



CHANCELLOR'S ADVISORY COUNCIL
November 5, 2004
9:00 – 11:00 am
Board Room
AGENDA

A. CHANCELLOR'S COMMENTS

1. DO Space Assessment Update
2. Selection of Lobbyist
3. Report on AACC
4. Detroit Economic Club Presentation CDs

B. PRESENTATIONS/SPECIAL GUESTS

C. ACTION ITEMS/CRITICAL RECOMMENDATIONS

1. Approval of Minutes of the October 1, 2004 Meeting
2. Council Recommendation on CCSSE Survey

D. INFORMATION ITEMS

1. Strategic Plan Report/A. Hillberry

E. DISCUSSION ITEMS

F. STAKEHOLDER ISSUES

1. Faculty
2. Staff
3. Students
4. College Officers



OAKLAND
COMMUNITY
COLLEGE

CHANCELLOR'S ADVISORY COUNCIL

Friday, November 5, 2004
District Office, Board Room
9:00 a.m. – 11:00 a.m.

MINUTES

CALLED TO ORDER BY: Mary S. Spangler, Ed.D., Chancellor

TIME: 9:00 a.m.

CAC Members:

Michelle Berry, Student, OR
Andy Hillberry, Officer, DO
George Keith, Officer, DO
Gordon May, Officer, HL
Mary Ann McGee, Faculty,
OR

Suzanne Parini, Student, AH
Barbara Sadecki, Staff, RO
Paul Salgado, Student, OR
Mary Spangler, Chancellor, DO
Mary Ston, Faculty, HL

Guests:

Lloyd Crews, Resource Dean, RO
Selvia Hines, DO

Absent:

Clarence Brantley, Officer DO (excused)
Janice Brown-Williams, Staff, AH (excused)
David Dell, Staff, AH (excused)
Gerald Faye, Faculty (excused)
Alex Prokic, Student (excused)
Sandra Spicko, Student
Leah Yurasek, Student

Next Meeting: December 3, 2004, 9:00 a.m. – 11:00 a.m., DO Board Room

A. CHANCELLOR'S COMMENTS

1. DO Space Assessment Update

Mary Spangler reported that Hobbs + Black is conducting a space planning study for District Office and recently met with District Office and Guest House department heads. During that meeting, a survey was distributed for each department to complete in an effort to identify space needs within each department. A representative of Hobbs + Black will meet individually with each department to identify specific needs. Dan Cherewick, Director of Physical Facilities, is the main contact for the project. The project is still in the information gathering stage.

2. Selection of Lobbyist

A recommendation for a federal lobbyist will be presented to the Board of Trustees at the November 15, 2004, Board of Trustees' meeting. The College received several responses to a request for proposal, and three firms were interviewed by the Board of Trustees. The Chancellor is recommending Preston Gates Ellis to the Board for approval, and a statement of qualification is available to anyone interested.

George Keith noted that one of the things the federal lobbyist will be asked to do is to seek earmarks and funding sources to underwrite planning in an effort to assist educational institutions in a regional educational consortium. Mary Spangler hopes to convene such a consortium which would allow OCC to coordinate offerings with other regional institutions to meet the needs of emerging sectors identified by County Executive L. Brooks Patterson. Dr. Spangler expressed her interest in having Oakland Community College play a lead role in the endeavor. She will engage the faculty and senate in the process. Mary Ston indicated that she will bring this topic to Senate Leadership.

Actions:

- Mary Spangler to establish a regional educational consortium. Engage faculty and senate in process.
- Mary Ann McGee to bring topic to Senate leadership.

3. Report on AACC

Mary Spangler distributed an article from the American Association of Community Colleges expressing their platform for postsecondary education. The article highlights five key areas including: preparing the next generation of college students; ensuring economic prosperity by building a 21st century workforce; inspiring scientific and technological innovation; bolstering and maintaining America as the destination for international education; and maintaining the public trust through accountability to stakeholders and taxpayers.

4. Detroit Economic Club Presentation CDs

Gary Russi, Oakland University President, will speak to the Detroit Economic Club on Monday, December 8, 2004, at 11:30 a.m., at Cobo Center. Students and faculty are invited to attend the presentation. CD's of key speakers of interest to the College will be purchased and placed in each of the campus libraries.

Actions:

- Detroit Economic Club CD's of key speakers to be placed in campus libraries.

