODED VALUE: Overall, you are satisfied with the instructor.	RECODED VALUE: Overall, you are satisfied with the facilities.	RECODED VALUE: OCC Workforce Development staff was responsive to your needs.
N	Valid	22	22	22	22	21
	Missing	0	0	0	0	1
Mean		3.64	3.68	3.7727	3.68	3.48
Median		4.00	4.00	4.0000	4.00	4.00
Mode		4	4	4.00	4	4

Statistics

		Would you recmmend this course to others?	Do you have any other comments with regards to this course?	Do you have any other comments with regards to this course? Second Comment
N	Valid	22	22	22
	Missing	0	0	0
Mean		1.00		
Median		1.00		
Mode		1		

Frequency Table

Course Title

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	515	1	4.5	4.5	4.5
	516	1	4.5	4.5	9.1
	517	2	9.1	9.1	18.2
	518	8	36.4	36.4	54.5
	519	1	4.5	4.5	59.1
	520	1	4.5	4.5	63.6
	521	8	36.4	36.4	100.0
	Total	22	100.0	100.0	

Section Number

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	BUSN-1024-P0318	2	9.1	9.1	9.1
	BUSN.1021.P0315	1	4.5	4.5	13.6
	BUSN.1022.P0316	1	4.5	4.5	18.2
	BUSN.1023.P0317	2	9.1	9.1	27.3
	CGCO-1007-P0221	8	36.4	36.4	63.6
	DESN-1205-N4001	8	36.4	36.4	100.0
	Total	22	100.0	100.0	

M-Tec Room Number

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	13	59.1	59.1	59.1
	Missing	9	40.9	40.9	100.0
	Total	22	100.0	100.0	

Instructor

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	148	6	27.3	27.3	27.3
	303	8	36.4	36.4	63.6
	304	8	36.4	36.4	100.0
	Total	22	100.0	100.0	

Why did you take this course?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	My employer sponsored the course	4	18.2	18.2	18.2
	To gain skills to obtain employment	13	59.1	59.1	77.3
	Other (please specify)	2	9.1	9.1	86.4
	#1 & #2	1	4.5	4.5	90.9
	#1 & #3	1	4.5	4.5	95.5
	#1, #2, & #3	1	4.5	4.5	100.0
	Total	22	100.0	100.0	

Why did you take this course?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	10 - PC class	1	4.5	4.5	4.5
	10 - Secure work from companies using CATIA	1	4.5	4.5	9.1
	99	18	81.8	81.8	90.9
	MSC Software	1	4.5	4.5	95.5
	To learn more and keep myself marketable	1	4.5	4.5	100.0
	Total	22	100.0	100.0	

Is this the first training you have received at OCC through Workforce Development Services?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	0	5	22.7	25.0	25.0
	yes	15	68.2	75.0	100.0
	Total	20	90.9	100.0	
Missing	missing	2	9.1		
Total		22	100.0		

RECODED VALUE: Objectives for the course were clear.

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Somewhat Agree	4	18.2	18.2	18.2
	Strongly Agree	18	81.8	81.8	100.0
	Total	22	100.0	100.0	

RECODED VALUE: Course material was adequate.

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Neither Agree or Disagree	1	4.5	4.5	4.5
	Somewhat Agree	5	22.7	22.7	27.3
	Strongly Agree	16	72.7	72.7	100.0
	Total	22	100.0	100.0	

RECODED VALUE: Pace of instruction was adequate.

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Neither Agree or Disagree	2	9.1	9.1	9.1
	Somewhat Agree	6	27.3	27.3	36.4
	Strongly Agree	14	63.6	63.6	100.0
	Total	22	100.0	100.0	

RECODED VALUE: Time for the course was appropriate.

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Neither Agree or Disagree	1	4.5	4.5	4.5
	Somewhat Agree	9	40.9	40.9	45.5
	Strongly Agree	12	54.5	54.5	100.0
	Total	22	100.0	100.0	

RECODED VALUE: You feel that you achieved competency for course topic.

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Somewhat Agree	8	36.4	36.4	36.4
	Strongly Agree	14	63.6	63.6	100.0
	Total	22	100.0	100.0	

RECODED VALUE: Overall, you are satisfied with the course.

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Neither Agree or Disagree	1	4.5	4.5	4.5
	Somewhat Agree	5	22.7	22.7	27.3
	Strongly Agree	16	72.7	72.7	100.0
	Total	22	100.0	100.0	

RECODED VALUE: Overall, you are satisfied with the instructor.

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Somewhat Agree	5	22.7	22.7	22.7
	Strongly Agree	17	77.3	77.3	100.0
	Total	22	100.0	100.0	

RECODED VALUE: Overall, you are satisfied with the facilities.

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Somewhat Agree	7	31.8	31.8	31.8
	Strongly Agree	15	68.2	68.2	100.0
	Total	22	100.0	100.0	

RECODED VALUE: OCC Workforce Development staff was responsive to your needs.

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Neither Agree or Disagree	2	9.1	9.5	9.5
	Somewhat Agree	7	31.8	33.3	42.9
	Strongly Agree	12	54.5	57.1	100.0
	Total	21	95.5	100.0	
Missing	System	1	4.5		
Total		22	100.0		

Would you recmmend this course to others?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	yes	22	100.0	100.0	100.0

Do you have any other comments with regards to this course?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	80	3	13.6	13.6	13.6
	81	1	4.5	4.5	18.2
	85	1	4.5	4.5	22.7
	86	1	4.5	4.5	27.3
	95	1	4.5	4.5	31.8
	99	15	68.2	68.2	100.0
	Total	22	100.0	100.0	

Do you have any other comments with regards to this course? Second Comment

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	8	1	4.5	4.5	4.5
	99	21	95.5	95.5	100.0
	Total	22	100.0	100.0	

OAKLAND COMMUNITY COLLEGE®

Course Participation Survey

(revised)
COPY

Name (optional)		Course Name:	Metal Stamping
Company:	Faurecia	Section Number:	METT-1353-P0890
Date of Class:	7/27/2005	Instructor	Project Technologies Group

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
The instructor was prepared and organized.	3	12	0	0	0
The instructor demonstrated expertise in the subject.	6	9	0	0	0
The instructor stimulated interest in the subject.	5	8	2	0	0
The instructor adjusted the instruction to meet student's needs.	6	9	0	0	0
The instructor was sensitive to cultural and other differences.	6	7	2	0	0
The instructor provided the opportunity for questions and discussion.	8	7	1	0	0

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Key concepts were clearly identified and explained.	5	9	0	0	0
I gained skills/knowledge that I can apply in my work.	1	11	3	0	0
The course was appropriate to our organization's culture.	3	10	2	0	0
The instructor's use of technology was effective.	4	9	2	0	0
The classroom was conducive to learning.	5	8	2	0	0

	Yes	No
Would you recommend this course to others?	15	0

What did you like about this course? The Instructor is very knowledgeable in metal stamping, His enthusiasm was evident. Instructor was knowledgeable and tried to keep class upbeat and tailored to our business. Explanation of different stampings and its components.

What could be improved? M-TEC and Faurecia need to communicate closer to make sure that the class content is clearly given to potential students. The course content was not well explained during registration. I was expecting stamping practices instead of press design. Need to approach course with design concepts in mind, considerations for minimum feature size shape to edge of part, type of formations. Visual aides would be helpful. More tailored to our company. Overheads or slides. Add more design stamping parts; select metal for typical die.

If you enjoyed this course, would you please provide a quote for our marketing materials? This course is lively and beneficial to the working adult, it is not just book knowledge.

☑ **I give OCC permission to use this quote and my name in web site and other marketing materials.**

_____
Name and Title *(please print)*

_____
Signature

Frequencies: ~~2006~~ MTEC Participant Analysis: MERGED REVISED SURVEY

FINAL

12/8/06

Statistics

		Company where participant works	Course name	Section name	Instructor	The instructor was prepared and organized
N	Valid	407	407	407	407	406
	Missing	0	0	0	0	1
Mean		110.09	499.44		276.09	3.65
Median		117.00	527.00		305.00	4.00
Mode		126	523		305	4

Statistics

		The instructor demonstrated expertise in the subject	The instructor stimulated interest in the subject	The instructor adjusted the instruction to meet student's needs	The instructor was sensitive to cultural and other differences	The instructor provided the opportunity for questions and discussion
N	Valid	406	405	404	394	406
	Missing	1	2	3	13	1
Mean		3.69	3.54	3.52	3.45	3.75
Median		4.00	4.00	4.00	4.00	4.00
Mode		4	4	4	4	4

7.

Statistics

		Key concepts were clearly identified and explained	I gained skills / knowldege that I can apply in my work	The course was appropriate to our organization's culture	The instructor's use of technology was effective	The classroom was conducive to learning
N	Valid	403	405	401	405	405
	Missing	4	2	6	2	2
Mean		3.51	3.37	3.33	3.50	3.45
Median		4.00	3.00	3.00	4.00	4.00
Mode		4	4	3[a]	4	4

Statistics

		Would you recommend this course to others?	What did you like about this course?	What did you like about this course? Second Comment	What could be improved?	What could be improved? Second Comment
N	Valid	381	407	407	407	407
	Missing	26	0	0	0	0
Mean		.95	54.13	85.74	73.28	90.16
Median		1.00	99.00	99.00	99.00	99.00
Mode		1	99	99	99	99

Statistics

		If you enjoyed this course, would you please provide a quote for our marketing materials?	If you enjoyed this course, would you please provide a quote for our marketing materials? Second Comment	Case Number
N	Valid	407	407	407
	Missing	0	0	0
Mean				204.00
Median				204.00
Mode				1[a]

a. Multiple modes exist. The smallest value is shown

Frequency Table

Company where participant works

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	36	3	.7	.7	.7
	58	23	5.7	5.7	6.4
	68	12	2.9	2.9	9.3
	87	4	1.0	1.0	10.3
	94	24	5.9	5.9	16.2
	95	1	.2	.2	16.5
	96	2	.5	.5	17.0
	97	2	.5	.5	17.4
	98	8	2.0	2.0	19.4
	99	28	6.9	6.9	26.3
	100	1	.2	.2	26.5
	101	1	.2	.2	26.8
	102	1	.2	.2	27.0
	103	1	.2	.2	27.3
	104	3	.7	.7	28.0
	105	11	2.7	2.7	30.7
	106	1	.2	.2	31.0
	107	10	2.5	2.5	33.4
	108	12	2.9	2.9	36.4
	109	3	.7	.7	37.1
	110	2	.5	.5	37.6
	111	1	.2	.2	37.8
	112	1	.2	.2	38.1
	113	1	.2	.2	38.3
	114	12	2.9	2.9	41.3
	115	32	7.9	7.9	49.1
	116	2	.5	.5	49.6
	117	8	2.0	2.0	51.6
	118	1	.2	.2	51.8
	119	2	.5	.5	52.3
	120	61	15.0	15.0	67.3
	121	2	.5	.5	67.8
	122	1	.2	.2	68.1
	123	1	.2	.2	68.3
	124	1	.2	.2	68.6
	125	1	.2	.2	68.8
	126	96	23.6	23.6	92.4
	127	17	4.2	4.2	96.6
	128	12	2.9	2.9	99.5
	129	1	.2	.2	99.8
	130	1	.2	.2	100.0
	Total	407	100.0	100.0	

SEE CODING SHEET

→ # 126
23.6 □
(ALPS Automotive, INC.)

Course name

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	59	16	3.9	3.9	3.9
	99	1	.2	.2	4.2
	120	9	2.2	2.2	6.4
	514	15	3.7	3.7	10.1
	522	13	3.2	3.2	13.3
	523	101	24.8	24.8	38.1
	524	14	3.4	3.4	41.5
	525	2	.5	.5	42.0
	526	12	2.9	2.9	45.0
	527	32	7.9	7.9	52.8
	528	14	3.4	3.4	56.3
	529	26	6.4	6.4	62.7
	530	22	5.4	5.4	68.1
	531	21	5.2	5.2	73.2
	532	20	4.9	4.9	78.1
	533	21	5.2	5.2	83.3
	534	17	4.2	4.2	87.5
	535	4	1.0	1.0	88.5
	536	14	3.4	3.4	91.9
	537	10	2.5	2.5	94.3
	538	11	2.7	2.7	97.1
	539	12	2.9	2.9	100.0
	Total	407	100.0	100.0	

Handwritten annotations: SEE CODING SHEET / #523 / → 24.8% / (CATIA V5 Fundamentals)

Section name

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	BUSN-1277-P1679	16	3.9	3.9	3.9
	BUSN-1298-N0803	12	2.9	2.9	6.9
	BUSN-1349-P2865	14	3.4	3.4	10.3
	BUSN-1368-P1687	12	2.9	2.9	13.3
	BUSN-1386-N0801	10	2.5	2.5	15.7
	BUSN-1386-N0802	11	2.7	2.7	18.4
	BUSN-1386-N0803	11	2.7	2.7	21.1
	COMM-1004-P2044	9	2.2	2.2	23.3
	DESN-1123-N4001	8	2.0	2.0	25.3
	DESN-1123-N4002	11	2.7	2.7	28.0
	DESN-1123-P4084	11	2.7	2.7	30.7
	DESN-1123-P4087	5	1.2	1.2	31.9
	DESN-1134-N2402	7	1.7	1.7	33.7
	DESN-1134-N2403	7	1.7	1.7	35.4
	DESN-1134-N2404	9	2.2	2.2	37.6
	DESN-1134-P2492	2	.5	.5	38.1
	DESN-1193-P1697	14	3.4	3.4	41.5
	DESN-1194-N2401	11	2.7	2.7	44.2
	DESN-1194-N2402	10	2.5	2.5	46.7
	DESN-1199-N2401	10	2.5	2.5	49.1
	DESN-1199-N2402	10	2.5	2.5	51.6
	DESN-1200-N3201	11	2.7	2.7	54.3
	DESN-1200-N3202	10	2.5	2.5	56.8

Section name

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	DESN-1201-N2401	4	1.0	1.0	57.7
	DESN-1201-N2402	7	1.7	1.7	59.5
	DESN-1204-N2401	4	1.0	1.0	60.4
	DESN-1205-N4002	7	1.7	1.7	62.2
	DESN-1205-N4003	4	1.0	1.0	63.1
	DESN-1205-N4004	8	2.0	2.0	65.1
	DESN-1205-N4005	14	3.4	3.4	68.6
	DESN-1205-N4006	8	2.0	2.0	70.5
	DESN-1205-N4008	2	.5	.5	71.0
	DESN-1205-N4009	2	.5	.5	71.5
	DESN-1205-P4006	1	.2	.2	71.7
	DESN-1205-P4020	3	.7	.7	72.5
	DESN-1205-P4029	2	.5	.5	73.0
	DESN-1205-P4030	1	.2	.2	73.2
	DESN-1205-P4084	2	.5	.5	73.7
	DESN-1205-P4086	1	.2	.2	74.0
	DESN-1205-P4087	1	.2	.2	74.2
	DESN-1205-P4098	7	1.7	1.7	75.9
	DESN-1205-P4099	7	1.7	1.7	77.6
	DESN-1206-4090	1	.2	.2	77.9
	DESN-1206-N4005	8	2.0	2.0	79.9
	DESN-1206-N4006	6	1.5	1.5	81.3
	DESN-1206-N4008	6	1.5	1.5	82.8
	DESN-1206-P4090	1	.2	.2	83.0
	DESN-1207-P0878	13	3.2	3.2	86.2
	DESN-1211-P4018	10	2.5	2.5	88.7
	LLSP-1001-T0306	7	1.7	1.7	90.4
	LLSP-1001-T0307	7	1.7	1.7	92.1
	METT-1353-P0890	15	3.7	3.7	95.8
	WBAP-1014-N2001	17	4.2	4.2	100.0
	Total	407	100.0	100.0	

(handwritten annotation: → WBAP···· 4.2 %)

Instructor

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	55	12	2.9	2.9	2.9
	80	32	7.9	7.9	10.8
	231	16	3.9	3.9	14.7
	251	7	1.7	1.7	16.5
	294	12	2.9	2.9	19.4
	301	15	3.7	3.7	23.1
	302	27	6.6	6.6	29.7
	305	219	53.8	53.8	83.5
	306	5	1.2	1.2	84.8
	307	11	2.7	2.7	87.5
	308	9	2.2	2.2	89.7
	309	14	3.4	3.4	93.1
	310	17	4.2	4.2	97.3
	311	4	1.0	1.0	98.3
	312	7	1.7	1.7	100.0
	Total	407	100.0	100.0	

→ # 305
53.8 %
(MSC Software)
CMP

The instructor was prepared and organized

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Strongly Disagree	1	.2	.2	.2
	Disagree	1	.2	.2	.5
	Neutral	9	2.2	2.2	2.7
	Agree	117	28.7	28.8	31.5
	Strongly Agree	278	68.3	68.5	100.0
	Total	406	99.8	100.0	
Missing	99	1	.2		
Total		407	100.0		

→ 68.5 %
Strongly
Agree

The instructor demonstrated expertise in the subject

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Strongly Disagree	1	.2	.2	.2
	Neutral	10	2.5	2.5	2.7
	Agree	101	24.8	24.9	27.6
	Strongly Agree	294	72.2	72.4	100.0
	Total	406	99.8	100.0	
Missing	99	1	.2		
Total		407	100.0		

→ 72.4 %
Strongly
Agree

(#) Combine Strongly Agree + Agree.

