

Scholarship ... Leadership ... Christian Commitment



Michigan Christian College
1995-96 Catalog

MICHIGAN CHRISTIAN COLLEGE

1995-96 CATALOG

**A CO-EDUCATIONAL
COLLEGE DEDICATED TO
ACADEMIC ACHIEVEMENT
AND CHRISTIAN IDEALS**

**ACCREDITED BY THE NORTH
CENTRAL ASSOCIATION
OF COLLEGES AND SCHOOLS**

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Introduction to the College

THE COLLEGE TODAY

Michigan Christian College is an accredited, private liberal-arts college that grants bachelor's degrees and associate degrees in a diverse array of academic areas. The college attracts students who seek to develop themselves as scholars, as leaders, and as committed Christians. Alumni of Michigan Christian College are found throughout the United States and in many foreign nations, pursuing a wide variety of successful careers as doctors, lawyers, businesspersons, educators, psychologists, musicians, ministers, engineers, artists, nurses, social workers, and other professionals in a competitive workplace.

In an age of mass-production-graduates who are mainstreamed through large classes in major university environments, Michigan Christian College remains committed to a personalized learning experience, maintaining a desirable student-faculty ratio of about 16:1. At Michigan Christian College, you are not taught by graduate students on teaching assistant scholarships, but are mentored by professors and instructors whose academic preparation, value system, and life-style are consistent with the high standards of the college. They know you by name and influence your life both in and out of the classroom.

Whether enrolling in one of Michigan Christian College's four-year degree programs, or in a 2+2 transfer program, you can find a degree plan that is specifically tailored to provide the knowledge, skills, and experiences necessary for a solid career foundation. That foundation not only teaches you how to make a living, but how to live right. Employers prefer those of solid moral character, and Michigan Christian College specializes in the type of values-based education that builds such character.

The personalized learning environment of Michigan Christian College also provides unique opportunities for the development of close personal relationships with most of the students and many of the instructors. In addition, you have numerous opportunities for participation in student government, athletic teams, dramatic groups, music ensembles, social clubs, and service organizations. Given the appealing size of the institution, students at Michigan Christian College enjoy a significant advantage over many college students, having greater opportunities for early leadership roles in such activities.

Whether you plan to attend Michigan Christian College for just one year or all four years, you will share your learning experience with hundreds of other individuals who are enjoying their time together at an outstanding small college in the Midwest. You will benefit from an atmosphere that encourages scholarship, leadership, and Christian commitment.



COLLEGE HERITAGE

In 1954, members of the Churches of Christ formed a Board of Trustees to establish a Christian educational institution in the North Central region of the United States. After months of searching and planning, the Board purchased a beautiful country estate in rural Rochester for a college campus site. In September of 1959, the college opened as North Central Christian College, retaining that name until 1961, when the Board of Trustees changed the name of the institution.

In their initial catalog, leaders of the college affirmed their dedication *"to the task of leading students toward high academic achievements"* and their belief *"that the development of Christian ideals in the life of an individual is highly important."* They concluded, *"We propose, through our entire program, to send forth to society and the church, graduates who are capable, enthusiastic, creative, and devoted Christian leaders."* That vision has persisted throughout the history of the institution.

Through the years, the campus has grown to exceed eighty acres, assuring space for continued expansion of the college. During the same time, leaders have continued to develop and modify programs to meet the needs of students and a changing society. In 1993, the college adopted a new strategic plan, *A Decade of Vision*, designed to guide the institution into the twenty-first century with additional programs and services.

CHRISTIAN EMPHASIS

The word *Christian* has been part of the name of Michigan Christian College since its inception. While varying world views are carefully explained in relevant courses, Michigan Christian College employs only those professors and instructors who understand, who practice, and who teach the Christian faith. Regardless of discipline, faculty members routinely relate their subject matter to relevant principles and concepts of Christianity.

George Washington once declared, *"You do well to learn our arts and ways of life, and above all, the religion of Jesus Christ. These will make you a greater and happier people."* Thomas Jefferson affirmed, *"I have always said, I always will say, that the studious perusal of the sacred volume will make better citizens."* Theodore Roosevelt stated, *"I wish to see Bible study as much a matter of course in the secular college as in the seminary. No educated man can afford to be ignorant of the Bible."*

Even though the desires and wishes of great leaders in the history of the United States often are not achievable in public education, they are achievable in the Christian college setting. Michigan Christian College is firmly committed to the role that a knowledge of God and the Bible have in the educational process, and the positive impact that a response to that knowledge can have on society. By combining the knowledge of the classroom with the experiences of campus life, graduates of Michigan Christian College are encouraged to develop a personal faith that manifests itself in practical Christian living.



COLLEGE MISSION

The mission of Michigan Christian College is to help students develop academically, socially, and spiritually in order for them to achieve their potential, to possess a meaningful faith, and to serve God and others in their occupations, family, church, and community.

Affirmations on which the mission is based. Michigan Christian College affirms that God is; that Jesus is the Christ, the Son of God; that the Bible is God's holy, revealed word; that faculty and staff must encourage students to pursue truth; and that the pursuit of truth ultimately calls for a life of service.

College mission and church relationship. Michigan Christian College welcomes and serves qualified students of all religious faiths and backgrounds. While having neither legal nor formal ties with any particular church, Michigan Christian College is under the control of a self-perpetuating Board of Trustees who are themselves members of Churches of Christ. Michigan Christian College supports activities which aid these churches, such as special lectureships, workshops, seminars, and choral programs.

Impact of the mission on students. Michigan Christian College challenges students through a rigorous undergraduate curriculum taught by Christian faculty who are committed to the highest academic standards in a distinctively Christian environment. Graduates of Michigan Christian College should be able to reason critically and logically, and to effectively communicate their thoughts and ideas to others. Beyond this, Michigan Christian College students are expected to consider the moral and spiritual dimensions of the various subjects, and to realize that spiritual commitment demands scholarly excellence. Finally, Michigan Christian College students should recognize that the love of truth leads ultimately to a life of service as citizens, workers, and educated members of society.

Michigan Christian College challenges to excellence in Christian living. Students are encouraged to participate regularly in campus devotionals, and are expected to attend daily chapel activities and enroll in a required course of Bible study each semester. Students enrolled at Michigan Christian College study under faculty members who are committed Christians and also have the appropriate scholarly training. They also have daily contact with a Christian staff, which provides students with additional opportunities for personal example and encouragement.

Michigan Christian College challenges by establishing a community in which each student has value and dignity. Students are expected to maintain the highest standards of personal conduct (integrity, purity of thought and actions, modest dress, abstinence from the use of drugs,

alcohol, and tobacco, and the exclusion of all forms of sexual immorality). All are encouraged to consider how individual actions affect the dignity and rights of others.

Michigan Christian College challenges by providing the opportunity for students to become involved in campus life, both in and out of the classroom. Students are able to explore a variety of social and service opportunities, and to establish life-long relationships with faculty, staff, and other students.

Michigan Christian College challenges students to become socially responsible citizens and to become builders of the home as individuals, mates, and parents.

And, beyond every other consideration, Michigan Christian College challenges students to understand that “the fear of the Lord is the beginning of all knowledge” (Proverbs 1:7).

Impact of the mission on academic programs. Michigan Christian College recognizes the diverse reasons for which students attend college. Consequently, Michigan Christian College offers a number of degree options for both traditional age and mature learners. Michigan Christian College offers a variety of bachelor's degree majors designed to train students for service in the fields of business, human services, and Christian services. The college plans to develop additional bachelor's degree programs to meet the needs of students desiring a strong integration of Christian principles with current theory and practice. The bachelor's degree programs also prepare students for studies at the graduate level in related fields.

The liberal arts curricula of the bachelor's degree programs are the basis of most majors and pre-professional programs which students may wish to pursue. Associate degree programs provide the foundation for most liberal arts degrees. Certain majors within the Associate of Science degree also offer specialized occupational training, which allows students to combine the benefits of Christian education with training in a specific occupation. Beyond specific degree objectives, Michigan Christian College seeks to prepare students for life-long learning, and to provide opportunities for mature learners to benefit from programs offered by the college.

Impact of the mission on campus planning. Michigan Christian College plans for campus facilities and resources which support the current and projected needs of students. Both academic and spiritual needs of the community are considered relevant to campus planning. In particular, Michigan Christian College seeks to maintain the aesthetic beauty of the natural surroundings because these contribute to an awareness of God's role in creation.

COLLEGE LOCATION

Rural Rochester, now known as Rochester Hills, established itself as the fastest growing community in southeastern Michigan during the last decade. The popular area's unique mixture of country charm and modern development has caused its population to pass 61,000. Its strategic location avoids big city problems, yet permits access to any event in the dynamic Detroit metropolitan area within an hour.

Downtown Rochester and its nearby cider mills offer the atmosphere of a small town. In contrast, the surrounding city of Rochester Hills features three enclosed shopping malls and nine shopping centers; more than twenty theaters; over sixty restaurants; numerous office plazas; and hundreds of new homes, apartments, and condominiums. Cultural events abound in the Rochester community with the presence of the internationally acclaimed Meadow Brook Theatre and Music Festival, and with such activities as the Art'n Apples Festival. Part-time job opportunities and internships are routinely available.

Metropolitan Detroit, with the nation's seventh largest city as its center, offers such places as Greenfield Village, the Henry Ford Museum, the Institute of Arts, Fisher Theatre, and the Detroit Zoo. Sports enthusiasts can witness pro-baseball at Tiger Stadium, Pistons basketball at the Palace, Lions football at the Silverdome, or Red Wings hockey at Joe Louis Arena. Canada is accessible by bridge or tunnel less than an hour away. Student groups visit regional sites on a regular basis.





CAMPUS FACILITIES

Ten major buildings situated around two scenic lakes highlight the main portion of the eighty-three acre campus. Although every building except Gallaher Center and the Gatehouse was constructed since 1959, many facilities have been renovated since that time. Acres of wooded, landscaped areas around the lakes make the campus one of the most beautiful to be found anywhere. The Shinsky Athletic Field, cross country trails, tennis courts, and the President's home are located on the east side of campus. Many facilities and parking areas are handicap accessible.

Gallaher Center. Formerly the mansion of the Lou Maxon estate, Gallaher Center now houses the President's Office, Business Office, Admissions Office, Financial Aid Office, Public Relations Office, Development Office, Counseling Center, and Alumni Music Center. A slate roof, rustic wooden interior, and unique design that blends with the contour of the lake and hills set this building apart as a focal point of the campus.

Muirhead Library. A collection of over 54,350 volumes, including microforms, is housed in the Muirhead Library. The microbook *Library of American Civilization* features 12,474 rare volumes. The library offers the *Internet*, a worldwide web of information from over four million computer networks; receives 227 periodical subscriptions; and maintains three CD-ROM databases, *InfoTrac*, *ProQuest*, and *Biblical Studies*. As a participant in the interlibrary loan program of a regional network, the library has access to resources in libraries worldwide. The library shares their building with the Campus Corner, the college's bookstore.



Associates Campus Center. Two floors of residence hall for male students make up the middle portion of the Associates Campus Center. Dorm rooms are carpeted and furnished. Community restrooms, showers, and laundry facilities are located on each floor. Below the residence hall and overlooking the lakes is the cafeteria. An academic wing containing classrooms, the computer lab, Academic Services Office, and Student Services Office lies on the west end of the building. The computer lab features state-of-the-art IBM compatible 386 computers and laser printers, networked on a Unix operating system, and the *Internet*, a worldwide web of over four million computer networks.

Utley Student Center. The Warrior Cafe and a game room are located in the Utley Student Center. Both areas have decks overlooking the lakes.

Westside Central Chapel. Beautiful windows forming a large arrow that points upward highlight the view of the campus lakes from the chapel. A unique seating arrangement allows for division of the facility into three large lecture rooms after the closing of chapel programs.

Alma Gatewood Residence Hall. Female students are housed in the Gatewood Residence Hall. Rooms are arranged in suites, with two rooms adjoining a private bath. In addition to carpeting and furnishings, each room contains a sink and walk-in closet. Laundry facilities are located on the upper levels, and a recreation room and kitchen on the lower level.

Barbier Residence Hall. Housing male students, Barbier Residence Hall is arranged with community restrooms. Laundry facilities are located on the first level. Each room is carpeted and furnished.

Palmer Residence Hall. Both single and married students are housed in Palmer Residence Hall. In addition to carpeting and some furnishings, each room contains a private bath, walk-in closet, and outside private entrance. Some units also contain a kitchenette.

Gymnasium. Serving as the location for intercollegiate practice, physical education courses, and intramural sports, the Gymnasium contains a single regulation college court, locker rooms, and offices. Intercollegiate games are played in local gymnasiums.

Science Center. Lecture rooms and offices, as well as biology and chemistry lab facilities, are housed in the Science Center. The building is located in an excellent area for specimens because of the abundance of trees, plants, and lake-life nearby.

Gatehouse. Formerly the caretaker's home of the Maxon estate, the Gatehouse contains a classroom on each of two levels.

Child Development Center. Housed in the facility of the Rochester Church of Christ, the Child Development Center of Michigan Christian College offers a preschool program to the community and provides opportunities for class observation and internships in the Early Childhood program. The facility is located on property that borders the campus.



Student Life Information

SOCIAL ACTIVITIES

Involvement. An abundance of extracurricular activities in a small college setting like Michigan Christian College offers unlimited opportunities for participation. Many social activities are planned for the entire student body, rather than smaller groups within the student body. In addition, a number of special organizations are available if you have an interest in student government, music ensembles, athletic teams, dramatic groups, social clubs, or service organizations.

Banquets. Two banquets, sponsored for the entire college community, highlight the year, the Winter Banquet and the Spring Banquet. Campus organizations also host special banquets for various combinations of students, fathers, and mothers.

Homecoming. During the fall semester, the students and Alumni Association host Homecoming. The day features the crowning of a Homecoming King and Queen at a basketball game.

Celebration in Song. The Music and Drama Departments combine efforts each year to present Celebration in Song. The program features presentations by hosts and/or hostesses, the Celebration Singers, and the campus social clubs. A number of roles, both on and off the stage, are available to the entire student body.

Outings. Visits to various area attractions are sponsored by the Student Body Association and other campus organizations. Student groups often attend major concerts and sporting events in the metropolitan area, and visit special regional attractions like Greenfield Village and the famous Shakespearean Festival in Stratford, Ontario.

STUDENT ORGANIZATIONS

Student Body Association. Leaders are developed as a group of elected representatives plans various social activities and service projects for the student body. Executive officers receive S.B.A. Scholarships.

Music Groups. The A Cappella Chorus and Concert Chorale perform in several local programs and tour extensively throughout the year. Two smaller groups, Autumn and Spectrum, work with the Admissions Department in presenting exciting programs of contemporary music.

Theatre. Traveling drama troupes, as well as traditional on-campus productions, feature stagecraft and acting talent. The Pied Pipers present a program of improvisational children's theatre, and student-directed groups often make dramatic presentations both on and off campus.

Social Clubs. Six campus social clubs serve as the basis for special activities, intramural sports rivalry, and service projects. Each club also participates in the annual extravaganza of song and drama, Celebration in Song. Men and women may each choose from among three clubs.

Departmental Organizations. Sponsored by the Business Department, Students in Free Enterprise welcomes the participation of any student, regardless of major. By invitation, students may participate in Psi Beta, a national honor society for psychology students, or Delta Psi Omega, a national honorary theatrical fraternity.

Special Interest Clubs. Occasionally, clubs like the Spirit Riders, an equestrian club, are formed based upon student interest.

ATHLETIC ACTIVITIES

Intercollegiate Sports. As an independent college, MCC holds membership in the National Small College Athletic Association. Men participate in intercollegiate basketball, baseball, soccer, cross country, and track. Women compete in intercollegiate basketball, volleyball, softball, cross country, and track. The men's basketball team won the NSCAA championship in 1989, and the runners-up position in 1994. The men's cross country team earned national titles in 1989 and 1990.

Intramural Sports. Social clubs compete for an all-sports trophy in intramural softball, volleyball, basketball, flag football, pool, table tennis, and super star events. Both men's and women's teams compete.





RELIGIOUS ACTIVITIES

Chapel. Worship is a vital part of campus life at Michigan Christian College. Attendance in chapel is required of all full-time students on each day that classes meet during the week. Special programs often follow the devotional period.

Devotionals. Thursday evening devotionals are a tradition at Michigan Christian College. Everyone is invited to these informal worship periods. Similar occasions in the individual residence halls provide opportunities for Christian fellowship and inspiration at the end of the day.

Mission Campaigns. Training and experience in personal evangelism and Bible class teaching can be received through participation in campaign groups. Campaigns North provides you with opportunities to work with churches in the North Central region of the country. International Campaigns ministers to churches outside of the United States, usually during the summer months. Internship or workshop credit is offered for some of these activities.

Service Groups. The men of 4-Him sponsor a number of service projects each year as they attempt to develop servant-leaders. Young ladies find similar projects readily available to them through participation in Symphony of Service (SOS).

SOCIAL REGULATIONS

As a student at Michigan Christian College, you are expected to accept a personal responsibility for your conduct both on campus and in the community. As an institution based upon Christian values, the college is committed to maintaining an atmosphere that harmonizes with the mission of the institution. A *Student Handbook* details all regulations and policies relating to student life, and is distributed at orientation. You may request a copy from the Office of Admissions before orientation.

Students are expected to dress modestly at all times. Dishonesty, profanity, sexual immorality, gambling, property abuse, as well as the use or possession of alcoholic beverages, illegal drugs, or tobacco is not permitted. Curfew hours are maintained for resident students. Other policies and disciplinary procedures are described in the *Student Handbook*. Serious violations of social regulations of the college or laws of the civil government may result in dismissal from the college.

By your enrollment, you agree to live within the framework of the college's standards of conduct. While your personal convictions may not be in accord with these standards, enrolling as a student obligates you to assume responsibility for honorable adherence to these standards while attending the college. The observance of the rules of common courtesy and cooperation makes conduct rules operate more smoothly.

RESIDENCE HALLS

Housing is maintained primarily for full-time, single students. Rooms in the residence halls are furnished with beds, desks, chairs, window coverings, and storage space. Local telephone service with voice mail is provided in each room. Laundry facilities are available in the Associates Campus Center, Barbier, and Alma Gatewood Residence Halls. Long distance telephone service and refrigerators or refrigerator-freezer-microwave units are available at additional cost.

A *Student Handbook*, outlining all policies relating to residence hall living, is distributed at the opening of each academic year. All students living in the residence halls are required to obtain cafeteria meal services, and each student is held financially responsible for any room damages.

Normally, you are required to live in a campus residence hall unless you are married or living with relatives. If you are age 21 or older, you may request permission to live in approved off-campus housing. Requests for permission to waive on-campus housing requirements should be addressed to the Dean of Student Services. Your status as a boarding or commuting student affects financial aid eligibility, so institutional scholarships or other forms of financial aid may be reduced if you move off-campus after an academic year begins.

COUNSELING SERVICES

Professionally licensed counselors and a certified social worker are available to the students of Michigan Christian College for counseling on a short-term, no-fee basis. The staff of the Counseling Center can provide guidance for students with personal, family, social, marital, or spiritual concerns. Information discussed with counselors is confidential and is not discussed with others unless there is a clear danger to the student or to other individuals, or unless the student gives written permission for confidential release of information. You are assigned an academic advisor apart from the Counseling Center to assist you with course scheduling and planning for a specific degree.

CAREER DEVELOPMENT SERVICES

Regardless of your major, area of interest, or year in college, comprehensive services are available to you in the Career Center. Staff members can assist you with the selection of a major, exploration of a variety of career paths, and eventual development of an individual career plan. The Career Center also offers standardized testing to assess your interests, experiences, and abilities, and provides information on career fairs to assist you in making an appropriate career choice.

PLACEMENT SERVICES

In addition to helping you with the career development process while enrolled as a student, the Career Center can assist you in finding employment upon graduation from Michigan Christian College. The center offers guidance with resume and interview preparation, coordinates on-campus interviews, and maintains a job bank on computer that can be accessed by both current students and alumni.

HEALTH INSURANCE AND SERVICES

A college group accident and sickness insurance policy is available to all students of Michigan Christian College. You are required to subscribe to this policy or to provide proof of insurance if you are a full-time student. The insurance is optional for part-time students. The cost of the insurance is included in the fall invoicing. Payment provides twelve months secondary coverage. This plan assists with coverage of most emergencies due to accident, including hospital bills and doctor bills. You may obtain details of the current policy benefits from the Business Office.

The services of Henry Ford and MercyCare Medical Centers in Rochester Hills are available to the students of Michigan Christian College. Physicians at either center can provide care for minor ailments and prescribe necessary medication. You may choose, however, to secure the service of a local physician through that doctor's office. Crittenton Hospital is also located within two miles of the college and can handle emergency care. In any case, you are obligated to pay for all such services and medication.

Admissions Information

ADMISSIONS PHILOSOPHY

If you desire to apply for admission to Michigan Christian College, you should closely evaluate your personal, academic, and spiritual goals to ensure that your needs can be met in the type of environment offered by the college. You should remember that attending MCC is a privilege, not a right, and should further commit yourself to the ideals, policies, and regulations to which you will be held accountable should you enroll.

ADMISSIONS PROCEDURES

Michigan Christian College welcomes you if your educational and spiritual pursuits are in harmony with the mission of the college. To apply for admission, you must fully complete each of the following steps:

1. Complete and submit an *Application for Admission*, along with a non-refundable *application fee* of \$25 (U.S. funds only). Applications are available upon request from the Office of Admissions.
2. Contact your high school guidance counselor or college Registrar to request that your *high school and/or college transcripts* be sent to Michigan Christian College. Incomplete transcripts may be used for preliminary admissions decisions, but you must submit final transcripts before you will be allowed to register for classes.
3. Submit an official *ACT* (American College Test) or *SAT* (Scholastic Aptitude Test) *score report*. You may request this information directly by contacting ACT (MCC code 2072) or SAT (MCC code 1516), or you can obtain the appropriate request form from the MCC Office of Admissions. Test scores on transcripts can be used for making preliminary admissions decisions, but you must have an official score report in your admissions file before you will be allowed to register for classes. If you have not taken the ACT, you may take a residual exam on campus. Contact the MCC Office of Admissions to arrange a test date.
4. Complete and submit a *student health record*. The record must include immunization dates, and a visit to your family doctor may be necessary to complete tuberculosis and related tests. You will not be allowed to register for classes or move into the college residence halls without having fully completed this requirement.
5. Submit a *room reservation fee* of \$25 (U.S. funds only). This fee is required for on-campus housing, and is refundable only for new students who request a refund at least thirty days prior to formal registration for any given semester.
6. Have two *recommendation letters* sent to the college. This information is used for admission decisions and institutional scholarship consideration, and should come from church leaders, school officials, community leaders, and/or employers.

ADMISSIONS STANDARDS

Michigan Christian College is interested in students who desire to excel academically, grow spiritually, develop socially, and contribute to a positive campus atmosphere. Admission to Michigan Christian College is uniquely selective, and is determined by a number of factors, including high school or college grade point average; college entrance examination scores; moral character and integrity; exhibited involvement and leadership in school, church, and community activities; and recommendations by church leaders, teachers, employers, and significant others.

FIRST TIME IN COLLEGE

High school graduates who have never attended college, or students who have acquired less than 14 semester hours of course work beyond high school are required to meet the following criteria for unconditional admission to Michigan Christian College: minimum high school grade point average of 2.25, and a minimum ACT composite score of 18 or a minimum SAT total of 860.

Students who did not graduate from high school may be unconditionally admitted based upon the following criteria: minimum passing GED (General Equivalency Diploma) score of 50, and a minimum ACT composite score of 18 or a minimum SAT total of 860.

If you do not qualify for unconditional admission to Michigan Christian College, but your academic record and personal initiative indicates potential for success in college, you may be admitted on academic alert to the Transitional Academic Preparation (TAP) Program. This program emphasizes basic English, reading, writing, and mathematical skill development, and provides students with individual guidance in developing good study habits. TAP admission is determined by individual evaluation.

TRANSFER TO MCC

If you wish to transfer to Michigan Christian College from another college or university, you must provide an official transcript from each institution attended in addition to completing the steps listed on page 17. You are not required to complete the ACT if you are transferring 14 or more semester hours of college work that are applicable toward the general education core at MCC. If your college grade point average is below 2.00, you may be admitted on academic alert.

If you have a cumulative grade point average of 2.00 or higher, MCC accepts a maximum of 3 semester hours of D credit when transferring 25 to 49 hours, and a maximum of 6 hours of D credit when transferring 50 to 96 hours. If you have more hours of D credit than can be transferred, the Registrar determines which hours are accepted. If your cumulative average is less than 2.00, no hours of D credit may be transferred.

Transfer from accredited college or university. You may transfer credits from regionally accredited colleges or universities toward an MCC degree with the following maximums: 32 semester hours toward an associate degree, and 96 semester hours toward a bachelor's degree.

If you have completed an *associate degree* (A.A. or A.S.) at another accredited college, you have met all of the normal general education requirements for a bachelor's degree from MCC. However, you still must complete all of the general education course substitutions that are listed in the footnotes of your specific degree program.

If you are a graduate of a Michigan college or university which has signed the MACRAO Articulation Agreement and have met the requirements of that agreement, you have met all of the normal general education requirements for a bachelor's degree from MCC. However, you still must complete all of the general education course substitutions that are listed in the footnotes of your specific degree program.

If you are age 30 or older and entering a bachelor's degree program at MCC, you may have part of your general education requirements waived if you transfer 64 semester hours. If you have worked ten or more years in the field of your academic major and transfer 45 semester hours of credit, you also may have part of your general education requirements waived. If you are eligible to receive a waiver on part of your general education requirements, you still must demonstrate English proficiency, oral communication skills, and math competency at levels required of other MCC graduates. In addition, you must complete specific prerequisites for upper-division courses.

If you hold a *bachelor's degree* from another accredited college, you are exempt from all general education requirements at MCC.

Transfer from nonaccredited college or school. Academic work from unaccredited institutions of higher education may be accepted with the same maximums listed at the top of this page when three major colleges or universities within the state where the institution is located accept those credits.