B. PRESENTATIONS/SPECIAL GUESTS

Michelle Berry, student, requested an update on food service at the Orchard Ridge Campus. Mary Ann McGee reported that the Campus is unable to bring in a vendor for food service at this time, because the state fire marshal has not had an opportunity to approve the fire hoods for use. Once the fire hoods are approved for use, a food service vendor will be utilized.

C. ACTION ITEMS/CRITICAL RECOMMENDATIONS

1. Approval of Minutes of the October 1, 2004 Meeting

Minutes of the October 1, 2004, meeting were approved as amended.

2. Council Recommendation on CCSSE Survey

It was the consensus of the Chancellor's Advisory Council to support the administration of the CCSSE Survey. George Keith will be the main contact for the CCSSE survey. He will utilize the support of Marty Orłowski, Director of Assessment and Effectiveness, and Nancy Showers, Director of Institutional Research, as appropriate in the process. He noted that the survey will

not be administered every year. Dr. Keith also noted that a faculty survey is an option of CCSSE and a determination will be made regarding conducting one at a later time.

D. INFORMATION ITEMS

1. Strategic Plan Report/A. Hillberry

Andy Hillberry reported that strategic planning taskforces are meeting and continue to gather information. Minutes of the meetings have been posted on Info Mart, and a second e-newsletter was recently published. A recommendation on PC replacement will be made this year. Mr. Hillberry expressed his appreciation of all the work being done by the taskforce members. He also reported that the steering committee will work with the taskforces to ensure continued focus on specific charges. The next meeting of the steering committee will be held December 3, 2004.

E. DISCUSSION ITEMS

1. Student Art Purchase Program/M. Spangler

Chancellor's Advisory Council identified faculty members from different art disciplines and campuses who might be interested in participating in a pre-planning meeting to discuss the details of establishing a College-wide juried student art purchase program. The faculty members include Kegham Tazian (OR), Henry Tanaka (AH), Anne Marie Turner (HL), and Robert Kangas (RO). Mary Anne McGee expressed interest in attending this meeting as did several students including Suzanne Parini, Michelle Berry, and Paul Salgado. Dr. Spangler will schedule the meeting to begin discussing such a program. It will also be important to discuss how the campus-based programs will relate to the College-wide program.

Actions:

- Schedule meeting with group of those identified to begin discussing student art purchase program.
- Discuss relation between campus-based art purchase programs and College-wide program.

F. STAKEHOLDER ISSUES

1. Faculty

None

2. Staff

Barb Sadecki clarified with Dr. Spangler that information presented at this meeting is public information.

3. Students

Michelle Berry reported that she has received the names of nine individuals who are interested in the Salzburg project, some of whom applied previously. She will forward the names to George Keith. She has also prepared a classroom presentation. Mary Ston requested that Michelle Berry make her presentation at the December College Academic Senate meeting. Dr. Spangler requested that information about the Salzburg Seminar be placed on the College website. In

addition, it was suggested that materials be available in the libraries, IICs, counseling offices and other central locations.

Actions:

- Michelle Berry to forward names of students interested in Salzburg project to George Keith.
- Michelle Berry to make Salzburg project presentation at the December College Academic Senate meeting.
- Information regarding Salzburg project to be placed on College web-site.
- Materials regarding Salzburg project to be available in libraries, IICs, counseling offices, and other central locations.

4. College Officers

George Keith noted that over the last couple of years, a budget has been established for student life at both the College and campus levels. The next step is the possibility of modifying a job description so existing personnel could be used to maintain student life.

Mary Ston suggested identifying student representatives to the Board from different organizations in addition to Phi Theta Kappa. Mary Ann McGee noted that dedicated staff at the campus level for student life is very important. She also encouraged having faculty advisors in place for student life.

Gordon May reported that Medical Assisting Program Coordinator Karen Kittle shared with him the results of OCC's June graduates in the Certified Medical Assisting (CMA) national exam. These graduates had a 100% pass rate with a 99+ percentile nationally. Our graduates were actually off the chart. He acknowledged the fine work of Professor Kittle, Dean Nadia Boulos, Department Chair Vicki Kloosterhouse, and others who had a positive impact upon these students.

Actions:

- Identify student representatives to the Board from different organizations in addition to Phi Theta Kappa.
- Identify faculty advisors for student life.

Meeting adjourned at 11:00 a.m.

Respectfully submitted,

Pamela L. Kramer
Executive Assistant to the Chancellor