The instructor stimulated interest in the subject

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Strongly Disagree	1	.2	.2	.2
	Disagree	4	1.0	1.0	1.2
	Neutral	22	5.4	5.4	6.7
	Agree	128	31.4	31.6	38.3
	Strongly Agree	250	61.4	61.7	100.0
	Total	405	99.5	100.0	
Missing	99	2	.5		
Total		407	100.0		

→ 61.7% strongly Agree

The instructor adjusted the instruction to meet student's needs

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Strongly Disagree	2	.5	.5	.5
	Disagree	5	1.2	1.2	1.7
	Neutral	17	4.2	4.2	5.9
	Agree	135	33.2	33.4	39.4
	Strongly Agree	245	60.2	60.6	100.0
	Total	404	99.3	100.0	
Missing	99	3	.7		
Total		407	100.0		

→ 60.6% strongly Agree

The instructor was sensitive to cultural and other differences

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Strongly Disagree	1	.2	.3	.3
	Disagree	1	.2	.3	.5
	Neutral	35	8.6	8.9	9.4
	Agree	139	34.2	35.3	44.7
	Strongly Agree	218	53.6	55.3	100.0
	Total	394	96.8	100.0	
Missing	99	13	3.2		
Total		407	100.0		

→ 55.3% strongly Agree

The instructor provided the opportunity for questions and discussion

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Strongly Disagree	1	.2	.2	.2
	Neutral	4	1.0	1.0	1.2
	Agree	91	22.4	22.4	23.6
	Strongly Agree	310	76.2	76.4	100.0
	Total	406	99.8	100.0	
Missing	99	1	.2		
Total		407	100.0		

→ 76.4% strongly Agree

Combine Strongly Agree + Agree.

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Key concepts were clearly identified and explained

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Strongly Disagree	1	.2	.2	.2
	Disagree	3	.7	.7	1.0
	Neutral	12	2.9	3.0	4.0
	Agree	161	39.6	40.0	43.9
	Strongly Agree	226	55.5	56.1	100.0
	Total	403	99.0	100.0	
Missing	99	4	1.0		
Total		407	100.0		

> 56.1 % Strongly Agree

I gained skills / knowldege that I can apply in my work

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Strongly Disagree	1	.2	.2	.2
	Disagree	2	.5	.5	.7
	Neutral	32	7.9	7.9	8.6
	Agree	181	44.5	44.7	53.3
	Strongly Agree	189	46.4	46.7	100.0
	Total	405	99.5	100.0	
Missing	99	2	.5		
Total		407	100.0		

> 46.7 % Strongly Agree

The course was appropriate to our organization's culture

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Strongly Disagree	2	.5	.5	.5
	Disagree	5	1.2	1.2	1.7
	Neutral	32	7.9	8.0	9.7
	Agree	181	44.5	45.1	54.9
	Strongly Agree	181	44.5	45.1	100.0
	Total	401	98.5	100.0	
Missing	99	6	1.5		
Total		407	100.0		

> 45.1 + 45.1 % Agree + Strongly Agree

The instructor's use of technology was effective

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Strongly Disagree	1	.2	.2	.2
	Disagree	1	.2	.2	.5
	Neutral	20	4.9	4.9	5.4
	Agree	156	38.3	38.5	44.0
	Strongly Agree	227	55.8	56.0	100.0
	Total	405	99.5	100.0	
Missing	99	2	.5		
Total		407	100.0		

> 56.0 % Strongly Agree

Combine Strongly Agree + Agree.

The classroom was conducive to learning

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Strongly Disagree	1	.2	.2	.2
	Neutral	26	6.4	6.4	6.7
	Agree	168	41.3	41.5	48.1
	Strongly Agree	210	51.6	51.9	100.0
	Total	405	99.5	100.0	
Missing	99	2	.5		
Total		407	100.0		

handwritten: (X) Combine strngy + Agree → 51.9 % strngy Agree

Would you recommend this course to others?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	No	18	4.4	4.7	4.7
	Yes	363	89.2	95.3	100.0
	Total	381	93.6	100.0	
Missing	99	26	6.4		
Total		407	100.0		

handwritten: → 95.3 % yes

What did you like about this course?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	1	42	10.3	10.3	10.3
	2	9	2.2	2.2	12.5
	3	18	4.4	4.4	17.0
	4	4	1.0	1.0	17.9
	5	12	2.9	2.9	20.9
	6	6	1.5	1.5	22.4
	7	14	3.4	3.4	25.8
	8	15	3.7	3.7	29.5
	9	9	2.2	2.2	31.7
	10	3	.7	.7	32.4
	11	1	.2	.2	32.7
	12	12	2.9	2.9	35.6
	13	2	.5	.5	36.1
	14	4	1.0	1.0	37.1
	15	43	10.6	10.6	47.7
	16	4	1.0	1.0	48.6
	17	1	.2	.2	48.9
	21	1	.2	.2	49.1
	99	207	50.9	50.9	100.0
	Total	407	100.0	100.0	

handwritten: SEE CODING SHEET / The instructor / The instructor

handwritten: # 15 10.6 % (Positive comments / praise (about course)

handwritten: See Next Page

What did you like about this course? Second Comment

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	1	16	3.9	3.9	3.9
	2	3	.7	.7	4.7
	3	4	1.0	1.0	5.7
	4	1	.2	.2	5.9
	5	3	.7	.7	6.6
	6	3	.7	.7	7.4
	7	1	.2	.2	7.6
	8	8	2.0	2.0	9.6
	10	1	.2	.2	9.8
	12	1	.2	.2	10.1
	13	1	.2	.2	10.3
	15	12	2.9	2.9	13.3
	16	3	.7	.7	14.0
	17	1	.2	.2	14.3
	21	1	.2	.2	14.5
	99	348	85.5	85.5	100.0
	Total	407	100.0	100.0	

Handwritten annotations:

SEE CODING SHEET.
The Instructor
The instructor

(+) Comments: Praise about the course

→ instructor

→ Missing
85.5 →

Combined

58/42 = 14.3   15.0 %

The instructor =) 14.3 %
+ (+) Coments about the instructor.

(+) Coments / praise about the course =) 13.5 %
55/407 = 13.5 %

The instructor: 16   3.9
                   3   .7

42   10.3
16   3.9
3   .7
___
61

16
3
___
19 / 407 = 4.7 %

61/407 = 15.0 %

What could be improved?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	1	3	.7	.7	.7
	3	5	1.2	1.2	2.0
	4	11	2.7	2.7	4.7
	5	10	2.5	2.5	7.1
	6	2	.5	.5	7.6
	7	2	.5	.5	8.1
	8	3	.7	.7	8.8
	9	1	.2	.2	9.1
	10	6	1.5	1.5	10.6
	11	12	2.9	2.9	13.5
	12	1	.2	.2	13.8
	14	4	1.0	1.0	14.7
	15	5	1.2	1.2	16.0
	16	1	.2	.2	16.2
	17	12	2.9	2.9	19.2
	18	22	5.4	5.4	24.6
	19	2	.5	.5	25.1
	20	2	.5	.5	25.6
	21	1	.2	.2	25.8
	22	1	.2	.2	26.0
	23	2	.5	.5	26.5
	24	2	.5	.5	27.0
	25	2	.5	.5	27.5
	26	2	.5	.5	28.0
	27	1	.2	.2	28.3
	28	2	.5	.5	28.7
	30	1	.2	.2	29.0
	31	2	.5	.5	29.5
	32	3	.7	.7	30.2
	99	284	69.8	69.8	100.0
	Total	407	100.0	100.0	

Handwritten annotations:
- → Exames Excercise
- → lack of course. length of course
- → update/improve materials update/improve materials.
- → 69.8% Missing

What could be improved? Second Comment

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	1	3	.7	.7	.7
	2	2	.5	.5	1.2
	3	2	.5	.5	1.7
	4	2	.5	.5	2.2
	5	1	.2	.2	2.5
	10	6	1.5	1.5	3.9
	12	1	.2	.2	4.2
	14	1	.2	.2	4.4
	15	2	.5	.5	4.9
	17	2	.5	.5	5.4
	18	7	1.7	1.7	7.1
	19	1	.2	.2	7.4
	20	4	1.0	1.0	8.4
	24	3	.7	.7	9.1
	28	1	.2	.2	9.3
	29	1	.2	.2	9.6
	31	2	.5	.5	10.1
	32	1	.2	.2	10.3
	34	1	.2	.2	10.6
	99	364	89.4	89.4	100.0
	Total	407	100.0	100.0	

89.4 % Missing.

If you enjoyed this course, would you please provide a quote for our marketing materials?

Appendix

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	A great tool for help non-estimates understand the world of cost estimation	1	.2	.2	.2
	A great way to start learning CATIA	1	.2	.2	.5
	Advance Surfacing explained by Advanced Instructors!	1	.2	.2	.7
	Ahh yes, feel the power!	1	.2	.2	1.0
	An excellent way to start project activity	1	.2	.2	1.2
	CATIA V5 rocks!	1	.2	.2	1.5
	Dynamic Instructor	1	.2	.2	1.7
	Excellent course	1	.2	.2	2.0
	Fundamentals book was far superior in setup and ease of index use and consistency in how exercises were worded/flow of steps.	1	.2	.2	2.2
	Good basics class	1	.2	.2	2.5
	Good overview	1	.2	.2	2.7

If you enjoyed this course, would you please provide a quote for our marketing materials?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Great course to stimulate discussion amongst team members from different departments, e.g., sales, purchasing, costing to share cross functional views.	1	.2	.2	2.9
	Great facility, very conducive to learning	1	.2	.2	3.2
	Great place to learn	1	.2	.2	3.4
	Great start on our quest to be "lean thinkers"	1	.2	.2	3.7
	I've taken many continuing ed. classes in the past; this was the one I feel was the most enjoyable and worth my time and effort.	1	.2	.2	3.9
	I am sure this will help me with better negotiation skills.	1	.2	.2	4.2
	I am very energized & enthusiastic about implementing the skills that were taught today.	1	.2	.2	4.4
	I am very energized and enthusiastic about implementing the skills that were taught today.	1	.2	.2	4.7
	I would recommend this course to all CATIA beginners.	1	.2	.2	4.9
	Instructor was very knowledgeable! She went out of our way to get answers to unusual questions.	1	.2	.2	5.2
	Instructor was very knowledgeable! Sue went out of our way to get answers to unusual questions.	1	.2	.2	5.4
	Interactive and easy to follow instruction from workbook	1	.2	.2	5.7
	It gave me an appreciation of what a cost estimator needs to do.	1	.2	.2	5.9
	It turned out that it wasn't as scary as I thought it would be. Hopefully I will pass the test the first time.	1	.2	.2	6.1
	Kevin knows his V5!	1	.2	.2	6.4
	Listen to the instructor, not the book.	1	.2	.2	6.6
	MCS software is hands down the best CAD training I've experienced so far.	1	.2	.2	6.9
	Missing	353	86.7	86.7	93.6

If you enjoyed this course, would you please provide a quote for our marketing materials?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	No frills, just the facts, to pass this test	1	.2	.2	93.9
	Once again, David's preparation and presentation has prepared our team for success.	1	.2	.2	94.1
	Subject material very informative	1	.2	.2	94.3
	Thank you, Andrea, for building our leadership skills and competence.	1	.2	.2	94.6
	The course proved beneficial to everyone at all levels.	1	.2	.2	94.8
	The course was only a week long, but I felt like no stone was left unturned.	1	.2	.2	95.1
	The quickest way to learn Catia V5	1	.2	.2	95.3
	The quickest way to learn CATIA V5	1	.2	.2	95.6
	There is a great deal to learn in CATIA V5. It helps to have the class flavored to V4 users.	1	.2	.2	95.8
	This course enlightened me to the workings and understanding of the need for quality information during the quoting process.	1	.2	.2	96.1
	This course is a "MUST" for any CATIA V4 user that is converting over to CATIA V5.	1	.2	.2	96.3
	This course is beneficial to the working adult; it's not just book knowledge.	1	.2	.2	96.6
	This course provides an opportunity to gain estimating knowledge, techniques, and how to apply them.	1	.2	.2	96.8
	This course should be a mandatory requirement for any IT manager.	1	.2	.2	97.1
	This course was a very good way to introduce CATIA V5 to working professionals.	1	.2	.2	97.3
	This course was the best of its type I have taken.	1	.2	.2	97.5
	This course will help me achieve my professional goals.	1	.2	.2	97.8
	This course will make me the drafting "guru" of my design group.	1	.2	.2	98.0

If you enjoyed this course, would you please provide a quote for our marketing materials?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	This is a very good course for buyers.	1	.2	.2	98.3
	This is a well-taught course - Kevin did a good job.	1	.2	.2	98.5
	Top notch instructors	1	.2	.2	98.8
	V5 is no jive.	1	.2	.2	99.0
	V5 puts the 'V' in adventure; the adventure in drawing!	1	.2	.2	99.3
	Very constructive interactive discussions	1	.2	.2	99.5
	Very informative	1	.2	.2	99.8
	Waste not, want not	1	.2	.2	100.0
	Total	407	100.0	100.0	

If you enjoyed this course, would you please provide a quote for our marketing materials? Second Comment

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Better explanations on how it relates to job	1	.2	.2	.2
	Excellent	1	.2	.2	.5
	Excellent instructor	1	.2	.2	.7
	Gives a new and refreshed perspective to negotiating	1	.2	.2	1.0
	I have seen changes reflected in the office day to day.	1	.2	.2	1.2
	Missing	401	98.5	98.5	99.8
	The pace of the course was well suited to a new user.	1	.2	.2	100.0
	Total	407	100.0	100.0	

(handwritten annotations: "Append'x", "→ 98.5 % miss.")