Depending upon your major, you may receive up to 42 hours of academic credit toward the Bachelor of Religious Education degree when it is confirmed by an appropriate score on the MCC Verification of Credit Examination (VOC Examination), provided the transferring institution is state approved as an institution offering work above the secondary level. Students with academic credits from Schools of Preaching and similar institutions should verify credit before finalizing plans to enroll in the college. Applications and statements of policy regarding the VOC Examinations are available from the Academic Services Office.

EARLY ADMISSION

You may begin your full-time college program after completing your junior year of high school by gaining admission to MCC as an early admission student. You may receive your high school diploma after your first year at MCC either through arrangements with your high school or through satisfactory completion of the General Equivalency Diploma (GED). You are responsible to make such arrangements. You must have at least a 3.00 (B) grade point average in high school and a 21 or above on the ACT to be admitted under this program. Students so admitted may participate in all college activities the same as any high school graduate.

RE-ENROLLMENT

If you cease attending MCC for one semester or more and wish to return, you should notify the Admissions Office. If you were suspended or dismissed for academic reasons, you must meet with the Academic Life Committee to be considered for readmission. If you were suspended or dismissed for social reasons, readmission first must be requested through the Student Services Office.

SPECIAL STUDENT

If you are interested in taking six hours or less per semester and do not plan to pursue a degree, you may register for classes without applying for admission. As a special student, you may take classes for credit or for continuing education units. You must apply for admission at a later date if you decide to take over six hours per semester or pursue a degree.

GUEST STUDENT

Students enrolled in other colleges occasionally wish to attend MCC in order to receive credit in some specific course or area. To do so, you should submit a Michigan Uniform Undergraduate Guest Application to the Registrar. All other admissions requirements are waived. As a guest student, you are charged normal tuition and fees. Notification of your grades and credits are sent to your regular college at your request.

INTERNATIONAL STUDENT

If you were not educated in the United States, you may be admitted to MCC upon submission of academic credentials from another country which indicate your ability to perform college work in the United States. If your native language is not English, you are required to score at least 500 on the Test of English as a Foreign Language (TOEFL) or at least 109 in an ELS Language Center. All students educated outside the United States or Canada enter on academic alert. Before you can be issued an I-20 as a citizen of another country, you must submit a deposit equal to the annual charge for tuition, room, and board. This deposit is credited to your account over a period of two semesters and is refundable only if you are unable to obtain a student visa.

Financial Information

FINANCIAL AID

You and your family have the primary responsibility of financing a college education because you are the primary beneficiary of that education. Since society also benefits from education, individuals, governments, and organizations also provide financial assistance for college students.

Other than scholarships, financial aid is granted primarily according to need and is based upon government formulas. To determine eligibility, you must submit a financial statement to the MCC Financial Aid Office. Scholarships and awards funded by MCC are granted regardless of family income, and are limited by an institutional maximum. Failure to abide by college regulations can result in a loss of college-funded awards.

If you qualify for financial assistance, the college helps you locate the sources required to meet your aid eligibility. A financial aid package combining scholarships, grants, loans, and part-time employment can be blended to meet your need. Most financial aid is applied to your student account by a credit memo from the Financial Aid Office to the Business Office at registration for each semester. Stafford Loan proceeds and College Work Study earnings are not included in this credit memo, but are credited when received by the college.

HOW TO APPLY FOR MAXIMUM AID

Since funds are limited and aid is granted on a priority basis, you should apply early. Scholarship offers and tentative calculations of financial aid may be made prior to application for admission, but final determination is made only after you have applied for admission. To receive maximum financial assistance, you must fully complete each of the following steps in addition to the admission steps listed on page 17.

1. Submit the *Free Application for Federal Student Aid* (FAFSA) directly to the MCC Financial Aid Office. This form is available from your high school guidance office or from the college. You may estimate income figures on the FAFSA, but you may be required to verify and correct that information through submission of income tax returns. The priority deadline for financial aid is May 1 for fall enrollment and November 1 for spring enrollment. All applications received after those dates are packaged based upon remaining available aid.
2. If requested, submit signed copies of *tax returns* for the previous tax year. Returns may be required for information verification.
3. Transfer students also must submit a *financial aid transcript* from every institution attended, whether or not they received financial aid.

SCHOLARSHIPS

Michigan Competitive Scholarship. If you are a resident of Michigan with financial need, you may be eligible for a scholarship of up to \$2000 per year from the state. To qualify, you must complete the ACT with a high score by October of your senior year. You should apply by submitting your aid application in January of the year in which you plan to enroll.

Trustee Scholarship. You may be eligible for a Trustee Scholarship that covers 100%, 75%, or 50% of the full cost for tuition (up to 18 credit hours per semester), room, and board. To apply, you must achieve an ACT composite score of 26 (SAT 1170) or above, have a supportive high school grade point average, demonstrate leadership skills, and plan to live on campus. You must remain a full-time boarding student and earn sufficient grades to continue receiving this award.*

Presidential Academic Scholarship. If you achieve both a 3.60 grade point average in high school and an ACT composite score of 30 (SAT 1320) or above, you may apply for a full-tuition Presidential Academic Scholarship. This scholarship is renewable if you achieve at least a 3.70 grade point average on a minimum of 30 hours.*

Academic Achievement Scholarship. If you achieve a high score on the ACT or SAT and a high school average of 3.00 or above, you qualify for an Academic Achievement Scholarship. For an ACT composite score of 26 to 27 (SAT 1170 to 1230), you may receive \$1500 per academic year; 28 to 29 (SAT 1240 to 1310), \$2000; 30 to 31, (SAT 1320 to 1400), \$2500; and 32 or above (SAT 1410), \$3,000. This scholarship is available only to full-time students and is renewable if you maintain sufficient grades.*

Scholastic Honors Scholarship. If you have a good ACT or SAT score and a high school average of 2.50 or above, you qualify for a Scholastic Honors Scholarship. For an ACT score of 20 to 21 (SAT 950 to 1020), you may receive \$600 per academic year; 22 to 23 (SAT 1030 to 1090), \$800; and 24 to 25 (SAT 1100-1160), \$1,000. This scholarship is available only to full-time students and is renewable if you maintain a 3.00 average.*

Valedictorian and Salutatorian Scholarships. If you are the Valedictorian of your high school class with an ACT score of 21 (SAT 990) or above and entering college for the first time, you are eligible for a non-renewable scholarship of \$1250. If you are the Salutatorian, you are eligible for \$1000. You must be a full-time student and maintain a 3.00 average to retain this scholarship for your entire first year.*

Associates Scholarship. The Associates of MCC provide scholarships of up to \$1,000 per year. To qualify, you must have at least a 2.50 grade average and an ACT score of 18 (SAT 860) or above. This award is renewable if a 2.75 average and satisfactory citizenship are maintained.*



Bible Scholarship. If you are a junior or senior in the Bible program with a 3.00 cumulative grade point average and a 3.30 grade average in Bible, you may be eligible for a Bible Scholarship of up to \$1900 per year.*

Gatewood Evangelism Scholarship. If you are a junior or senior ministry major with plans to do mission work and a 3.00 cumulative grade point average and a 3.30 grade average in Bible, you may be eligible for a Gatewood Evangelism Scholarship of up to \$500 per year.*

FAMILY PLAN DISCOUNT

A 10% tuition discount is available to each of two or more siblings from the same immediate family who are concurrently enrolled full-time at Michigan Christian College. The discount is built into financial aid packages unless institutional or government aid eligibility has already been met by other financial aid programs.*

* Adjustments in scholarships and awards funded by Michigan Christian College may be necessary if you receive any grants from federal or state financial aid programs, or if you receive more than one type of college-funded aid. If you are receiving a Trustee Scholarship or Presidential Academic Scholarship from Michigan Christian College, you may not receive any other forms of college-funded aid.

GRANTS AND AWARDS

Pell Grant. College students who are United States citizens may be eligible for up to \$2340 in aid from the federal government for use on any college costs. After submitting a financial statement, you receive a Student Aid Report (SAR). You must then forward this form to the college, which in turn notifies you of your eligibility for a Pell Grant.

Supplemental Educational Opportunity Grant. If you demonstrate need, you may be eligible for up to \$4000 from the federal government. Application is made to the college. Financial statement required.

Michigan Tuition Grant. If you are a Michigan resident, you may be eligible for a grant of up to \$2000 per year from the state. These grants are awarded on the basis of financial need and enrollment in a private Michigan college. You should apply for this grant by submitting your aid application in January of the year in which you plan to enroll.

Dean's Opportunity Award. You may be eligible for a Dean's Opportunity Award if you are not eligible for other college-funded aid yet demonstrate financial need and show potential for excelling in the college setting. Dean's Opportunity Awards are non-renewable.*

Activity Achievement Award. If you have demonstrated exceptional ability in athletics, music, or drama, you may be eligible for an Activity Achievement Award. Such awards may be renewed if you maintain a 2.00 grade average, and if citizenship and performance produce a departmental recommendation for renewal. This award cannot be made for an academic year after you enroll, but may be granted for a subsequent year.*



Gallaher Leadership Award. You may be considered for a Gallaher Leadership Award of up to \$1500 per year as a boarding student if you demonstrate leadership qualities and achieve a high school grade average of 2.00 or above and an ACT composite score of 18 or above. Renewal awards are based upon college grades and demonstrated leadership in campus activities.*

Gold and White Award. If at least one of your parents attended MCC on a full-time basis for at least one term, you are eligible for a non-renewable award toward your first-year expenses at MCC. You may receive \$150 if one parent attended, or \$300 if both parents attended.*

Partners in Christian Service Award. If at least one of your parents is employed full-time by a Christian organization or you are residing in a children's home at graduation, you are eligible for \$1000 per year.*

Canadian Equalization Grant. If you are a Canadian citizen, you may be eligible to receive a grant of \$2150 per year. This grant is available only to full-time students who are admitted on regular status.*

Endowed Awards. Grants are available through endowed scholarships named in honor of David Birk, Don Brittingham, Marie Carter, Royce Dickinson, Bertha Eckstein, Gene Fletcher, Mary Monroe, Renada Perrin, Ronald Rummel, Harold and Helen Slater, Paul and Margaret Southern, Jack Stowe, Ross W. Trinklein, and Marilyn Whitelaw.*

EMPLOYMENT

College Work Study. This federal program is designed to provide work for United States citizens with financial need. A similar program, funded by the state, exists for Michigan residents. Jobs include such duties as laboratory assistance, building and grounds maintenance, library assistance, secretarial work, child care, and intramural assistance. Job assignments are made at the beginning of each year. If you have a balance on your student account when pay checks are issued, at least 30% of your check should be applied to your account. Financial statement required.

Off-Campus Employment. Area business firms often contact the college or visit the campus seeking students desiring part-time work. The Rochester Hills area particularly has a great number of job opportunities. Such opportunities are recorded in the Student Services Office. Twenty hours of employment per week should be the maximum undertaken by any full-time student. Probationary students are restricted to a maximum of twelve hours of employment per week.

* Adjustments in scholarships and awards from Michigan Christian College may be necessary if you receive any grants from federal or state financial aid programs, or if you receive more than one type of college-funded aid.

LOANS

Federal Perkins Loan. If you are a United States citizen with financial need, you may borrow up to \$3,000 per year at 5% interest from the federal government, for a total of \$15,000 toward an undergraduate degree. Repayment and interest begins nine months after you end half-time study, and payments may be extended over a ten-year period. Application is made directly to MCC. Financial statement required.

Federal Direct Stafford Loan. You may be able to borrow up to \$2625 during your freshman year, \$3,500 your sophomore year, and \$5,500 your junior and senior years through this federal loan program. The interest rate is variable, with a maximum of 8.25%, and the loan carries an origination fee of 4%. If you demonstrate financial need, the government pays the interest on the loan while you are in college. If you do not qualify for need-based federal loans, need additional funds beyond need-based eligibility, or are considered an independent student by MCC, you may obtain an unsubsidized version of the Stafford Loan. You may pay interest on an unsubsidized loan while in college or add it to your loan principle. Repayment on Federal Stafford Loans begins six months after you graduate, leave college, or drop below half-time status, and is normally scheduled from five to ten years. There is a minimum monthly repayment requirement of \$50, which may reduce the repayment period. Application is made to the college by completing the FAFSA. All students entering Michigan Christian College that do not hold previous loans from similar programs administered by lending institutions are required to obtain Stafford Loans through the Direct Loan Program. Only at or after formal registration may funds from any Stafford Loan be applied to an account, regardless of the date of check.

Federal Direct PLUS Loan. Your parents may borrow up to the cost of attendance, less any other financial aid for the year, with a PLUS Loan. You do not have to demonstrate financial need to obtain this loan. Interest rates are variable, with a maximum interest rate of 9%, and the loan carries an origination fee of 4%. Your parents must begin repaying the loan within 60 days unless a temporary deferment is obtained. Repayment may be scheduled for a period of up to ten years. Lenders allow interest to accrue during a deferment period. Application is made by completing the FAFSA and an additional application, and is subject to credit approval. All students entering Michigan Christian College that do not hold previous loans from similar programs administered by lending institutions are required to obtain PLUS Loans through the Direct Loan Program. Only at or after formal registration may funds from any PLUS Loan be applied to an account, regardless of the date of check.

Riley Memorial Loan. Once enrolled in Michigan Christian College, you may be able to borrow a limited amount for personal emergencies through this fund. For information, contact the Dean of Student Services.

SPECIAL SOURCES OF AID

Private Funds. Many churches, civic clubs, employers, and unions provide either competitive or need-based scholarships and awards among their families or clientele. These funds are awarded independently, but must be considered in the total award package. Consult your parents' employers, your local congregation, or local civic groups for details.

Veteran's Benefits. If you are a veteran of any of the armed forces or the child, wife, or widow of a veteran who died or was permanently and totally disabled as the result of service in the armed forces, you may qualify for benefits toward your college education. Contact your Veterans Administration Regional Office for more information.

You may receive credit for previous training in the armed services or for course work previously completed by releasing an official transcript from each institution to the Academic Services Office. All transcripts must be received in the Academic Services Office by the end of the first semester you are enrolled. Failure to do so will result in no further certification until the transcripts are received. Some general education requirements may be waived based upon age, number of hours completed, and work experience. A policy statement is available from the Registrar. Records of academic work completed at MCC are stored in locked, fireproof storage, and may be released to other institutions upon your written request.

If you are certified for Veterans Administration benefits and fail to obtain the minimum cumulative grade point average within one semester after being placed on academic alert, you may not be recertified until you raise your cumulative grade point average to the minimum standards identified in the Academic Alert and Academic Progress statements. This serves as your notice that the college informs the Veterans Administration whenever you are not recertified due to your lack of academic progress. While this policy refers only to certification for veteran's benefits and does not affect the college's policies regarding academic probation and suspension, those policies do affect certification for veteran's benefits. The standards of progress and alert policies are found on pages 28 and 33.

When you are within one semester (12 hours) of graduation, you may continue to be certified for veteran's benefits only if you have a cumulative average of 2.00 or higher, which meets graduation requirements for both bachelor's and associate degrees. The above policies regarding certification for veteran's benefits supersede any and all previous statements of these policies.

Vocational Rehabilitation. After you have pursued other sources of aid, you may be eligible for additional aid through the Vocational Rehabilitation Service based upon physical disability. If you feel you might qualify, you should contact your local Vocational Rehabilitation Office.



ACADEMIC PROGRESS REQUIREMENT

Federal regulations require institutions participating in federal and state financial aid programs to maintain a policy to insure that students are making satisfactory academic progress toward a degree. Failure to maintain satisfactory progress in your course of study will jeopardize your eligibility to receive all forms of financial aid, including Veterans Administration benefits.

In order to meet academic progress requirements at Michigan Christian College, you must maintain the following minimum cumulative grade point averages: 1-16 hours attempted, 1.50; 17-32 hours, 1.65; 33-48 hours, 1.85; and 49 or more hours, 2.00. In addition, you must pass the following minimum number of hours each term: 9 hours, if attempting 12 or more hours; 7 hours, if attempting 9-11; or 5 hours, if attempting 6-8; unless you are in your first term, in which case you must pass the following minimums: 6 hours, if attempting 12 or more hours; 5 hours, if attempting 9-11; or 3 hours, if attempting 6-8. You may attempt a maximum of 192 hours toward a bachelor's degree, and 96 hours toward an associate degree and still receive financial aid. The number of hours attempted is defined by the number of hours at the end of each late registration.

Failure to meet academic progress requirements will result in a loss of financial aid. To have aid reinstated, you must attain minimum requirements at your own expense. If you have mitigating circumstances that effect your eligibility for financial aid, you may file a written appeal with the Director of Student Financial Aid.

SCHEDULE OF CHARGES**Tuition, Residential Fees, and Deposits (refundable)**

Tuition and Course Fees

Full-time Tuition (per semester, 12-16 hours)	\$2,840
Full-time Tuition (per semester hour over 16 hours)	178
Part-time Tuition (per semester hour under 12 hours)	237
Wintersession or Maymester Tuition (per semester hour)	178
MUS 1141 Private Voice (per semester)	130
MUS 1161 Private Piano (per semester)	130

Room, Board, Local Phone Service, and Laundry Use

Fall or Spring Semester (per semester)	1,770
Wintersession or Maymester	150

Deposits and Optional Residential Fees

Mailbox Key Deposit	5
Phone Long Distance Deposit	50
Private Room (as available, additional per semester)	220
Refrigerator Electrical Usage (per semester)	10
Refrigerator Rental (per semester)	20
Refrigerator/Freezer/Microwave Rental (per semester)	70
Room Security Deposit	75

Other Charges and Fees (non-refundable)

Attendance Drop Fee (permanent, per class)	40
CLEP Credit Recording Fee (per term)	10
Course Change Fee (per change form)	10
Graduation Candidate Fee (per application)	50
Health Insurance (minimal secondary coverage, per year)	227
Key Replacement	25
Late Registration Fee	10
Life Experience Portfolio Examination Fee (per course)	50
Returned Check Fee (NSF, per check)	15
Room Change Fee (per room change)	25
Room Reservation Fee	25
Strong Interest Inventory	10
Student Activity Fee (full-time, required, per semester)	40
Student Activity Fee (part-time, required, per semester)	10
Student Identification Card Replacement	5
Transcript Fee (per copy)	3
Vehicle Registration Fee (annual)	15
Vehicle Violation Fines (each violation, if paid in three days)	25
Verification of Credit Examination Fee (per examination)	50
Wintersession Weekend Wandertrip	10

BASIC EXPENSES PER SEMESTER

Tuition (12-16 hours)	\$2,840
Room, Board, Local Phone Service, and Laundry Use	1,770
Student Activity Fee (full-time student)	40

TOTAL **\$4,650**

PAYMENT PLANS

Cash Plan. Expenses at Michigan Christian College are payable by the semester. You may avoid the service charges of the UFS or semester payment plans by paying at registration the entire semester cost after deducting financial aid awards. Michigan Christian College accepts VISA, MasterCard, and Discover charge cards in addition to cash, checks, and money orders. You must pay for all Bookstore purchases by cash, check, money order, or credit card.

UFS Monthly Payment Plan. You may spread the cost of an entire academic year over ten months through a payment plan offered by University Financial Services. After deducting financial aid credits for each semester, you begin making equal monthly payments on the balance for a particular academic year in July. Although you pay an annual service charge of \$25.00 with your first payment to UFS to use this service, you do not pay any interest charges unless payments are delinquent.

UFS Registration Plan. If you have not made arrangements to use the University Financial Services Monthly Payment Plan by the opening of the academic year, you may make an equivalent payment for July and August at registration and then begin making monthly payments to UFS after that point.

Semester Payment Plan. The college offers a semester payment plan that allows you to pay one-third of the total semester bill, after deducting completed financial aid credits, at the time of registration, and the remaining two-thirds in equal monthly payments due as follows:

Fall Semester	Spring Semester
September 20	February 20
October 20	March 20
November 20	April 20

There is a \$16 fee per semester for use of the Semester Payment Plan. A monthly service charge of 1 1/2% is charged on all delinquent accounts.

General Payment Policies. You will not be allowed to register for another semester at Michigan Christian College if you have an outstanding balance remaining on your account from the previous semester. This policy does not apply if you are using the UFS Monthly Payment Plan and your payments are current.

At the discretion of the college administration, you may be suspended for non-payment of indebtedness. No diploma, certificate, transcript, or letter of recommendation will be granted to students who have failed to take care of any indebtedness to the college. Transcripts cannot be released until all accounts are paid in full and Perkins Loan payments current.

REFUNDS AND CREDITS

In the case of voluntary withdrawals, the refund of tuition charges for both the fall and spring semester is governed according to the chart below.

Within first week	90%
Within second week	75%
Within third week	50%
Within fourth week	25%
After fourth week	0%

The tuition refund for Wintersession and Maymester is 90% on the first day of classes, 50% on the second day, and 0% on or after the third day. Refund of room and board charges for all sessions is calculated on a prorated basis. No refunds are granted for missed meals. Special fees may not be refunded. Room security and key deposits are refunded only after proper completion of check-out procedures.

The first day of official registration is considered the beginning of the semester when calculating all refunds. The date of withdrawal for calculating any refund is the submission date of the withdrawal forms specified on page 32. If you withdraw in person, the submission date of the withdrawal form is the date of withdrawal. If you request withdrawal by phone and your completed forms arrive at the college within one week of your request, the date of withdrawal is the date you requested the forms.

If a withdrawal or dismissal is due to misbehavior, the college is under no obligation to refund any charges. Repayment of college-funded awards may be required in any disciplinary situation.

Refunds of credit may require up to thirty days for processing. When it becomes necessary to refund financial aid funds to issuing programs, they are allocated in the following order: Stafford Loan, PLUS Loan, Perkins Loan, Pell Grant, Supplemental Educational Opportunity Grant, and institutional aid.

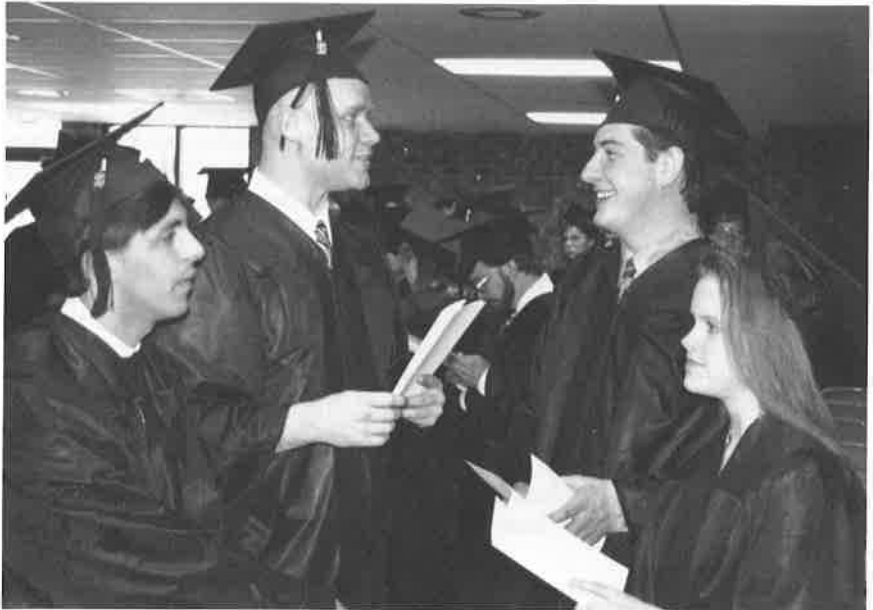
If you are called to active duty as a military reservist while a semester is in progress, you are encouraged to complete at a later date any partial semester of work. If completion is not possible or takes longer than two calendar years after the time of activation, you will receive withdrawal grades for incomplete course work and a tuition voucher for the number of incomplete credit hours previously paid by you and your government-funded aid. You may use the tuition voucher at MCC for the same number of credit hours in any subsequent semester, even if tuition rates are higher. Refund of room and board charges is processed on a prorated basis.

Should you have circumstances that you feel warrant exceptions to refund policies, you may address a written appeal to the Business Manager.

WITHDRAWAL FROM COLLEGE

To withdraw from the college, you must obtain a withdrawal form from the Academic Services Office and follow the steps below. If you are at home, you may call the Academic Services Office to obtain necessary forms. Withdrawals are considered official on the date of a phone call only if all forms are completed and returned within one week. Failure to complete this process indicates that you are not officially withdrawn, which may result in a grade of F in all classes and no refunds of accounts.

1. Visit the Dean of Academic Services, whose signature is necessary to proceed with the withdrawal process.
2. Visit the Student Services Secretary to turn in your mailbox key and I.D. card, and to leave a forwarding address for your mail.
3. Visit the Dean of Student Services.
4. Visit your Residence Hall Supervisor to officially check out of the residence hall if you are a boarding student.
5. Return all appropriate materials to the Muirhead Library, and obtain clearance from the library staff.
6. Visit the Director of Financial Aid to discuss aid programs and repayment obligations. Withdrawal affects financial aid eligibility and may increase your personal payment obligation.
7. Visit the Student Accounts Clerk in Business Office. If you have a Perkins Loan, you must participate in an exit interview. Refunds of credit may require up to thirty days for processing.
8. Return completed withdrawal form to the Academic Services Office.



Academic Information

ACADEMIC ACCREDITATION

Michigan Christian College is accredited by the North Central Association of Colleges and Schools. Michigan Christian College also is a signatory of the MACRAO Articulation Agreement, which facilitates transfer to or from other colleges and universities in Michigan. Former students of Michigan Christian College successfully transfer to colleges and universities throughout the United States and abroad for both graduate and undergraduate study. Since significant numbers of MCC students transferred to other institutions during the years when MCC had very few four-year programs, the college has arranged efficient transfer programs to many different institutions. You can be confident of credit transferability should you pursue upper-division majors not available at MCC. Documents associated with the accreditation process may be reviewed upon written request to the Office of the President.

