



OAKLAND
COMMUNITY
COLLEGE®

CHANCELLOR'S ADVISORY COUNCIL

December 1, 2006

9:00 a.m. – 11:00 a.m.

District Office Board Room

Revised AGENDA

A. CHANCELLOR'S COMMENTS

1. *Chancellor's Update* (handout)

B. ACTION ITEMS/CRITICAL RECOMMENDATIONS

1. Approval of Minutes of the November 3, 2006, Meeting

C. INFORMATION ITEMS

1. Strategic Planning/Kozell
2. Report from CPC/Kozell
3. Student Report
4. 1/12/07 CAC Meeting Location Change: Orchard Ridge Campus – President's Conference Room, 12 noon – 2:00 p.m. - - - Box Lunch will be provided.
5. Board Election results

D. DISCUSSION ITEMS

1. Adjunct and Full-time Faculty/Gray
2. Process for travel for temporary/contract staff/adjunct faculty at college-wide level
3. Computer Pop-up Notice (handout)
4. Post-Election Federal Landscape for Community Colleges

E. ITEMS FROM THE FLOOR



CHANCELLOR’S ADVISORY COUNCIL
December 1, 2006
9:00 a.m. – 11:00 a.m.
District Office Board Room (at Rochester Hills)
MINUTES

CALLED TO ORDER BY: Mary S. Spangler, Ed.D., Chancellor TIME: 9:00 a.m.

<i>CAC Members:</i>	
Tina Felcyn, Staff, SF	Cheryl Kozell, Officer, DO
Muriel Gray, Staff, RO	Jayne Lobert, Faculty, HL
Susan Haight, Student, OR	Carla Mathews, Dean, DO
Jason Hale, Student, RO	Mary Ann McGee, Faculty, OR
Tahir Kahn, Faculty, AH	Jackie Shadko, Officer, OR
<i>Absent:</i>	
Clarence Brantley, Officer	
Shirantha Kannangara, Student	
Kim Newton, Student	
Rocio Oxholm-Flores, Staff	
Steve Reif, Officer, DO	
<i>Visitors</i>	
Linda Churchill	Cissie Patterson
Lloyd Crews	Nancy Showers

Next Meeting: January 12, 2007, 12:00 p.m. – 2:00 p.m., Orchard Ridge Campus - - President’s Conference Room.

A. CHANCELLOR’S COMMENTS

1. *Chancellor’s Update*

Mary Spangler distributed copies of the December 2006 edition of the *Chancellor’s Update*.

B. ACTION ITEMS/CRITICAL RECOMMENDATIONS

1. Approval of Minutes of the November 3, 2006, Meeting

The minutes of the November 3, 2006, CAC meeting were approved as presented.

C. INFORMATION ITEMS

1. Strategic Planning

Cheryl Kozell, Chief Strategic Planning Officer stated there will be five task forces starting. Dr. Jackie Shadko noted there will be changes to curriculums. Lloyd Crews mentioned that at student recruitment or when a student is registering, we must make sure they have everything they need. Chancellor Mary Spangler stated Mary Ann McGee does need the faculty names who have volunteered in order for co-chairs to be able to formally invite. Spangler also stated that at the last Board Meeting \$84 thousand was approved to be used toward the CREST Business Plan which came out of the Strategic Planning Task Force.

2. Report from CPC

Cheryl Kozell stated the College Planning Council, as recommended by the planning and budgeting task force, have decided to manage input, check points, and be a driving force for the next strategic planning cycle: "Where do we want to be in the next five years?" There is a need for comprehensive development, such as English as a first language, to help students to be successful. Jayne Lobert is the chair of the Senate Academic Master Planning committee. McGee mentioned that at the last CPC meeting, Steve Reif brought in a stimulating article regarding education in general is necessary and confirming community colleges are a need. Spangler stated she is currently on the Detroit Renaissance task force - - and they are expecting one to three years to implement educational needs. Spangler advised she has been invited to represent community colleges regarding this same issue and at the national level, the National Governors Association believes development will need to happen at the state level.