Case Number

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	1	1	.2	.2	.2
	2	1	.2	.2	.5
	3	1	.2	.2	.7
	4	1	.2	.2	1.0
	5	1	.2	.2	1.2
	6	1	.2	.2	1.5
	7	1	.2	.2	1.7
	8	1	.2	.2	2.0
	9	1	.2	.2	2.2
	10	1	.2	.2	2.5
	11	1	.2	.2	2.7
	12	1	.2	.2	2.9
	13	1	.2	.2	3.2

Case Number

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	14	1	.2	.2	3.4
	15	1	.2	.2	3.7
	16	1	.2	.2	3.9
	17	1	.2	.2	4.2
	18	1	.2	.2	4.4
	19	1	.2	.2	4.7
	20	1	.2	.2	4.9
	21	1	.2	.2	5.2
	22	1	.2	.2	5.4
	23	1	.2	.2	5.7
	24	1	.2	.2	5.9
	25	1	.2	.2	6.1
	26	1	.2	.2	6.4
	27	1	.2	.2	6.6
	28	1	.2	.2	6.9
	29	1	.2	.2	7.1
	30	1	.2	.2	7.4
	31	1	.2	.2	7.6
	32	1	.2	.2	7.9
	33	1	.2	.2	8.1
	34	1	.2	.2	8.4
	35	1	.2	.2	8.6
	36	1	.2	.2	8.8
	37	1	.2	.2	9.1
	38	1	.2	.2	9.3
	39	1	.2	.2	9.6
	40	1	.2	.2	9.8
	41	1	.2	.2	10.1
	42	1	.2	.2	10.3
	43	1	.2	.2	10.6
	44	1	.2	.2	10.8
	45	1	.2	.2	11.1
	46	1	.2	.2	11.3
	47	1	.2	.2	11.5
	48	1	.2	.2	11.8
	49	1	.2	.2	12.0
	50	1	.2	.2	12.3
	51	1	.2	.2	12.5
	52	1	.2	.2	12.8
	53	1	.2	.2	13.0
	54	1	.2	.2	13.3
	55	1	.2	.2	13.5
	56	1	.2	.2	13.8
	57	1	.2	.2	14.0
	58	1	.2	.2	14.3
	59	1	.2	.2	14.5
	60	1	.2	.2	14.7
	61	1	.2	.2	15.0
	62	1	.2	.2	15.2
	63	1	.2	.2	15.5
	64	1	.2	.2	15.7

Case Number

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	65	1	.2	.2	16.0
	66	1	.2	.2	16.2
	67	1	.2	.2	16.5
	68	1	.2	.2	16.7
	69	1	.2	.2	17.0
	70	1	.2	.2	17.2
	71	1	.2	.2	17.4
	72	1	.2	.2	17.7
	73	1	.2	.2	17.9
	74	1	.2	.2	18.2
	75	1	.2	.2	18.4
	76	1	.2	.2	18.7
	77	1	.2	.2	18.9
	78	1	.2	.2	19.2
	79	1	.2	.2	19.4
	80	1	.2	.2	19.7
	81	1	.2	.2	19.9
	82	1	.2	.2	20.1
	83	1	.2	.2	20.4
	84	1	.2	.2	20.6
	85	1	.2	.2	20.9
	86	1	.2	.2	21.1
	87	1	.2	.2	21.4
	88	1	.2	.2	21.6
	89	1	.2	.2	21.9
	90	1	.2	.2	22.1
	91	1	.2	.2	22.4
	92	1	.2	.2	22.6
	93	1	.2	.2	22.9
	94	1	.2	.2	23.1
	95	1	.2	.2	23.3
	96	1	.2	.2	23.6
	97	1	.2	.2	23.8
	98	1	.2	.2	24.1
	99	1	.2	.2	24.3
	100	1	.2	.2	24.6
	101	1	.2	.2	24.8
	102	1	.2	.2	25.1
	103	1	.2	.2	25.3
	104	1	.2	.2	25.6
	105	1	.2	.2	25.8
	106	1	.2	.2	26.0
	107	1	.2	.2	26.3
	108	1	.2	.2	26.5
	109	1	.2	.2	26.8
	110	1	.2	.2	27.0
	111	1	.2	.2	27.3
	112	1	.2	.2	27.5
	113	1	.2	.2	27.8
	114	1	.2	.2	28.0
	115	1	.2	.2	28.3

Case Number

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	116	1	.2	.2	28.5
	117	1	.2	.2	28.7
	118	1	.2	.2	29.0
	119	1	.2	.2	29.2
	120	1	.2	.2	29.5
	121	1	.2	.2	29.7
	122	1	.2	.2	30.0
	123	1	.2	.2	30.2
	124	1	.2	.2	30.5
	125	1	.2	.2	30.7
	126	1	.2	.2	31.0
	127	1	.2	.2	31.2
	128	1	.2	.2	31.4
	129	1	.2	.2	31.7
	130	1	.2	.2	31.9
	131	1	.2	.2	32.2
	132	1	.2	.2	32.4
	133	1	.2	.2	32.7
	134	1	.2	.2	32.9
	135	1	.2	.2	33.2
	136	1	.2	.2	33.4
	137	1	.2	.2	33.7
	138	1	.2	.2	33.9
	139	1	.2	.2	34.2
	140	1	.2	.2	34.4
	141	1	.2	.2	34.6
	142	1	.2	.2	34.9
	143	1	.2	.2	35.1
	144	1	.2	.2	35.4
	145	1	.2	.2	35.6
	146	1	.2	.2	35.9
	147	1	.2	.2	36.1
	148	1	.2	.2	36.4
	149	1	.2	.2	36.6
	150	1	.2	.2	36.9
	151	1	.2	.2	37.1
	152	1	.2	.2	37.3
	153	1	.2	.2	37.6
	154	1	.2	.2	37.8
	155	1	.2	.2	38.1
	156	1	.2	.2	38.3
	157	1	.2	.2	38.6
	158	1	.2	.2	38.8
	159	1	.2	.2	39.1
	160	1	.2	.2	39.3
	161	1	.2	.2	39.6
	162	1	.2	.2	39.8
	163	1	.2	.2	40.0
	164	1	.2	.2	40.3
	165	1	.2	.2	40.5
	166	1	.2	.2	40.8

Case Number

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	167	1	.2	.2	41.0
	168	1	.2	.2	41.3
	169	1	.2	.2	41.5
	170	1	.2	.2	41.8
	171	1	.2	.2	42.0
	172	1	.2	.2	42.3
	173	1	.2	.2	42.5
	174	1	.2	.2	42.8
	175	1	.2	.2	43.0
	176	1	.2	.2	43.2
	177	1	.2	.2	43.5
	178	1	.2	.2	43.7
	179	1	.2	.2	44.0
	180	1	.2	.2	44.2
	181	1	.2	.2	44.5
	182	1	.2	.2	44.7
	183	1	.2	.2	45.0
	184	1	.2	.2	45.2
	185	1	.2	.2	45.5
	186	1	.2	.2	45.7
	187	1	.2	.2	45.9
	188	1	.2	.2	46.2
	189	1	.2	.2	46.4
	190	1	.2	.2	46.7
	191	1	.2	.2	46.9
	192	1	.2	.2	47.2
	193	1	.2	.2	47.4
	194	1	.2	.2	47.7
	195	1	.2	.2	47.9
	196	1	.2	.2	48.2
	197	1	.2	.2	48.4
	198	1	.2	.2	48.6
	199	1	.2	.2	48.9
	200	1	.2	.2	49.1
	201	1	.2	.2	49.4
	202	1	.2	.2	49.6
	203	1	.2	.2	49.9
	204	1	.2	.2	50.1
	205	1	.2	.2	50.4
	206	1	.2	.2	50.6
	207	1	.2	.2	50.9
	208	1	.2	.2	51.1
	209	1	.2	.2	51.4
	210	1	.2	.2	51.6
	211	1	.2	.2	51.8
	212	1	.2	.2	52.1
	213	1	.2	.2	52.3
	214	1	.2	.2	52.6
	215	1	.2	.2	52.8
	216	1	.2	.2	53.1
	217	1	.2	.2	53.3

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	218	1	.2	.2	53.6
	219	1	.2	.2	53.8
	220	1	.2	.2	54.1
	221	1	.2	.2	54.3
	222	1	.2	.2	54.5
	223	1	.2	.2	54.8
	224	1	.2	.2	55.0
	225	1	.2	.2	55.3
	226	1	.2	.2	55.5
	227	1	.2	.2	55.8
	228	1	.2	.2	56.0
	229	1	.2	.2	56.3
	230	1	.2	.2	56.5
	231	1	.2	.2	56.8
	232	1	.2	.2	57.0
	233	1	.2	.2	57.2
	234	1	.2	.2	57.5
	235	1	.2	.2	57.7
	236	1	.2	.2	58.0
	237	1	.2	.2	58.2
	238	1	.2	.2	58.5
	239	1	.2	.2	58.7
	240	1	.2	.2	59.0
	241	1	.2	.2	59.2
	242	1	.2	.2	59.5
	243	1	.2	.2	59.7
	244	1	.2	.2	60.0
	245	1	.2	.2	60.2
	246	1	.2	.2	60.4
	247	1	.2	.2	60.7
	248	1	.2	.2	60.9
	249	1	.2	.2	61.2
	250	1	.2	.2	61.4
	251	1	.2	.2	61.7
	252	1	.2	.2	61.9
	253	1	.2	.2	62.2
	254	1	.2	.2	62.4
	255	1	.2	.2	62.7
	256	1	.2	.2	62.9
	257	1	.2	.2	63.1
	258	1	.2	.2	63.4
	259	1	.2	.2	63.6
	260	1	.2	.2	63.9
	261	1	.2	.2	64.1
	262	1	.2	.2	64.4
	263	1	.2	.2	64.6
	264	1	.2	.2	64.9
	265	1	.2	.2	65.1
	266	1	.2	.2	65.4
	267	1	.2	.2	65.6
	268	1	.2	.2	65.8

Case Number

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	269	1	.2	.2	66.1
	270	1	.2	.2	66.3
	271	1	.2	.2	66.6
	272	1	.2	.2	66.8
	273	1	.2	.2	67.1
	274	1	.2	.2	67.3
	275	1	.2	.2	67.6
	276	1	.2	.2	67.8
	277	1	.2	.2	68.1
	278	1	.2	.2	68.3
	279	1	.2	.2	68.6
	280	1	.2	.2	68.8
	281	1	.2	.2	69.0
	282	1	.2	.2	69.3
	283	1	.2	.2	69.5
	284	1	.2	.2	69.8
	285	1	.2	.2	70.0
	286	1	.2	.2	70.3
	287	1	.2	.2	70.5
	288	1	.2	.2	70.8
	289	1	.2	.2	71.0
	290	1	.2	.2	71.3
	291	1	.2	.2	71.5
	292	1	.2	.2	71.7
	293	1	.2	.2	72.0
	294	1	.2	.2	72.2
	295	1	.2	.2	72.5
	296	1	.2	.2	72.7
	297	1	.2	.2	73.0
	298	1	.2	.2	73.2
	299	1	.2	.2	73.5
	300	1	.2	.2	73.7
	301	1	.2	.2	74.0
	302	1	.2	.2	74.2
	303	1	.2	.2	74.4
	304	1	.2	.2	74.7
	305	1	.2	.2	74.9
	306	1	.2	.2	75.2
	307	1	.2	.2	75.4
	308	1	.2	.2	75.7
	309	1	.2	.2	75.9
	310	1	.2	.2	76.2
	311	1	.2	.2	76.4
	312	1	.2	.2	76.7
	313	1	.2	.2	76.9
	314	1	.2	.2	77.1
	315	1	.2	.2	77.4
	316	1	.2	.2	77.6
	317	1	.2	.2	77.9
	318	1	.2	.2	78.1
	319	1	.2	.2	78.4

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	320	1	.2	.2	78.6
	321	1	.2	.2	78.9
	322	1	.2	.2	79.1
	323	1	.2	.2	79.4
	324	1	.2	.2	79.6
	325	1	.2	.2	79.9
	326	1	.2	.2	80.1
	327	1	.2	.2	80.3
	328	1	.2	.2	80.6
	329	1	.2	.2	80.8
	330	1	.2	.2	81.1
	331	1	.2	.2	81.3
	332	1	.2	.2	81.6
	333	1	.2	.2	81.8
	334	1	.2	.2	82.1
	335	1	.2	.2	82.3
	336	1	.2	.2	82.6
	337	1	.2	.2	82.8
	338	1	.2	.2	83.0
	339	1	.2	.2	83.3
	340	1	.2	.2	83.5
	341	1	.2	.2	83.8
	342	1	.2	.2	84.0
	343	1	.2	.2	84.3
	344	1	.2	.2	84.5
	345	1	.2	.2	84.8
	346	1	.2	.2	85.0
	347	1	.2	.2	85.3
	348	1	.2	.2	85.5
	349	1	.2	.2	85.7
	350	1	.2	.2	86.0
	351	1	.2	.2	86.2
	352	1	.2	.2	86.5
	353	1	.2	.2	86.7
	354	1	.2	.2	87.0
	355	1	.2	.2	87.2
	356	1	.2	.2	87.5
	357	1	.2	.2	87.7
	358	1	.2	.2	88.0
	359	1	.2	.2	88.2
	360	1	.2	.2	88.5
	361	1	.2	.2	88.7
	362	1	.2	.2	88.9
	363	1	.2	.2	89.2
	364	1	.2	.2	89.4
	365	1	.2	.2	89.7
	366	1	.2	.2	89.9
	367	1	.2	.2	90.2
	368	1	.2	.2	90.4
	369	1	.2	.2	90.7
	370	1	.2	.2	90.9

Case Number

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	371	1	.2	.2	91.2
	372	1	.2	.2	91.4
	373	1	.2	.2	91.6
	374	1	.2	.2	91.9
	375	1	.2	.2	92.1
	376	1	.2	.2	92.4
	377	1	.2	.2	92.6
	378	1	.2	.2	92.9
	379	1	.2	.2	93.1
	380	1	.2	.2	93.4
	381	1	.2	.2	93.6
	382	1	.2	.2	93.9
	383	1	.2	.2	94.1
	384	1	.2	.2	94.3
	385	1	.2	.2	94.6
	386	1	.2	.2	94.8
	387	1	.2	.2	95.1
	388	1	.2	.2	95.3
	389	1	.2	.2	95.6
	390	1	.2	.2	95.8
	391	1	.2	.2	96.1
	392	1	.2	.2	96.3
	393	1	.2	.2	96.6
	394	1	.2	.2	96.8
	395	1	.2	.2	97.1
	396	1	.2	.2	97.3
	397	1	.2	.2	97.5
	398	1	.2	.2	97.8
	399	1	.2	.2	98.0
	400	1	.2	.2	98.3
	401	1	.2	.2	98.5
	402	1	.2	.2	98.8
	403	1	.2	.2	99.0
	404	1	.2	.2	99.3
	405	1	.2	.2	99.5
	406	1	.2	.2	99.8
	407	1	.2	.2	100.0
	Total	407	100.0	100.0	

Frequencies: 2006 MTEC Participant Analysis: ORGINAL SURVEY RECODED

[DataSet1] I:\Outcomes Assessment\Workforce Development\Reports\M-TEC (Sept 2006)\MTEC 2006 Original Survey.sav

Statistics

		Course Title	Section Number	M-Tec Room Number	Instructor	Why did you take this course?	Why did you take this course?
N	Valid	22	22	22	22	22	22
	Missing	0	0	0	0	0	0
Mean				41.09		2.36	
Median				1.00		2.00	
Mode				1		2	

Statistics

		Is this the first training you have received at OCC through Workforce Development Services?	RECODED VALUE: Objectives for the course were clear.	RECODED VALUE: Course material was adequate.	RECODED VALUE: Pace of instruction was adequate.	RECODED VALUE: Time for the course was appropriate.
N	Valid	20	22	22	22	22
	Missing	2	0	0	0	0
Mean		.75	3.82	3.68	3.55	3.50
Median		1.00	4.00	4.00	4.00	4.00
Mode		1	4	4	4	4

Statistics

		RECODED VALUE: You feel that you achieved competency for course topic.	RECODED VALUE: Overall, you are satisfied with the course.	RECODED VALUE: Overall, you are satisfied with the instructor.	RECODED VALUE: Overall, you are satisfied with the facilities.	RECODED VALUE: OCC Workforce Development staff was responsive to your needs.
N	Valid	22	22	22	22	21
	Missing	0	0	0	0	1
Mean		3.64	3.68	3.7727	3.68	3.48
Median		4.00	4.00	4.0000	4.00	4.00
Mode		4	4	4.00	4	4

Statistics

		Would you recmmend this course to others?	Do you have any other comments with regards to this course?	Do you have any other comments with regards to this course? Second Comment
N	Valid	22	22	22
	Missing	0	0	0
Mean		1.00		
Median		1.00		
Mode		1		

Frequency Table

Course Title

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	515	1	4.5	4.5	4.5
	516	1	4.5	4.5	9.1
	517	2	9.1	9.1	18.2
	518	8	36.4	36.4	54.5
	519	1	4.5	4.5	59.1
	520	1	4.5	4.5	63.6
	521	8	36.4	36.4	100.0
	Total	22	100.0	100.0	

handwritten: 36.4 %

handwritten: #518 PCST Time Management workshop

Section Number

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	BUSN-1024-P0318	2	9.1	9.1	9.1
	BUSN.1021.P0315	1	4.5	4.5	13.6
	BUSN.1022.P0316	1	4.5	4.5	18.2
	BUSN.1023.P0317	2	9.1	9.1	27.3
	CGCO-1007-P0221	8	36.4	36.4	63.6
	DESN-1205-N4001	8	36.4	36.4	100.0
	Total	22	100.0	100.0	

handwritten: 36.4 %

M-Tec Room Number

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	13	59.1	59.1	59.1
	Missing	9	40.9	40.9	100.0
	Total	22	100.0	100.0	

handwritten: 40.9 % Missing

Instructor

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	148	6	27.3	27.3	27.3
	303	8	36.4	36.4	63.6
	304	8	36.4	36.4	100.0
	Total	22	100.0	100.0	

Handwritten: 36.4% #303 & #304 Barunz & Bachert

Why did you take this course?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	My employer sponsored the course	4	18.2	18.2	18.2
	To gain skills to obtain employment	13	59.1	59.1	77.3
	Other (please specify)	2	9.1	9.1	86.4
	#1 & #2	1	4.5	4.5	90.9
	#1 & #3	1	4.5	4.5	95.5
	#1, #2, & #3	1	4.5	4.5	100.0
	Total	22	100.0	100.0	

Handwritten: 59.1% gain skills to obtain employment

Why did you take this course? *PART 2.*

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	10 - PC class	1	4.5	4.5	4.5
	10 - Secure work from companies using CATIA	1	4.5	4.5	9.1
	99	18	81.8	81.8	90.9
	MSC Software	1	4.5	4.5	95.5
	To learn more and keep myself marketable	1	4.5	4.5	100.0
	Total	22	100.0	100.0	

Handwritten: 81.8% missing

Is this the first training you have received at OCC through Workforce Development Services?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	0 NO	5	22.7	25.0	25.0
	yes	15	68.2	75.0	100.0
	Total	20	90.9	100.0	
Missing	missing	2	9.1		
Total		22	100.0		

Handwritten: 75.0% yes

✓ RECODED VALUE: Objectives for the course were clear.