ACADEMIC ALERT/PROBATION/SUSPENSION

If your cumulative grade point average drops below the following levels, you are placed on academic alert: 1.50 for freshman and 2.00 for sophomores, juniors, and seniors. Classification is determined at the end of the term in which you earn the applicable level of credit: 30-sophomore, 60-junior, and 90-senior. Also, if you fail to pass the following number of hours, as required by academic progress standards, you will be placed on academic alert: 9 hours, if attempting 12 or more hours; 7 hours, if attempting 9-11; or 5 hours, if attempting 6-8; unless you are in your first term, in which case you must pass the following minimums: 6 hours, if attempting 12 or more hours; 5 hours, if attempting 9-11; or 3 hours, if attempting 6-8. Students with an ACT composite score below 18 or a high school grade point average below 2.25 and all students from outside the United States or Canada are admitted on academic alert.

When you are on an alert, you should reduce your academic load to twelve to fifteen hours, your hours of employment to a maximum of twelve hours per week, and your participation in extra-curricular activities. Financial aid also is jeopardized by very low grades. To clear alert, you must earn a cumulative grade point average higher than the levels indicated above during the first semester after being placed on alert.

You will be placed on probation if your term average drops below 0.50 your first semester, below 1.00 any subsequent semester, or if you fail to clear academic alert within one term. If you do not meet minimum standards the following semester after being placed on probation, you will be suspended. After being suspended for one academic semester, you must appeal to the Academic Life Committee for reinstatement.



ATTENDANCE POLICY

Regular class attendance is a necessary prerequisite for success in college studies. Thus, you are expected to attend classes regularly and punctually. Class attendance provides an index of your interest and ability to act responsibly, and gives you practical opportunities for self-management.

A written notice is sent to you after the equivalent of one week of absences. The attendance policy also covers tardiness. Usually, if you arrive late at class twice you are treated by the attendance policy as having been absent from class once. After you have missed more than the equivalent of two weeks of class meetings in any class, you are dropped permanently from that class and cannot receive any credit for the class. In this case, your transcript will show the letters WF in the grade column.

Institutionally-approved absences for activities such as intercollegiate sports or travel with performing groups may add the equivalent of one week of class meetings to the number of absences allowed in a class. In no case will you be allowed to miss more than the equivalent of three weeks of class meetings and still receive credit for a class. In the case of a student who is involved in institutionally-approved absences, one week's equivalent of absences must be excused by the Dean of Academic Services.

If absences are occasioned by a prolonged illness which can be documented by a doctor, you may request an incomplete grade from the Registrar. However, minor illnesses, death in the family, and other personal needs are expected to be covered by the two weeks of personal absences.

If you are permanently dropped from a class because of absences, you are charged \$40.00 to cover clerical tasks involved in administering a permanent drop. To save fees, if you decide not to continue in a class, you should voluntarily drop the class by submitting a drop form to the Registrar. The charge for voluntarily dropping a class is \$10.00 per form. If you are dropped from a course after the final drop date, you will receive a WF on your permanent transcript.

Instructors are under no obligation to allow make-up of in-class daily work, regardless of the reason for absence. Major assignments and examinations may be made up for reasons such as illnesses which have been documented by a doctor and institutionally-approved absences which are excused by the Dean of Academic Services if you request the make-up within one week of the absence. Otherwise, the instructor is under no obligation to allow make-up work.

One requirement of the college is attendance in a Bible class each semester that you are enrolled as a full-time student (enrolled for 12 or more credit hours). If you accumulate more than two weeks of absences (three weeks with institutionally-approved absences), you receive a grade of F rather than a W because you cannot be dropped from your required Bible class and remain a student at MCC. You must, however, continue to attend the Bible class throughout the term to avoid being dismissed from the college. Thus, if you are absent one additional time after having earned an F for non-attendance, you will be dismissed from the college and lose credit in all courses. If you are enrolled in more than one textual Bible class during a single term, the provision for Bible class attendance applies only to the last textual class in which you remain enrolled.

BIBLE CLASSES

You are required to enroll in a Bible class for credit each semester that you are a full-time student. Both new students and transfer students without Bible credits should begin with BIB 1012 and 1022. Courses numbered at the 2000 level should be taken during your second year. After you have completed 4 Bible courses, you may meet the term Bible requirement with any course listed or cross-listed as Bible, provided you meet prerequisites.

CLASSIFICATION

When you have completed 30 semester hours, you are classified as a sophomore, 60 hours as a junior, and 90 hours as a senior. Class level is achieved at the end of the semester in which you earn the appropriate number of hours. Transfer students are unclassified until all prior work has been evaluated. Those not seeking a degree also are unclassified.

CONCURRENT ENROLLMENT

Specialized courses are available to you through guest enrollment at other Michigan colleges and universities. To take advantage of this opportunity, you should complete a *Michigan Undergraduate Guest Application* and a *Request for Guest Credit Evaluation* for the MCC Registrar. If you are enrolled full-time at MCC when participating in a concurrent enrollment arrangement, you are exempt from the prohibition against transfer of D grades for credit earned in concurrent enrollment. Payment of tuition and fees at both institutions is your responsibility. Concurrent enrollment may affect your financial aid eligibility at both institutions.

CONTINUING EDUCATION

If you wish to audit a course without required assignments or testing, you may enroll in the course for continuing education units. Continuing education courses are usually taken for enrichment purposes or job training. They normally do not include such services as the grading of papers. However, you receive one C.E.U. (Continuing Education Unit) for each ten hours of class attendance. Course prerequisites must be met unless you obtain approval of the instructor or Dean of Academic Services.

COURSE CHANGES

You may add or drop courses in the Academic Services Office through the end of the second week of classes in each semester. After the second week, you may no longer add full-term courses, and withdrawals are reflected on your transcript with the grade W. Bible is a semester requirement. You may not drop Bible and remain a student at MCC. You may not withdraw from any course later than one week after mid-term grade distribution.

COURSE LOAD

At least twelve credit hours in a regular semester constitutes a full-time load. Sixteen hours is an average load. More than eighteen hours constitutes a heavy load and must be approved by the Dean of Academic Services. If you are on academic alert, you should register for no more than twelve hours. Six to eleven hours per semester is considered a half-time load. For the Veterans Administration, a load of nine to eleven hours is considered a three-quarters-time load.

CREDIT BY ADVANCED PLACEMENT

You may arrange to take the Advanced Placement Examination with your high school counselor. Credit for a corresponding freshman course at MCC may be given for a score of three, four, or five. In determining the amount of credit, attention is given not only to your score, but to your scholastic record, any special merits of the examination paper, and a possible personal interview. Grades are not given and fees are not assessed by MCC in the recording of Advanced Placement credit.

CREDIT BY CLEP

You may receive up to sixteen hours of college credit at MCC through the College Level Examination Program. You must attain a score of at least the 50th percentile on a CLEP subject exam to receive credit. Credit is not given for English Composition courses or for general examinations. If you qualify for credit, you must pay a fee of \$10 for each course recorded for credit, in addition to the fee charged by the Educational Testing Service for taking each test. If you have failed a course, either in regular attendance or by examination, you may not seek CLEP credit in that course. MCC offers CLEP tests prior to registration for the fall term. You may take CLEP tests administered at other testing centers at any time.

CREDIT BY EXAMINATION

You may obtain from the Registrar an application and policy statement for credit granted by comprehensive examinations for specific courses. No credit can be granted if you have audited a course, if you attempted and failed a course at an earlier date in any college, if you are taking a course at the time of examination, if a course is a prerequisite to a course already completed, or if you are not a regularly enrolled student. Verification of Credit (VOC) exams are available for students from Schools of Preaching and other non-accredited Bible programs to allow demonstration of competency in Bible-related subjects. You must attain a score of 70% or higher to receive any credit from the VOC exam. A fee of \$50 is charged for each examination administered for possible credit.

CREDIT BY LIFE EXPERIENCE EVALUATION

You may receive credit for life experience through an evaluation portfolio. A fee of \$50 is charged for each course evaluated on the basis of life experience. Details are available from the Academic Services Office.

A combined maximum of 32 hours of work completed by Advanced Placement, CLEP, examination, life experience, and correspondence may be offered in fulfillment of the requirements for an associate degree. Those enrolled in a bachelor's degree program may receive credit for more hours, depending on the method of verifying competency.

DUAL MAJORS

Dual majors may be completed within a degree program by completing at least 18 hours beyond the first degree for an associate degree, or 32 hours beyond the first degree for a bachelor's degree; and by meeting all specific requirements included in both programs.



FINAL EXAMINATIONS

You are expected to take examinations on the announced dates and not before. In special circumstances, final examinations may be taken late with the approval of the instructor and Dean of Academic Services.

GRADES

The quality of your academic achievement is expressed as follows:

A	Excellent	4 honor points per credit hour
B	Good	3 honor points per credit hour
C	Average	2 honor points per credit hour
D	Minimal	1 honor point per credit hour
F	Failing	0 honor points per hour attempted
I	Incomplete	no credit, may delay academic progress
P	Passing	credit given, does not affect average
W	Withdrawal	no credit, may affect academic progress
WF	With. Failing	no credit, may affect academic progress
X	Cont. Ed.	no credit, no honor points

After the second week of classes, official withdrawals are noted on your transcript with the grade W. If you are dismissed, you receive a grade of W for all courses. If you are dropped from a course for non-attendance following the final drop date, you receive a WF on your transcript. If you have no financial holds on your grades, you are advised of your final grades by mail within two weeks of the end of each term. Mid-term progress reports are available from your advisor about seven weeks into each term.

Any appeal of an officially recorded grade must be initiated with the Faculty Affairs Committee within five calendar years of the last day of final examinations of the term in which the grade was given. The granting of incomplete grades does not extend this limit. Any request for reevaluation of assignments or tests must be denied.

GRADUATION

You may complete requirements for graduation during any semester, but the degree can be conferred publicly only at the spring graduation ceremony. You do not have to be present to graduate, but it is recommended that you attend. If you lack no more than six hours of the amount required for a degree, you may participate in graduation exercises. Up to six hours of equivalent course work may be transferred back to MCC to complete a degree if those hours are completed at a regionally accredited college or university with a grade of C or better.

Each semester, you review your progress with your faculty advisor and update your degree plan. At the beginning of your final semester, you must complete an Application for Graduation in the Academic Services

Office, pay the graduation candidacy fee, and arrange for a cap and gown. Special requests regarding graduation requirement waivers or substitutions must be submitted to the Academic Life Committee in writing by February 15th in order for any action to affect graduation that spring. All financial obligations to the college must be fulfilled prior to graduation.

HONORS

To be eligible for the Dean's List for a term, you must be registered for at least twelve credit hours and must have a grade point average of 3.30 with no grade below a C or an Incomplete. If your final academic record is outstanding, you may graduate with honors: Summa Cum Laude (at least 3.85 g.p.a.), Magna Cum Laude (3.60), or Cum Laude (3.30). Grade point averages for honors are calculated on the basis of all college work.

INCOMPLETES

An incomplete grade may be given only when you have not completed a course for unavoidable reasons such as illness. You may request an incomplete in one or more of your classes by completing an application and submitting it to the Registrar prior to the end of the term in which you wish to be granted an incomplete. Both you and your instructor are notified if the request is approved. Unless you remove an incomplete within three months of the close of a semester without re-enrolling in a course, your grade is automatically changed to a W, or the grade earned prior to application for the incomplete, if passing.

REGISTRATION

You are expected to register on the days officially set for that purpose. If you do not attend one of the first two meetings of class, your class registration may be voided. Late registration is permitted through the end of the second week of classes each semester. Satisfactory payment arrangements are required to complete the registration process.

REPEATING COURSES

You may repeat a course at MCC to improve your grade. In order to do this, you must indicate repeat on your registration form. The last earned grade and course title appears on your permanent record, and only the last grade is counted toward graduation and in your cumulative grade point average. Regular tuition charges are made for courses repeated.

TRANSCRIPTS

A fee of \$3.00 is charged for each transcript or copy of the Student Health Record that you request. No transcript can be released until your account is fully paid and clearance is given by the Business Office. Government student loan authorities may place liens against your transcript for failure to comply with their requirements. Your signature on a written authorization is required before a transcript can be released.

Degree Information

DEGREE PLANNING

In preparing to complete the Bachelor of Business Administration, Bachelor of Religious Education, Associate of Arts, or Associate of Science degree, you may refer to the degree outlines on the following pages. For each degree, you must complete the equivalent of at least one year of full-time work (32 hours) at Michigan Christian College, and all of the specific course requirements listed with each outline. Majors should be declared by bachelor's degree candidates at the beginning of their junior year.

While it is your responsibility to make certain that you meet all graduation requirements, you are assigned an advisor to assist you with degree planning. If you are planning to transfer to another college after completing your work at Michigan Christian College, your advisor is better able to help you plan your program at MCC if you have a catalog from the other institution. Even so, it is your responsibility to be fully aware of the requirements of the college to which you plan to transfer.

BACHELOR'S DEGREE PLANS

Fields of Study. At Michigan Christian College, you may select from three majors and thirteen specializations at the bachelor's degree level. Choices and the order they appear in this catalog include:

Bachelor of Business Administration Degree

Business Management Major
 Business Studies
 Childcare Administration
 Crim. Justice/Public Safety Admin.
 Marketing
 Pre-Law
 Vocational Ministry

*(listings under majors are
 specializations)*

Bachelor of Religious Education Degree

Christian Services Major
 Biblical Studies
 Christian Ministry
 Christian Studies
 Youth and Family Ministry

Human Services Major

Counseling
 Psychology
 Social Work

Specializations and Minors. For the Bachelor of Business Administration degree, you may select a specialization or a minor. For the Bachelor of Religious Education degree, you must select a specialization, and depending upon the specialization, may also be able to select a minor. Specializations consist of 18 to 24 hours of courses related to a particular occupational interest. Minors consist of 18 hours, at least 6 of which must be upper division. Minors may be chosen from the list on page 44.

2+2 DEGREE PLANS

Program Design. Building upon an exceptionally strong liberal arts curriculum, Michigan Christian College offers a creative way for you to complete a major not offered by the college. MCC's 2+2 degree plans help you chart your first two years of college preparation at MCC to complement the last two years of course work at an institution of your choice.

Unlimited Majors. By following a 2+2 degree plan, you may obtain the first two years of virtually any bachelor's degree in the unique atmosphere of Michigan Christian College. To arrange a 2+2 plan, you should select your major and the institution where you plan to complete your bachelor's degree as early in your college planning process as possible. If a 2+2 plan for your particular major or institution of choice is not available among the many pre-designed outlines, an advisor will prepare a 2+2 plan specifically for you. 2+2 plans are not available in areas of study offered by MCC at the bachelor's degree level. To formalize a 2+2 plan, you must declare your major and transfer institution no later than thirty days prior to initial enrollment at MCC.

Some of the many potential majors available through 2+2 plans include:

Accounting	Home Economics
Advertising	International Studies
Art	Interior Design
Biology	Journalism
Broadcasting	Mass Communication
Chemistry	Mathematics
Civil Engineering	Mechanical Engineering
Commercial Art	Music
Communication	Nursing
Computer Information Systems	Physical Therapy
Computer Science	Physical Education
Education-Elementary	Political Science
Education-Secondary	Pre-Dentistry
Engineering	Pre-Medicine
English	Pre-Pharmacy
Fashion Merchandising	Pre-Veterinary Medicine
Fine Arts	Public Relations
History	Theatre

Transfer Guarantee. If you declare a transfer institution, degree, and major at least thirty days prior to enrollment at Michigan Christian College, you may enter a *Transfer Assistance Agreement and Guarantee*. Through this arrangement, MCC will prepare a 2+2 plan to meet your needs and a written guarantee concerning transfer of general education course work. Details are available from the Academic Services Office.

BACHELOR'S DEGREES

Degree Programs. In the pages that follow, you may select from three majors and thirteen specializations at the bachelor's degree level. These programs can prepare you for a variety of career choices in the fields of business management, human services, or Christian services.

General Requirements. In addition to the specific courses required for a bachelor's degree, you must meet the following general requirements:

1. You must complete a minimum of 128 semester hours, including at least 45 hours of upper-division work.
2. You must complete two liberal-arts minors to meet state requirements for the B.R.E. degree. For some specializations, both minors are included in the general education and support courses. For other specializations, one is a student-declared minor, while the other is included in the general education and support courses.
3. You must achieve a cumulative grade point average of at least 2.00.
4. You must achieve an A or B in English 1113 (or 1613) or pass the English Proficiency Exam. If you fail to satisfy this writing requirement by the end of the first term of your junior year, you will not be permitted to take any further upper-division course work until this requirement is met.
5. You must complete the general section of the Graduate Record Examination (G.R.E.) near the end of your senior year.
6. You must complete 32 of your last 38 credit hours at Michigan Christian College.
7. You may accumulate a maximum of 18 semester hours of correspondence credit. Not more than 12 consecutive hours of such credit may be submitted, however, until 6 hours of additional residence course work has been completed. If correspondence work is permitted while you are in residence, the hours of credit carried by correspondence will be included in determining the maximum load permitted per semester. All correspondence courses that are to apply toward graduation should be approved in advance by the Dean of Academic Services, and must be taken from a college or university that is a member of the National University Extension Association. A minimum grade of C must be achieved for correspondence credit to transfer. A specific course that has been previously failed by a student will not be approved for correspondence study.
8. You may count a maximum of 12 hours of credit combined for COM 1411, COM 1421, COM 1431, MUS 1101, MUS 1111, MUS 1121, MUS 1131, MUS 1141, MUS 1161, and Physical Education courses beyond the requirements of the General Education Core toward a bachelor's degree. A total of only 8 hours may be counted in COM 1411, 1421, and 1431; or in MUS 1101, MUS 1111, MUS 1121, MUS, 1131, MUS 1141, and MUS 1161; or in Physical Education courses beyond the requirements of the General Education Core.

General Education Core. All bachelor's degree programs at Michigan Christian College require a core of general education courses. This core provides you with a well-rounded background in communication skills, the humanities, physical education, science, mathematics, and social science. Variations in the general education core for particular degree programs are noted in the footnotes of the degree plans for each of the specific programs.

You are advised to complete the majority of courses in your general education core during your freshman and sophomore years. In particular, you should complete course requirements in English composition, mathematics, and history as early in your academic career as possible, since those courses provide a necessary foundation for success in upper-division course work.

Specific general education requirements for a bachelor's degree are:

COMMUNICATION.....	9 credit hours
Communication 1013, 1023, or 1613	3
English 1113 or 1613 ¹	3
English 1123 or 1623	3
HUMANITIES	6 credit hours
Fine Arts Appreciation (from ART 2003; HUM 2003, 2013, 3093; MUS 2003, 2014, 3313, 3323)	3
Literature (from ENG 2213, 2223, 2313, 2413)	3
PHYSICAL EDUCATION	2 credit hours
Any Physical Education (PED) ²	2
SCIENCE AND MATHEMATICS.....	9 credit hours
Natural Science (must include one lab course)	6
Mathematics 1103 or above ³	3
SOCIAL SCIENCE.....	9 credit hours
From HIS 1503, 2513, 2523, 2613, 2623; POS 2013	3
From HIS 1313, 1323, 1503, 1613, 1623, 2513, 2523, 2613, 2623; POS 2013	3
From BIB 3923, 4933; BUS 2403, 2413; COM 3433; any HIS excluding HIS 2112 and 2122; POS 2013, 2023, 2043; PSY 2013, 2223; SOC 2013, 2023, 2033, 2453	3
TOTAL OF GENERAL EDUCATION CORE	35 credit hours

¹ You must achieve an A or B in ENG 1113 or 1613 or pass the English Proficiency Exam.

² Veterans may have this requirement waived.

³ Waived for Math ACT score of 25 or above and replaced with electives.

Minors. Although some bachelor's degree programs at Michigan Christian College automatically include minors in the general education and support courses, others offer a student-declared minor. For those programs that require a student-declared minor, you may choose from any of the options listed below. Other specialized minors are available through concurrent enrollment or from prior academic work at other colleges and universities. Such minors require a minimum of 18 credit hours, including 6 hours of upper-division courses, and must be approved in advance by the Academic Services Office.

BIBLE MINOR	18 credit hours
BIB 3753, 3973; 6 hours of upper-division textual BIB; and 6 hours of other upper-division BIB	
BIBLICAL LANGUAGES MINOR	23 credit hours
GRE 1214, 1224, 3314, 3413; and HEB 1214, 1224	
BUSINESS MINOR	18 credit hours
BUS 2113, 2503, 2603; BUS 2403 or 2413; and 6 hours of 3000 level BUS	
CHILD CARE MINOR	18 credit hours
EHS 2413, 2513, 3323, 4893; ENG 3413; and PSY 3203	
COMMUNICATION MINOR	18 credit hours
COM 1013, 1023, 1411, 1421, 1431, 2013; and 6 hours of 3000 level COM	
COUNSELING MINOR	18 credit hours
PSY 2013 or SOC 2013; PSY 2223, 3103, 4413; and SOC 2023, 2453	
CRIMINAL JUSTICE MINOR	18 credit hours
CRJ 1113, 1213, 1413; SOC 2033; and SWK 3003, 3103	
DEVELOPMENTAL PSYCHOLOGY MINOR	18 credit hours
PSY 2223, 3013, 3023, 3203, 3213, 3223	
ENGLISH MINOR	18 credit hours
ENG 2213, 2223, 2313, 2413, 3423; and COM 3313	
GENERAL SCIENCE MINOR	19 credit hours
7 hours from BIO 1011, 1013 or 1124, 2114, 2324; 8 hours from CHE 1514, 1524, PHS 2515, 2525; and 4 hours of any additional BIO, CHE, or PHS	
GREEK MINOR	18 credit hours
GRE 1214, 1224, 3314, 3413, 3423	



- HISTORY MINOR** 18 credit hours
 HIS 1313, 1323; 6 hours of HIS; and 6 hours upper-division HIS
- HUMAN SERVICES MINOR** 18 credit hours
 12 hours from any PSY, SOC, SWK at or above 2000 level; and 6 hours of upper-division PSY, SOC, SWK
- HUMANITIES MINOR** 18 credit hours
 6 hours from ENG 2213, 2223, 2313, 2413; 6 hours from ART 2003, HUM 2003, 2013, or MUS 2003; and 6 hours from COM 3313, ENG 3423, HUM 3093, 3313, 3323
- MUSIC MINOR** 18 credit hours
 MUS 1211, 1213, 1221, 1223, 3313, 3323; and 4 hours from MUS 1101, 1111, 1121, 1131, 1141, 1161, 2014, 2231, 2233
- PSYCHOLOGY MINOR** 18 credit hours
 PSY 2013, 2223, 3313; 3 hours of upper-division developmental PSY; and 6 hours of other upper-division PSY
- SOCIAL WORK MINOR** 18 credit hours
 PSY 3403 or 3423; SOC 2013 or 2023; and SWK 2013, 3003, 3103, 4403
- SOCIOLOGY MINOR** 18 credit hours
 SOC 2013, 2023, 2033, 3123, 4023; and SWK 2013

BACHELOR OF BUSINESS ADMINISTRATION DEGREE

The Bachelor of Business Administration degree is one of the most popular degrees granted by colleges and universities across the United States. Similar to B.B.A. programs at other quality institutions, the program at Michigan Christian College is structured to provide you with a broad base of training in business, whether you plan to seek a career in the corporate world or desire to start a business of your own.

With a B.B.A. degree, you can prepare for career leadership in numerous employment settings, including large and small corporations; sales and marketing teams; personnel management offices; educational, community, and governmental agencies; and many other related industries. The program is designed to give you a broad awareness of business issues and problems, as well as the specific training required for a variety of business-related positions. It includes a core of management and business administration courses that is designed to provide the academic exposure and understanding necessary to progress from entry-level career assignments to desirable supervisory and administrative roles. Practical aspects of your specialization are applied in on-site training through internships. Unlimited opportunities for such experiences are available with the existence of thousands of small and large companies and agencies in Rochester Hills and the surrounding suburban communities.

Business Management Major. The business management major is designed to prepare you for entry-level careers and first-line management roles. At MCC, you can target careers in general fields of business through specializations in business studies or marketing. Additionally, you can obtain concentrated academic exposure to business-related fields with specializations in childcare administration, criminal justice/public safety administration, or pre-law. An interdisciplinary specialization in vocational ministry offers training in both business and Christian services.

The business management major provides a realistic, relevant, and comprehensive understanding of the theories, systems, and practical issues that impact the day to day administration of people and organizations. Since successful management is a complex set of activities involving planning, decision making, organizing, leading, and controlling, each of these functions is studied. The program is designed to equip you with the concepts, skills, and practical experiences needed to function effectively in technical, administrative, and general management positions.

The processes taught in the management curriculum are applicable in a wide variety of settings, including both profit-seeking corporations and not-for-profit organizations, such as those found in government, education, and the healthcare industry. Such corporations and organizations may be found in both the public and private sectors, at local, state, national, and international levels.

Business Management Major with Minor. If you desire a background in an area other than one of the specializations offered by the college, you can pursue the business management major with your choice of a minor.

Specific requirements for a **business management major** are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 Discovering the Old Testament	2
BIB 1022 or 1622 Discovering the New Testament	2
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 2000 or 3000 level textual or non-textual	2
BUS 4933 Christian Business Ethics	3
BUSINESS CORE	36 credit hours
BUS 2113 Accounting I	3
BUS 2123 Accounting II	3
BUS 2403 Macroeconomics	3
BUS 2413 Microeconomics	3
BUS 2503 Principles of Marketing	3
BUS 2603 Principles of Management	3
BUS 2723 Business Applications of Computers	3
BUS 3003 Business Communication	3
BUS 3203 Principles of Finance	3
BUS 3303 Business Law I	3
BUS 3553 Business Research	3
BUS 4823 Business Strategy and Policy	3
MANAGEMENT CORE	15 credit hours
BUS 3613 Human Resource Management	3
BUS 4813 Internship	3
BUS 3603, 3623, 3653, 3683, 3703, 3713, 4801, or 4901 ²	9
MINOR ³	18 credit hours
ELECTIVES	7 credit hours
TOTAL FOR BUSINESS MANAGEMENT	128 credit hours

¹ See page 43 for specific courses required in the general education core. Within the general education core, business management students must complete COM 1023 for the communication requirement, BUS 2733 or MAT 2413 for the mathematics requirement, and POS 2013 and PSY 2013 or SOC 2013 as part of the social science requirement, unless substitution is approved in writing by the business department.

² Maximum of 3 hours of BUS 2801, 4801, and 4901 may be counted toward this requirement.

³ See page 44 for available minors.