3. Student Report

Jason Hale advised he will attend the Christmas at the Royal Park Holly Berry Boutique and Annual Civic Luncheon at the Rochester Park Hotel sponsored by the Salvation Army Advisory Board and the Women's Auxiliary of Metropolitan Detroit directly after today's CAC meeting.

Susan Haight reported an issue that students are encountering who are working toward the court reporting degree. Of the students enrolled in the BIS 2154 course for the Fall term 2006, none will be moving forward to the next required course. Instead, they will be re-taking the course in the Winter term. This is due to 25% mitigating factors (English, understanding software etc.), 50% is student's responsibility (time for practice) and 25% faculty responsibility to give students tools and resources to pass the course. Requirements are 225 wpm, nine exams must be passed, much to learn (similar to learning a new language), yet OCC has a reputation of not graduating students. To

become employed utilizing court reporting, you do not need to graduate, but to become certified in the State of Michigan. There are certification requirements along with a requirement of specific courses. Chancellor Spangler thanked Susan for bringing this issue to light.

4. Meeting Location Change: 1/12/07

Dr. Jackie Shadko suggested attendees at the next meeting enter the Orchard Ridge campus via the Orchard Lake entrance. The President's Conference Room is in Building M on the second floor.

5. Election Results

Chancellor Spangler stated that the shift in Lansing may be a benefit to OCC. There have not been funds from representatives in Lansing for us. Capital outlay projects began sliding, and have been put on hold. We need \$16 million to do renovation to Bldg A, Auburn Hills campus. We must offer workforce competitiveness, state of the art programs that are going to be producing knowledge-based individuals in science and technology.

Spangler reviewed the election results for OCC. Pamala Davis won re-election with the highest number of votes, and Anna Zimmerman won as well. Anna Zimmerman is a former student of OCC as well as adjunct. At the Board meeting in January, the Board of Trustees will elect officers for the next term.

D. DISCUSSION ITEMS

1. Adjunct and Full-time Faculty

Muriel Gray stated there is a problem for student access to professors/adjunct faculty; they are not reachable, especially if it is mandatory to complete a class where incomplete grade received. McGee stated this problem rests on the department chair's shoulders, as it is stated in the catalog how students may address their issue. Lloyd Crews offered the advice that soon we will have online services and that all students will be required to provide an e-mail address where an answer to them may be sent. In addition, students will be required to update/verify their e-mail address each year. Spangler stated that if a student cannot reach adjunct faculty, concern should be passed back down to faculty members first for any conflict submitted. This is the first step in the process.

2. Process for travel for temporary/contract staff/adjunct faculty at college-wide level.

Cheryl Kozell provided background and Spangler summed up consensus: if it benefits the college and has a learning impact, approval for travel will be appropriate.

3. Computer Pop-up Notice (handout)

Spangler distributed copies of the pop-up notice that will soon be appearing on OCC computers.

4. Post-Election Federal Landscape for Community Colleges

Chancellor Spangler distributed handout from the American Association of Community Colleges entitled Post-Election Federal Landscape for Community Colleges. Mary commented that a good portion of this handout focuses on the work force; there is support for community college education; all levels must work together: state, national, and local.

E. ITEMS FROM THE FLOOR

1. Linda Churchill inquired about the status on the budget savings submitted to Clarence Brantley. Spangler stated this item will be placed on the agenda for next month's meeting.
2. Susan Haight inquired as to the result of state assessment, specifically ICT literacy. Spangler stated this item will also be placed on the agenda for next month's meeting.
2. Lloyd Crews mentioned we need potential speakers for the June 8, 2007 graduation ceremony at Auburn Hills campus, and then feedback for the ceremony as a whole.
3. Per Spangler, regarding the Vice-Chancellor of Academic Affairs posting, the committee is comprised of Dr. Jackie Shadko, who will be chairing the committee. On her committee is Mary Ann McGee, Gordon May, and Cheryl Kozell.
4. Jason Hale suggests OCC market ourselves to laid-off workers, etc. Cheryl Kozell will make a note of this for Career Focus.

Meeting adjourned at 11:00 a.m.

Respectfully submitted,

Priscilla Mary Owczarski
Assistant to the Chancellor