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Somewhat Agree	4	18.2	18.2	18.2
	Strongly Agree	18	81.8	81.8	100.0
	Total	22	100.0	100.0	

Handwritten: 81.8% strongly Agree

Handwritten (green): ⊗ Combine strongly Agree + Agree.

✓

RECODED VALUE: Course material was adequate.

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Neither Agree or Disagree	1	4.5	4.5	4.5
	Somewhat Agree	5	22.7	22.7	27.3
	Strongly Agree	16	72.7	72.7	100.0
	Total	22	100.0	100.0	

72.7 % Strongly Agree

✓ **RECODED VALUE: Pace of instruction was adequate.**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Neither Agree or Disagree	2	9.1	9.1	9.1
	Somewhat Agree	6	27.3	27.3	36.4
	Strongly Agree	14	63.6	63.6	100.0
	Total	22	100.0	100.0	

63.6 % Strongly Agree

✓ **RECODED VALUE: Time for the course was appropriate.**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Neither Agree or Disagree	1	4.5	4.5	4.5
	Somewhat Agree	9	40.9	40.9	45.5
	Strongly Agree	12	54.5	54.5	100.0
	Total	22	100.0	100.0	

54.5 % Strongly Agree

✓ **RECODED VALUE: You feel that you achieved competency for course topic.**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Somewhat Agree	8	36.4	36.4	36.4
	Strongly Agree	14	63.6	63.6	100.0
	Total	22	100.0	100.0	

63.6 % Strongly Agree

✓ **RECODED VALUE: Overall, you are satisfied with the course.**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Neither Agree or Disagree	1	4.5	4.5	4.5
	Somewhat Agree	5	22.7	22.7	27.3
	Strongly Agree	16	72.7	72.7	100.0
	Total	22	100.0	100.0	

72.7 % Strongly Agree

✗ Combine Strongly Agree + Agree.

RECODED VALUE: **Overall, you are satisfied with the instructor.**

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid 3.00	5	22.7	22.7	22.7
4.00	17	77.3	77.3	100.0
Total	22	100.0	100.0	

(handwritten: 4 = Strongly Agree; 3 = Somewhat Ag; Somewhat Agree; Strongly Agree; 77.3 %)

RECODED VALUE: **Overall, you are satisfied with the facilities.**

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid Somewhat Agree	7	31.8	31.8	31.8
Strongly Agree	15	68.2	68.2	100.0
Total	22	100.0	100.0	

(handwritten: 68.2 % Strongly Agree)

RECODED VALUE: **OCC Workforce Development staff was responsive to your needs.**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Neither Agree or Disagree	2	9.1	9.5	9.5
	Somewhat Agree	7	31.8	33.3	42.9
	Strongly Agree	12	54.5	57.1	100.0
	Total	21	95.5	100.0	
Missing	System	1	4.5		
Total		22	100.0		

(handwritten: 57.1 % Strongly Agree)

Would you recmmend this course to others?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	yes	22	100.0	100.0	100.0

(handwritten: 100.0 % yes.)

Do you have any other comments with regards to this course?

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	80	3	13.6	13.6	13.6
	81	1	4.5	4.5	18.2
	85	1	4.5	4.5	22.7
	86	1	4.5	4.5	27.3
	95	1	4.5	4.5	31.8
	99	15	68.2	68.2	100.0
	Total	22	100.0	100.0	

(handwritten: 13.6 % (+) comment about ___; 68.2 % Missing)

Do you have any other comments with regards to this course? Second Comment

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	8	1	4.5	4.5	4.5
	99	21	95.5	95.5	100.0
	Total	22	100.0	100.0	

(handwritten: 95.5 % Missing)

(handwritten bottom: Combine Strongly Agree + Agree.)

Customer 1 and 2

WORKFORCE DEVELOPMENT SERVICES
Participant Satisfaction Survey

CS 1 & 2

Copy (*Original*)

OAKLAND COMMUNITY COLLEGE

Course Date: 03/18/06
✓ Course Title: CS#1 Listening and Communication Skills
✓ Instructor: Diane Wingo
M-TEC Location (Yes, No): _Yes_

Please take a moment to answer a few questions regarding this course. Your answers will help us in our efforts to identify and best meet your needs, as well as the needs of other students participating in the Workforce Development Program through OCC.

1. Why did you attend this course?

 ☐ My employer sponsored the course.   ☐ To gain skills to obtain employment.

 ☑ Other (please specify) _for class_

2. Is this the first training you have received at OCC through Workforce Development Services?   ☐ Yes   ☑ No

3. Please indicate to what extent you agree with the following:

	Strongly Disagree	Disagree	Neither Agree or Disagree	Agree	Strongly Agree
a. The objectives for the course were clear.	☐	☐	☐	☐	☑
b. The course material was adequate.	☐	☐	☐	☐	☑
c. The pace of instruction was adequate.	☐	☐	☐	☐	☑
d. The time for the course was appropriate.	☐	☐	☐	☐	☑
e. You feel that you achieved competency for this course topic.	☐	☐	☐	☐	☑
f. Overall, you are satisfied with the course.	☐	☐	☐	☐	☑
g. Overall, you are satisfied with the instructor.	☐	☐	☐	☐	☑
h. Overall, you are satisfied with the facilities.	☐	☐	☐	☑	☐
i. The OCC Workforce Development Staff was responsive to your needs.	☐	☐	☐	☑	☐

4. Would you recommend this course to others?   ☐ Yes   ☐ No

5. Do you have any other comments with regards to this course?

 Class was very good

Comments.

Thank you for your participation!

From:	Ali, Ghausia M
Sent:	Thursday, September 14, 2006 1:44 PM
To:	Miller, Sharon E
Subject:	FW: M-TEC Surveys: Course Listing

Good Afternoon Sharon,
I wanted to verify that you received my email on the 11th. Also, did you receive the envelope I left in your mailbox?

Thanks.
Ghausia

Ghausia M. Ali

Research Analyst
Office of Institutional Research
M-TEC Building
2900 Featherstone Road
Auburn Hills, MI 48326-2845
Ph: (248) 232-4526
Fax: (248) 232-4520
Email: gmali@oaklandcc.edu

-----Original Message-----

From:	Ali, Ghausia M
Sent:	Monday, September 11, 2006 4:21 PM
To:	Miller, Sharon E
Subject:	M-TEC Surveys: Course Listing

Good Afternoon Sharon,
Please see the attached file for a complete list of courses held at M-TEC.

A few points to mention:

1) The Adobe Photoshop course (SFAP-1355-P1602) held on July 17-18, 2006 will be excluded from the analysis to maintain consistency and adhere to the 2004-2005 Academic Year.

2) There are two versions of the survey. In addition to the two versions, I have received an electronic version of the survey which asks different questions, and is in a different format. I will leave copies of all the different surveys in your inbox.

If possible, can you please provide me feedback by end of business day tomorrow?

If you have any questions, please feel free to contact me.

Thank You.
Ghausia Ali

PRELIMCourseListin
g_9_11_2006....

Ghausia M. Ali

Research Analyst

1

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M-TEC Building
2900 Featherstone Road
Auburn Hills, MI 48326-2845
Ph: (248) 232-4526
Fax: (248) 232-4520
Email: gmali@oaklandcc.edu

	Course	Section	Date	Participants
1	Team Development	BUSN-1298-N0803	3/13/2006	12
3	ITIL Foundation	WBAP-1014-N2001	3/20/2006	17
4	CATIA V5 Fundamentals	DESN-1205-P4099	5/2-6/1/2006	7
5	CATIA V5 Fundamentals	DESN-1205-P4098	5/1-6/5/2006	7
6	CATIA V5 Fundamentals	DESN-1205-N4005	5/22/2006	8
7	MSC Software	DESN-1205-N4001	4/12/2006	8
8	MSC Software	DESN-1211-P4018	5/9-6/8/2006	10
9	Preparing for Workeys	LLSP-1001-T0307	4/27/2006	7
10	Preparing for Workeys	LLSP-1001-T0306	3/15/2006	7
11	Application of Leadership Skill	BUSN-1368-P1687	4/5-9/12/2006	6
12	Geometric Dimensioning & Tolerancing	BUSN-1277-P1679	6/12-6/13/2006	16
13	CATIA V5 Structural Analysis	DESN-1201-N2401	6/5/2006	4
14	CATIA V5 Structural Analysis	DESN-1201-N2402	6/12/2006	7
15	SPEOS CAAV5 Fundamentals	DESN-1204-N2401	3/21/2006	4
16	CATIA V5 Advanced Modeling	DESN-1200-N3202	4/10/2006	10
17	CATIA V5 Advanced Modeling	DESN-1200-N3201	4/3/2006	11
18	CATIA V5 Drafting	DESN-1199-N2401	5/1/2006	10
19	CATIA V5 Drafting	DESN-1199-N2402	5/8/2006	10
20	CATIA Surfacing Design	DESN-1194-N2402	3/13/2006	10
21	CATIA Surfacing Design	DESN-1194-N2401	3/6/2006	11
22	CATIA V5 Fundamentals	DESN-1123-N4002	2/27/2006	11
23	CATIA V5 Fundamentals	DESN-1123-N4001	2/6/2006	8
24	CATIA V5 for V4 Users	DESN-1206-N4005	3/14/2006	8
25	CATIA V5 Fundamentals	DESN-1205-N4002	3/20/2006	7
26	CATIA V5 for V4 Users	DESN-1206-N4006	3/20/2006	6
27	CATIA V5 Fundamentals	DESN-1205-P4084	3/20/2006 to 3/24/2006	2
28	CATIA V5 Surfacing	DESN-1134-N2402	3/30/2006	7
29	CATIA V5 Fundamentals	DESN-1205-P4086	4/10/2006	1
30	CATIA V5 Fundamentals	DESN-1205-N4003	4/10/2006	4
31	CATIA V5 Surfacing	DESN-1134-N2403	4/17/2006	7
32	CATIA V5 for V4 Users	DESN-1206-N4008	5/1/2006	6
33	CATIA V5 for V4 Users	DESN-1206-P4090	5/1/2006	1
34	CATIA V5 Fundamentals	DESN-1205-N4008	5/1/2006	2
35	CATIA V5 Fundamentals	DESN-1205-N4009	5/2/2006 to 6/1/2006	2
36	CATIA V5 Fundamentals	DESN-1205-P4087	5/8/2006	8
37	CATIA V5 Fundamentals	DESN-1205-N4004	5/8/2006	8
38	CATIA V5 Surfacing	DESN-1134-N2404	5/15/2006	9
39	CATIA V5 Surfacing	DESN-1134-P2492	5/15/2006	2

2006 M-TEC Course Listing

	Course	Section	Date	Participants
40	CATIA V5 Fundamentals	DESN-1205-P4020	5/22/2006 to 5/26/2006	3
41	Comprehensive Rational Unified Process	BUSN-1360-P3201	4/24/2006 to 4/27/2006	1
42	CS#4	BUSN-1024-P0318	12/10/2005	1
44	PCST Time Management Workshop	CG00-1007-P0221	9/29/2005	1
43	CS#4 Fact Finding and Problem Solving	BUSN-1024-PO318	2/18/2006	1
45	PCST Time Management Workshop	CGCO-1007-P0221	3/14/2006	2
46	PCST Time Management Workshop	CGCO-1007-P0221	2/14/2006	3
47	PCST Time Management Workshop	CGCO-1007-P0221	1/10/2006	2
48	CS#3	BUSN-1023-P0317	12/10/2005	2
49	CS# 1and #2	(CS#1) BUSN-1021-P0315 and (CS#2)BUSN-1022-P0316	3/18/2006	2
Total				299

Workforce Development: MTEC Participant Survey Analysis
Codes for Open-ended Questions
November 2006

<u>Instructions for Coding Surveys:</u>

❖ There are two versions of this survey: an original and a revised version.

❖ I have assigned a number to each survey (top right hand corner).

❖ I have created 2 SPSS shells to address each version of the survey (*file pathway 1) MTEC 2006 Original Survey.sav and 2) MTEC 2006 Revised Survey.sav*).

❖ There are two sets of coding instructions: **1) Instructions for ORGINAL Survey and 2) Instructions for REVISED Survey.** Please see instructions for each set of surveys.

❖ Please use code book (3 sheets) for the Company Name, Course Name, and Instructor (*file pathway: Company, Course, and Instructor Codes for Participant Satisfaction Survey.xls).* PRINT OUT HARD COPY FOR ARLENE.

❖ Enter blank responses as "missing". 99 = "missing."

❖ Please let me know if you have any questions. Thank you for your help.

Instructions for ORIGINAL Survey:

Looking at the upper right corner of the survey:

— Code **"Company"** → *if "company" is not on the list, please enter in the name and code in spreadsheet. I will explain details*

— Code **"Course Title"** → *if "course title" is not on the list, please enter in the name and code in spreadsheet. Again, I will explain details.*

— Code **"Instructor"** → *if "instructor" is not on the list, please enter in the name and code in spreadsheet. Again, I will explain details.*

— Make sure that **Section #** is legible → *please make note that section number may be written by hand in pen.*

— Make sure that **Date** is legible → Some surveys have end date, please enter that number in for the date.

— Code **"Unit"** → **1** = CD
  2 = CUST
  3 = EDJT
  99 = *if missing*

— Code 'M-TEC Location' → 1 = Yes
  0 = No

  99 = *if missing*

<u>Body of the survey (ORIGINAL):</u>

Question 1 *(Why did you attend this course?)*:

You will code TWO different numbers for this question, if needed

Code →   **1** = My employer sponsored course
2 = To gain skills
3 = Other

4 = #1 & #2 (My employer sponsored course & To gain skills)
5 = #1 & #3 (My employer sponsored course & "Other")
6 = #2 & #3 (To gain skills & "Other")
7 = #1, #2, & #3

99 = Missing / left blank

If "Other" has a response, code the response accordingly.

1. Update / improve job skills on current job / perform better
2. Refresher course
3. Personal interest in topic

10.   Other

99.   Missing / left blank

If the respondent <u>did not indicate</u> "Other," then code the second number as **"99"** (which means that there is not answer for the "other" response).

Question #2 *(Is this the first training you have received ay OCC through Workforce Development Services?)*
Code →   **1** = Yes
0 = No

99 = *if missing*

Data Enter Question #3 *(Please indicated to what extent you agree wit the following:) See SPSS shell.*

Question #4 *(Would you recommend this course to others?)*
Code →   **1** = Yes
0 = No

99 = *if missing*

Question #5 (*Do you have any other comments with regards to this course?*) *In SPSS shell, two variables correspond to this set of coding: "Comment1" and "Comment2."*

1. Instruction manuals would be helpful; Supply additional literature on topic for reference or review.
2. Too much material covered in the time allowed; course should be longer for material covered; more time for material to absorb.
3. Class was too difficult; needed prerequisite
4. Want more one-on-one time between teacher and student
5. The class was too easy; class should cover more difficult aspects of the topic.
6. Time allowed for class was too long, not enough things to cover in the length of time provided; class was too slow
7. Need more work stations for better hands on training.
8. Classroom should have machines with 'real' world faults; more exercises or examples for learning process; more hands-on
9. Upgrade class equipment; teach an updated version of this course (i.e. Access 2000 instead of 1997).
10. Classroom was arranged poorly; classroom was too crowded
11. Classroom was too hot
12. Classroom was too cold
13. Breaks during class were needed
14. Offer class 'on-line'

---

80. Positive comment/praise about course
81. Positive comment/praise about instructor
82. Positive comment/praise about facility

85. Negative comment/criticism about course
86. Negative comment/criticism about instructor
87. Negative comment/criticism about facility

---

95. Other

---

99. No comment / none / left blank

Instructions for REVISED Survey

Looking at the top of the survey:

- Code **"Company"** → *if "company" is not on the list, please enter in the name and code in spreadsheet. I will explain details*

- Code **"Course Title"** → *if "course title" is not on the list, please enter in the name and code in spreadsheet. Again, I will explain details.*

- Code **"Instructor"** → *if "instructor" is not on the list, please enter in the name and code in spreadsheet. Again, I will explain details.*

- Code **"Section #"** → *please code "section #" as listed..*

- Make sure that **Date** is legible → Some surveys has two dates, please enter these dates.