Business Studies Specialization. Designed for broad preparation in the field of business, the business studies specialization provides you with the maximum number of student-selected business courses of any of the business programs offered by Michigan Christian College. This option is an appropriate choice if you desire a career in some field of business, but have not yet identified a specific career path.

This flexible degree plan provides you with the greatest freedom to choose from a diverse variety of available courses and to tailor your program to your particular interests. At the same time, this specialization preserves the essential elements of general preparation for a wide variety of career paths in business-oriented occupations.

Building upon the strength of the business management major, the business studies specialization includes the normal core of courses designed to assist you in understanding basic accounting and economic principles, organizational behavior, and the role of strategy and decision-making in the production, marketing, and sales of goods and services. Social, economic, political, legal, and practical aspects of the field are applied in on-site training through internships, which are completed in a business environment in consultation with the business faculty.



Specific requirements for a **business studies** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 Discovering the Old Testament	2
BIB 1022 or 1622 Discovering the New Testament	2
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 2000 or 3000 level textual or non-textual	2
BUS 4933 Christian Business Ethics	3
BUSINESS CORE	36 credit hours
BUS 2113 Accounting I	3
BUS 2123 Accounting II	3
BUS 2403 Macroeconomics	3
BUS 2413 Microeconomics	3
BUS 2503 Principles of Marketing	3
BUS 2603 Principles of Management	3
BUS 2723 Business Applications of Computers	3
BUS 3003 Business Communication	3
BUS 3203 Principles of Finance	3
BUS 3303 Business Law I	3
BUS 3553 Business Research	3
BUS 4823 Business Strategy and Policy	3
MANAGEMENT CORE	15 credit hours
BUS 3613 Human Resource Management	3
BUS 4813 Internship	3
BUS 3603, 3623, 3653, 3683, 3703, 3713, 4801, or 4901 ²	9
BUSINESS STUDIES SPECIALIZATION	18 credit hours
BUS 3313 Business Law II	3
BUS 2713, 2801, 3013, 3033, 3513, 3523, 3533, 3543, 3563, 3603, 3623, 3653, 3683, 3703, 3713, 4801, or 4901 ²	15
ELECTIVES	7 credit hours
TOTAL FOR BUSINESS STUDIES	128 credit hours

¹ See page 43 for specific courses required in the general education core. Within the general education core, business studies students must complete COM 1023 for the communication requirement, BUS 2733 or MAT 2413 for the mathematics requirement, and POS 2013 and PSY 2013 or SOC 2013 as part of the social science requirement, unless substitution is approved in writing by the business department.

² Maximum of 3 hours of BUS 2801, 4801, and 4901 may be counted toward this requirement.

Childcare Administration Specialization. Utilizing an innovative interdisciplinary approach, the childcare administration program blends business and management principles with a theoretical and practical study of child development and early childhood education. The business and management elements of the program prepare you for entry-level and mid-management positions in administering daycare, preschool, and related childcare facilities and programs.

Primary emphasis in the management core of the childcare administration program is placed on marketing, promoting, and operating a small business, with special consideration for the unique needs and situations encountered in childcare settings. The childcare core sharpens your awareness of the specific developmental, emotional, and recreational needs of young children. Art, literature, and early childhood education are studied and applied to the childcare setting through a campus-based internship program in the Michigan Christian College Child Development Center.

While certain states and agencies may require certification for certain types of childcare positions, the childcare administration program is an ideal choice if you have an interest in the developmental needs of young children and the operational issues related to a childcare management.



Requirements for a **childcare administration** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 and 1022 or 1622 Discovering the OT & NT	4
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 2000 or 3000 level textual or non-textual	2
BUS 4933 Christian Business Ethics	3
BUSINESS CORE	36 credit hours
BUS 2113 and 2123 Accounting I & II	6
BUS 2403 and 2413 Macroeconomics & Microeconomics	6
BUS 2503 and 2603 Prn. of Marketing & Prn. of Management ...	6
BUS 2723 Business Applications of Computers	3
BUS 3003 Business Communication	3
BUS 3203 Principles of Finance	3
BUS 3303 Business Law I	3
BUS 3553 Business Research	3
BUS 4823 Business Strategy and Policy	3
MANAGEMENT CORE	15 credit hours
BUS 3613 Human Resource Management	3
BUS 3603, 3623, 3653, 3683, 3703, 3713, 4801, or 4901 ²	6
EHS 2513 Day Care Administration	3
EHS 4893 Internship	3
CHILDCARE ADMIN. SPECIALIZATION	20 credit hours
EDH 2002 First Aid	2
EHS 2413 Early Childhood Education	3
EHS 3323 Assessment of the Young Child	3
EHS 3433 Creative Arts for Young Children	3
EHS 4443 Emerging Language and Literacy	3
ENG 3413 Literature for Children	3
PSY 3203 Child Development	3
ELECTIVES	5 credit hours
TOTAL FOR CHILDCARE ADMINISTRATION	128 credit hours

¹ See page 43 for specific courses required in the general education core. Within the general education core, childcare administration students must complete COM 1023 for the communication requirement, either BIO 1013 or 2114 as part of the natural science requirement, BUS 2733 or MAT 2413 for the mathematics requirement, and POS 2013 and PSY 2013 or SOC 2013 as part of the social science requirement, unless substitution is approved in writing by the business department.

² Maximum of 3 hours of BUS 2801, 4801, and 4901 may be counted toward this requirement.

Criminal Justice/Public Safety Administration Specialization.

Designed with an interdisciplinary approach, the criminal justice/public safety administration program incorporates a traditional core of management principles with a broad introduction to criminal justice issues and public safety administration practice. Challenged to meet the increasing demands in this field, graduates of the program are skilled with both the essential management principles necessary for administering the day to day procedures of a fast-paced job environment, as well as the practical tools for completing criminal justice and public safety responsibilities.

Training in the criminal justice component of the program includes in-depth study of the policies and procedures of police operations, criminal investigations, firearms training, and criminalistics. Additional emphasis is placed on criminal law and its impact on the administration of the criminal justice system. The public safety component is a study of the broad field of public safety administration, and includes experiential learning opportunities within the framework of virtually every course. Additional site-based training is gained through enrollment in an internship, which provides practical experience in an actual law enforcement, public safety, or security agency.

While designed to prepare you for immediate placement in the field upon graduation, some agencies and states may require further training and certification, such as completion of their police or fire academy, to strengthen skills of the entry-level law enforcement or public safety officer. You should consult with appropriate agency officials early in the pursuit of your academic program to gain appropriate awareness of these issues and how they will impact your entry into your chosen career.



Requirements for a **criminal justice/public safety** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 and 1022 or 1622 Discovering the OT & NT	4
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 2000 or 3000 level textual or non-textual	2
BUS 4933 Christian Business Ethics	3
BUSINESS CORE	36 credit hours
BUS 2113 and 2123 Accounting I & II	6
BUS 2403 and 2413 Macroeconomics & Microeconomics	6
BUS 2503 and 2603 Prn. of Marketing & Prn. of Management ...	6
BUS 2723 Business Applications of Computers	3
BUS 3003 Business Communication	3
BUS 3203 Principles of Finance	3
BUS 3303 Business Law I	3
BUS 3553 Business Research	3
CRJ 4113 Strategic Police Policies and Operations	3
MANAGEMENT CORE	15 credit hours
BUS 3613 Human Resource Management	3
BUS 3603, 3623, 3653, 3683, 3703, 3713, 4801, or 4901 ²	6
CRJ 3213 Criminal Justice/Public Safety Administration	3
CRJ 4803 Field Internship	3
CRIMINAL JUSTICE/PUBLIC SAFETY SPECIAL.	23 credit hours
CRJ 1113 Introduction to Criminal Justice	3
CRJ 1413 Police Procedures	3
CRJ 1433 Juvenile Methods	3
CRJ 2413 Loss Control	3
CRJ 2423 Criminal Investigation	3
CRJ 2512 Firearms Training	2
CRJ 3123 Criminalistics	3
CRJ 4213 Substantive Criminal Law	3
ELECTIVES	2 credit hours
TOTAL FOR CRIM. JUST./PUB. SAFT. ADM.	128 credit hours

¹ See page 43. Within the general education core, criminal justice students must complete COM 1023 for the communication requirement, PED 1001 as one of the physical education requirements, BIO 1013 as one of the natural science requirements, BUS 2733 or MAT 2413 for the mathematics requirement, and POS 2013 and SOC 2033 as part of the social science requirement, unless substitution is approved in writing by the business department.

² Maximum of 3 hours of BUS 2801, 4801, and 4901 may be counted toward this requirement.

Marketing Specialization. The marketing specialization equips you for careers in sales and marketing, goods and services distribution, market research and consumer behavior analysis, product development, customer services management, public relations practice, and management of retail and wholesale merchandising firms. Emphasis is placed on the various aspects of marketing practice, including research, consumer purchasing power and habits, and the importance of strategic marketing plans as a cornerstone of any successful business or organization.

You can develop a general awareness of the business climate in the marketing program, with specific understanding of the role of sales, promotion, advertising, and customer satisfaction, as they relate to the success of any organization whose primary mission is to sell or distribute goods and services. Practical internship opportunities in professional sales, marketing, or related business environments take classroom instruction and instructor insight to a level of personal experience, and assist you in developing your own philosophy of marketing as it relates to meeting the specific needs and desires of the consumer.

Marketing is one of the more popular areas of instruction, due largely to the fact that students today, more than ever, are well aware of the impact of sales and marketing practices through public forums of media, such as television, magazines, and newspapers. This understanding and appreciation for the competitiveness of the business climate instills a desire for practical application of the broad principles which direct successful marketing endeavors. The marketing specialization is designed to prepare you for such successes.



Specific requirements for a **marketing** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 and 1022 or 1622 Discovering the OT & NT	4
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 2000 or 3000 level textual or non-textual	2
BUS 4933 Christian Business Ethics	3
BUSINESS CORE	36 credit hours
BUS 2113 and 2123 Accounting I & II	6
BUS 2403 and 2413 Macroeconomics & Microeconomics	6
BUS 2503 Principles of Marketing	3
BUS 2603 Principles of Management	3
BUS 2723 Business Applications of Computers	3
BUS 3003 Business Communication	3
BUS 3203 Principles of Finance	3
BUS 3303 Business Law I	3
BUS 3553 Business Research	3
BUS 4823 Business Strategy and Policy	3
MANAGEMENT CORE	15 credit hours
BUS 3613 Human Resource Management	3
BUS 4813 Internship	3
BUS 3603, 3623, 3653, 3683, 3703, 3713, 4801, or 4901 ²	9
MARKETING SPECIALIZATION	18 credit hours
BUS 3013 Cross Cultural Communication, or	
BUS 3033 International Business	3
BUS 3313 Business Law II	3
BUS 3513 Marketing Management, or	
BUS 3523 Retail Marketing, or	
BUS 3533 Consumer Behavior, or	
BUS 3543 Promotional Strategies, or	
BUS 3563 Professional Selling	12
ELECTIVES	7 credit hours
TOTAL FOR MARKETING	128 credit hours

¹ See page 43 for specific courses required in the general education core. Within the general education core, marketing students must complete COM 1023 for the communication requirement, BUS 2733 or MAT 2413 for the mathematics requirement, and POS 2013 and PSY 2013 or SOC 2013 as part of the social science requirement, unless substitution is approved in writing by the business department.

² Maximum of 3 hours of BUS 2801, 4801, and 4901 may be counted toward this requirement.

Pre-Law Specialization. Founded in the general framework of the Bachelor of Business Administration degree, the pre-law program is designed to prepare you with a focused introduction to criminal justice, the American legal system, and the political and historical issues that have shaped the current framework of United States law, including its interpretation and its practical application.

The pre-law program places great significance on the value of the legal system in the efficient, peaceful, and fair pursuit of individual and corporate freedoms. You are challenged by a broad introduction to the many facets of the American legal community and the challenges faced by professionals in the field. Historical precedents and their impact on current issues and trends in the legal realm are discussed, as are specific principles of business law and criminal law.

Graduates of the program are equipped for entry-level positions in numerous business-related settings, as well as public and private agencies within the criminal justice and general legal systems. You are encouraged to pursue terminal graduate and professional studies beyond the bachelor's degree for careers as an attorney or legal advisor in public, private, or corporate settings.



Specific requirements for a **pre-law** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 Discovering the Old Testament	2
BIB 1022 or 1622 Discovering the New Testament	2
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 2000 or 3000 level textual or non-textual	2
BUS 4933 Christian Business Ethics	3
BUSINESS CORE	36 credit hours
BUS 2113 and 2123 Accounting I & II	6
BUS 2403 Macroeconomics	3
BUS 2413 Microeconomics	3
BUS 2503 Principles of Marketing	3
BUS 2603 Principles of Management	3
BUS 2723 Business Applications of Computers	3
BUS 3003 Business Communication	3
BUS 3033 International Business	3
BUS 3203 Principles of Finance	3
BUS 3303 Business Law I	3
BUS 3553 Business Research	3
MANAGEMENT CORE	15 credit hours
BUS 3613 Human Resource Management	3
BUS 4813 Internship	3
BUS 3603, 3623, 3653, 3683, 3703, 3713, 4801, or 4901 ²	9
PRE-LAW SPECIALIZATION	18 credit hours
BUS 3313 Business Law II	3
CRJ 4213 Substantive Criminal Law	3
HIS 2613 Honors United States History I	3
HIS 2623 Honors United States History II	3
POS 2023 Introduction to the American Legal System	3
POS 2043 Criminal Law	3
ELECTIVES	7 credit hours
TOTAL FOR PRE-LAW	128 credit hours

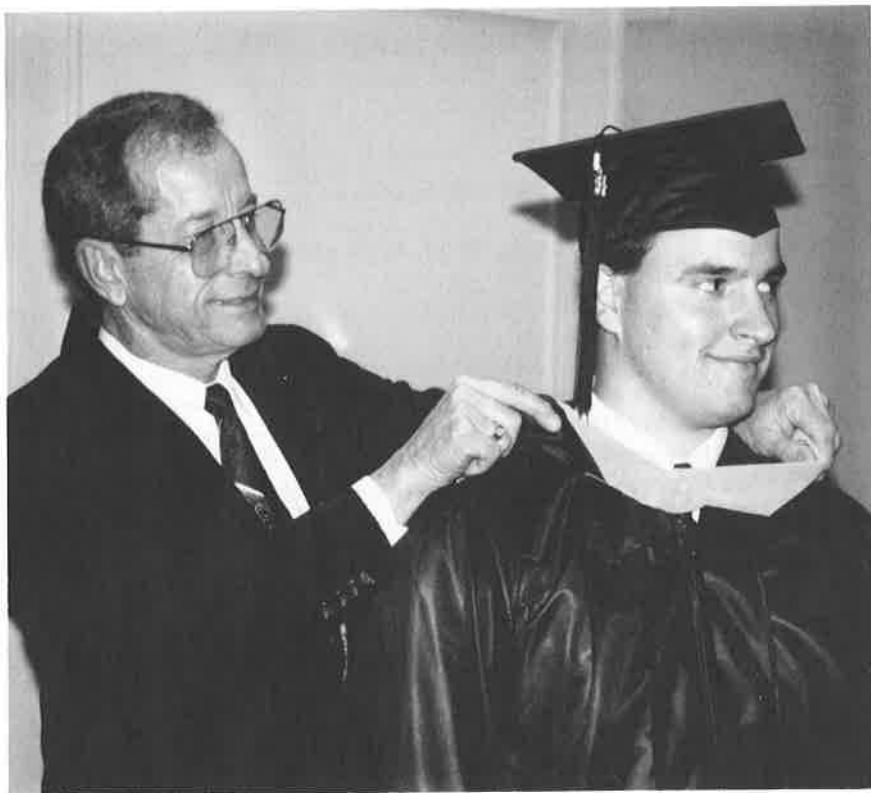
¹ See page 43 for specific courses required in the general education core. Within the general education core, pre-law students must complete COM 1023 for the communication requirement, BUS 2733 or MAT 2413 for the mathematics requirement, and POS 2013 and PSY 2013 or SOC 2013 as part of the social science requirement, unless substitution is approved in writing by the business department.

² Maximum of 3 hours of BUS 2801, 4801, and 4901 may be counted toward this requirement.

Vocational Ministry Specialization. Using an interdisciplinary approach, the vocational ministry specialization combines the strengths of the business management major with specially-selected course work from the Christian services major.

The vocational ministry program features a broad base of preparation in various aspects of business, including accounting, economics, management, marketing, business applications of computers, business communication, finance, and business law, as well as an internship in a business setting. In addition to the normal courses offered within the Christian faith core, the program also includes course work designed to help you serve in a ministerial role.

With a vocational ministry specialization, you may prepare for employment in a wide variety of business enterprises, and for a life of service in the ministry or an organization with a ministerial purpose. In many domestic and foreign mission areas, ministers and missionaries find it necessary to provide their own primary support, so this specialization provides the appropriate business training for such individuals.



Specific requirements for a **vocational ministry** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 and 1022 or 1622 Discovering the OT & NT ...	4
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 2000 or 3000 level textual or non-textual	2
BUS 4933 Christian Business Ethics	3
BUSINESS CORE	36 credit hours
BUS 2113 and 2123 Accounting I & II	6
BUS 2403 and 2413 Macroeconomics & Microeconomics	6
BUS 2503 and 2603 Prn. of Marketing & Prn. of Management ...	6
BUS 2723 Business Applications of Computers	3
BUS 3003 Business Communication	3
BUS 3203 Principles of Finance	3
BUS 3303 Business Law I	3
BUS 3553 Business Research	3
BUS 4823 Business Strategy and Policy	3
MANAGEMENT CORE	15 credit hours
BUS 3613 Human Resource Management	3
BUS 4813 Internship	3
BUS 3603, 3623, 3653, 3683, 3703, 3713, 4801, or 4901 ²	9
VOCATIONAL MINISTRY SPECIALIZATION	18 credit hours
BIB 3423 Biblical Evangelism	3
BIB 3753 History and Formation of the Bible	3
BIB 3983 Biblical Interpretation	3
BIB 3000 or above textual, or	
BIB 3313 and 3533 (preaching emphasis), or	
BIB 3333 and 3343 or 3353 (youth ministry emphasis) ³	6
COM 3323 Introduction to Preaching	3
ELECTIVES	7 credit hours
TOTAL FOR VOCATIONAL MINISTRY	128 credit hours

¹ See page 43 for specific courses required in the general education core. Within the general education core, vocational ministry students must complete COM 1023 for the communication requirement, BUS 2733 or MAT 2413 for the mathematics requirement, and POS 2013 and PSY 2013 or SOC 2013 as part of the social science requirement, unless substitution is approved in writing by the business department.

² Maximum of 3 hours of BUS 2801, 4801, and 4901 may be counted toward this requirement.

³ If preaching or youth ministry emphasis is selected, BIB 2000 or 3000 level course in Christian Faith core must be an upper division textual course.

BACHELOR OF RELIGIOUS EDUCATION DEGREE

The Bachelor of Religious Education degree is a unique degree offered primarily in the state of Michigan. At Michigan Christian College, the degree combines a strong background in religious studies with specialized training for service to other individuals. You may choose a major in either human services or Christian services, with a specialization in any one of a number of areas related to specific career paths.

With a B.R.E. degree, you can prepare for service in private, public, or church settings. The degree is designed to train individuals to assist others in fulfilling their emotional, mental, physical, social, and spiritual needs. Each program emphasizes the importance of working with individuals from a Christian perspective, recognizing every individual's importance as a creation of God.

Most specializations within the B.R.E. program include an internship to provide you with practical on-site experience in your area of interest. Unlimited opportunities for such experiences are available with the existence of numerous agencies and churches in the suburban communities surrounding Rochester Hills.

Upon completion of the B.R.E. degree, you may enter your chosen career or you may pursue further academic studies at the graduate level. Students completing the human services major particularly are encouraged to pursue graduate studies, since graduate work is required for employment by most public and private agencies and for licensure as a therapist, counselor, or social worker. All specializations within the human services major and most within the Christian services major provide an appropriate foundation for graduate studies.

Christian Services Major. If you want to prepare for service in a church or church-related setting, you should pursue the Christian services major. You can train for a ministerial role with a practical-oriented specialization in either Christian ministry or youth and family ministry. If you desire a more textual-oriented program of Bible course work along with studies in Greek, you can complete a specialization in either biblical studies or Christian studies. The latter specializations are of particular interest to those who simply want to increase their knowledge of the Bible.

The Christian services major is designed to strengthen your faith in God, instill in you a commitment to study of the scriptures, provide you with training for sound interpretation of the Bible, and inspire you to develop an attitude of service to others. The program features a strong core of textual studies in the various books of Bible, and blends historical, doctrinal, practical, and language courses into the appropriate specializations. Related courses in such areas as communication and psychology enhance your preparation for specific areas of service.

Biblical Studies Specialization. You can develop a strong background in the Bible and related areas by pursuing a specialization in biblical studies. If you are planning to pursue graduate studies or teach Bible in a Christian institution, this program is a particularly appropriate choice.

Specific requirements for a **biblical studies** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 Discovering the Old Testament	2
BIB 1022 or 1622 Discovering the New Testament	2
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 2000 or 3000 level textual or non-textual	2
BIB 4933 Christian Ethics	3
B.R.E. COMMON CORE	15 credit hours
BIB 3723 Survey of Church History II, or	
BIB 3733 History of the Restoration Movement, or	
BIB 3743 American Religions	3
BIB 3983 Biblical Interpretation	3
BIB 4963 Systematic Christian Doctrine	3
PSY 3103 Biblical Foundations for Counseling	3
SOC 2453 Marriage and the Family	3
CHRISTIAN SERVICES CORE	18 credit hours
BIB 3533 Principles of Teaching	3
BIB 3713 Survey of Church History I	3
BIB 3000 or above textual	4
GRE 1214 and 1224 Elementary Greek I & II	8
BIBLICAL STUDIES SPECIALIZATION	36 credit hours
BIB 3753 History and Formation of the Bible	3
BIB 4183 Critical Introduction to the Old Testament	3
BIB 4283 Critical Introduction to the New Testament	3
BIB 3000 or above textual	17
COM 3323 Introduction to Preaching	3
GRE 3314 Intermediate Greek Grammar	4
GRE 3413 or 3423 Advanced Greek Readings I or II	3
ELECTIVES	7 credit hours
TOTAL FOR BIBLICAL STUDIES	128 credit hours

¹ See page 43 for specific courses. Within the general education core, biblical studies students must complete HIS 1313 and PSY 2223 as part of the social science requirement.

Christian Ministry Specialization. The Christian ministry specialization within the Christian services major includes a number of practical courses designed for students preparing to enter the ministry. If you have not yet chosen a particular area of ministry, this specialization offers a practical option for broad-based areas of service.

The Christian ministry program features a strong foundation in textual Bible classes, as well as related Bible courses in areas of historical and doctrinal significance. Practical issues are addressed in courses dealing with evangelism, preaching, and ministerial duties. An on-site internship with a church and a follow-up seminar in practical ministry add further depth to the program. Internships can be completed during the academic year or during the summer months in a setting related to your individual interests in ministerial work.

The Christian ministry specialization provides an appropriate foundation for further academic studies at the graduate level. Should you choose to pursue graduate studies, you should confirm with the graduate institution of your choice which specific courses you should complete within your elective hours and your choice of minor.



Specific requirements for a **Christian ministry** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 and 1022 or 1622 Discovering the OT & NT	4
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 2000 or 3000 level textual or non-textual	2
BIB 4933 Christian Ethics	3
B.R.E. COMMON CORE	15 credit hours
BIB 3723 Survey of Church History II, or	
BIB 3733 History of the Restoration Movement, or	
BIB 3743 American Religions	3
BIB 3983 Biblical Interpretation	3
BIB 4963 Systematic Christian Doctrine	3
PSY 3103 Biblical Foundations for Counseling ²	3
SOC 2453 Marriage and the Family ²	3
CHRISTIAN SERVICES CORE	18 credit hours
BIB 3533 Principles of Teaching	3
BIB 3713 Survey of Church History I	3
BIB 3000 or above textual	4
GRE 1214 and 1224 Elementary Greek I & II ³	8
CHRISTIAN MINISTRY SPECIALIZATION	18 credit hours
BIB 2401 Mission Outreach Workshop	1
BIB 3313 Christian Minister's Work, or	
BIB 2303 Christian Woman	3
BIB 3423 Biblical Evangelism	3
BIB 4873 Internship	3
BIB 4881 Seminar in Practical Ministry	1
BIB 3000 or above textual	4
COM 3323 Introduction to Preaching	3
MINOR ⁴	18 credit hours
ELECTIVES	7 credit hours
TOTAL FOR CHRISTIAN MINISTRY	128 credit hours

¹ See page 43 for specific courses required in the general education core. Within the general education core, Christian ministry students must complete HIS 1313 and PSY 2223 for part of the social science requirement (unless completed as part of minor).

² Hours replaced with electives if completed as part of a minor.

³ Hours replaced with electives if minor selected is Greek.

⁴ See page 44 for available minors.

Christian Studies Specialization. If you are interested in broadening your knowledge of the Bible and related topics, without completing preparation for a particular occupation or studies at the graduate degree level, the Christian studies specialization may be an appropriate degree choice for you.

Within the Christian studies specialization, you complete the same foundation of courses that are built into all Christian services majors, including a strong background in textual studies, and courses that will help you interpret the Bible and understand the historical background of Christianity. In addition, a basic background in the language of the New Testament, methods of teaching the Bible, and Christian counseling is provided in the program.

The Christian studies specialization provides the greatest amount of flexibility and largest choice in course work within the Christian services major. While completing this specialization, you can select from a broad array of textual, doctrinal, historical, and practical Bible courses, and tailor the program to your specific interests.