Body of the survey (REVISED):

Data Enter Question 1-11 *See SPSS Shell*:

Question #12 *(Would you recommend this course to others?)*

Code →   **1** = Yes
                 0 = No
                 99 = *if missing*

Question #13A There are 2 parts to this question *(What did you like about this course) In SPSS shell, two variables correspond to this set of coding: "like1" and "like2."*

1. The instructor.
2. Explanation of concepts.
3. Class Interaction./Discussion
4. Presentations.
5. Class Materials
6. Pace of Class.
7. Concepts/Information
8. Beneficial in workplace
9. Learned something
10. Better Understanding of material
11. Training
12. Subject Matter
13. Class Size
14. Overall class

15. Positive comment/praise about course
16. Positive comment/praise about instructor
17. Positive comment/praise about facility

18. Negative comment/criticism about course
19. Negative comment/criticism about instructor
20. Negative comment/criticism about facility

21. Other

22. No comment / none / left blank

99 = *if missing*

Question #13B *(What could be improved?) In SPSS shell, two variables correspond to this set of coding: "like1" and "like2."*

1. Projector
2. Slides
3. More hands on training
4. Exercises
5. More time spent
6. Length of explanation/lectures
7. Detailed notes
8. Cover more concepts
9. Room temperature
10. More examples
11. Length of course
12. Online documentation
13. Instructor
14. Class content
15. More organization needed
16. Overall class
17. Course materials
18. Update/improve materials
19. More demonstration
20. Need more step by step training
21. Class location
22. Seating
23. Food
24. Discussion/Communication/Engage
25. Need Spaceballs
26. Space Mouse
27. Software
28. Tailor to company

12. Subject Matter
13. Class Size
14. Overall class

15. Positive comment/praise about course
16. Positive comment/praise about instructor
17. Positive comment/praise about facility

18. Negative comment/criticism about course
19. Negative comment/criticism about instructor
20. Negative comment/criticism about facility

21. Other

22. No comment / none / left blank

99 = *if missing?*

Question #14 (*If you enjoyed this course, would you please provide a quote for our marketing materials?*) *I n the SPSS shell, two variables correspond to this set of quoting: "quote1" and "quote2."*

Please type quotes verbatim.

99 = *if missing?*

Body of the survey (REVISED):

Data Enter Question 1-11 *See SPSS Shell:*

Question #12   *(Would you recommend this course to others?)*

Code →   1 = Yes
             0 = No
             99 = *if missing*

Question #13A There are 2 parts to this question *(What did you like about this course) In SPSS shell, two variables correspond to this set of coding: "like1" and "like2."*

1. The instructor.
2. Explanation of concepts.
3. Class Interaction./Discussion
4. Presentations.
5. Class Materials
6. Pace of Class.
7. Concepts/Information
8. Beneficial in workplace
9. Learned something
10. Better Understanding of material
11. Training
12. Subject Matter
13. Class Size
14. Overall class

15. Positive comment/praise about course
16. Positive comment/praise about instructor
17. Positive comment/praise about facility

18. Negative comment/criticism about course
19. Negative comment/criticism about instructor
20. Negative comment/criticism about facility

21. Other

22. No comment / none / left blank

99 = *if missing*

Question #13B *(What could be improved?)* *In SPSS shell, two variables correspond to this set of coding: "like1" and "like2."*

Improvement 1 *Improvement 2*

1. Projector
2. Slides
3. More hands on training
4. Exercises
5. More time spent
6. Length of explanation/lectures
7. Detailed notes
8. Cover more concepts
9. Room temperature
10. More examples
11. Length of course
12. Online documentation
13. Instructor
14. Class content
15. More organization needed
16. Overall class
17. Course materials
18. Update/improve materials
19. More demonstration
20. Need more step by step training
21. Class location
22. Seating
23. Food
24. Discussion/Communication/Engage
25. Need Spaceballs
26. Space Mouse
27. Software
28. Tailor to company

29 12. Subject Matter
30 13. Class Size
31 14. Overall class

#'s
2 15. Positive comment/praise about course
16. Positive comment/praise about instructor
17. Positive comment/praise about facility

31 18. Negative comment/criticism about course
32 19. Negative comment/criticism about instructor
33 20. Negative comment/criticism about facility

34 21. Other

INSTITUTATIONAL EFFECTIVENESS
Workforce Development Participant Satisfaction Survey

**Winter 2002**

(with "M-tec Location" change)

INSTRUCTIONS FOR 'CODER'

***Use a red ink pen**

Looking at the upper right corner of the survey:

— Code **"Company"** → _let me know if the company is not on the list_

— Make sure that **Section** # is legible → _if it's not, please write it again neater to the right or left of the original number_

*** **Add Case ID for each survey – get with Noelle / Robert for direction regarding the assignment of Case ID**

— Make sure that **Date** is legible → _circle 'end' date in red if there are more than one date listed in that field_

— Code **"Course Title"** → _let me know if the company is not on the list_

— Code **"Instructor"** → _let me know if the company is not on the list_

— Code "Unit" →   **1** = CD
                   2 = CUST
                   3 = EDJT
                 99 = _if missing_

— Code 'M-tec Location' →   1 = Yes
                          0 = No
                     99 = _if missing_

Body of the survey:

Question 1 *(Why did you attend this course?)*:

You will code TWO different numbers for this question

Code →   1 = My employer sponsored course
            2 = To gain skills
            3 = Other

            4 = #1 & #2 (My employer sponsored course & To gain skills)
            5 = #1 & #3 (My employer sponsored course & "Other")
            6 = #2 & #3 (To gain skills & "Other")
            7 = #1, #2, & #3

            99 = Missing / left blank

If "Other" has a response, code the response accordingly.

1. Update / improve job skills on current job / perform better
2. Refresher course
3. Personal interest in topic

10.	Other

99.   Missing / left blank

If the respondent <u>did not indicate</u> "Other," then code the second number as **"99"** (which means that there is not answer for the "other" response).

Question #2   *(Is this the first training you have received ay OCC through Workforce Development Services?)*

Code →   1 = Yes
            0 = No
            99 = *if missing*

Skip Question #3   *(Please indicated to what extent you agree wit the following:)*

Question 4   *(Would you recommend this course to others?)*

Code →   1 = Yes
            0 = No
            99 = *if missing*

Question 5 *(Do you have any other comments with regards to this course?)*

You will code TWO different numbers for this question

1. Instruction manuals would be helpful; Supply additional literature on topic for reference or review.
2. Too much material covered in the time allowed; course should be longer for material covered; more time for material to absorb.
3. Class was too difficult; needed prerequisite
4. Want more one-on-one time between teacher and student
5. The class was too easy; class should cover more difficult aspects of the topic.
6. Time allowed for class was too long, not enough things to cover in the length of time provided; class was too slow
7. Need more work stations for better hands on training.
8. Classroom should have machines with 'real' world faults; more exercises or examples for learning process; more hands-on
9. Upgrade class equipment; teach an updated version of this course (i.e. Access 2000 instead of 1997).
10. Classroom was arranged poorly; classroom was too crowded
11. Classroom was too hot
12. Classroom was too cold
13. Breaks during class were needed
14. Offer class 'on-line'

---

80. Positive comment/praise about course
81. Positive comment/praise about instructor
82. Positive comment/praise about facility

85. Negative comment/criticism about course
86. Negative comment/criticism about instructor
87. Negative comment/criticism about facility

---

95. Other

---

99. No comment / none / left blank

From:	Fox, Eleanor S
Sent:	Tuesday, November 14, 2006 9:57 AM
To:	Ali, Ghausia M
Subject:	M-TEC Coding Information

This stuff is a little out dated, but you could still use it, and modify it to update it. Lynn J. is very familiar with this stuff, and possibly Arlene P.

Company / instructor / class codes:
I:\Outcomes Assessment\Workforce Development\Coding\Codes for Surveys\MASTER Codes for Participant Satisfaction Survey.xls

Codebook for Surveys:
Old Survey Style: I:\Outcomes Assessment\Workforce Development\Coding\Codebooks\
IE-WF-TeleCdBookOLDFORMATAugust2003.xls

Most Recent Survey Style: I:\Outcomes Assessment\Workforce Development\Coding\Codebooks\
IE-WF-TeleCdBookAugust2003.xls

Coding Instructions:
I:\Outcomes Assessment\Workforce Development\Coding\Coding Instructions\Participant Survey Coding instructions (Winter 2002).doc

If you want to meet to discuss, just let me know. I don't want you to recreate the wheel if you don't have to, but on the other hand, I want to do run the project the way you want :-)

Eleanor Swanke Fox
Office of Institutional Research
Auburn Hills Campus
Ph: (248) 232-4521
Fax: (248) 232-4520
E-mail: esfox@oaklandcc.edu
Website: http://infomart.oaklandcc.edu/ir/
Institutional Research: Progress Through Knowledge

Section....: DESN-1211-P4018 Advanced Surface
Instructors: MSC SOFTWARE

- - - - - - - - - - - - - Schedule - - - - - - - - - - - - -

05/09/06 06/08/06 AH-M M237   LAB TTh   05:30PM 09:30PM

ID	Student Name	Spec Need	Credits/ CEUs	Acad Level Taken	Class	Acad Program	Admit Stat	Ant Cmpl Date	Rpt Crs	P/A	Acad Cr Stat	Add/Drop/ Withdraw Date	Drop Gr
0702778	Anderson, Brian K.			NC		NCP.MSXINT'L					New	05/25/06	
0702783	Bosch, Yvonne P.			NC		NCP.MSXINT'L					New	05/25/06	
0384556	Courtney, Mark D.			NC		NCP.MSXINT'L					New	05/25/06	
0702784	Eanes, Lewis C.			NC		NCP.MSXINT'L					New	05/25/06	
0292962	Garrett, Richard W.			NC		NCP.MSXINT'L					New	05/25/06	
0702779	Musiac, Audrey T.			NC		NCP.MSXINT'L					New	05/25/06	
0245575	Ovenshire, Dwayne			NC		NCP.MSXINT'L					New	05/25/06	
0702786	Robertson, Donald A.			NC		NCP.MSXINT'L					New	05/25/06	
0702787	Rohr, William J.			NC		NCP.MSXINT'L					New	05/25/06	
0702780	Sallimbene, Pete			NC		NCP.MSXINT'L					New	05/25/06	
0085955	Sutcliffe, Brian D.			NC		NCP.MSXINT'L					New	05/25/06	

11 Students currently enrolled
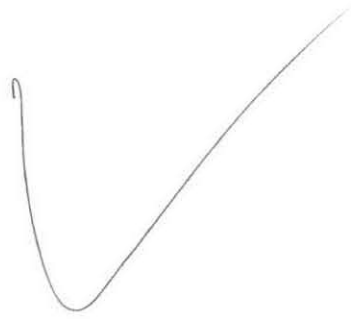
Section.....: LLSP-1001-T0307 Preparing for WorkKeys
Instructors: M. Gaskins   - - - - - - - - - - - - - Schedule - - - - - - - - - - - - -
                                   04/27/06 04/27/06 AH-M M236   INL Th   05:30PM 08:00PM

ID	Student Name	Spec Need	Credits/ CEUs	Acad Level Taken	Class	Acad Program	Admit Stat	Ant Cmpl Date	Rpt Crs	Cr P/A	Acad Cr Stat	Add/Drop/ Withdraw Date	Drop Gr
0701766	Brown, Toni B.			NC		NCP.OAKLANDSCHOOLS					New	05/15/06	
0701756	Carney, Kelley M.			NC		NCP.OAKLANDSCHOOLS					New	05/15/06	
0104097	Deangelis, Mary M.			NC		NCP.OAKLANDSCHOOLS					New	05/15/06	
0701763	Fisher, Kathleen D.			NC		NCP.OAKLANDSCHOOLS					New	05/15/06	
0102154	Freeman, Jennifer A.			NC		NCP.OAKLANDSCHOOLS					New	05/15/06	
0701758	Isler, Nancy			NC		NCP.OAKLANDSCHOOLS					New	05/15/06	
0701767	Wardia, Hanan			NC		NCP.OAKLANDSCHOOLS					New	05/15/06	
0701759	Young, Lyla I.			NC		NCP.OAKLANDSCHOOLS					New	05/15/06	

   8 Students currently enrolled
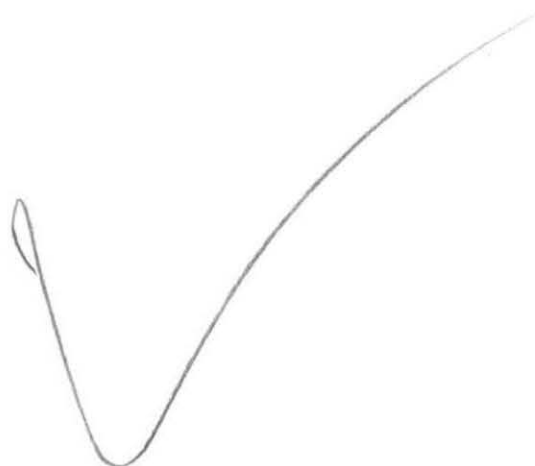
Section.....: **LLSP-1001-T0306 Preparing for WorkKeys**
Instructors: M. Gaskins   - - - - - - - - - - - - - - Schedule - - - - - - - - - - - - - - -
                                     03/15/06 03/15/06 AH-M M143   INL Th   05:30PM 08:00PM

ID	Student Name	Spec Need	Credits/ CEUs	Acad Level Taken	Class	Acad Program	Admit Stat	Ant Cmpl Date	Rpt Crs	P/A	Acad Cr Stat	Add/Drop/ Withdraw Date	Drop Gr
0696376	Baglerian, Deborah			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	
0696375	Banta, Elaine			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	
0696373	Coleman, Bonnie			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	
0326970	Davies, Kathleen D.			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	
0696372	Duff, Maureen			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	
0696371	Eberline, Janet			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	
0696370	Kadjan, Doreen			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	
0696368	Kirsch, Cherie			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	
0698979	Prybula, Zenia			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	
0120731	Stephens, Sherrell Y.			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	
0696367	Strat, Mary			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	
0299562	Vaughn, Tracey			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	
0054704	West, Cheryle A.			NC		NCP.OAKLANDSCHOOLS					New	04/20/06	

13 Students currently enrolled
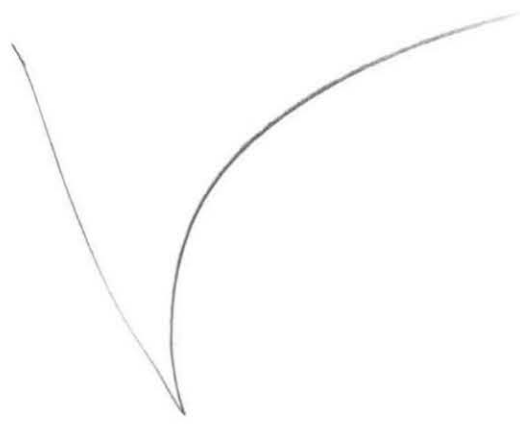
Section....: BUSN-1368-P1687 Application of Leadership Skil
Instructors: E. Dolsen   - - - - - - - - - - - - - Schedule - - - - - - - - - - - - -
                                  04/05/06 09/12/06 AH-M M242   INL WTh   08:00AM 12:00PM

ID	Student Name	Spec Need	Credits/ CEUs	Acad Level Taken	Class	Acad Program	Admit Stat	Ant Cmpl Date	Rpt Crs	Cr P/A	Acad Cr Stat	Add/Drop/ Withdraw Date	Drop Gr
0655667	Kirt, Wendy M.		1.60 CEUs		NC	NCP.ROPES					New	04/11/06	
						NCP.ENERGYSTEEL							
0172160	Paton, Robert J.		1.60 CEUs		NC	NCP.ROPES					New	04/11/06	
						NCP.ENERGYSTEEL							
0648675	Rice, Lisa D.		1.60 CEUs		NC	NCP.ROPES					New	04/11/06	
						NCP.ENERGYSTEEL							
0324624	Shepard, Timothy W.		1.60 CEUs		NC	NCP.ROPES					New	04/11/06	
						NCP.ENERGYSTEEL							
0326908	Tibitoski, Kathleen E.		1.60 CEUs		NC	NCP.ROPES					New	04/11/06	
						NCP.ENERGYSTEEL							
0683243	Tullock, Jeffrey F.		1.60 CEUs		NC	NCP.ENERGYSTEEL					New	04/11/06	

   6 Students currently enrolled

Auburn Hills   Guest House   Pontiac Center

Company Name: Alps Automotive, Inc.

Course Title: CATIA V5 Structural Analysis

Start Date: 6/5/2006   End Date: 6/7/2006

Instructor: MSC Software Corp.

Course Hours: 24. Hours   Section Number: DESN-1201-N2401

Total Participants: Eligible Participants:

Ineligible Participants: Out of State: Due to Location:

Missing Signed Instructor Responsibility Form:	☐ YES	☐	NO
Missing Signed Contract:	☐ YES	☐	NO
Missing Instructor Resume:	☐ YES	☐	NO
Missing Course Syllabus/Outline:	☐ YES	☐	NO
Missing Course Competencies:	☐ YES	☐	NO

Missing Registration Forms:

Missing Registration Form Information:

☐ Social Security Number

☐ Signature

☐ Company ID

☐ Birth date

☐ Company Start Sate

Ineligible Participants (Name/Reason):

Missing Pre/Post Tests:

Completed By: _____

                          Initial   Date

OAKLAND COMMUNITY COLLEGE®

Course Participation Survey

Name (optional)		Course Name:	Cost Estimating
Company:	Faurecia	Section Number:	DESN-1193-P1697
Date of Class:	8/11/2005 to 8/12/2005	Instructor	Project Technologies Group

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
The instructor was prepared and organized.	8	6	0	0	0
The instructor demonstrated expertise in the subject.	4	9	1	0	0
The instructor stimulated interest in the subject.	6	7	1	0	0
The instructor adjusted the instruction to meet student's needs.	5	9	0	0	0
The instructor was sensitive to cultural and other differences.	5	7	2	0	0
The instructor provided the opportunity for questions and discussion.	13	1	0	0	0

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Key concepts were clearly identified and explained.	5	9	0	0	0
I gained skills/knowledge that I can apply in my work.	3	9	2	0	0
The course was appropriate to our organization's culture.	2	9	3	0	0
The instructor's use of technology was effective.	4	10	0	0	0
The classroom was conducive to learning.	4	9	1	0	0

	Yes	No
Would you recommend this course to others?	14	0

What did you like about this course? Overall application. Discussion. The subject matter and real-life application. The cross-functional discussions. Clearly defined the basics and gave the opportunity for group discussion concerning the way our company conducts cost estimating so that I could understand that also. The introduction was good to discuss with others. The interaction and open discussions (with the materials of the class) with the other students. Interaction with fellow employees. Collaborative discussions. Gained perspective on costing within industry company.

What could be improved? Additional workshops. More use of work groups (break out groups) and hands on exercises. More direct standards and examples used for today's market. Smaller class size. Spend a little more time on some examples of different cost/quote sheets. Perhaps sample material regarding information needed to put a quote together…a template of info needed. More detail could be helpful for those with some experience. The focus on the detail of the cost estimating structure was very generic. More case exercises using more tools. Examples of situations faced by instructor and how they were solved. More discussion on real world manufacturing cost percentages and ratios.

If you enjoyed this course, would you please provide a quote for our marketing materials? A great tool to help non-estimators understand the world of cost estimation. This course provides and opportunity to gain estimating knowledge, techniques and how to apply them. It gave me a great appreciation of what a cost estimator needs to do. This course enlightened me to the workings and understanding of the need for quality information during the quoting process. Very constructive interactive discussions.

I give OCC permission to use this quote and my name in web site and other marketing materials.

Revised 10/25/04

OAKLAND COMMUNITY COLLEGE®

Course Participation Survey

Name (optional)		Course Name:	**Metal Stamping**
Company:	**Faurecia**	Section Number:	**METT-1353-P0890**
Date of Class:	**7/27/2005**	Instructor	**Project Technologies Group**

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
The instructor was prepared and organized.	3	12	0	0	0
The instructor demonstrated expertise in the subject.	6	9	0	0	0
The instructor stimulated interest in the subject.	5	8	2	0	0
The instructor adjusted the instruction to meet student's needs.	6	9	0	0	0
The instructor was sensitive to cultural and other differences.	6	7	2	0	0
The instructor provided the opportunity for questions and discussion.	8	7	1	0	0

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Key concepts were clearly identified and explained.	5	9	0	0	0
I gained skills/knowledge that I can apply in my work.	1	11	3	0	0
The course was appropriate to our organization's culture.	3	10	2	0	0
The instructor's use of technology was effective.	4	9	2	0	0
The classroom was conducive to learning.	5	8	2	0	0

	Yes	No
Would you recommend this course to others?	15	0

What did you like about this course? The Instructor is very knowledgeable in metal stamping, His enthusiasm was evident. Instructor was knowledgeable and tried to keep class upbeat and tailored to our business. Explanation of different stampings and its components.

What could be improved? M-TEC and Faurecia need to communicate closer to make sure that the class content is clearly given to potential students. The course content was not well explained during registration. I was expecting stamping practices instead of press design. Need to approach course with design concepts in mind, considerations for minimum feature size shape to edge of part, type of formations. Visual aides would be helpful. More tailored to our company. Overheads or slides. Add more design stamping parts; select metal for typical die.

If you enjoyed this course, would you please provide a quote for our marketing materials? This course is lively and beneficial to the working adult, it is not just book knowledge.

I give OCC permission to use this quote and my name in web site and other marketing materials.

_____
Name and Title *(please print)*

_____
Signature

Revised 10/25/04

2006 MTEC Participant Analysis
Meetings and Documentation2
November 13, 2006

Questions

- Do I have to create 2 SPSS shells to address both versions of the survey, or, do I implement both versions of the survey into one shell?

- What is the "RECODE" label in SPSS shell named: "MTEC 2006 Template?" which we created in August?

- When performing analysis of data do I combine both versions of the survey as one? Or do I perform 2 separate analyses?

- Coding Sheets

Resolutions

- Will need to create 2 SPSS shells to address both versions of the survey.

- Unable to distinguish "RECODE" label in SPSS shell named

- Will be performing 2 separate analyses for the two surveys.

- Create thematic coding for open-ended (opinion) questions (positive and negative comments, etc.) Use file: *Participant Survey Coding instructions (Winter 2002).doc* for template.

- Use previous codes (for Instructor, Company, and Course title) created by Eleanor and have Data Technicians enter new names and codes. *(Company, Course, and Instructor Codes for Participant Satisfaction Survey.xls).*

2006 MTEC Participant Analysis
Meetings and Documentation
November 13, 2006

Concerns

- Four versions of the survey were submitted to IR

- How to handle different versions? Data entry and analysis challenges. Need to condense.

- Course listings have been approved?

Suggestions

- Condense surveys to 1 or, possibly, 2 versions

Expectations

- Any specific time frame. Behind on date.

- Expectations in the report (information, etc.)?

- All courses surveyed need to be included in the report?

Course Listing Part 2

- Two courses highlighted in yellow will be included in the report. The class started before 6/30/2006 (regardless of the ending date).

Resolution

- **Condensed surveys down to two versions**

- **Course listings have been approved,**

- **All courses need to be included into the analysis.**

- **Courses that began before June 30, 2006 and ended after June 30, 2006 will be included in the analysis.**

- **Would like a report before the end of the year.**

2006 MTEC Participant Analysis
Meetings and Documentation
November 13, 2006

- **Sharon mentioned that they have purchased software that will assist with subsequent analysis projects, possibly eliminating our role with this project or helping with analysis of data. Name of software: SNAP Software (spelling?)**

- **Unused surveys that will not be included in the analysis will be returned to Lauren Parlin (11/14/2006).**

Course Evaluation

MSC SOFTWARE
SIMULATING REALITY

Course No.: _CAT 501_
Location: _OCC_
Product Name: _____
Student Name (optional): _____
Company (optional): _____

Instructor: _____
Start Date: _____

Title (optional): _____
Email (optional): _____

Rating Scale: 1 = Poor 2 = Below Average 3 = Average 4 = Above Average 5 = Excellent

The Course

Overall course	1	2	3	4	(5)
Mix of lecture and lab	1	2	3	4	(5)

The Instructor

Overall instructor rating	1	2	3	4	(5)
Instructor's knowledge	1	2	3	4	(5)
Instructor's organization and presentation skills	1	2	3	4	(5)

Training Materials
(clarity, organization, applicability, and completeness)

1	2	3	4	(5)

The Facility

Convenience (location, duration, and amenities)	1	2	3	4	(5)
Software (power, ease of use, and quality)	1	2	3	4	(5)
Hardware (power and reliability)	1	2	3	(4)	5

Recommendations

Would you recommend this training to other people with similar job responsibilities and objectives?   No   Probably Not   Maybe   Probably   (Definitely)

Please suggest one thing we could do to improve this course.

Spaceball

Any other comments or suggestions?

ESFR-09.10
Rev. H Date: 04/04/05

Course Evaluation

MSC SOFTWARE
SIMULATING REALITY

Course No.: _____
Location: **MTEC O.C.C.**
Product Name: _____
Student Name (optional): **David McGrath**
Company (optional): **360**

Instructor: **Chris Derey**
Start Date: **9/14/05**
Title (optional): _____
Email (optional): _____

7 surveys
returned

Rating Scale: 1 = Poor 2 = Below Average 3 = Average 4 = Above Average 5 = Excellent

The Course

Overall course	1	2	3	4	⑤
Mix of lecture and lab	1	2	3	4	⑤

The Instructor

Overall instructor rating	1	2	3	4	⑤
Instructor's knowledge	1	2	3	4	⑤
Instructor's organization and presentation skills	1	2	3	4	⑤

Training Materials
(clarity, organization,
 applicability, and completeness)

1	2	3	4	⑤

The Facility

Convenience (location, duration, and amenities)	1	2	3	4	⑤
Software (power, ease of use, and quality)	1	2	3	4	⑤
Hardware (power and reliability)	1	2	3	4	⑤

Recommendations

Would you recommend this training to other people with similar job responsibilities and
objectives?   No   Probably   Maybe   Probably   (Definitely)
                          Not

Please suggest one thing we could do to improve this course.

Any other comments or suggestions?

Course Evaluation

MSC SOFTWARE
SIMULATING REALITY

Course No.: __CAT 501__

Instructor: _____

Location: __OCC__

Start Date: _____

Product Name: _____

Student Name (optional): _____

Title (optional): _____

Company (optional): _____

Email (optional): _____

11/13/06

Delete

not
include

Delete
all
version

2005-
2006
Analysis

Rating Scale: 1 = Poor   2 = Below Average   3 = Average   4 = Above Average   5 = Excellent

The Course

Overall course	1	2	3	4	(5)
Mix of lecture and lab	1	2	3	4	(5)

The Instructor

Overall instructor rating	1	2	3	4	(5)
Instructor's knowledge	1	2	3	4	(5)
Instructor's organization and presentation skills	1	2	3	4	(5)

Training Materials
(clarity, organization, applicability, and completeness)

	1	2	3	4	(5)

The Facility

Convenience (location, duration, and amenities)	1	2	3	4	(5)
Software (power, ease of use, and quality)	1	2	3	4	(5)
Hardware (power and reliability)	1	2	3	(4)	5

Recommendations

Would you recommend this training to other people with similar job responsibilities and objectives?   No   Probably Not   Maybe   Probably   (Definitely)

Please suggest one thing we could do to improve this course.

Spaceball

Any other comments or suggestions?

1 survey returned

M-TEC usage ? Include in Analysis.

Evaluation Result

COMPREHENSIVE RATIONAL UNIFIED PROCESS
Session 3370, 04/24/2006 to 04/27/2006

Questions — Number of Students Answered	1	2	3	4	5	6	Average*
How would you rate your overall satisfaction of this course?	0	2	3	7	3	0	3.73
How satisfied are you that the knowledge gained from this course will help you to improve your job performance?	0	2	2	6	5	0	3.93 3.66
How satisfied are you that all of the defined course objectives were met?	0	3	6	4	2	0	3.33

	N/A	Poor				id Excl	Average**
Rate how knowledgeable the instructor was about the subject matter.						1	3.66
Rate how effectively the instructor presented the subject matter during						1	3.13 3.37
						1	3.33
						0	2.73
						0	2.4 2.56

	ion	Yes	No
		6	9

4--Somewhat Satisfied,

Surveys Deleted

Per Sherri Michu

1 __ class if the teacher had better control over the
c__

T4768ML: Class taught was not class we had excepted to get. Class we were expecting was RUP Process. Class we got was Object Oriented Language. Mistake wasn t identified until 3rd day of class. So, most of week was unproductive. If correct class had been taught, I expect it would have been very useful.

T0825LB: This was a special case. The course/instructor provided was not what we had intended - we thought we were getting a RUP course focused entirely on process, but ended up with an OO design and development course (i.e. - the wrong course). This was not the fault of the instructor - indeed, she did everything in her power to revise the course on the fly to meet our needs. If we had received the intended course, I m sure it would have been fine and I would recommend it. The one area that was lacking (irrespective of the course mix up) was the class exercise. I felt they could have been more robust, and should include answers - or best responses - since many exercises built upon prior results.

Delete

OAKLAND COMMUNITY COLLEGE ®

14 surveys returned.

Course Participation Survey

Name (optional)	ITGLENDINNING - CIICOWSKI	Course Name:	**Adobe Photshop**
Company:	**DCX**	Section Number:	SFAP-1355-P1602
Date of Class:	**July 17 * 18, 2006**	Instructor	**Jay Berman**

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
The instructor was prepared and organized.	✓				
The instructor demonstrated expertise in the subject.	✓				
The instructor stimulated interest in the subject.	✓				
The instructor adjusted the instruction to meet student's needs.	✓				
The instructor was sensitive to cultural and other differences.	✓				
The instructor provided the opportunity for questions and discussion.	✓				

AFTER

JUNE 30TH.

	Agree	Neutral	Disagree	Strongly Disagree
Key concepts were clearly				
I gained skills/knowledge				
The course was appropria				
The instructor's use of tec				
The classroom was condu				

	Yes	No

NOT ALL SURVEYS

Would you recommend th

What did you like about th   have section #

ALTHOUGH FAS
OVERVIRW OF ,

A SUPERBLY COMPREHSIVE
ADDRESSED OUR PROFESN
NIEEDS

MAYBE BE A DAY LONGER AS THERE'S SO MUCH TO TOUCH ON.

you enjoyed this course, would you please provide a quote for our marketing materials?

HERE IS AN INSTRUCTOR WHO IEMANATES ENTHUSIASM FOR
BOTH THE BASICS AND IDIOSYNCRASIES OF PHOTOSHOP CS7I
... EMPATHY PRIEVANS IN HIS STYLE OF IMPARTING IMPORTN.
ASPECTS OF THE PROGRAM.

ive OCC permission to use this quote and my name in web site and other marketing materials.

ISABEL T. GLENDINNING - CIKOUSKI

Name and Title *(please print)*

Signature

2006 MTEC Participant Analysis
Meeting with Sharon Miller
November 13, 2006

Concerns

- Four versions of the survey were submitted to IR

- How to handle different versions? Data entry and analysis challenges.
  Need to condense.

- Course listings have been approved? *yes*

Suggestions

- Condense surveys to 1 or, possibly, 2 versions

Expectations

- Any specific time frame. Behind on date. *O'4 end of yer.*

- Expectations in the report (information, etc.)? *– Adam*

- All courses surveyed need to be included in the report? *yes*

Course Listing Part 2

- Two courses highlighted in yellow will be included in the report. The class
  started before 6/30/2006 (regardless of the ending date).

  → yes, include

From:	Ali, Ghausia M
Sent:	Friday, October 13, 2006 10:51 AM
To:	Miller, Sharon E
Subject:	MTEC Course Listing Part 2

Good Morning Sharon,

Please see the attached document of course listings for the 2nd set of surveys that were provided to me.

At your earliest convenience, can you please provide feedback regarding these course listings?

Please note: There are two courses that I have highlighted in yellow. Both of these course were held past the 2005 academic year (July - June 2005).

I am also attaching the first list of course listings I sent to you last month (date 9/11/2006).

Thank you.
Ghausia

PRELIMCourseListin
g_10_10_2006...

PRELIMCourseListin
g_9_11_2006....

Ghausia M. Ali

Research Analyst
Office of Institutional Research
M-TEC Building
2900 Featherstone Road
Auburn Hills, MI 48326-2845
Ph: (248) 232-4526
Fax: (248) 232-4520
Email: gmali@oaklandcc.edu

*will include
class started before
6/20/2006

	Course	Section	Date		Participants
1	Management Leadership	BUSN-1349-P2865	2/24/2006 to 8/18/2006	*	14
3	Lean Operations	BUSN-1386-N0801	6/8/2006		10
4	Lean operations	BUSN-1386-N0802	6/15/2006		11
5	Lean Operations	BUSN-1386-N0803	6/16/2006		11
6	Application of Leadership Skill	BUSN-1368-P1687	4/5/2006 to 9/12/2006	*	6
7	Positve Negotiations	COMM-1004-P2044	10/3/2005 to 10/5/2005		9
8	CATIA V5 Fundamental MSC	DESN-1123-P4048	7/11/2005 to 7/15/2005		11
9	CATIA V5 Fundamentals MSC	DESN-1123-P4087	7/25/2005 to 7/29/2005		5
10	Cost Estimating	DESN-1193-P1697	8/11/2005 to 8/12/2005		15
11	CATIA V5	DESN-1189-P1693	9/14/2005		7
12	CATIA V5 Fundamentals	DESN-1205-N4006	6/5/2006		9
13	CATIA V5 Fundamentals	DESN-1205-P4029	6/12/2006 to 6/16/2006		2
14	CATIA V5 Fundamentals	DESN-1205-P4030	6/12/2006 to 6/16/2006		1
15	Design for Manufacturing	DESN-1207-P0878	3/16/2006 to 3/16/2006		13
16	Metal Stamping	METT-1353-P0890	7/27/2005		15
	CATIA V5 Fundamentals	DESN-1190-P4094	9/22/2005 to 10/18/2005		5
	CATIA V5 Fundamentals	DESN-1123-4092	8/16/2005 to 9/13/2005		5
	Total				149

	Course	Section	Date	Participants

From:	Miller, Sharon E
Sent:	Friday, October 13, 2006 5:20 PM
To:	Ali, Ghausia M
Subject:	RE: MTEC Course Listing Part 2

Delete the courses that run past the deadline and we'll include them in the new year.   Otherwise, the lists look good.