Specific requirements for a **Christian studies** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 Discovering the Old Testament	2
BIB 1022 or 1622 Discovering the New Testament	2
BIB 2112 Genesis, or	
BIB 2122 Joshua-II Kings, or	
BIB 2212 Life of Christ, or	
BIB 2222 Acts	4
BIB 3000 level textual	4
BIB 2000 or 3000 level textual or non-textual	2
BIB 4933 Christian Ethics	3
B.R.E. COMMON CORE	15 credit hours
BIB 3723 Survey of Church History II, or	
BIB 3733 History of the Restoration Movement, or	
BIB 3743 American Religions	3
BIB 3983 Biblical Interpretation	3
BIB 4963 Systematic Christian Doctrine	3
PSY 3103 Biblical Foundations for Counseling ²	3
SOC 2453 Marriage and the Family ²	3
CHRISTIAN SERVICES CORE	18 credit hours
BIB 3533 Principles of Teaching	3
BIB 3713 Survey of Church History I	3
BIB 3000 or above textual	4
GRE 1214 Elementary Greek I ³	4
GRE 1224 Elementary Greek II ³	4
CHRISTIAN STUDIES SPECIALIZATION	18 credit hours
BIB 3000 or above historical	6
BIB 3000 or above doctrinal	6
BIB 3000 or above practical	6
MINOR ⁴	18 credit hours
ELECTIVES	7 credit hours
TOTAL FOR CHRISTIAN STUDIES	128 credit hours

¹ See page 43 for specific courses required in the general education core. Within the general education core, Christian studies students must complete HIS 1313 and PSY 2223 for part of the social science requirement (unless completed as part of minor).

² Hours replaced with electives if completed as part of a minor.

³ Hours replaced with electives if minor selected is Greek.

⁴ See page 44 for available minors.

Youth and Family Ministry Specialization. Many congregations are seeking individuals who have been specifically trained to work with youth. With a youth and family ministry specialization in the Christian services major, you can learn to work with youth and address their concerns by ministering to them in their families, in their schools, and in their communities.

In addition to the strong foundation of textual, doctrinal, historical, and practical Bible courses that are built into all Christian services majors, the youth and family ministry specialization includes a number of courses specifically designed to assist you in your ministry to youth and their families. An introductory course in the concepts of youth ministry is supported by courses dealing with youth curriculum, the influence of the media on the young people of today, and methods of evangelism that are particularly effective among youth. Courses in Christian evidences, adolescent development, and substance abuse counseling equip you to help youth face some of the many factors that influence their lives.

The youth and family ministry specialization provides an appropriate foundation for further academic studies at the graduate level. Should you choose to pursue graduate studies, you should confirm with the graduate institution of your choice which specific courses you should complete within your elective hours and your student-selected textual courses.



Requirements for a **youth and family ministry** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 and 1022 or 1622 Discovering the OT & NT	4
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 2000 or 3000 level textual or non-textual	2
BIB 4933 Christian Ethics	3
B.R.E. COMMON CORE	15 credit hours
BIB 3723 Survey of Church History II, or	
BIB 3733 History of the Restoration Movement, or	
BIB 3743 American Religions	3
BIB 3983 Biblical Interpretation	3
BIB 4963 Systematic Christian Doctrine	3
PSY 3103 Biblical Foundations for Counseling	3
SOC 2453 Marriage and the Family	3
CHRISTIAN SERVICES CORE	18 credit hours
BIB 3533 Principles of Teaching	3
BIB 3713 Survey of Church History I	3
BIB 3000 or above textual	4
GRE 1214 and 1224 Elementary Greek I & II	8
YOUTH & FAMILY MINISTRY SPECIALIZATION	36 credit hours
BIB 2401 Mission Outreach Workshop	1
BIB 3333 Youth and Family Ministry	3
BIB 3343 Youth Curriculum	3
BIB 3353 Youth and Media	3
BIB 3423 Biblical Evangelism	3
BIB 3933 Christian Apologetics	3
BIB 4873 Internship	3
BIB 4881 Seminar in Practical Ministry	1
BIB 3000 or above textual	4
COM 3323 Introduction to Preaching	3
PSY 3213 Adolescent Development	3
PSY 3403 Substance Abuse Counseling	3
PSY 4023 Family Relations	3
ELECTIVES	7 credit hours
TOTAL FOR YOUTH AND FAMILY MINISTRY	128 credit hours

¹ See page 43 for specific courses. Within general education core, youth and family ministry students must complete HIS 1313 and PSY 2223 as part of social science requirement.

Human Services Major. The human services major is designed to prepare you to address the emotional, mental, social, and spiritual needs of others in private practice, public or private agencies, or church settings. With a specialization in psychology or social work, you can pursue a traditional career in either of those fields. A unique specialization in counseling emphasizes the practical aspects of Christian counseling from a biblical perspective.

The human services major is designed to help you develop a broad understanding of human behavior and the skills necessary to help others with their needs, and to expose you to the human services profession. Practical experience in your area of interest is gained from on-site internships related to your specialization. All human services majors are encouraged to pursue graduate studies, since graduate work is required for employment by most public and private agencies and for licensure as a therapist, counselor, or social worker.

Counseling Specialization. You may pursue a career in personal, marriage and family, or child counseling with a specialization in counseling. Concentrating on the more practical aspects of the profession, the program provides a strong emphasis on counseling from the biblical perspective. Although you may pursue entry-level positions as a graduate of the counseling program, graduate studies are recommended. Most public and private agencies require graduate work, and graduate studies are required for licensure as a private therapist.



Specific requirements for a **counseling** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 Discovering the Old Testament	2
BIB 1022 or 1622 Discovering the New Testament	2
BIB 2002 Community Service	2
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 4933 Christian Ethics	3
B.R.E. COMMON CORE	15 credit hours
BIB 3983 Biblical Interpretation	3
BIB 4963 Systematic Christian Doctrine	3
BIB 3000 level	3
PSY 3103 Biblical Foundations for Counseling	3
SOC 2453 Marriage and the Family	3
HUMAN SERVICES CORE	18 credit hours
PSY 2223 Human Growth and Development	3
PSY 3093 History and Systems of Psychology	3
PSY 4313 Research Methods in the Social Sciences	3
PSY 4413 Techniques of Counseling	3
PSY 4893 Internship	3
SOC 3123 Social Psychology	3
COUNSELING SPECIALIZATION	18 credit hours
PSY 3313 Tests and Measurements	3
PSY 3403 Substance Abuse Counseling	3
PSY 3423 Career Guidance Research and Counseling	3
PSY 4023 Family Relations	3
PSY 4423 Group Counseling Techniques	3
PSY 3000 or above or SWK 3003	3
MINOR ²	18 credit hours
ELECTIVES (those below recommended)	7 credit hours
CIS 2723; EDH 2002, 2003; any PSY, SOC, or SWK	
TOTAL FOR COUNSELING	128 credit hours

¹ See page 43 for specific courses required in the general education core. Within the general education core, counseling students must complete BIO 2114 as part of the natural science requirement; MAT 2413 for the mathematics requirement; and HIS 1503 or 2523 or 3633, POS 2013, and PSY 2013 for the social science requirement.

² See page 44 for available minors. Should be chosen from one of the human services minors, child care, or criminal justice.

Psychology Specialization. If you are interested in a traditional career in clinical or educational psychology; marriage, family, and child counseling; or school counseling, you should consider a psychology specialization. The program is designed to provide you with a broad knowledge of human behavior and to foster a deeper insight into understanding psychology as a scientific discipline and as a professional career. At the heart of the curriculum is the assumption that Christian principles for relationships and style of life are, by their very nature, the fundamental building blocks of successful human existence and abundant, healthy living.

In the psychology program, you are challenged to increase your competence as a people-helper by acquiring the skills necessary for furthering the well-being of individuals, with particular emphasis on the impact of spiritual values in the formation of positive emotional self-image and interpersonal relationships. Graduates of the program are equipped with the necessary tools for understanding all stages of the human life cycle, as well as a deep appreciation for the use of tests, measurements, and related research tools. On-site internships in a professional setting reinforce theoretical training by providing application in real-life situations. Minors further strengthen the psychology major with skills in such areas as child development, counseling, criminal justice, sociology, or social work.

Graduates of the psychology program may pursue entry-level positions in the public and private sector. While thorough in undergraduate preparation, the psychology specialization is considered a foundation for advanced education. Graduate work is required to secure credentials for practice in most agencies and for licensure as a private therapist.



Specific requirements for a **psychology** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 Discovering the Old Testament	2
BIB 1022 or 1622 Discovering the New Testament	2
BIB 2002 Community Service	2
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 4933 Christian Ethics	3
B.R.E. COMMON CORE	15 credit hours
BIB 3983 Biblical Interpretation	3
BIB 4963 Systematic Christian Doctrine	3
BIB 3000 level	3
PSY 3103 Biblical Foundations for Counseling	3
SOC 2453 Marriage and the Family	3
HUMAN SERVICES CORE	18 credit hours
PSY 2223 Human Growth and Development	3
PSY 3093 History and Systems of Psychology	3
PSY 4313 Research Methods in the Social Sciences	3
PSY 4413 Techniques of Counseling	3
PSY 4893 Internship	3
SOC 3123 Social Psychology	3
PSYCHOLOGY SPECIALIZATION	18 credit hours
PSY 3013 Psychology of Personality	3
PSY 3023 Cognitive Psychology	3
PSY 3033 Abnormal Psychology	3
PSY 3203 Child Development, or	
PSY 3213 Adolescent Development, or	
PSY 3223 Psychology of Adulthood and Aging	6
PSY 3313 Tests and Measurements	3
MINOR ²	18 credit hours
ELECTIVES	7 credit hours
TOTAL FOR PSYCHOLOGY	128 credit hours

¹ See page 43 for specific courses required in the general education core. Within the general education core, psychology majors must complete BIO 2114 as part of the natural science requirement; MAT 2413 as the mathematics requirement; and HIS 1503 or 2523 or 3633, POS 2013, and PSY 2013 as the social science requirement.

² See page 44 for available minors. Should be chosen from one of the human services minors, child care, or criminal justice.

Social Work Specialization. The social work specialization concentrates on the biological, psychological, and sociological aspects of life, with particular attention to the interaction between the three as they collectively and individually affect human behavior and problems. Designed to prepare you for entry-level careers in social work professions with individuals, families, small groups, organizations, and communities, the program incorporates current social work theory with practical on-the-job work experiences in an appropriate professional setting.

In the social work program, you are challenged to identify with the social work profession and the values it encourages within the framework of traditional, Christian ethics and spiritual perspectives. Responsible behavior in professional social work roles is nurtured, while developing a respect for cultural diversity and a concerned response to the problems of individuals and society at large. Graduates are prepared for general social work roles where social work research and social work practice are linked together in the professional setting.

Faculty members encourage you to prepare yourself for life-long commitment to professional development and academic excellence for the furthering of the field and its positive impact on society. Graduate-level studies are normally required for practice in most public and private agencies and are necessary for obtaining licensure as a professional social worker or private therapist.



Specific requirements for a **social work** specialization are:

GENERAL EDUCATION CORE ¹	35 credit hours
CHRISTIAN FAITH CORE	17 credit hours
BIB 1012 or 1612 Discovering the Old Testament	2
BIB 1022 or 1622 Discovering the New Testament	2
BIB 2002 Community Service	2
BIB 2000 level textual	4
BIB 3000 level textual	4
BIB 4933 Christian Ethics	3
B.R.E. COMMON CORE	15 credit hours
BIB 3983 Biblical Interpretation	3
BIB 4963 Systematic Christian Doctrine	3
BIB 3000 level	3
PSY 3103 Biblical Foundations for Counseling	3
SOC 2453 Marriage and the Family	3
HUMAN SERVICES CORE	18 credit hours
PSY 2223 Human Growth and Development	3
PSY 3093 History and Systems of Psychology	3
PSY 4313 Research Methods in the Social Sciences	3
PSY 4413 Techniques of Counseling	3
SOC 3123 Social Psychology	3
SWK 4893 Internship	3
SOCIAL WORK SPECIALIZATION	18 credit hours
PSY 3403 Substance Abuse Counseling or PSY 4423 Group Counseling Techniques	3
SWK 2013 Introduction to Social Work	3
SWK 3003 Human Behavior and the Social Environment	3
SWK 3103 Social Welfare and Public Policy	3
SWK 4403 Social Work Practice I	3
SWK 4413 Social Work Practice II	3
MINOR ²	18 credit hours
ELECTIVES	7 credit hours
TOTAL FOR SOCIAL WORK	128 credit hours

¹ See page 43 for specific courses required in the general education core. Within the general education core, social work students must complete BIO 2114 as part of the natural science requirement; MAT 2413 as the mathematics requirement; and HIS 1503 or 2523 or 3633, POS 2013, and PSY 2013 as the social science requirement.

² See page 44 for available minors. Should be chosen from one of the human services minors, child care, or criminal justice.

ASSOCIATE OF ARTS DEGREE

The Associate of Arts degree provides a foundation for many bachelor's degree programs. Some of the many majors that blend well with the A.A. degree are art, Bible, business, communication, education, English, history, home economics, journalism, law, music, psychology, social work, and sociology. You must complete 64 hours including divisional requirements with a cumulative grade average of 2.00 (C) or higher.

Specific requirements for the A.A. degree are:

CHRISTIAN FAITH CORE ¹	8 credit hours
BIB 1012 or 1612 Discovering the Old Testament	2
BIB 1022 or 1622 Discovering the New Testament	2
BIB 2112, 2122, 2212, or 2222 (textual)	2
BIB 2000 level (textual or non-textual)	2
GENERAL EDUCATION CORE	35 credit hours
COMMUNICATION	
Communication 1013, 1023, or 1613	3
English 1113 or 1613 ²	3
English 1123 or 1623	3
HUMANITIES	
Fine Arts Appreciation (from ART 2003; HUM 2003, 2013, 3093; MUS 2003, 2014, 3313, 3323)	3
Literature (from ENG 2213, 2223, 2313, 2413)	3
PHYSICAL EDUCATION	
Any Physical Education (PED) ³	2
SCIENCE AND MATHEMATICS	
Natural Science (must include one lab course)	6
Mathematics 1103 or above ⁴	3
SOCIAL SCIENCE	
From HIS 1503, 2513, 2523, 3623, 3633; POS 2013	3
From HIS 1313, 1323, 1503, 1613, 1623, 2513, 2523, 3623, 3633; POS 2013	3
From BIB 3923, 4933; BUS 2403, 2413; COM 3433; any HIS excluding HIS 2112 and 2122; POS 2013, 2023, 2043; PSY 2013, 2223; SOC 2013, 2023, 2033, 2453	3
ELECTIVES	21 credit hours
TOTAL FOR ASSOCIATE OF ARTS DEGREE	64 credit hours

¹ Bible is a semester requirement. A portion of the eight-hour requirement may be waived for transfer students. See page 35 about course substitutions.

² To earn a bachelor's degree in many colleges, you must have an A or B in English Composition or successfully complete an English Proficiency Exam.

³ Veterans may have this requirement waived.

⁴ Waived for Math ACT score of 25 or above.



Program for Numerous Majors. You may pursue any one of a variety of liberal arts majors through the Associate of Arts degree program. You may use the elective hours for courses most appropriate to your major, including the bachelor's degree programs offered by Michigan Christian College. If you plan to seek a bachelor's degree but have not chosen a major, you may use the elective hours to explore possible majors.

Suggested A.A. program for numerous majors:

First Semester

Discovering the Old Testament	2
College Composition A	3
Communication	3
Natural Science	2
Physical Education	1
Electives	5
	<u>16</u>

Second Semester

Discovering the New Testament	2
College Composition B	3
Natural Science with Lab	4
Physical Education	1
Electives	6
	<u>16</u>

Third Semester

Bible 2000 Level Textual	2
Fine Arts Appreciation	3
Mathematics	3
Social Science	3
Electives	5
	<u>16</u>

Fourth Semester

Bible 2000 Level Elective	2
Literature	3
Social Science	6
Electives	5
	<u>16</u>

ASSOCIATE OF SCIENCE DEGREE

Most Bachelor of Science programs can be built off an Associate of Science degree. You must complete 64 hours including divisional requirements with a cumulative grade point average of 2.00 (C) or above.

Natural Science Major. Some of the majors which blend with the Associate of Science degree are biology, chemistry, mathematics, pre-engineering, pre-medicine, pre-nursing, and physical therapy.

Specific requirements for the A.S. in natural science are:

CHRISTIAN FAITH CORE ¹	8 credit hours
BIB 1012 or 1612 and 1022 or 1622 Discovering the OT & NT	4
BIB 2112, 2122, 2212, or 2222 (textual)	2
BIB 2000 level (textual or non-textual)	2
GENERAL EDUCATION CORE	37 credit hours
Communication 1013, 1023, or 1613	3
English 1113 or 1613; and 1123 or 1623 ²	6
Fine Arts Appreciation (from ART 2003; HUM 2003, 2013, 3093; MUS 2003, 2014, 3313, 3323)	3
Laboratory Science Sequence	8
Literature (from ENG 2213, 2223, 2313, 2413)	3
Mathematics 1103 or above ³	3
Physical Education (any PED) ⁴	2
Social Science from HIS 1503, 2513, 2523, 3623, 3633; POS 2013	3
Social Science from HIS 1313, 1323, 1503, 1613, 1623, 2513, 2523, 3623, 3633; POS 2013	3
Social Science from BIB 3923, 4933; BUS 2403, 2413; COM 3433; any HIS excluding HIS 2112 and 2122; POS 2013, 2023, 2043; PSY 2013, 2223; SOC 2013, 2023, 2033, 2453	3
NATURAL SCIENCE MAJOR	17 credit hours
Courses selected from BIO, CHE, CIS 2223 or above, MAT 1312 or above, and/or PHS	8
Courses from any A.S. major; or those for course of study ⁵	9
ELECTIVES	2 credit hours
TOTAL FOR A.S. IN NATURAL SCIENCE	64 credit hours

¹ Bible is a semester requirement. A portion of the requirement may be waived for transfers.

² To earn a bachelor's degree in many colleges, you must have an A or B in English Composition or successfully complete an English Proficiency Exam.

³ Waived for Math ACT score of 25 or above.

⁴ Veterans may have this requirement waived.

⁵ Many pre-professional programs require specific support courses. See footnote on page 78.

Science and Math Programs. You may pursue any one of a variety of science-oriented or math majors through a natural science major of the Associate of Science degree. You may use the elective hours for courses most appropriate to your specific major, according to the catalog of the college or university to which you plan to transfer.

Suggested program for an A.S. in natural science:

First Semester

Discovering the Old Testament	2
College Composition A	3
Communication	3
Mathematics	3
Natural Science with Lab	4
Physical Education	1
	<u>16</u>

Second Semester

Discovering the New Testament II	2
College Composition B	3
Natural Science with Lab	4
Natural Science Support	6
Physical Education	1
	<u>16</u>

Third Semester

Bible 2000 Level Textual	2
Fine Arts Appreciation	3
Natural Science Support	3
Science, Mathematics, CIS	4
Social Science	3
Elective	1
	<u>16</u>

Fourth Semester

Bible 2000 Level Elective	2
Literature	3
Science, Mathematics, CIS	4
Social Science	6
Elective	1
	<u>16</u>





Pre-Professional Programs. You may obtain the Associate of Science degree with a major in natural science while satisfying requirements for such pre-professional programs as pre-dentistry, pre-medicine, pre-medical technology, pre-optometry, pre-physical therapy, and pre-veterinary medicine. You should consult the catalog of the school you plan to attend for specific requirements.

Suggested A.S. program for pre-professional students¹:

First Semester

Discovering the Old Testament	2
College Chemistry I	4
College Composition A	3
Communication	3
Pre-Calculus	5
	<u>17</u>

Second Semester

Discovering the New Testament	2
Biological Science with Lab	4
College Chemistry II	4
College Composition B	3
Macroeconomics	3
	<u>16</u>

Third Semester

Bible 2000 Level Textual	2
American History Survey	3
Fine Arts Appreciation	3
Human Growth and Development	3
Organic Chemistry I	4
Physical Education	1
	<u>16</u>

Fourth Semester

Bible 2000 Level Elective	2
Human Anatomy and Physiology	4
Literature	3
National Government	3
Organic Chemistry II	4
Physical Education	1
	<u>17</u>

¹ Appropriate pre-professional courses for the natural science major are:

- Pre-dentistry - BUS 2403, MAT 1245 for some dental schools
- Pre-medicine - BUS 2403, MAT 1245
- Pre-medical technology - BUS 2403, BIO 2324 for CHE 2524
- Pre-optometry - BIO 2324, PHS 2515, 2525 for CHE 2514, 2524
- Pre-physical therapy - PSY 2223 or SOC 2013
- Pre-veterinary medicine - MAT 1245

Pre-Nursing Program. You may obtain the Associate of Science degree in natural science and transfer to most B.S.N. programs. Introduction to Nursing and Human Anatomy II are to be taken at the school granting the nursing degree. You should consult the catalog of the school you plan to attend after MCC for the specific requirements of their program.

Suggested A.S. program for pre-nursing students:

First Semester	Second Semester
Discovering the Old Testament 2	Discovering the New Testament 2
Biological Science with Lab 4	College Composition B 3
College Algebra 3	Fine Arts Appreciation 3
College Composition A 3	General Psychology 3
Communication 3	Human Anatomy and Physiology 4
Physical Education 1	Physical Education 1
<u>16</u>	<u>16</u>
Third Semester	Fourth Semester
Bible 2000 Level Textual 2	Bible 2000 Level Elective 2
American History Survey 3	College Chemistry II 4
College Chemistry I 4	Microbiology 4
Human Growth and Development 3	National Government 3
Introduction to Sociology 3	Nutrition 3
Literature 3	
<u>18</u>	<u>16</u>

Pre-Engineering Program. You should obtain the Associate of Science degree in natural science from Michigan Christian College if you plan to seek a bachelor's degree in Engineering. You should consult the catalog of the school you plan to attend after MCC for requirements of their program. Physics is offered at MCC with a minimum of five or it may be taken on concurrent enrollment.

Suggested A.S. program for pre-engineering students:

First Semester	Second Semester
Discovering the Old Testament 2	Discovering the New Testament 2
College Chemistry I 4	Calculus and Analytic Geometry I 5
College Composition A 3	College Chemistry II 4
Communication 3	College Composition B 3
Physical Education 1	Fine Arts Appreciation 3
Pre-Calculus 5	Physical Education 1
<u>18</u>	<u>18</u>
Third Semester	Fourth Semester
Bible 2000 Level Textual 2	Bible 2000 Level Elective 2
Calculus and Analytic Geometry II 4	Calculus and Analytic Geometry III 4
History 3	Literature 3
National Government 3	Physics II 5
Physics I 5	Social Science 3
<u>17</u>	<u>17</u>

Criminal Justice Major. If you are interested in a career in law enforcement, security, or private investigation, you may pursue a major in criminal justice. This program provides appropriate training for employment upon completion of the A.S. degree, as well as the liberal arts foundation required for a bachelor's degree. Some agencies and states may require further certification prior to formal employment.

Specific requirements for the A.S. in criminal justice are:

CHRISTIAN FAITH CORE ¹	8 credit hours
BIB 1012 or 1612 Discovering the Old Testament	2
BIB 1022 or 1622 Discovering the New Testament	2
BIB 2112, 2122, 2212, or 2222 (textual)	2
BIB 2000 level (textual or non-textual)	2
GENERAL EDUCATION CORE	35 credit hours
Communication 1023	3
English 1113 or 1613; and 1123 or 1623 ²	6
Fine Arts Appreciation (from ART 2003; HUM 2003, 2013, 3093; MUS 2003, 2014, 3313, 3323)	3
Literature (from ENG 2213, 2223, 2313, 2413)	3
Mathematics 1103 or above ³	3
Natural Science (must include one lab course)	6
Physical Education (any PED) ⁴	2
Social Science from HIS 1503, 2513, 2523, 3623, 3633; POS 2013	3
Social Science from HIS 1313, 1323, 1503, 1613, 1623, 2513, 2523, 3623, 3633; POS 2013	3
Sociology 2033	3
CRIMINAL JUSTICE MAJOR	26 credit hours
CRJ 1113 Introduction to Criminal Justice	3
CRJ 1213 Criminal Law	3
CRJ 1413 Police Procedures	3
CRJ 1433 Juvenile Methods	3
CRJ 2413 Loss Control	3
CRJ 2423 Criminal Investigation	3
CRJ 2433 Crisis Intervention	3
CRJ 2512 Firearms Training	2
CRJ 2803 Field Internship	3
TOTAL FOR A.S. IN CRIMINAL JUSTICE	69 credit hours

¹ Bible is a semester requirement. A portion of the requirement may be waived for transfers.

² To earn a bachelor's degree in many colleges, you must have an A or B in English Composition or successfully complete an English Proficiency Test.

³ Waived for MAT ACT score of 25 or above.

⁴ Veterans may have this requirement waived.

Early Childhood Major. Upon completion of the A.S. in early childhood, you hold the qualifications required by Michigan and most states to own and/or serve as the director of a licensed day care center. This major also provides the background needed for most bachelor's degree programs.

Specific requirements for the A.S. in early childhood are:

CHRISTIAN FAITH CORE ¹	8 credit hours
BIB 1012 or 1612 and 1022 or 1622 Discovering the OT & NT	4
BIB 2112, 2122, 2212, or 2222 (textual)	2
BIB 2000 level (textual or non-textual)	2
GENERAL EDUCATION CORE	35 credit hours
Communication 1013, 1023, or 1613	3
English 1113 or 1613; and 1123 or 1623 ²	6
Fine Arts Appreciation (from ART 2003; HUM 2003, 2013, 3093; MUS 2003, 2014, 3313, 3323)	3
Literature (from ENG 2213, 2223, 2313, 2413)	3
Mathematics 1103 or above ³	3
Natural Science (must include one lab course)	6
Physical Education (any PED) ⁴	2
Psychology 2223	3
Social Science from HIS 1503, 2513, 2523, 3623, 3633; POS 2013	3
Social Science from HIS 1313, 1323, 1503, 1613, 1623, 2513, 2523, 3623, 3633; POS 2013	3
EARLY CHILDHOOD MAJOR	15 credit hours
EHS 2213 Child Development	3
EHS 2413 Early Childhood Education	3
EHS 2513 Day Care Administration	3
EHS 2893 Internship	3
ENG 3413 Literature for Children	3
ELECTIVES (those below recommended)	6 credit hours
BUS 3683 Small Business Management	
EDH 2002 First Aid	
EHS 2313 Nutrition	
SOC 2453 Marriage and the Family	
TOTAL FOR A.S. IN EARLY CHILDHOOD	64 credit hours

¹ Bible is a semester requirement. A portion of the eight-hour requirement may be waived for transfer students.

² To earn a bachelor's degree in many colleges, you must have an A or B in English Composition or successfully complete an English Proficiency Test.

³ Waived for MAT ACT score of 25 or above.

⁴ Veterans may have this requirement waived.

HONORS PROGRAM FOR ASSOCIATE DEGREES

Graduating from an Honors Program opens up many doors for you at the upper-division level, particularly in pre-professional programs such as business, medicine, dentistry, pharmacy, psychology, sociology, and social work. In addition, it presents you in a favorable light for greater scholarship awards at other colleges and universities to which you may transfer.

If your high school grade point average is 3.30 or above, and your ACT composite score 25 or above, you may pursue the Honors Program. Upon completion, you receive an Associate of Arts or Associate of Science degree with Honors Program designations on your record. Your graduation regalia also indicates your special academic achievement.

To complete the Honors Program, you must complete 64 hours or more with a cumulative grade point average of 3.30 (B+) or above. You may transfer a maximum of 24 hours toward the Honors Program. Advanced Placement scores of 3, 4, or 5 in mathematics, science, or foreign language will be accepted as transfer credit in the Honors Program. An Advanced Placement score of 5 in English will be accepted for credit in one or both Honors English sections based upon evaluation of courses taken.

As an Honors Program student, you may pursue the Associate of Arts degree or any major in the Associate of Science degree program. To receive Honors Program recognition, you must complete at least 32 credit hours from the courses listed below or any 3000 or 4000 level courses.

BIB 1612	Honors Old Testament
BIB 1622	Honors New Testament
BIO 1124	Zoology
BIO 1613	Honors Biological Science
BIO 2114	Human Anatomy and Physiology
BIO 2324	Microbiology
BUS 2403	Macroeconomics
BUS 2413	Microeconomics
CHE 1514, 1524	College Chemistry I & II
CHE 2514, 2524	Organic Chemistry I & II
CIS 2223 or above	Structured Programming Using PASCAL or above
COM 1613	Honors Communication
ENG 1613, 1623	Honors Composition A & B
GRE 1214 or above	Elementary Greek I or above
HEB 1214, 1224	Elementary Hebrew I & II
HIS 1613, 1623	Honors Western Civilization I & II
HIS 2613, 2623	Honors United States History I & II
MAT 1335 or above	Pre-Calculus or above
PHS 2515, 2525	Physics I & II
SPA 1214, 1224	Elementary Spanish I & II



TRANSITIONAL ACADEMIC PREPARATION (TAP) PROGRAM

If your basic academic skills need strengthening, Michigan Christian College provides several courses to help you develop those skills. These include a course in college rhetoric, which includes English composition, reading, and study skills; and special courses in mathematics, career exploration, and personal improvement. The number of these courses required of students admitted under the TAP Program varies, depending upon high school course work and standardized test scores.

Suggested A.A. program using academic skills courses:

First Semester

Discovering the Old Testament	2
Beginning Algebra	3
Career Exploration and Development ...	1
College Rhetoric	4
Life Learning Skills	2
	<u>12</u>

Third Semester

Bible 2000 Level Textual	2
Biological Science	3
Biological Science Lab	1
College Composition B	3
Electives	3
	<u>12</u>

Fifth Semester

Bible Elective	2
Literature	3
Social Science	3
Electives	4
	<u>12</u>

Second Semester

Discovering the New Testament	2
College Composition A	3
Communication	3
Intermediate Algebra	3
Physical Education	1
	<u>12</u>

Fourth Semester

Bible 2000 Level Elective	2
Earth Science	2
Physical Education	1
Social Science	3
Electives	4
	<u>12</u>

Sixth Semester

Bible Elective	2
Fine Arts Appreciation	3
Social Science	3
Elective	4
	<u>12</u>

Curriculum Information

COURSE NUMBERING

Michigan Christian College uses a four-digit numbering system. In every course number, the first digit represents the level of a course. Those that begin with 1 (generally for freshmen) and 2 (generally for sophomores) are lower division courses and those beginning with 3 (generally for juniors) and 4 (generally for seniors) are upper-division courses. The second digit is the subdivision of a course within a department and the third digit is the sequence within that subdivision. The fourth digit is the number of credit hours that the course offers.



INDEPENDENT STUDY

Occasionally an instructor offers a course by independent study. While such courses do not meet on a structured basis, they include regular meetings with the instructor. Such courses do not fulfill general education requirements unless approved by the Dean of Academic Services. They can be taken for one, two, or three credits, with a maximum of six counting toward the 64 credits required for the associate degree. Independent study course numbers are 1991, 1992, 1993, 2991, 2992, 2993, 3991, 3992, 3993, 4991, 4992, and 4993. Grades in independent study courses are shown with A, B, C, D, F. To be eligible for these courses you must not be on academic alert, must not be a first-term Early Admission student, and must have permission of the instructor and Dean of Academic Services.

SPECIAL COURSES

Often instructors offer special courses based upon student interest and upon course approval by the Dean of Academic Services. These courses meet regular hours just as other courses do. If you meet the required prerequisites for a particular course, you may enroll in it. You may take these courses without the limitations which are normally imposed on independent study courses.

CONTINUING EDUCATION

If you wish to take a specific course without required assignments or testing, you may enroll in the course for continuing education units. Continuing education courses are usually taken for enrichment purposes or job training. You may receive one C.E.U. for each ten hours of class attendance. Charges on courses taken for continuing education units are less than regular tuition. Course prerequisites must be met unless you obtain special approval of the instructor or Dean of Academic Services.

ART

ART 1413 Introduction to Drawing and Composition. Visual fundamentals as expressed through drawing and composition. Includes image formation, rendering techniques, and compositional theory and problems. Five studio hours per week. Fall.

ART 1423 Freehand Drawing and Composition. Emphasis on various drawing media. Studio work in drawing and composition problems. Five studio hours per week. Prerequisite: ART 1413 or permission of instructor. Odd years, Spring.

ART 2003 Art Appreciation. Introduction to visual arts and principles underlying the beauty and worth of artistic creation through a survey of the world's great art from ancient through modern times. Fall, Spring.

ART 2443 Two-Dimensional Design. Organization of visual elements in a two-dimensional format. Even years, Spring.

BIBLE

Enrollment Restrictions. All 3000 and 4000 level courses are restricted to juniors and seniors.

Topics in Religion. Special topics may be proposed by faculty members or by students for regular classroom study. These courses are numbered BIB 4091, 4092, or 4093, according to the amount of credit.

TEXTUAL

BIB 1012 Discovering the Old Testament. History of ancient Israel from creation to the fall of the Judean monarchy as revealed in Genesis through II Kings. The poetic and prophetic literature of Ezra through Malachi, including the historical setting of each book. Fall, Spring.

BIB 1022 Discovering the New Testament. Emphasis on the life and teachings of Jesus as portrayed in the four gospels. Early Christian activity as revealed in Acts and the New Testament letters. Fall, Spring.

BIB 1612 Honors Old Testament. Same as BIB 1012 for those achieving a high score on the Bible Placement Test, or a B or better in BIB 1022 or 1622. Fall.

BIB 1622 Honors New Testament. Same as BIB 1022 for those achieving a high score on the Bible Placement Test, or a B or better in BIB 1012 or 1612. Spring.

BIB 2112 Genesis. From creation through the death of the patriarchs. Covers the Abrahamic covenant and history of the earliest beginnings of the Jewish nation. Fall.

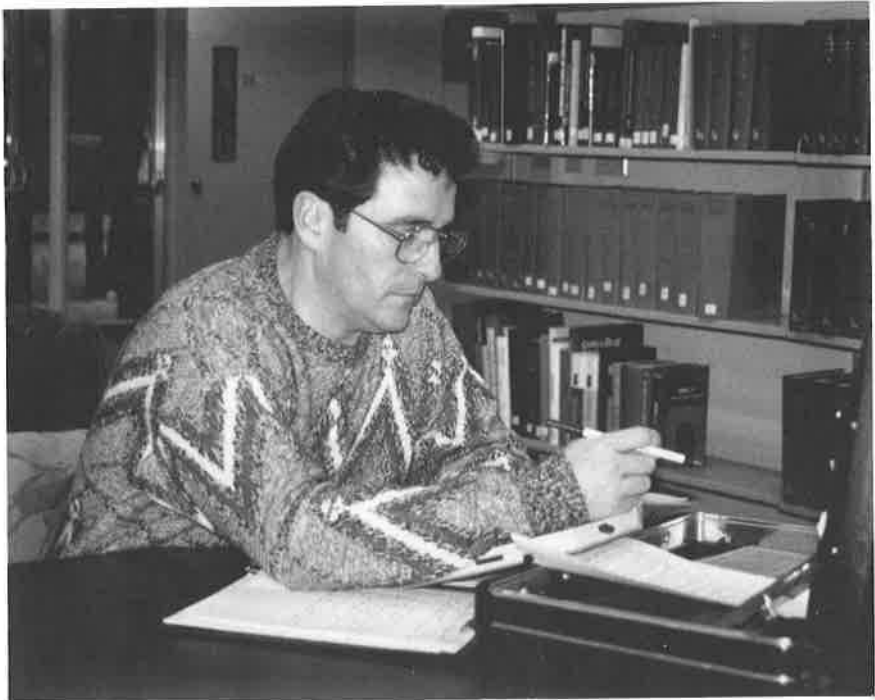
BIB 2122 Joshua-II Kings. History of the Jewish nation from the crossing of the Jordan to the fall of the Judean monarchy. Spring.

BIB 2212 Life of Christ. Life and ministry of Jesus Christ, emphasizing biblical information about His deity, His miracles, His teachings, His death, and His resurrection. Fall.

BIB 2222 Acts. History of the establishment of the early church with emphasis on the major Christian doctrines and the application of those doctrines to the earliest Christian experience. Spring.

BIB 3132 Major Prophets. A historical, cultural, and theological survey of the writings of the Old Testament prophets Isaiah, Jeremiah, Ezekiel, and Daniel. Odd years, Fall.

BIB 3142 Minor Prophets. The twelve shorter Old Testament prophetic books from Hosea to Malachi in light of their historical, political, cultural, and religious settings. Even years, Spring.



BIB 3152 Old Testament Poetic Literature. A study of Psalms, the Song of Solomon, and Lamentations. Even years, Fall.

BIB 3162 Old Testament Wisdom Literature. A study of Ecclesiastes, Proverbs, and Job. Odd years, Spring.

BIB 3212 Acts. Birth of the early church and its expansion from Palestine to Rome. Even years, Fall.

BIB 3222 Romans. An exegesis of the doctrines of the letter to the Romans set in the historical context of gentile and Jewish concerns found in the church at Rome. Even years, Spring.

BIB 3232 I and II Thessalonians. Thessalonian letters with emphasis on the historical setting and doctrine of last things. Even years, Fall.

BIB 3242 Prison Epistles. Paul's letters to Philemon and to the churches at Ephesus, Colossae, and Philippi. Odd years, Spring.

BIB 3252 Pastoral Epistles. The letters of I and II Timothy and Titus. Even years, Fall.

BIB 3262 Hebrews. Study of the letter written to Hebrew Christians to affirm the superiority of Christ over all other religions, and to warn its readers not to lose faith. Fall.

BIB 3272 General Epistles. James, Jude, and I and II Peter with emphasis on the message of Christian living. Odd years, Spring.

BIB 3282 Revelation. Interpretation of the book of Revelation. Special emphasis given to methods of interpretation, the nature of apocalyptic literature, Old Testament and other historical backgrounds, and doctrinal content. Odd years, Spring.

BIB 4153 Pentateuch. The first five books of the Old Testament. Emphasis on the history, laws, and religious life of the people of Israel. Prerequisite: BIB 3973 or 3983. Odd years, Fall.

BIB 4163 History of Israel. Israel from Canaan's conquest to the return from Babylonian captivity. Prerequisite: BIB 3973 or 2983. Odd years, Fall.

BIB 4183 Critical Introduction to the Old Testament. History of Old Testament criticism; types of criticism; text and canon; political, social, and religious backgrounds; Old Testament chronology; and the unity, authorship, dating, and major themes of the individual Old Testament books. Prerequisite: BIB 3973 or 3983. Even years, Spring.

BIB 4233 Synoptic Gospels. The life and teachings of Jesus as portrayed by Matthew, Mark, and Luke. Prerequisite: BIB 3973 or 3983. Odd years, Fall.

BIB 4243 Romans and Galatians. Paul's Galatian and Roman epistles with emphasis on historical background and establishment of the churches in Rome and Galatia. Attention to such doctrines as grace, atonement, justification, law, sin, wrath, and death. Prerequisite: BIB 3973 or 3983. Odd years, Spring.

BIB 4253 I and II Corinthians. A historical, textual, and practical study of Paul's letters to the church in Corinth. Attention to the problems faced by early Christianity and the application of Christian principles to solving problems in a local church today. Prerequisite: BIB 3973 or 3983. Even years, Fall.

BIB 4263 Gospel and Letters of John. A study of the letters of I, II, III John as well as the Gospel of John. Emphasis on the nature of Christ and problems that faced the early church. Prerequisite: BIB 3973 or 3983. Even years, Spring.

BIB 4283 Critical Introduction to the New Testament. History and types of New Testament criticism; text and canon; political, social, and religious backgrounds; chronology; and the unity, authorship, dating, and major themes of the individual books. Prerequisite: BIB 3973 or 3983. Odd years, Fall.

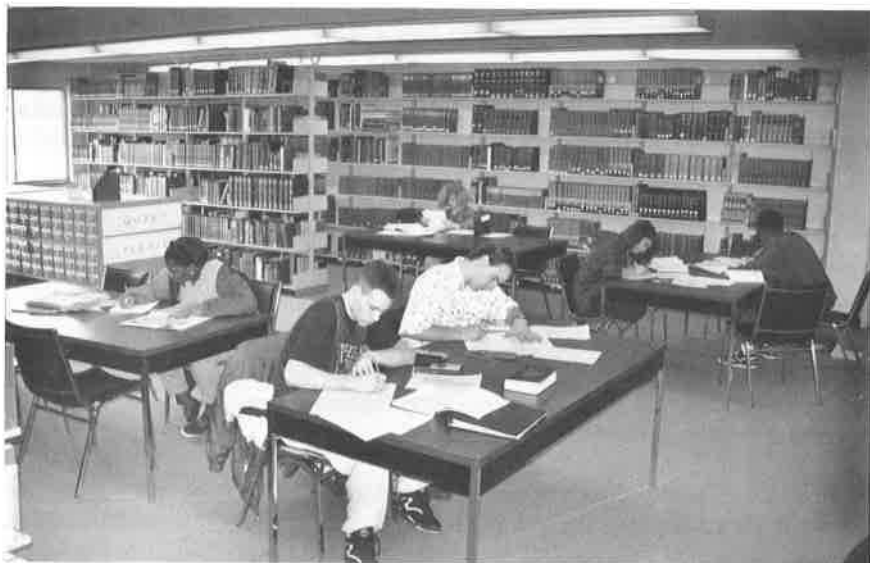
DOCTRINAL

BIB 3923 World Religions. A study of the major religious movements of the world, including such religions as Buddhism, Hinduism, Confucianism, Shintoism, and Islam. Odd years, Fall.

BIB 3933 Christian Apologetics. A critical examination of the philosophical and rational bases of Christian belief. Odd years, Fall.

BIB 3983 Biblical Interpretation. The combination of textual, historical, and linguistic knowledge and skills with sound hermeneutical principles to develop a proficiency for logical interpretation of the scriptures. Spring.

BIB 4933 Christian Ethics. Current social issues and the Biblical response to each. Includes such topics as marriage, divorce, abortion, euthanasia, substance abuse, birth control, human sexuality, ethnic relations, and professional ethical questions. Corequisite: Senior status as a Christian services or human services major or permission of department chairperson. Same as BUS 4933. Spring.



BIB 4963 Systematic Christian Doctrine. A biblical and historical study of the doctrines of God, Christ, the Holy Spirit, creation, man, revelation, eschatology, and related topics. Corequisite: Senior status in Bible program. Odd years, Fall.

HISTORICAL

BIB 3713 Survey of Church History I. Church history from the close of the apostolic age through events of the Protestant Reformation. Prerequisites: HIS 1313. Same as HIS 3713. Even years, Fall.

BIB 3723 Survey of Church History II. History of Christianity from the Reformation to the modern age. Prerequisites: HIS 1323. Same as HIS 3723. Odd years, Spring.

BIB 3733 History of the Restoration Movement. The American Restoration Movement from its early beginnings to the present time. Ideals of the movement and causes of division. Even years, Spring.

BIB 3743 American Religions. Major denominations, sects, and cults of modern America with special attention to their unique American historical, social, cultural, and theological contexts. Even years, Spring.

BIB 3753 History and Formation of the Bible. Important biblical texts and manuscripts, early translations of the Bible, and development of the English Bible from the times of Wycliffe to the twentieth century. Even years, Fall.

PRACTICAL

BIB 2002 Community Service. Historical, philosophical, and religious background of service taught in the context of modern economic and social needs. Involves 40 hours of community service. Same as SOC 2002. Spring.

BIB 2303 Christian Woman. The Christian woman as an individual, wife, mother, and servant of the Lord in the context of a local congregation. Even years, Spring.

BIB 2401 Mission Outreach Workshop. Extended work with a congregation during spring break to set up, advertise, and carry out special programs of service and teaching for a community. Does not satisfy semester Bible requirement. Spring.

BIB 2453 Christian Family. A Christian analysis of marriage and family living, including marriage preparation, marital adjustments, child rearing, in-law relationships, financial planning, and religion. Same as SOC 2453. Spring.

BIB 3103 Biblical Foundations for Counseling. A study of biblical texts significant for understanding Christian counseling. Emphasis on passages describing the relational nature and needs of man. Prerequisites: BIB 1012 or 1612, 1022 or 1622, and PSY 2223. Same as PSY 3103. Fall.

BIB 3313 Christian Minister's Work. Focus on the theology and work of the ministry, as well as the minister's relationship with the church, the community, and the family. Odd years, Fall.

BIB 3323 Introduction to Preaching. Pulpit, classroom, and group methods of communicating the gospel. Special attention to materials, methods of preparation, and sermon construction according to types of sermons. Prerequisite: COM 1013 or 1023. Same as COM 3323. Even years, Spring.

BIB 3333 Youth and Family Ministry. An introduction to the field of ministry to youth and families with special focus on relational youth ministry. Particular emphasis given to various youth programs and the role of the youth minister in meeting the needs of youth and in strengthening the family. Even years, Fall.

BIB 3343 Youth Curriculum. Methods and tools for developing a middle and high school curriculum, and an in-depth look and evaluation of materials prepared by Bible school publishers. Various teaching styles and use of experiential learning examined. Odd years, Spring.

BIB 3353 Youth and Media. Use of audio and video media as a means of teaching youth, and the effect that the media of movies and music has on the youth of today. Attention given to the availability of rented or purchased materials for use in youth worth. Even years, Spring.

BIB 3423 Biblical Evangelism. The motives and methods of New Testament evangelism studied and applied to the modern situation, particularly in reaching adolescents. Such outreach activities as friendship evangelism, visitation, personal Bible studies, vacation Bible schools, and campaigns discussed. The role of every Christian in proclaiming the good news of Jesus stressed. Odd years, Fall.

BIB 3533 Principles of Teaching. Principles and methods of effective teaching. Designed to help classroom teachers of all groups improve their instructional skills. Odd years, Fall.

BIB 4873 Internship. Activities include preaching, religious education, youth work, and personal evangelism. Includes written reports of field activity. Supervising faculty member may allow a temporary incomplete grade. Prerequisite: Permission of instructor. On demand.

BIB 4881 Seminar in Practical Ministry. Accompanying the evaluated field experience, this course is designed to remedy students' deficiencies, to provide opportunities for exploration of possible ministerial specialties, and to make a synthesis of the knowledge gained from other courses through class projects. Pre/Corequisite: BIB 4373. Wintersession.

BIOLOGY

BIO 1002 Environmental Science. Current environmental issues such as acid rain, the greenhouse effect, and toxic waste. Various conservation issues also included to provide a greater understanding of mankind's responsibilities with the earth's resources. Odd years, Spring.

BIO 1011 Biological Science Lab. Laboratory supplement to BIO 1013. Prerequisite or Corequisite: BIO 1013. Fall, Spring.

BIO 1013 Biological Science. Principles of biological science with certain areas covered in greater depth, including cell biology, ecology, evolution, genetics, and human biology. For non-majors and beginning majors. Fall, Spring.

BIO 1124 Zoology. Survey of the major phyla of the animal kingdom, including the basic principles of comparative anatomy, physiology, morphology, behavior, and ecology. Three hours lecture and three hours laboratory weekly. Fall.

BIO 1613 Honors Biological Science. Intensive research in such areas as cell biology, ecology, evolution, genetics, and human biology designed for advanced students. Recommended for pre-professional students. Prerequisite: Science Reasoning ACT of 22 or permission of instructor. Fall.

BIO 2114 Human Anatomy and Physiology. A study of the basic principles of human anatomy and physiology. Three hours lecture plus three hours laboratory weekly. Spring.

BIO 2324 Microbiology. A survey with emphasis on the morphology and physiology of microorganisms and their role in medicine, food preparation, and industry. Three hours lecture plus three hours laboratory weekly. Prerequisite: Grade of C or better in BIO 1013 and BIO 1011, or BIO 1124, or permission of instructor. Even years, Spring.

BUSINESS

Enrollment Restrictions. A grade of C or better must be earned in BUS 2113, 2403, 2413, 2503, 2603, 2723, and 2733 before enrollment in any 3000 or 4000 level business courses.

BUS 2113 Accounting I. Elementary accounting theory, practice, and simple analysis with particular applications to single proprietorships. Prerequisite: MAT 1103 or equivalent. Fall.

BUS 2123 Accounting II. A continuation of accounting theory with applications to partnerships and corporations. Managerial accounting, especially standard cost systems for manufacturing concerns. Prerequisite: BUS 2113. Spring.

BUS 2403 Macroeconomics. General workings of the economy and its major subdivisions. Includes the free enterprise system, monetary and fiscal policy, and international trade. Fall.

BUS 2413 Microeconomics. Economic units of a free market. Consumer behavior and demand theory, utility and indifference analysis, industrial structures, pricing and output of goods and services, resource employment and pricing. Spring.

BUS 2503 Principles of Marketing. The principles, concepts, and practices of marketing products and/or services in the environment of both business and professional organizations. Explores the impact of product mix, price, promotion, and distribution on various marketing objectives and achievements. Integrates legal, regulatory, and societal requirements with economic and resource forecasts in making informed marketing decisions. Fall.

BUS 2603 Principles of Management. Fundamental principles and concepts of management and its development from classical beginnings to present concepts and styles. Discusses the function of management, including planning, organizing, and controlling, with emphasis on management's role in encouraging effective operation. Includes present management practices and explores management trends for the future. Relates the applicability of management skills to all businesses and professions. Spring.

BUS 2713 Quantitative Methods. Fundamental quantitative methods and their application to business problems. Topics from statistics, mathematics, and decision theory that clarify managerial problems and aid in selecting courses of action. Focus on tabulation, analysis and interpretation of numerical data for management decision-making. Includes linear programming, network models (PERT/CPM), queuing models, distribution models, inventory models, and decision theory. Prerequisite: MAT 1213. Even years, Spring.

BUS 2723 Business Applications of Computers. Extended use of the various software applications introduced in CIS 1012. Special emphasis given to data management and spreadsheet usage, as well as other current applications of computer use. Familiarity with operating environment of the personal computer also stressed. Prerequisite: CIS 1012, or demonstrated proficiency and permission of instructor. Same as CIS 2723. Fall, Spring.



BUS 2733 Statistical Methods for Business. Various statistical techniques, applications, and interpretations for management. Includes methods for describing data, graphics, measures of dispersion, and measures of central tendency. Topics in probability and probability distribution also covered. Sampling, sampling distributions, and estimation discussed. Prerequisite: MAT 1103 or 1213 or permission of instructor. Fall.

BUS 2801 Practicum in Business. Up to one hour of credit per semester (maximum of 3 hours toward a degree) during the sophomore, junior, and/or senior year for participating in the Students in Free Enterprise Program. Gives students an opportunity to apply course content with academic areas to develop and implement community projects designed to teach MCC's various constituencies about economic principles. Fall, Spring.

BUS 3003 Business Communication. Role of written communication in management, focusing on the relationship between oral and written communication in the business world. Students required to apply different compositional techniques and audience analysis to various types of letters, memoranda, and reports; and to participate in a number of individual and group oral presentations, all of which are integrated with specific writing assignments. Designed to train students for effective communication in typical business situations. Prerequisite: ENG 1113. Spring.

BUS 3013 Cross Cultural Communication. Study of communication between representatives of major cultures or subcultures on interpersonal, small group, organizational, and mass media levels. Includes verbal and nonverbal elements influencing communication such as region, race, religion, gender, and class. Contemporary insights from communication, anthropology, business, sociology, and psychology. Prerequisite: COM 1023 or permission of instructor. Same as COM 3433. Even years, Fall.

BUS 3033 International Business. A study of the international aspects of modern business. Includes a review of global practices in marketing, management, accounting, finance, and law common to major international markets. Reviews multinational enterprises and global strategies. Also examines the impact of U.S. and foreign legislation and regulations upon American businesses that market on a global basis. Odd years, Fall.

BUS 3203 Principles of Finance. Financial analysis, capital budgeting, asset valuation, management of working capital, credit policies, accrued and current debt policy, sources and forms of long-term financial structure, costs of capital, dividend policy, and securities markets. Fall.

BUS 3303 Business Law I. The legal environment of business which concentrates on contracts, commercial sales (Uniform Commercial Code), secured transactions, and torts. The case law method used to illustrate legal principles. Students prepare a paper on a selected area of law. Fall.

BUS 3313 Business Law II. The legal environment of business which concentrates on business organizations, creditor's rights, trade regulation, and real property. The case law method used to illustrate legal principles. Prerequisite: BUS 3303. Spring.