-----Original Message-----
From: Ali, Ghausia M
Sent: Friday, October 13, 2006 10:51 AM
To: Miller, Sharon E
Subject: MTEC Course Listing Part 2

Good Morning Sharon,

Please see the attached document of course listings for the 2nd set of surveys that were provided to me.

At your earliest convenience, can you please provide feedback regarding these course listings?

Please note: There are two courses that I have highlighted in yellow. Both of these course were held past the 2005 academic year (July - June 2005).

I am also attaching the first list of course listings I sent to you last month (date 9/11/2006).

Thank you.
Ghausia

<< File: PRELIMCourseListing_10_10_2006 PART2.xls >>

<< File: PRELIMCourseListing_9_11_2006.xls >>

Ghausia M. Ali
Research Analyst
Office of Institutional Research
M-TEC Building
2900 Featherstone Road
Auburn Hills, MI 48326-2845
Ph: (248) 232-4526
Fax: (248) 232-4520
Email: gmali@oaklandcc.edu

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Sent to share

	Course	Section	Date	Participants
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3	Lean Operations	BUSN-1386-N0801	6/8/2006	10
4	Lean operations	BUSN-1386-N0802	6/15/2006	11
5	Lean Operations	BUSN-1386-N0803	6/16/2006	11
6	Application of Leadership Skill	BUSN-1368-P1687	4/5/2006 to 9/12/2006	6
7	Positve Negotiations	COMM-1004-P2044	10/3/2005 to 10/5/2005	9
8	CATIA V5 Fundamental MSC	DESN-1123-P4048	7/11/2005 to 7/15/2005	11
9	CATIA V5 Fundamentals MSC	DESN-1123-P4087	7/25/2005 to 7/29/2005	5
10	Cost Estimating	DESN-1193-P1697	8/11/2005 to 8/12/2005	15
11	CATIA V5	DESN-1189-P1693	9/14/2005	7
12	CATIA V5 Fundamentals	DESN-1205-N4006	6/5/2006	9
13	CATIA V5 Fundamentals	DESN-1205-P4029	6/12/2006 to 6/16/2006	2
14	CATIA V5 Fundamentals	DESN-1205-P4030	6/12/2006 to 6/16/2006	1
15	Design for Manufacturing	DESN-1207-P0878	3/16/2006 to 3/16/2006	13
16	Metal Stamping	METT-1353-P0890	7/27/2005	15
	CATIA V5 Fundamentals	DESN-1190-P4094	9/22/2005 to 10/18/2005	5
	CATIA V5 Fundamentals	DESN-1123-4092	8/16/2005 to 9/13/2005	5
	Total			149

2006 M-TEC Course Listing

	Course	Section	Date	Participants
1	Team Development	BUSN-1298-N0803	3/13/2006	12
3	ITIL Foundation	WBAP-1014-N2001	3/20/2006	17
4	CATIA V5 Fundamentals	DESN-1205-P4099	5/2-6/1/2006	7
5	CATIA V5 Fundamentals	DESN-1205-P4098	5/1-6/5/2006	7
6	CATIA V5 Fundamentals	DESN-1205-N4005	5/22/2006	8
7	MSC Software	DESN-1205-N4001	4/12/2006	8
8	MSC Software	DESN-1211-P4018	5/9-6/8/2006	10
9	Preparing for Workeys	LLSP-1001-T0307	4/27/2006	7
10	Preparing for Workeys	LLSP-1001-T0306	3/15/2006	7
11	Application of Leadership Skill	BUSN-1368-P1687	4/5-9/12/2006	6
12	Geometric Dimensioning & Tolerancing	BUSN-1277-P1679	6/12-6/13/2006	16
13	CATIA V5 Structural Analysis	DESN-1201-N2401	6/5/2006	4
14	CATIA V5 Structural Analysis	DESN-1201-N2402	6/12/2006	7
15	SPEOS CAAV5 Fundamentals	DESN-1204-N2401	3/21/2006	4
16	CATIA V5 Advanced Modeling	DESN-1200-N3202	4/10/2006	10
17	CATIA V5 Advanced Modeling	DESN-1200-N3201	4/3/2006	11
18	CATIA V5 Drafting	DESN-1199-N2401	5/1/2006	10
19	CATIA V5 Drafting	DESN-1199-N2402	5/8/2006	10
20	CATIA Surfacing Design	DESN-1194-N2402	3/13/2006	10
21	CATIA Surfacing Design	DESN-1194-N2401	3/6/2006	11
22	CATIA V5 Fundamentals	DESN-1123-N4002	2/27/2006	11
23	CATIA V5 Fundamentals	DESN-1123-N4001	2/6/2006	8
24	CATIA V5 for V4 Users	DESN-1206-N4005	3/14/2006	8
25	CATIA V5 Fundamentals	DESN-1205-N4002	3/20/2006	7
26	CATIA V5 for V4 Users	DESN-1206-N4006	3/20/2006	6
27	CATIA V5 Fundamentals	DESN-1205-P4084	3/20/2006 to 3/24/2006	2
28	CATIA V5 Surfacing	DESN-1134-N2402	3/30/2006	7
29	CATIA V5 Fundamentals	DESN-1205-P4086	4/10/2006	1
30	CATIA V5 Fundamentals	DESN-1205-N4003	4/10/2006	4
31	CATIA V5 Surfacing	DESN-1134-N2403	4/17/2006	7
32	CATIA V5 for V4 Users	DESN-1206-N4008	5/1/2006	6
33	CATIA V5 for V4 Users	DESN-1206-P4090	5/1/2006	1
34	CATIA V5 Fundamentals	DESN-1205-N4008	5/1/2006	2
35	CATIA V5 Fundamentals	DESN-1205-N4009	5/2/2006 to 6/1/2006	2
36	CATIA V5 Fundamentals	DESN-1205-P4087	5/8/2006	8
37	CATIA V5 Fundamentals	DESN-1205-N4004	5/8/2006	8
38	CATIA V5 Surfacing	DESN-1134-N2404	5/15/2006	9

	Course	Section	Date	Participants
39	CATIA V5 Surfacing	DESN-1134-P2492	5/15/2006	2
40	CATIA V5 Fundamentals	DESN-1205-P4020	5/22/2006 to 5/26/2006	3
41	Comprehensive Rational Unified Process	BUSN-1360-P3201	4/24/2006 to 4/27/2006	1
42	CS#4	BUSN-1024-P0318	12/10/2005	1
44	PCST Time Management Workshop	CG00-1007-P0221	9/29/2005	1
43	CS#4 Fact Finding and Problem Solving	BUSN-1024-PO318	2/18/2006	1
45	PCST Time Management Workshop	CGCO-1007-P0221	3/14/2006	2
46	PCST Time Management Workshop	CGCO-1007-P0221	2/14/2006	3
47	PCST Time Management Workshop	CGCO-1007-P0221	1/10/2006	2
48	CS#3	BUSN-1023-P0317	12/10/2005	2
49	CS# 1and #2	(CS#1) BUSN-1021-P0315 and (CS#2)BUSN-1022-P0316	3/18/2006	2
Total				299

Office of Institutional Research
Project Summary:

MTEC Participant Survey Analysis

ID: 2633

Requester Miller, Sharon

Date Requested 16-Aug-06

Expected Completion 22-Sep-06

Actual Completion:

IR Category: Workforce Developme

Project Type: Ad Hoc

Status: Active

Assigned To: Ali, G.

I Drive Location: I:\Outcomes Assessment\Workforce Development\Reports\M-TEC (Sept 2006)

Description: Using the 2005 report as a template, please create a similar findings report based on evaluations received for the 2005-06 year.

Methodology:

Major Findings:

Wednesday, August 16, 2006

Ali, Ghausia M

From: Parlin, Lauren A

Sent: Tuesday, August 29, 2006 11:32 AM

To: Ali, Ghausia M

Subject: RE: RUP 04-2006Eval.doc

Sure thing: the section number is: BUSN-1360-P3201

> -----Original Message-----
> **From:** Ali, Ghausia M
> **Sent:** Tuesday, August 29, 2006 11:26 AM
> **To:** Parlin, Lauren A
> **Subject:** RE: RUP 04-2006Eval.doc
>
> No problem, Lauren. Is the section # RUP-04-2006? If not, may I please have the section #?
>
> Thanks.

Ghausia M. Ali

Research Analyst
Office of Institutional Research
M-TEC Building
2900 Featherstone Road
Auburn Hills, MI 48326-2845
Ph: (248) 232-4526
Fax: (248) 232-4520
Email: gmali@oaklandcc.edu

> > -----Original Message-----
> > **From:** Parlin, Lauren A
> > **Sent:** Tuesday, August 29, 2006 11:24 AM
> > **To:** Ali, Ghausia M
> > **Subject:** FW: RUP 04-2006Eval.doc
> >
> > Hi Ghausia,
> > Attached is another course evaluation. . . just an electronic version.
> > If you have any questions, please let me know.
> > Thank you for your assistance with this!
> > Lauren
> >
> > -----Original Message-----
> > **From:** Tim Booms [mailto:tim@ebrcorp.com]
> > **Sent:** Sunday, August 20, 2006 9:32 PM
> > **To:** Parlin, Lauren A
> > **Subject:** FW: RUP 04-2006Eval.doc
> >
> > Evals for rup.

Tim Booms
248-232-4179

From: Lisa Stebbing [mailto:lisas@protechpts.com]
Sent: Sunday, August 20, 2006 5:51 PM
To: Tim Booms
Subject: Fwd: RUP 04-2006Eval.doc

Here is a copy of the evals you sent me for 4/24-4/27 RUP.

From: "Tim Booms" <tim@ebrcorp.com>
To: "'Lisa Stebbing'" <lisas@protechpts.com>
Subject: RUP 04-2006Eval.doc
Date: Mon, 5 Jun 2006 14:32:40 -0400
X-Mailer: Microsoft Office Outlook 11
thread-index: AcaIzmxtpCMApdyPRm6OFQQXanCnkg==

Here it is, the evals of the RUP class.

Hope you are dong well.

Tim

Lisa Stebbing
Sr. Account Manager
ProTech Training, a division of
ProTech Professional Technical Services
Phone: 800.373.9188 ext. 138
Fax: 412.810.8861
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To:	Brennan, Eileen M; Shirey, Erin; Ali, Ghausia M; Foster, Gail M; Wren, Stephanie D; Tollon, Tammy J; Woods, Mark G
Cc:	Showers, Nancy C
Subject:	IR Website

Greetings All ~

Below I have provided my notes from yesterdays meeting. If I overlooked a topic, please let me know!

Format:
- It was discussed that our home page is getting crowded, want it to be less overwhelming. We would rather have a home page more similar to an external website, where 'About IR' information is available, with links to various project categories (and each category has it's own page)
- It was suggested to have more white space, bigger font, easier to read
- The background w/ green graph lines is ok, it's business-like. The group didn't seem to be opposed to other colors schemes or backgrounds in general (although none were specifically discussed). Unless someone comes up with something new and exciting, we will probably stick with the green graph lines.

Did You Know:
- It was agreed that we like DYK and want to keep DYK.
- Perhaps have revolving information so that each time a person goes to our website, a new factiod pops up.
- Have DYK on the homepage, and make it stand out more (brighter, bolder, more pizzazz)
- Executive Summaries from our reports are a great resource for DYK. Perhaps have a 'read more...' link that would take readers to the full report from the DYK area.

How can we promote our website/data throughout college:
- IR website shortcut icon (similar to Infomart) on all computers throughout the college
- Have IR data links visable on the Infomart home page, not burried in with the other departments
- Have IR's website added to the "OCC Related Links" Favorites folder
- PDTC New Employee Orientation (How involved are we currently, other than Know Your Student handouts? Do they promote our website?)

What is valuable to post:
- No one questioned what we are currently posting on the website, so the assumption is that what we currently post is informative / interesting.
- Additions to the website could be: link to AIR, link to IPEDS, link to michcc.net, link to NECS
- Point out changes IR has made lately for improvement, and point them out.

Quesitons about External Website:
- Who is our target audience?
- What hoops do we need to go through to initiate an external website? Is there an approval process?
- What do we want to post externally, and what might be different from internal?
- Justification for why we want/don't want something on the external (only if necessary, if there is an approval process, etc.)

With that, I would like to schedule another meeting with the group to discuss more specifically how we want our home pages (both internal and external to the college) to look. So in the meantime, get out your crayons and mock up how you invision the site, so that we may share it with the group at the next meeting. It doesn't have to be fancy (you won't be sanctioned for going outsite the lines). In the meantime, I'm going to try to get a conference room with internet access so we can surf around.

Eleanor Swanke Fox

Office of Institutional Research
Auburn Hills Campus
Ph: (248) 232-4521
Fax: (248) 232-4520
E-mail: esfox@oaklandcc.edu

Ali, Ghausia M

From:	Fox, Eleanor S
Sent:	Wednesday, August 16, 2006 10:28 AM
To:	Ali, Ghausia M
Subject:	FW: WFD: M-TEC Report

I also sent this message to Robert as a heads up....

-----Original Message-----

From:	Fox, Eleanor S
Sent:	Tuesday, August 15, 2006 10:07 AM
To:	Showers, Nancy C
Subject:	WFD: M-TEC Report

Good Morning Nancy,

Sharon spoke with me this morning about the M-TEC Report. She expects approx 60 sections, with approx 400-500 surveys. She is going to ask Lauren Parlin (WFD Support Staff) to forward the surveys she currently has to me, then the rest will trickle in by the end of August. I figured if there were going to be that many, we could have a jump start on data entry in the next week or so.

So, have you decided who is getting this lovely project? I would like to get with him/her to share my knowledge....

Sharon said that she needs the report by the end of September, but I like to say it's due to her 9/15, just in case we need the buffer.

Eleanor Swanke Fox

Office of Institutional Research
Auburn Hills Campus
Ph: (248) 232-4521
Fax: (248) 232-4520
E-mail: esfox@oaklandcc.edu

MTEC

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Address I:\Data Collection Center\Projects\MTEC

Name ▲	Size	Type	Date Modified
lsprst7	1 KB	PowerArchiver GZIP...	7/17/2006 12:04 PM
lsprst7.dll	1 KB	Application Extension	7/17/2006 12:04 PM
M-Tec 2005	27 KB	SPSS Data Document	8/26/2005 10:26 AM
sysprs7	2 KB	PowerArchiver GZIP...	4/21/2005 2:51 PM
sysprs7.dll	2 KB	Application Extension	4/21/2005 2:51 PM
tmpPrst		Archiver GZIP...	4/21/2005 2:51 PM

Type: PowerArchiver GZIP File
Size: 2.00 KB

Start   Inbox - M...   RE: Facul...   P-touch E...   MTEC   M-Tec 20...   10:24 AM

CODE

	Course	Section
1	Advanced Concepts of GD & T	BUSN-1284-P2488
2	CATIA V5 for V4 Users	DESN-1178-P7274
3	CATIA V5 Fundamentals MSC	DESN-1123-P4086
4	CUSTOMER SERVICE: (3)	
5	Design For ASM	
6	Design For Assembly	
7	Design Verification Plan and Report	DESN-1022-P0870
8	Developing Leadership Skills	BUSN-1264-P1640
9	DFA	
10	DVP & R	
11	Error/Mistake Proofing	DESN-1175-P0840
12	Geometric Dimensioning and Tolerancing	DESN-1061-P3252
13	HANDLING DIFFICULT CUSTOMER SITUATIONS	
14	Implementing and Supporting Microsoft Windows XP Professional	SFAP-1321-P4090
15	Internetwork Security	SFAP-1329-P4045
16	MS OUTLOOK	
17	MS Project 2000	SFAP-1320-P0827
18	NASTRAN	DESN-1177-P3248
19	PCST - PEOPLE SKILLS	
20	PCST CS#1 LISTENING & COMMUNICATION SKILLS	
21	PCST CS#2 EVALUATING YOUR PEOPLE SKILLS	
22	PCST CS#3 FACT FINDING & PROBLEM SOLVING	
23	PCST CS#4 HANDLING DIFFICULT CUSTOMER SITUATIONS	
24	PCST CS# II WORKSHOP	
25	PCST CUSTOMER SERVICE	
26	PCST CUSTOMER SERVICE - PEOPLE SKILLS	
27	PCST MS OUTLOOK WORKSHOP	
28	PCST PROBLEM SOLVING	
29	PCST TIME MANAGEMENT WORKSHOP	
30	Preparing for the Work Keys Assessment	LLSP-1001-P0320
31	PROBLEM SOLVING	
32	PROBLEM SOLVING AND REPORTING IT	
33	Root Cause Analysis	BUSN-1247-P0869
34	Threaded Fasteners - Application Principles and Overviews	DESN-1174-P0838
35	TIME MANAGEMENT WORKSHOP	
36	TS16949 Internal Auditing	BUSN-1202-P2445

I: \outcomes Assessment \workfrc Development\ reports \ M-TEC (Sept 2006) \

From:	Parlin, Lauren A
Sent:	Thursday, September 14, 2006 3:24 PM
To:	Ali, Ghausia M
Subject:	WDS Surveys from July - Dec 05

Hi Ghausia,
Sharon has me checking to see if we can unearth any surveys from the first 1/2 of last year.