BUS 3513 Marketing Management. The analysis, planning, implementation, and control of programs designed to bring about desired exchanges of goods and services with target markets for the purpose of achieving organizational objectives. Specific objectives include expansion of the basic marketing principles, use of the various tools for marketing problem analysis, the analysis of strategically oriented cases, and the development of special strategies and particular programs defined against marketing predictions, standards, and criteria. Odd years, Fall.

BUS 3523 Retail Marketing. The organization and administration of a firm's selling effort. Includes such topics as recruitment, selection, training, compensation, evaluation, development, and motivation of the sales force; market assessment, territory alignment and quotas, segmental analysis, and budgeting. Also discusses the scope of physical distribution; its nature, interfaces with institutions, consumer services, transportation, order processing, and wholesaling and distribution centers. Even years, Fall.

BUS 3533 Consumer Behavior. Factors influencing consumer behavior, models used to explain behavior, and implications of these concepts on marketing and public policy issues. Focuses on economic, psychological, sociological, and anthropological variables. Includes the effects of motivational learning, perceptions, cognition, attitude, beliefs, personality, reference groups, social class, demographics, life-style, and cultural factors on consumer behavior. Even years, Spring.

BUS 3543 Promotional Strategies. Analysis of the uses of various media in formulating overall consumer communication strategy. Topics include advertising, publicity and sales promotion, functions, disadvantages of differing types of media and vehicles in reaching the target audience. Odd years, Spring.

BUS 3553 Business Research. A study of research methods and techniques applicable to problem solving in marketing. Topics include the planning and execution of research projects, primary and secondary data collection, use of statistical methods, questionnaire design, interview methods, sampling tabulation, and report writing. Spring.



BUS 3563 Professional Selling. The fundamentals of selling, sales theory, sales techniques, and sales role playing. A review of the personal qualifications required for effective selling. Even years, Fall.

BUS 3603 Organizational Behavior. Traditional human relations systems, and contingency theories of managing human and other resources, with emphasis on functions of planning, organizing, directing, and controlling. Aids the decision-maker in understanding organizational behavior and communication in order to plan, implement, and evaluate the organizational development process. Fall.

BUS 3613 Human Resource Management. Strategic planning and implementation of policies concerning an organization's most important resource. Acquisition, development, compensation, evaluation, and organizational exit of employees. Ethics and opportunities in HRM, HR information systems design, and HR accounting. Spring.

BUS 3623 Human Relations in the Workplace. Development of an understanding of one's self and others as individuals and as members of working groups. Includes group dynamics and self-awareness, the impact of the self on others, free expression and better listening, and barriers to group participation. Improved communications and decision making both in and out of the workplace stressed through the exploration of differing values and roles. Fall.

BUS 3653 Leadership Theory. An in-depth review of the field of leadership. Examines historical and current theories of leadership and applies them to modern management situations. Odd years, Fall.

BUS 3683 Small Business Management. The major concepts and fundamental principles involved in the management of a small business enterprise. Special emphasis on the role of the small business firm in the national economy, managerial considerations involved in establishing such a venture, and managerial problems confronting the entrepreneur. Spring.

BUS 3703 Management Information Systems. Insight into the problems of identifying the informational requirements of a business or an organization to facilitate an effective decision-making process. Special topics include an analysis of information systems, communication theory, the flow of information, and the methods and procedures for gathering, disseminating, and controlling information. Same as CIS 3703. Even years, Fall.

BUS 3713 Operations Management. A systems approach to the production/operations function in business, including goods and services creation, centered on design, location, and operation of the production operations management system and its interrelationship with other systems within and without the organization. Strong emphasis on the application of quantitative techniques to managerial decision-making for operational efficiency and effectiveness. Odd years, Fall.

BUS 4801 Practicum in Business. Up to one hour of credit per semester (maximum of 3 hours toward a degree) during the sophomore, junior, and/or senior year for participating in the Students in Free Enterprise Program. Gives students an opportunity to apply course content with academic areas to develop and implement community projects designed to teach MCC's various constituencies about economic principles. Fall, Spring.

BUS 4813 Internship. Supervised field experience with application of theoretical knowledge. Prerequisite: Senior status or permission of department, and declaration of a B.B.A. major. Fall, Spring.

BUS 4823 Business Strategy and Policy. Capstone course designed to culminate the learning experience. Provides tools and analytical skills for planning and controlling the operations of a business. Development of the skills necessary to design strategies; formulate policies; and evaluate corporate mission statements, objectives, and ethical issues, and suggest changes for promoting the success of a firm. Prerequisite: completion of all other business core courses, senior status with approval to graduate, and permission of instructor. Spring.

BUS 4901 Directed Study in Business. Investigation of a topic not otherwise studied in the regular business curriculum on an independent study basis. May not be substituted for a required course. Prerequisites: completion of directed study request form, and permission of Advisor, Dean of Academic Services, and Department Chair supervising the study. On demand.

BUS 4933 Christian Business Ethics. The ethical teachings of the Bible as applied to the field of business. Includes a study of Biblical passages related to business conduct, corporate ethics, individual ethics, and the mutual responsibilities of employers and employees. Prerequisite: Senior status as a business management major or permission of department chairperson. Same as BIB 4933. Spring.

CHEMISTRY

CHE 1514 College Chemistry I. Theoretical and quantitative principles, including stoichiometry, atomic and molecular structure, gas laws, thermochemistry, and solutions. Three hours lecture plus three hours lab weekly. Pre/Corequisites: MAT 1323 or MAT ACT of 24 or above. Fall.

CHE 1524 College Chemistry II. A continuation of CHE 1514. Includes equilibria, kinetics, acids and bases, redox reactions, coordination compounds, and nuclear chemistry. Three hours lecture plus three hours laboratory weekly. Prerequisites: Grade of C or better in CHE 1514 and MAT 1323 or above. Spring.

CHE 2514 Organic Chemistry I. An integrated approach to structure, reactions, mechanism, and synthesis in organic chemistry. Three hours lecture and four hours laboratory weekly. Prerequisites: CHE 1524. Fall, with sufficient demand.

CHE 2524 Organic Chemistry II. Continuation of CHE 2514. Lab includes interpretation of infrared and nuclear magnetic resonance spectra, systematic identification of unknowns, multistep syntheses. Prerequisite: CHE 2514. Spring, with sufficient demand.

COMPUTER SCIENCE

CIS 1012 Introduction to Computer Systems. Computer literacy concepts including current microcomputer applications, hardware overview, software overview, language overview, and trends and issues related to computing. Hands-on microcomputer usage with an introduction to word processing, spreadsheets, and other applications. Typing experience recommended. Fall, Spring.

CIS 2223 Structured Programming Using PASCAL. Concepts of program structure and design. Includes top-down program design, flow-charting, pseudo-code, debugging and testing strategies, files, sorting, searching, records, I/O, multi-dimension arrays, and introduces pointers, linked lists, and object-oriented programming. Recommended prerequisite: CIS 1012. Spring.

CIS 2613 Data Structures. Designing and programming optimal data structures. Covers data design, linked lists, stacks, queues, trees, graphs, and algorithm analysis. Introduces Object Oriented Programming (OOP). Prerequisite: CIS 2223. Pre/Corequisite: MAT 1335. Fall.

CIS 2723 Business Applications of Computers. Extended use of the various software applications introduced in CIS 1012. Special emphasis given to data management and spreadsheet usage, as well as other current applications of computer use. Familiarity with operating environment of the personal computer also stressed. Prerequisite: CIS 1012, or demonstrated proficiency and permission of instructor. Same as BUS 2723. Fall, Spring.

CIS 2811/2812/2813 Computer Systems Administration. Practical work experience in computer systems administration. Includes lab assistant practice, scheduling, and supervision; computer systems software setup and maintenance; and hardware troubleshooting and repair. Prerequisites: CIS course and permission of instructor. On demand.

CIS 3703 Management Information Systems. Insight into the problems of identifying the informational requirements of a business or an organization that facilitate an effective decision-making process. Special topics include an analysis of information systems, communication theory, the flow of information, methods and procedures for gathering, disseminating, and controlling information. Same as BUS 3703. Even years, Fall.

COMMUNICATION

Enrollment Regulations. The number of hours of COM 1411, 1421, and 1431 applicable toward a degree at Michigan Christian College is limited to eight each; and the total of all three, plus any hours in MUS 1101, 1111, 1121, 1131, 1141, 1161, and/or hours in physical education activity courses and varsity sports beyond the general education core, applicable toward a degree is limited to twelve hours.

COM 1013 Introduction to Human Communication. Theory and practice in a variety of communication contexts, including interpersonal and small groups. Also includes practice in organizing and delivering speeches. Fall, Spring.

COM 1023 Business and Professional Speech. Designed to apply communication theory to the solving of business or professional interpersonal problems. Stresses systems theory adapted to organizational structure, interviewing, and conference techniques, as well as public speaking in professional settings. Fall, Spring.

COM 1411 Stagecraft. Laboratory experience in technical theatre. Includes work related to a Michigan Christian College Theatre production and/or Celebration in Song. May require up to 75 hours of work. Fall, Spring.

COM 1421 Theatre Workshop. Laboratory experience in acting. May include participation in a Michigan Christian College Theatre production. May require up to 75 hours of work. Fall and on demand.

COM 1431 Pied Pipers. Students may earn one hour of credit each semester for participation in the Pied Pipers, an improvisational theatre troupe. Membership by audition only. Prerequisite: Permission of Pied Piper director. Fall, Spring.



COM 1613 Honors Communication. Intensive introduction to human communication for honors students. Theory and practice in a variety of communication contexts. Prerequisite: Reading ACT of 25 or permission of instructor. Spring.

COM 2013 Film Appreciation. The art of film. Includes film making, early history of the industry, genres, and Christian ethics as it relates to the modern film. Same as HUM 2013. Wintersession, Maymester.

COM 3313 Oral Interpretation of Literature. Instruction and practice in analysis and oral presentation of various literary genres. Includes oral interpretation of such forms as the essay, scripture, prose, children's literature, and drama. Prerequisite: COM 1013, 1023, or 1613. Odd years, Fall.

COM 3323 Introduction to Preaching. Pulpit, classroom, and group methods of communicating the gospel. Attention to materials, methods of preparation, and sermon construction according to types of sermons. Special attention to practical development of skills by class presentation and evaluation. Prerequisite: COM 1013, 1023, or 1623. Same as BIB 3323. Even years, Spring.

COM 3433 Cross Cultural Communication. Study of communication between representatives of major cultures or subcultures on interpersonal, small group, organizational, and mass media levels. Includes verbal and nonverbal elements influencing communication such as region, race, religion, gender, and class. Also includes contemporary insights from communication, anthropology, business, sociology, and psychology. Prerequisite: COM 1013, 1023, or 1613; or permission of instructor. Same as BUS 3013. Even years, Fall.

CRIMINAL JUSTICE

CRJ 1113 Introduction to Criminal Justice. A study of the development of criminal justice, with particular emphasis on Western justice, the Judeo/Christian culture, the United States Constitution, and the American justice system. Includes the roles played by the judiciary; and the federal, state, city, county, township, private, corrections, and other agencies. Fall.

CRJ 1213 Criminal Law. Major constitutional issues inherent in criminal law with focus on how individual rights are protected in the system. Acquaints students with complex legal issues that arise in the administration of criminal justice in the United States, and encourages them to think critically about the compelling demands that face modern criminal justice agencies and practitioners. Same as POS 2043. Spring.

CRJ 1413 Police Procedures. Processes and procedures for enforcing various legal prohibitions in a number of particular law enforcement situations. Includes an detailed outline of criminal procedure, a definition of various crimes, the legal rules governing police and security practices and procedures, and the criminal and civil liability of enforcement and public safety officers. Also discusses the role of administration within the organization. Fall.

CRJ 1433 Juvenile Methods. Responsibilities of juvenile and police officers in crime prevention, with special emphasis on such topics as administration, community resources, control, confinement, treatment, general relations with the public, and role of the juvenile court. Includes historical, philosophical, and socio-legal aspects and functions of the juvenile court system. Prerequisites: CRJ 1113 and 1413, or permission of instructor. Spring.

CRJ 2413 Loss Control. A study of the various methods of protection incorporated in security through application of loss prevention systems. Loss as related to fire and theft; risk control; and residential, industrial, and hospital security. Prerequisites: CRJ 1113 and 1413, or permission of instructor. Fall.

CRJ 2423 Criminal Investigation. An introduction to criminal investigation and the techniques used, incorporating the forensic sciences, with emphasis upon crime scene procedures, collection and protection of evidence, chain of custody, report preparation and recording, and preparation of case data for trial. Prerequisites: CRJ 1113 and 1413, or permission of instructor. Fall.

CRJ 2433 Crisis Intervention. Systematic methods for police handling of deviant emergency situations with the particular aim of rendering the best possible service to the persons involved and the community as a whole. Prerequisites: CRJ 1113 and 1413, or permission of instructor. Spring.

CRJ 2512 Firearms Training. Fundamentals of firearms safety and good marksmanship. Emphasis upon nomenclature and the proper cleaning and storage of firearms. Range instructions include familiarization with several types of firearms frequently utilized by criminal justice and public safety personnel. Required ammunition, targets, ear plugs, and range time purchased by student. Prerequisites: CRJ 1113 and 1413, and permission of program director. Maymester.

CRJ 2803 Field Internship. Experience in an actual law enforcement or public safety agency for A.S. students with practical application of the theoretical knowledge learned in the courses of the criminal justice program. Prerequisite: Permission of program director. Fall.

CRJ 3123 Criminalistics. A continuation of CRJ 2423 with increased emphasis on methods used in police science laboratories, including such topics as fingerprints, casting, ballistics, documents, hairs and fibers, drugs and poisons, and related forensic sciences. Prerequisite: Permission of instructor. Fall.

CRJ 3213 Criminal Justice/Public Safety Administration. Administrative techniques employed in the solution of problems of the contemporary law enforcement/public safety establishment. Emphasis on current problems, such as narcotics, traffic, sexual deviates, civil dissidents, and natural and military disasters. Prerequisite: Junior status. Spring.

CRJ 4113 Strategic Police Policies and Operations. A capstone study and application of various police, security, and fire science activities of practitioners in those fields. Includes traffic accident investigations, community relations, defensive tactics, and related subjects with appropriate administrative procedures. Prerequisites: Senior standing and permission of program director. Fall.

CRJ 4213 Substantive Criminal Law. An in-depth study of substantive criminal law, and how and why society is where it is today in relation to the law. Emphasis on historical and philosophical concepts. Both statutory and case law covered in detail. Odd years, Fall.

CRJ 4803 Field Internship. Experience in a law enforcement or public safety agency for B.B.A. students with practical application of the theoretical knowledge learned in the criminal justice/public safety administration program. Prerequisite: Permission of program director. Fall.

EDUCATION

HEALTH EDUCATION

EDH 2002 First Aid. Identifies, defines, and explains the American Red Cross Standard and Advanced First Aid Procedures in order to pass a written and practical examination for Red Cross Certification. Fall.

EDH 2003 Personal and Community Health and Safety. Personal, school, and community health and safety programs. Required for some education majors at some senior colleges. Spring.

EDUCATIONAL SKILLS

EDS 1004 College Rhetoric. Reading, critical thinking, expository writing, and study strategies. Required for students with no college credit in composition when the English ACT is 16 or below. Fall, Spring.



EDUCATION AND HUMAN SERVICES

EHS 2213 Child Development. Theory and principles of child development from birth to puberty. Includes maturational processes, intelligence, motivation, identity development, family context, and parenting. Same as PSY 3203 except fewer requirements for lower-division credit. Even years, Fall.

EHS 2313 Nutrition. Principles of normal nutrition and metabolism, food values and requirements for maintenance and growth, with applications for the home economics and health occupations major. Prerequisite: BIO 1013 or BIO 2114 or permission of instructor. Even years, Spring.

EHS 2413 Early Childhood Education. The cognitive development of children from infancy through early childhood examined and applied to the use of space, materials, and personnel in providing a child with an optimal learning environment in different group settings. Students observe a minimum of one morning per week in a child care center. Prerequisite: EHS 2213. Odd years, Spring.

EHS 2513 Day Care Administration. Principles of human development applied to the operation of an effective early childhood program. Relationships with staff, parents, and regulating agencies discussed. Students survey policies of various centers and develop their own programs as a final class project. Prerequisite: EHS 2413 or permission of instructor. Even years, Fall.

EHS 2893 Internship. A minimum of 150 hours of supervised classroom experience in the MCC Child Development Center. Emphasis on programming and group leadership in the early childhood classroom. Experience in observation and evaluation of individual children. Pre/Corequisites: all other courses required for the early childhood major in the A.S. degree program and permission of instructor. Spring.

EHS 3323 Assessment of the Young Child. Examination, use, and interpretation of formal and informal measures for assessing a child's physical, emotional, social, and intellectual development and growth. Special emphasis on developmentally appropriate instruments and alternative assessment procedures. Prerequisite: EHS 2213. Odd years, Fall.

EHS 3433 Creative Arts for Young Children. Examination, rationale, and experiences in the creative use of art, music, movement, drama, literature, and storytelling. Prerequisites: EHS 2213 and 2413. Odd years, Spring.

EHS 4443 Emerging Language and Literacy. Emphasis on the development of listening, speaking, pre-writing, and pre-reading skills in a developmentally appropriate context. Identifies and examines those practices and experiences most useful for promoting competency and interest in reading and writing. Prerequisites: EHS 2113, 2213, and 2413. Even years, Spring.

EHS 4893 Internship. A minimum of 150 hours of supervised child care in the Michigan Christian College Child Development Center. Special emphasis on planning and carrying out preschool activities, and assisting with smooth operation of the classroom. Pre/Corequisites: All other courses required in the childcare administration specialization of the B.B.A. degree, and permission of instructor. Spring.

ENGLISH

ENG 1113 College Composition A. Extensive work in writing and revising expository papers and documented reports. Students read and analyze selected essays and articles. Grade of A or B required to demonstrate proficiency for a bachelor's degree at MCC. Prerequisite: English ACT of 17 or above; or grade of C or better in EDS 1004. Fall, Spring.

ENG 1123 College Composition B. Writing of critical essays and research papers, while introducing various forms of imaginative literature. Prerequisite: Grade of C or better in ENG 1113. Fall, Spring.

ENG 1613 Honors Composition A. Extensive work in writing and revising expository papers and documented reports. Students read and analyze selected essays and articles. Prerequisite: English ACT of 25 or above. Fall.

ENG 1623 Honors Composition B. Writing of critical essays and research papers, while introducing imaginative literature. Prerequisite: ENG 1113 or 1613; and English ACT of 25 or above. Spring.

ENG 2213 English Literature I. British literature from Beowulf through Johnson. Prerequisite: ENG 1123. Odd years, Fall.

ENG 2223 English Literature II. British literature from Blake to present. Prerequisite: ENG 1123. Even years, Spring.

ENG 2313 American Literature Survey. A survey of works of major authors. Prerequisite: ENG 1123. Even years, Fall.

ENG 2413 World Literature Survey. A survey of selected major world literary masterpieces. Prerequisite: ENG 1123. Even years, Fall.

ENG 3093 Topics in Literature and Culture. Specialized study of a literary movement, genre, major writer, or theme. Places works studied in their historical, intellectual, and artistic contexts. On demand.

ENG 3413 Literature for Children. Evaluating children's literature critically; understanding its history; and assessing the needs and developmental levels of children in selecting and using quality literature effectively. Does not normally meet either major or minor course requirements for most English majors. Odd years, Spring.

ENG 3423 The Bible as Literature. Genres of literature found in the Bible with reference to the historical and cultural elements in which these writings were produced. Comparisons to other examples of such literary types in world literature. Prerequisite: BIB 1012 or 1612, 1022 or 1622, and ENG 1123. Satisfies semester Bible requirement. Even years, Spring.

GREEK

GRE 1214 Elementary Greek I. An introductory course in the elements of Koine Greek. Particular attention to the importance and function of the Greek language as used in the New Testament. Fall.

GRE 1224 Elementary Greek II. A continuation of GRE 1214, including selected New Testament readings and review of Greek grammar and syntax. Prerequisite: GRE 1214. Spring.

GRE 3314 Intermediate Greek Grammar. A continuation of GRE 1224 emphasizing various difficult constructions found in the Greek New Testament. Prerequisite: GRE 1224. Fall.

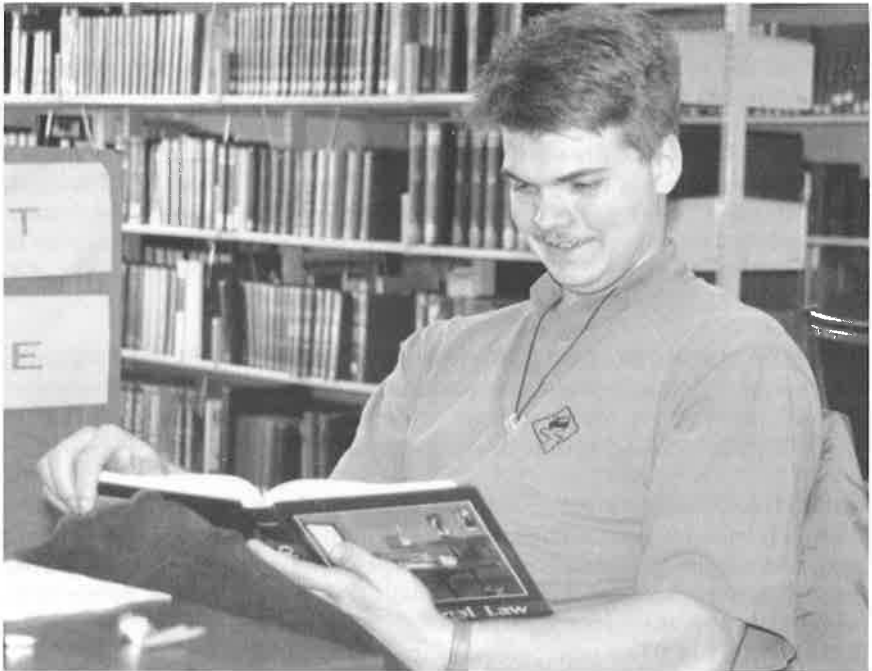
GRE 3413 Advanced Greek Readings I. Selected readings from the Greek New Testament. Prerequisite: GRE 3314. On demand.

GRE 3423 Advanced Greek Readings II. Selected readings from the Greek New Testament. Prerequisite: GRE 3314. On demand.

HEBREW

HEB 1214 Elementary Hebrew I. Introduction to the Hebrew language with emphasis on grammatical skills and vocabulary. On demand.

HEB 1224 Elementary Hebrew II. A continuation of HEB 1214 with additional grammatical skills and selected Old Testament readings from the Hebrew Bible. Prerequisite: HEB 1214. On demand.



HISTORY

HIS 1313 Survey of Western Civilization I. A survey of political, economic, social, religious, intellectual, and aesthetic elements in the background of present-day Western civilizations from the beginning of historic times through the Renaissance and Reformation. Fall.

HIS 1323 Survey of Western Civilization II. A survey of the rise of modern nations, the Enlightenment, the era of revolution, the emergence of the modern world, the emerging nationalism, the import of democratic and totalitarian ideologies, and the present world. Spring.

HIS 1503 American History Survey. A survey of American history from colonization to modern times. Fall.

HIS 1613 Honors Western Civilization I. Honors survey of the aesthetic, economic, intellectual, political, religious, and social developments leading to present-day Western civilizations from the beginning of historic times through the Renaissance and Reformation. Prerequisite: Reading ACT of 25 or above. Fall.

HIS 1623 Honors Western Civilization II. Honors world civilization survey focusing on the modern aesthetic, cultural, economic, intellectual, religious, and social developments leading the world into the 21st century. Extensive independent research and writing. Prerequisite: ACT Reading score of 25, or grade of B or better in HIS 1313; and permission of instructor. Spring.

HIS 2513 United States History I. A survey of American history from colonization through the end of the Reconstruction Period. Emphasis on the European heritage, conditions during the colonial period, the American Revolution, emergence of democracy, westward expansion, rise of sectionalism, and the Civil War. HIS 2513/2523 recommended for students seeking teacher certification. Fall.

HIS 2523 United States History II. Post-Civil War political, economic, social, and diplomatic developments from 1877. Focuses on the emergence of the United States as a leading industrial power, the nation's rise to world leadership, and recent developments. Spring.

HIS 2613 Honors United States History I. A survey of American history from colonization through the end of the Reconstruction Period for honors students. Emphasis on the European heritage, conditions during the colonial period, the American Revolution, emergence of democracy, westward expansion, rise of sectionalism, and the Civil War. Prerequisite: Reading ACT of 25 or permission of instructor. Fall.

HIS 2623 Honors United States History II. Post-Civil War political, economic, social, and diplomatic developments from 1877 designed for honors students. Focuses on the emergence of the United States as a leading industrial power, the nation's rise to world leadership, and recent developments. Prerequisite: Reading ACT of 25 or permission of instructor. Spring.

HIS 3623 Seminar in Early American History. Selected topics in early American history and related governmental policies from this significant era in history. Involves extensive guided research and writing. Fall.

HIS 3633 Seminar in Modern American History. Selected topics from the social, economic, political, intellectual, religious, and ethnic issues shaping American society. Involves extensive guided research and writing. Spring.

HIS 3713 Survey of Church History I. Church history from the close of the apostolic age through the Protestant Reformation. Prerequisite: HIS 1313. Same as BIB 3713. Even years, Fall.

HIS 3723 Survey of Church History II. History of Christianity from the Reformation to the modern age. Prerequisites: HIS 1323. Same as BIB 3723. Odd years, Spring.

HUMANITIES

HUM 2003 Appreciation of the Theatre. The scope and significance of the dramatic arts and modern theatre. Emphasis on the contributions of the playwright, director, actor, designer, and critic. Includes attending productions of professional theatre and reading dramatic literature. Maymester and on demand.

HUM 2013 Film Appreciation. Study of American narrative film. Topics include western films, gangster films, musical, early history of the industry, and Christian ethic as it relates to the modern film. Class views a number of films and/or video tapes in order to better appreciate the film and its impact upon society. Same as COM 2013. Wintersession and Maymester.