I am to notify you Friday afternoon if I have more or not.
Just wanted to let you know that I am looking into this, and that I will be in touch with you tomorrow about the outcome.

One of two scenarios will occur:

1. I find more, and will request from you (max) one week to complete this process
2. I find nothing and will let you know tomorrow to go ahead and run the report.

I have it in my outlook calendar to notify you one way or another.
Thank you for all your help. WDS appreciates it very much.
Lauren

Lauren Parlin

Workforce Development Services M-TEC Bldg.
Oakland Community College
2900 Featherstone Road
Auburn Hills, MI 48326
248.232.4182

1

	Course	Section	Date	Participants
1	Team Development	BUSN-1298-N0803	3/13/2006	12
3	ITIL Foundation	WBAP-1014-N2001	3/20/2006	17
4	CATIA V5 Fundamentals	DESN-1205-P4099	5/2-6/1/2006	7
5	CATIA V5 Fundamentals	DESN-1205-P4098	5/1-6/5/2006	7
6	CATIA V5 Fundamentals	DESN-1205-N4005	5/22/2006	8
7	MSC Software	DESN-1205-N4001	4/12/2006	8
8	MSC Software	DESN-1211-P4018	5/9-6/8/2006	10
9	Preparing for Workeys	LLSP-1001-T0307	4/27/2006	7
10	Preparing for Workeys	LLSP-1001-T0306	3/15/2006	7
11	Application of Leadership Skill	BUSN-1368-P1687	4/5-9/12/2006	6
12	Geometric Dimensioning & Tolerancing	BUSN-1277-P1679	6/12-6/13/2006	16
13	CATIA V5 Structural Analysis	DESN-1201-N2401	6/5/2006	4
14	CATIA V5 Structural Analysis	DESN-1201-N2402	6/12/2006	7
15	SPEOS CAAV5 Fundamentals	DESN-1204-N2401	3/21/2006	4
16	CATIA V5 Advanced Modeling	DESN-1200-N3202	4/10/2006	10
17	CATIA V5 Advanced Modeling	DESN-1200-N3201	4/3/2006	11
18	CATIA V5 Drafting	DESN-1199-N2401	5/1/2006	10
19	CATIA V5 Drafting	DESN-1199-N2402	5/8/2006	10
20	CATIA Surfacing Design	DESN-1194-N2402	3/13/2006	10
21	CATIA Surfacing Design	DESN-1194-N2401	3/6/2006	11
22	CATIA V5 Fundamentals	DESN-1123-N4002	2/27/2006	11
23	CATIA V5 Fundamentals	DESN-1123-N4001	2/6/2006	8
24	CATIA V5 for V4 Users	DESN-1206-N4005	3/14/2006	8
25	CATIA V5 Fundamentals	DESN-1205-N4002	3/20/2006	7
26	CATIA V5 for V4 Users	DESN-1206-N4006	3/20/2006	6
27	CATIA V5 Fundamentals	DESN-1205-P4084	3/20/2006 to 3/24/2006	2
28	CATIA V5 Surfacing	DESN-1134-N2402	3/30/2006	7
29	CATIA V5 Fundamentals	DESN-1205-P4086	4/10/2006	1
30	CATIA V5 Fundamentals	DESN-1205-N4003	4/10/2006	4
31	CATIA V5 Surfacing	DESN-1134-N2403	4/17/2006	7
32	CATIA V5 for V4 Users	DESN-1206-N4008	5/1/2006	6
33	CATIA V5 for V4 Users	DESN-1206-P4090	5/1/2006	1
34	CATIA V5 Fundamentals	DESN-1205-N4008	5/1/2006	2
35	CATIA V5 Fundamentals	DESN-1205-N4009	5/2/2006 to 6/1/2006	2
36	CATIA V5 Fundamentals	DESN-1205-P4087	5/8/2006	8
37	CATIA V5 Fundamentals	DESN-1205-N4004	5/8/2006	8
38	CATIA V5 Surfacing	DESN-1134-N2404	5/15/2006	9
39	CATIA V5 Surfacing	DESN-1134-P2492	5/15/2006	2

2006 M-TEC Course Listing

	Course	Section	Date	Participants
40	CATIA V5 Fundamentals	DESN-1205-P4020	5/22/2006 to 5/26/2006	3
41	Comprehensive Rational Unified Process	BUSN-1360-P3201	4/24/2006 to 4/27/2006	1
42	CS#4	BUSN-1024-P0318	12/10/2005	1
44	PCST Time Management Workshop	CG00-1007-P0221	9/29/2005	1
43	CS#4 Fact Finding and Problem Solving	BUSN-1024-PO318	2/18/2006	1
45	PCST Time Management Workshop	CGCO-1007-P0221	3/14/2006	2
46	PCST Time Management Workshop	CGCO-1007-P0221	2/14/2006	3
47	PCST Time Management Workshop	CGCO-1007-P0221	1/10/2006	2
48	CS#3	BUSN-1023-P0317	12/10/2005	2
49	CS# 1and #2	(CS#1) BUSN-1021-P0315 and (CS#2)BUSN-1022-P0316	3/18/2006	2
Total				299**

	Course
1	Team Development
2	Adobe Photoshop*
3	ITIL Foundation
4	CATIA V5 Fundamentals
5	CATIA V5 Fundamentals
6	CATIA V5 Fundamentals
7	MSC Software
8	MSC Software
9	Preparing for Workeys
10	Preparing for Workeys
11	Application of Leadership Skill
12	Geometric Dimensioning & Tolerancing
13	CATIA V5 Structural Analysis
14	CATIA V5 Structural Analysis
15	SPEOS CAAV5 Fundamentals
16	CATIA V5 Advanced Modeling
17	CATIA V5 Advanced Modeling
18	CATIA V5 Drafting
19	CATIA V5 Drafting
20	CATIA Surfacing Design
21	CATIA Surfacing Design
22	CATIA V5 Fundamentals
23	CATIA V5 Fundamentals
24	CATIA V5 for V4 Users
25	CATIA V5 Fundamentals
26	CATIA V5 for V4 Users
27	CATIA V5 Fundamentals
28	CATIA V5 Surfacing
29	CATIA V5 Fundamentals
30	CATIA V5 Fundamentals
31	CATIA V5 Surfacing
32	CATIA V5 for V4 Users
33	CATIA V5 for V4 Users
34	CATIA V5 Fundamentals
35	CATIA V5 Fundamentals
36	CATIA V5 Fundamentals
37	CATIA V5 Fundamentals
38	CATIA V5 Surfacing
39	CATIA V5 Surfacing
40	CATIA V5 Fundamentals
41	Comprehensive Rational Unified Process
42	CS#4
44	PCST Time Management Workshop
43	CS#4 Fact Finding and Problem Solving
45	PCST Time Management Workshop
46	PCST Time Management Workshop
47	PCST Time Management Workshop
48	CS#3
49	CS# 1and 2
Total	

Handwritten annotations:
- why not condensed into one
- can't assume that she has color printer
- Don't like format of list
- not including a the June 30th dayp Academic Year July - June

	*Course was held after June 30, 2006 and will not be included in analysis	
	**Sample total excluding course held after June 30, 2006	

list those after 6/30 after the main list.
I would include sectin #'s if possible
so she can reference.

Section	Date	Participants
BUSN-1298-N0803	3/13/2006	12
SFAP-1355-P1602	7/17-7-18/2006 AFTER June 30 2006	14
WBAP-1014-N2001	3/20/2006	17
DESN-1205-P4099	5/2-6/1/2006	7
DESN-1205-P4098	5/1-6/5/2006	7
DESN-1205-N4005	5/22/2006	8
DESN-1205-N4001	4/12/2006	8
DESN-1211-P4018	5/9-6/8/2006	10
LLSP-1001-T0307	4/27/2006	7
LLSP-1001-T0306	3/15/2006	7
BUSN-1368-P1687	4/5-9/12/2006	6
BUSN-1277-P1679	6/12-6/13/2006	16
DESN-1201-N2401	6/5/2006	4
DESN-1201-N2402	6/12/2006	7
DESN-1204-N2401	3/21/2006	4
DESN-1200-N3202	4/10/2006	10
DESN-1200-N3201	4/3/2006	11
DESN-1199-N2401	5/1/2006	10
DESN-1199-N2402	5/8/2006	10
DESN-1194-N2402	3/13/2006	10
DESN-1194-N2401	3/6/2006	11
DESN-1123-N4002	2/27/2006	11
DESN-1123-N4001	2/6/2006	8
DESN-1206-N4005	3/14/2006	8
DESN-1205-N4002	3/20/2006	7
DESN-1206-N4006	3/20/2006	6
DESN-1205-P4084	3/20/2006 to 3/24/2006	2
DESN-1134-N2402	3/30/2006	7
DESN-1205-P4086	4/10/2006	1
DESN-1205-N4003	4/10/2006	4
DESN-1134-N2403	4/17/2006	7
DESN-1206-N4008	5/1/2006	6
DESN-1206-P4090	5/1/2006	1
DESN-1205-N4008	5/1/2006	2
DESN-1205-N4009	5/2/2006 to 6/1/2006	2
DESN-1205-P4087	5/8/2006	8
DESN-1205-N4004	5/8/2006	8
DESN-1134-N2404	5/15/2006	9
DESN-1134-P2492	5/15/2006	2
DESN-1205-P4020	5/22/2006 to 5/26/2006	3
BUSN-1360-P3201	4/24/2006 to 4/27/2006	1
BUSN-1024-P0318	12/10/2005	1
CG00-1007-P0221	9/29/2005	1
BUSN-1024-PO318	2/18/2006	1
CGCO-1007-P0221	3/14/2006	2
CGCO-1007-P0221	2/14/2006	3
CGCO-1007-P0221	1/10/2006	2
BUSN-1023-P0317	12/10/2005	2
(#1) BUSN-1021-P0315 and (#2)BUSN-1022-P0316	3/18/2006	2
		299**

Section Number		Contact Hours	# of Students	Course	Date
The following sections' evaluation forms were forwarded to Institutional Research as each class was completed:					
BUSN-1021	P0315			Customer Service for IT: Listening & Communication Styles	7-1-05-6-30-06
BUSN-1022	P0316			Customer Service for IT: Evaluating your People skills	7-1-05-6-30-06
BUSN-1023	P0317			Customer Service for IT: Fact Finding & Problem Solving	7-1-05-6-30-06
BUSN-1024	P0318			Customer Service for IT: Handling Difficult Customer Situations	7-1-05-6-30-06
BUSN-1025	P0319			Problem Solving & Reporting for Information Technology	7-1-05-6-30-06
CGCO-1006	P0320			Real Careers in Information Technology	7-1-05-6-30-06
CGCO-1007	P0221			Time Management in the PC Support Technician Program	7-1-05-6-30-06
CSCI-1010	P1622			Job Shadowing Experience for PC Support	7-1-05-6-30-06
CSCI-1011	P8023			Work Experience for Technical Training in PC Support	7-1-05-6-30-06

The following sections were asked two questions:

Overall, you are satisfied with the course?

Strongly Disagree (0); Somewhat Disagree (0); Neither Agree nor Disagree (10); Somewhat Agree (15); Strongly Agree (678)

Overall, you are satisfied with the Learning Center staff?

Strongly Disagree (0); Somewhat Disagree (0); Neither Agree nor Disagree (10); Somewhat Agree (15); Strongly Agree (678)

Section Number		Contact Hours	# of Students	Course	Date
CSCI-1041	P5024	50	135	PC Support Tech CBT & Labs Level 1 (Modules 1-5)	7-1-05-6-30-06
CSCI-1042	P6025	60	120	PC Support Tech CBT & Labs-Level 2 (Modules 6-10 &20)	7-1-05-6-30-06
CSCI-1043	P5026	50	120	PC Support Tech CBT & Labs-Level 3 (Modules 11-15)	7-1-05-6-30-06
CSCI-1044	P5027	50	90	PC Support Tech CBT & Labs-Level 4 (Modules 16-19 & 21)	7-1-05-6-30-06
SFAP-1189	P0535	2	5	Integration 2000 Module 2401	7-1-05-6-30-06
SFAP-1190	P0536	2	5	Integration 2000 Module 2402	7-1-05-6-30-06
WBAP-1009	P0537	2	9	Internet Explorer 5.0, Module 2201	7-1-05-6-30-06
WBAP-1010	P0538	2	10	Internet Explorer 5.0, Module 2202	7-1-05-6-30-06
SFAP-1343	P0139	2	15	MOS Pre-Testing and Orientation	7-1-05-6-30-06
SFAP-1344	P0540	15	38	Computer Literacy/Windows XP	7-1-05-6-30-06
SFAP-1345	P3841	38	44	Microsoft Word 2003	7-1-05-6-30-06
SFAP-1346	P2842	28	24	Microsoft Excel 2003	7-1-05-6-30-06
SFAP-1347	P3243	32	29	Microsoft Powerpoint 2003	7-1-05-6-30-06
SFAP-1348	P2344	23	8	Microsoft Access 2003	7-1-05-6-30-06
SFAP-1349	P2445	12	11	Microsoft Outlook	7-1-05-6-30-06
SFAP-1024	P0496	2	1	Keyboarding Evaluation Module 2012	7-1-05-6-30-06
SFAP-1025	P0497	2	1	Keyboard Skillbuilding Module 2013	7-1-05-6-30-06

Section Number		Contact Hours	# of Students	Course	Date
SFAP-1026	P0498	2	1	Keyboard Skillbuilding Module 2014	7-1-05-6-30-06
SFAP-1030	P0502	2	1	Keyboard Skillbuilding Module 2018	7-1-05-6-30-06
SFAP-1031	P0503	2	1	Keyboard Skillbuilding Module 2019	7-1-05-6-30-06
SFAP-1032	P0504	2	1	Keyboard Skillbuilding Module 2020	7-1-05-6-30-06
SFAP-1034	P0506	2	2	Keyboard Skillbuilding Module 2022	7-1-05-6-30-06
SFAP-1035	P0507	2	2	Keyboard Skillbuilding Module 2023	7-1-05-6-30-06
SFAP-1036	P0508	2	3	Keyboard Skillbuilding Module 2024	7-1-05-6-30-06
SFAP-1037	P0509	2	3	Keyboard Skillbuilding Module 2025	7-1-05-6-30-06
SFAP-1038	P0510	2	3	Keyboard Skillbuilding Module 2026	7-1-05-6-30-06
SFAP-1039	P0511	2	3	Keyboard Skillbuilding Module 2027	7-1-05-6-30-06
SFAP-1040	P0512	2	2	Keyboard Skillbuilding Module 2028	7-1-05-6-30-06
SFAP-1041	P0513	2	1	Keyboard Skillbuilding Module 2029	7-1-05-6-30-06
SFAP-1043	P0515	2	1	Keyboard Skillbuilding Module 2031	7-1-05-6-30-06
SFAP-1044	P0516	2	2	Keyboard Skillbuilding Module 2032	7-1-05-6-30-06
SFAP-1248	P1352	10	1	Excel Phase 1	7-1-05-6-30-06
SFAP-1249	P0753	10	3	Excel Phase 2	7-1-05-6-30-06
SFAP-1250	P1054	10	5	PowerPoint Phase 2	7-1-05-6-30-06
SFAP-1246	P0650	10	2	Word Phase 2	7-1-05-6-30-06
SFAP-1247	P1151	10	1	Word Phase 3	7-1-05-6-30-06

19

45 total