HUM 3093 Topics in Humanities. An interdisciplinary course generally taught by a team of instructors from various academic departments. Topics for the course vary and are designed to introduce the history, philosophy, art, music, and literature of a selected historical period. Special attention given to the religious ideals of the day as expressed in the arts. On demand.

HUM 3313 History of Western Music I. A survey of the development of western art music from its Greek and Hebrew origins through the early Baroque era. Same as MUS 3313. Even years, Fall.

HUM 3323 History of Western Music II. A continuation of HUM 3313, progressing further in history through the Classical, Romantic, and Modern eras. Same as MUS 3323. Odd years, Spring.

MATHEMATICS

MAT 1003 Beginning Algebra. Basic arithmetic review, solving linear equations, formulas and word applications, exponents and polynomials, and practice in factoring. Also includes rational expressions, graphing, linear equations, and an introduction to systems of linear equations. Required if Math ACT is 17 or below. Does not satisfy the mathematics requirement in any degree program at MCC. Fall, Spring.

MAT 1103 Intermediate Algebra. Topics of MAT 1003 studied in greater detail. Includes a more complex study of linear equations and inequalities, graphs and functions, systems of linear equations and inequalities, polynomials, factoring, rational expressions and equations, roots, radicals, complex numbers, and quadratic functions. Prerequisite: Math ACT of 18 or above, or grade of C or better in MAT 1003. Fall, Spring.

MAT 1213 Finite Mathematics. Linear functions, systems of linear equations, matrix arithmetic, linear programming, mathematics of finance, and concepts of probability. Additional topics chosen from statistics and graph theory. Emphasis on applications to problems from business and social sciences. Prerequisite: Math ACT of 21 or above, or C or better in MAT 1003. Fall, Spring.

MAT 1312 Trigonometry. Trigonometric functions, identities, and mathematical equations. Prerequisite: Math ACT of 24, or grade of C or better in MAT 1103. Fall.

MAT 1323 College Algebra. Exponential, logarithmic, composite, and inverse functions; inequalities; relations; graphs; conic sections; systems of equations; and sequences. Prerequisite: Math ACT of 24, or grade of C or better in MAT 1103. Fall.

MAT 1335 Pre-Calculus. Combination of Trigonometry (MAT 1312) and College Algebra (MAT 1323) into a single course. Trigonometric functions; identities; mathematical equations; exponential, logarithmic, composite, and inverse functions; inequalities; relations; graphs; conic sections; systems of equations; and sequences. Prerequisite: Math ACT of 24, or grade of C or better in MAT 1103. Fall.



MAT 2413 Elementary Statistics. Descriptive statistics, probability, probability distributions, binomial and normal probability distributions, estimation, hypothesis testing, and linear regression and correlation. Additional topics may be chosen from analysis of variance and nonparametric statistics. Special emphasis placed on application of skills learned in course. Prerequisites: Grade of C or better in MAT 1103 or MAT 1213. Spring.

MAT 2515 Calculus and Analytic Geometry I. Mathematical topics including limits and continuity, differentiation and applications, integration, calculus of transcendental functions, introduction to applications of integration. Prerequisite: Math ACT of 25 or above and sufficient high school math preparation (three years of high school math including a course in calculus or math analysis with a grade of A or B), or a grade of C in MAT 1335. Spring.

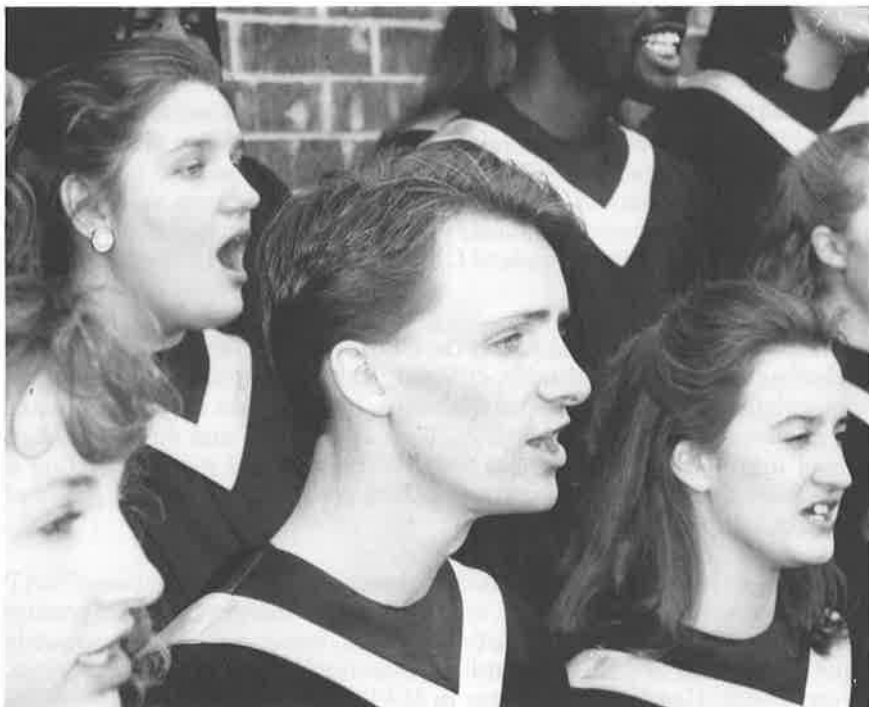
MAT 2524 Calculus and Analytic Geometry II. Continuation of MAT 2515. Includes such topics as applications of integration, integration techniques, L'Hopital's rule, infinite series, conic sections, parametric equations, polar coordinates, and an introduction to computer algebra. Prerequisite: Grade of C or better in MAT 2515. Fall.

MAT 2534 Calculus and Analytic Geometry III. Continuation of MAT 2524. Includes such topics as vectors and the geometry of space, vector-valued functions, functions of several variables, and multiple integration, as well as a further use of computer algebra. Additional topics may be chosen from vector analysis and differential equations. Prerequisite: Grade of C or better in MAT 2524. Spring, on demand.

MUSIC

Enrollment Regulations. The number of hours of MUS 1101, 1111, 1121, 1131, 1141, and 1161 applicable toward a degree is limited to eight each; and the total of all six, plus any hours in COM 1411, 1421, 1431, and/or hours in physical education activity courses and varsity sports beyond the general education core, applicable toward a degree is limited to twelve hours. Chorus and Chorale members must register for credit.

MUS 1101 A Cappella Chorus. Choral ensemble that performs a varied repertoire, including extended choral works, smaller works from classical choral literature, hymns, spirituals, and patriotic pieces. Daily rehearsals and extended touring required. Membership by audition only. Prerequisite: Permission of director and full-time student status. Fall, Spring.



MUS 1111 Concert Chorale. A secondary mixed choral ensemble designed as the starting point for most freshmen singers and others beginning at MCC. Repertoire similar to the A Cappella Chorus. Daily rehearsals and some touring required. Membership by audition only. Prerequisite: Permission of director. Fall, Spring.

MUS 1121 Autumn. A contemporary a cappella choral ensemble of no more than six singers chosen from the A Cappella Chorus and Concert Choral. Repertoire typically includes contemporary religious music, vocal jazz styles, arrangements of spirituals, gospel styles, popular song adaptations, and hymn arrangements. Extensive touring required. Prerequisite: Permission of director and full-time student status. Fall, Spring.

MUS 1131 Spectrum. Primarily a show and jazz ensemble of no more than ten singers chosen from the A Cappella Chorus and Concert Chorale. Repertoire embraces popular and show tunes using prepared tapes as an instrumental background, as well as a cappella hymn arrangements and spirituals. Extensive touring required. Prerequisites: Permission of director and full-time student status. Fall, Spring.

MUS 1141 Private Voice. Private instruction in vocal techniques. For each credit hour per semester a student receives one-half hour lesson per week. Prerequisite: Permission of instructor. Fall, Spring.

MUS 1161 Private Piano. One-half hour lesson per week for each credit hour per semester. Prerequisite: Permission of instructor. Fall, Spring.

MUS 1211 Ear Training IA. Sight singing and dictation based upon the diatonic harmonies of major and minor keys. Corequisite: MUS 1213. Fall.

MUS 1213 Theory IA. A study of the basic principles of diatonic chord progression and four-part writing. Corequisite: MUS 1211. Fall.

MUS 1221 Ear Training IB. A continuation of MUS 1211. Corequisite: MUS 1223. Spring.

MUS 1223 Theory IB. A continuation of MUS 1213 with additional four-part writing. Prerequisite: MUS 1213. Corequisite: MUS 1221. Spring.

MUS 2003 Music Appreciation. The elements, forms, styles, and history of music in western cultures with an emphasis on good listening skills. Often includes professional concerts in Detroit area. Fall, Spring.

MUS 2014 Music Literature. An overview of the classic works by master composers from major eras of western music history. Incorporating the topics of MUS 2003, this course is designed primarily for those planning to major or minor in music. On demand.

MUS 2231 Ear Training IIA. Advanced sight-singing methods and dictation based upon diatonic and chromatic harmonies of major and minor keys. Prerequisites: MUS 1221 and 1223. Corequisite: MUS 2233. Odd years, Fall; and on demand.

MUS 2233 Theory IIA. Advanced studies and training in four-part writing. Prerequisites: MUS 1221 and 1223. Corequisite: MUS 2231. Odd years, Fall; and on demand.

MUS 2241 Ear Training IIB. A continuation of MUS 2231 for advanced music students. Prerequisites: MUS 2231 and 2233. Corequisite: MUS 2243. Even years, Spring; and on demand.

MUS 2243 Theory IIB. A continuation of MUS 2233. Prerequisites: MUS 2231 and 2233. Corequisite: MUS 2241. Even years, Spring; and on demand.



MUS 3313 History of Western Music I. A survey of the development of western art music from its Greek and Hebrew origins through the early Baroque era. Same as HUM 3313. Even years, Fall.

MUS 3323 History of Western Music II. A continuation of MUS 3313, progressing further in history through the Classical, Romantic, and Modern eras. Same as HUM 3323. Odd years, Spring.

PHYSICAL EDUCATION

Enrollment Regulations. Any of the specific activity courses or varsity sports listed below may be taken more than one time for additional credit in subsequent semesters. However, only one credit per varsity sport is permitted each academic year, and you may not enroll in more than two activity courses per semester. All team members of varsity sports must register for credit.

The number of credit hours of physical education activity courses and varsity sports beyond the general education core applicable toward a degree at Michigan Christian College is limited to eight; and the total of all physical education courses, plus any hours in COM 1411, 1421, 1431, and/or hours in MUS 1101, 1111, 1131, 1141, 1161, applicable toward a degree is limited to twelve hours.

PED 1001 Concepts in Healthy Living. Spiritual, emotional, intellectual, and physical issues involved in healthy living. Includes an individual assessment of each student's current health status, development of a healthy living plan, and appropriate conditioning for achieving that plan. Fall, Spring.

Activity Courses. Physical Education activity courses for credit include:

PED 1011 Badminton. Instruction and skill development in the sport of badminton. Spring.

PED 1021 Basketball. Instruction and skill development in the sport of basketball. Spring.

PED 1061 Volleyball. Instruction and skill development in the sport of volleyball. Fall.

PED 1071 Conditioning. Instruction in the techniques of proper conditioning with appropriate practice in those techniques. Fall, Spring.

PED 1091 Sports in Season. Variety of sporting activities determined by season and weather conditions. Fall, Spring.



Varsity Sports. A variety of intercollegiate sports are offered for both men and women. Competition for credit includes:

PED 2221 Varsity Baseball. Men. Spring.

PED 2231 Varsity Basketball. Men. Fall.

PED 2271 Varsity Soccer. Men. Fall.

PED 2421 Varsity Softball. Women. Spring, with sufficient enrollment.

PED 2431 Varsity Basketball. Women. Spring.

PED 2461 Varsity Volleyball. Women. Fall.

PED 2541 Varsity Cross Country. Men and Women. Fall.

PED 2641 Varsity Track. Men and Women. Spring.

PHYSICAL SCIENCE

PHS 1002 Earth Science. A brief survey of geology and meteorology. Topics include the earth's composition, atmosphere, internal and external processes, and plate tectonics. Fall, Spring.

PHS 1004 Earth Science with Lab. A brief survey of geology, meteorology, and astronomy with an appropriate lab supplement. Topics include the earth's composition, atmosphere, internal and external processes, plate tectonics, and the earth's place in the universe. Fall, Spring.

PHS 1012 Physical Science. An introduction to the philosophy and methodology of science with a survey of some basic concepts of physics. No credit after PHS 2515 or 2525. Prerequisite: Math ACT of 18 or above, or grade of C or better in MAT 1003. Fall, Spring.

PHS 2515 Physics I. Classical mechanics and thermodynamics for students majoring in science, mathematics, physics, or one of the various fields of engineering. Four hours lecture and two hours laboratory per week. Prerequisite: MAT 2515. Fall, with minimum enrollment of five.

PHS 2525 Physics II. A continuation of PHS 2515 covering such topics as electricity, light, and magnetism. Four hours lecture and two hours laboratory per week. Prerequisite: Grade of C or better in PHS 2515 and in MAT 1254. Spring, with minimum of five.

POLITICAL SCIENCE

POS 2013 National Government. A survey of the American national political system. Attention to the government's interaction with, and impact on, business. Fall, Spring.

POS 2023 Introduction to the American Legal System. State and federal courts; the constitution, statutes, and administrative rules as sources of law; jurisdiction and avenues of appeal in both civil and criminal cases. Students read and brief current and landmark cases. Fall.

POS 2043 Criminal Law. Major constitutional issues inherent in criminal law with focus on how individual rights are protected in the system. Complex legal issues that arise in the administration of criminal justice in the United States, and encourages them to think critically about the compelling demands that face modern criminal justice agencies and practitioners. Same as CRJ 1213. Spring.

PSYCHOLOGY

PSY 1012 Life Learning Skills. Self-concept, relationships, personal ethics, and planning for success. Fall, Spring.

PSY 1031 Career Exploration and Development. Career instruments and exploration of job requirements, working conditions, and income levels used to identify job-related interests. Practical skills of writing resumes, preparing for interviews, and handling rejection. Required if ACT composite is less than 17, or if high school grade point average is less than 2.00. Recommended for students who are unsure of college major or career goals. Fall, Spring.

PSY 2013 General Psychology. An introduction to the study of human behavior, personality, motivation, emotion, intelligence, personal adjustment, and the social and physiological bases of behavior. Fall.

PSY 2223 Human Growth and Development. Personal and social development from conception through death. Emphasis on cognitive development during life. Spring.

PSY 3013 Psychology of Personality. Various theories of personality and their contribution to understanding human development, psychopathology, and behavior. Prerequisites: PSY 2013 and 2223. Even years, Fall.

PSY 3023 Cognitive Psychology. Theories of learning, memory, and thinking processes, including how information is stored and retrieved, verbal behavior, pattern recognition, attention, mental operations, and problem solving. Prerequisites: PSY 2013 and 2223. Even years, Spring.

PSY 3033 Abnormal Psychology. Theories related to the development of mental and personality disorders, including the function of abnormal behavior and its prevention and treatment. Prerequisites: PSY 2013 and 2223; and BIO 2114. Even years, Spring.

PSY 3093 History and Systems of Psychology. The historical, philosophical, and scientific roots of psychology with reference to the contemporary models of sociology, psychology, and counseling training. Emphasis on important contributions of major leaders and schools of psychology, and on current issues in the field of psychology. Prerequisites: PSY 2013 and 3103. Even years, Spring.

PSY 3103 Biblical Foundations for Counseling. Biblical texts significant for understanding Christian counseling. Special emphasis placed on passages describing the relational nature and needs of man. Prerequisites: BIB 1012 or 1612 and 1022 or 1622, and PSY 2223. Same as BIB 3103. Fall.

PSY 3203 Child Development. Theory and principles of child development from birth to puberty. Includes maturational processes, intelligence, motivation, identity development, family context, and parenting. Prerequisite: PSY 2223. Same as EHS 2213, except for additional requirements for upper-division credit. Fall.

PSY 3213 Adolescent Development. Interactive theories of change involved in the growth of the person from puberty to young adulthood. Physiological, intellectual, and social change as affected by the youth's involvement in family, school, community, church, and peers. Prerequisite: PSY 2223. Odd years, Fall.

PSY 3223 Psychology of Adulthood and Aging. Sources of psychological growth and crisis, changes in intellectual functioning, attitudes towards aging, experience in the family, retirement, needs of the elderly, and death. Prerequisite: PSY 2223. Even years, Fall.

PSY 3313 Tests and Measurements. Construction, evaluation and standardization, and interpretation of the various tests and measurements of personality, intelligence, ability, achievement, vocational interest, and special attitudes. Prerequisites: PSY 2013 and MAT 2413. Even years, Fall.

PSY 3403 Substance Abuse Counseling. An introduction to substance abuse, including theories of counseling, cross-cultural views, physiology, assessment strategies, treatment processes, client rights, and ethical issues. Prerequisite: PSY 2223 and BIO 2114. Even years, Fall.

PSY 3423 Career Guidance Research and Counseling. An introduction to methods of research, tests, theories, counseling techniques, and cross-cultural/special population issues for career guidance. Student involvement in planning and conducting workshops in career guidance, test anxiety, resume writing, and interviewing. Students also may be involved in individual career counseling on campus with peers. Pre/Corequisite: PSY 3313 or permission of instructor. Odd years, Spring.



PSY 4023 Family Relations. Theory and principles for understanding family interactions with emphases on systems theory, intergenerational and multigenerational issues, and interactions of the nuclear family with other social groups. Prerequisites: SOC 2453 and PSY 3103. Same as SOC 4023. Odd years, Fall.

PSY 4313 Research Methods in the Social Sciences. The application of proper research methods to specific problems related to the social sciences, including identification of the problem, development of instruments, construction of samples, control of variables, application of appropriate statistical analyses, and preparation of results for publication. Prerequisites: MAT 2413 and CIS 1012 or demonstrated computer proficiency. Odd years, Fall.

PSY 4413 Techniques of Counseling. Methods of gathering, analyzing, and interpreting case data. Includes the analysis of dynamics in the counselor-counselee relationship, interviewing techniques, crisis counseling, suicide analysis, referrals, cross-cultural issues, and ethical problems in dealing with clients. Prerequisites: PSY 2223 and PSY 3103. Odd years, Spring.

PSY 4423 Group Counseling Techniques. Theories of group intervention with specific applications, including cross-cultural and ethical issues. Students introduced to the group process by participating in and conducting group activities. Prerequisites: PSY 3093 or 4413, or permission of instructor. Odd years, Spring.

PSY 4893 Internship. Completion of 300 hours of direct experience in a counseling agency. Student must also complete a portfolio which includes a daily journal of work experiences from the internship, a description of the agency with its services and training provided to the student, journal article and critical book reviews reflecting a thousand pages of reading on a topic selected with the approval of the advisor, an original paper reflecting both the student's readings and experience in the internship, and finally both the advisor's and the student's evaluation of the internship experience. Supervising faculty member may allow a one-semester grade of incomplete to allow the student to complete the portfolio. Prerequisite: Junior standing and completion of 20 hours of major core. Summer and on demand.

SOCIOLOGY

SOC 2002 Community Service. Historical, philosophical, and religious background of service taught in the context of modern economic and social needs. Involves a minimum of 40 hours of community service. Same as BIB 2002. Spring.

SOC 2013 Introduction to Sociology. An introduction to the various concepts of sociology with particular emphasis on the individual human's relationship to society and culture. Covers major sociological theory and discusses in detail how such social institutions as religion, education, government, economics, and culture influence the development of an individual. Fall.

SOC 2023 Social Problems. A study of current social problems confronting American society, such as crime and social deviance, poverty, child abuse, environment, race relations, and substance abuse. Discusses the treatment of social problems, and their prevention through social planning. Spring.

SOC 2033 Criminology. A study of criminology and the social phenomena of delinquency, deviancy, and crime. The process of making laws, breaking laws, and society's reactions of punishment, treatment, and prevention methods and procedures. Includes the sociology of law, criminal etiology, and penology. Spring.

SOC 2453 Marriage and the Family. Marriage and family living, including marriage preparation, marital adjustments, child rearing, in-law and extended family relationships, financial planning, and religion. Same as BIB 2453. Spring.

SOC 3123 Social Psychology. The psychological experience of individuals in group settings including social thinking, social influence, and social relations, dealt with through a review of current research and experimentation. Pre/Corequisite: PSY 2013. Odd years, Fall.

SOC 4023 Family Relations. Theory and principles for understanding family interactions with special emphases on such topics as systems theory, intergenerational and multigenerational issues, and interactions of the nuclear family with other social groups. Prerequisites: SOC 2453 and PSY 3103. Same as PSY 4023. Odd years, Fall.

SPANISH

SPA 1214 Elementary Spanish I. Introduction to the Spanish language. Emphasis on basic vocabulary and grammatical construction, with practice in understanding, speaking, writing, and reading the language effectively. Fall.

SPA 1224 Elementary Spanish II. A continuation of SPA 1214. Additional attention given to vocabulary building and further emphasis on spoken language and Spanish culture. Prerequisite: SPA 1214 or three semesters of high school Spanish. Spring.

SOCIAL WORK

SWK 2013 Introduction to Social Work. Introduction to the social welfare field including the historical development of social services in the United States, with a comparison to social services provided in other modern nations, and major issues for social services in the contemporary world. Fall.

SWK 3003 Human Behavior and the Social Environment. The dynamics of human behavior and effects of the social environment on individual development from infancy through old age, focusing on biological, psychological, and social environmental aspects of human functioning. A people-in-systems theoretical orientation developed. Prerequisite: PSY 2223. Odd years, Fall.

SWK 3103 Social Welfare and Public Policy. The historical, philosophical, and political forces which have shaped the response of the welfare system to contemporary social needs. Provides student with a basis for analyzing current public policies and their impact upon society. Prerequisite: SWK 2013. Even years, Spring.

SWK 4403 Social Work Practice I. A study of foundational knowledge of generalist social work skills with a focus on interviewing techniques with various client systems. Emphasis placed on the use of self in the change process and the use of problem solving within a systems framework. Prerequisite: SWK 2013. Even years, Fall.

SWK 4413 Social Work Practice II. A further expansion of the generalist model in developing knowledge and skill in problem identification, intervention selection, and implementation of varied intervention approaches with individuals, families, groups, and communities. Emphasis placed on ethical decision making in social work practice. Prerequisite: SWK 4403. Odd years, Spring.

SWK 4893 Internship. Completion of 300 hours of direct experience in a social agency. Student must also complete a portfolio which includes a daily journal of work experiences from the internship, a description of the agency with its services and training provided to the student during the internship, journal article and critical book reviews reflecting a thousand pages of reading on a topic selected with the approval of the advisor, an original paper reflecting both the student's readings and experience in the internship, and finally both the advisor's and the student's evaluation of the internship experience. Supervising faculty member may allow a one-semester grade of incomplete to allow the student to complete the portfolio. Prerequisite: Junior standing and completion of 20 hours of major core. Fall.

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Faculty

- Joe R. Bentley Associate Professor of Music
Director of Musical Activities
B.A., Harding University
M.M.Ed., Northeast Louisiana University
- Vikki L. Bentley Assistant Professor of English
Chairperson of Educational Skills Department
B.A., Harding University
M.Ed., Northeast Louisiana University
- David L. Brackney Instructor of Physical Science
Chairperson of Science and Math Department
A.S., Michigan Christian College
B.A., University of Michigan
M.S., Eastern Illinois University (summer 1995)
- Lori L. Calkin* Instructor of Child Development
Director of Child Development Center
A.A., Michigan Christian College
B.S., Eastern Michigan University
M.Ed., Oakland University
- Mildred Eckstein* Instructor of Education
B.S., Texas Tech University
M.Ed., Eastern New Mexico University
- Stephen D. Eckstein* Professor of Bible and Greek
B.A., Harding University
M.A., Eastern New Mexico University
Ph.D., Texas Tech University
- Andrea A. Flatt* Instructor of Child Development
Associate Director of Child Development Center
A.A., Michigan Christian College
B.A., Harding University
M.A., University of Michigan
- David L. Fleer Associate Professor of Bible and Communication
B.A., Washington State University
M.Div., Abilene Christian University
M.S., Portland State University
D.Min., Fuller Theological Seminary
Ph.D., University of Washington
- Wayne H. Francisco* Professor of Criminal Justice
Director of Criminal Justice Program
B.S., Eastern Michigan University
M.A., Eastern Michigan University
M.S., Michigan State University
Ph.D., Columbia Pacific University

Shannon D. Houtrouw Ass't. Prof. of Math and Computer Science
A.A., Columbia Christian College
B.S., Oklahoma Christian University of Science and Arts
M.S.E., Harding University

Stephen C. Jones Assistant Professor of Business
Chairperson of Business Department
B.Sc. Ed., Pittsburg (KS) State University
M.A., University of Missouri at Columbia
M.B.A., Southwest Missouri State University
Ph.D. Candidate, University of North Texas

Andrew D. Kronenwetter Assistant Professor of Communication
Director of Theatre Activities
B.A., Ohio Valley College
M.S.Ed., Harding University





Larry G. Leslie* Professor
Dean of Academic Services

B.S.Ed., Ball State University
M.S., North Carolina State University
Ed.D., Western Michigan University

Michael D. Light Instructor of History

A.A., Michigan Christian College
B.R.E., Michigan Christian College
M.A., Oakland University

Benjamin V. Noah Assistant Professor of Psychology

A.A.S., Community College of the Air Force
B.S., University of the State of New York
M.S., Eastern Washington University
Ph.D. Candidate, Walden University
Licensed Professional Counselor
National Certified Counselor

Sheila A. Owen Director of Library Services

B.A., Pepperdine University
M.L.S., University of Missouri at Columbia

- Garth A. Pleasant Assistant Professor of Physical Education
Director of Athletic Activities
A.A., Michigan Christian College
B.S., David Lipscomb University
M.A., Wayne State University
- Sarah C. Reddick Assistant Professor of Sociology and Social Work
B.A., Southwest Missouri State University
M.S.W., University of Hawaii
C.S.W., State of Michigan
Academy of Certified Social Workers
- Melvin R. Storm Associate Professor of Bible and Greek
Chairperson of Biblical Studies Department
B.A., Pepperdine University
M.A., Pepperdine University
Ph.D., Baylor University
- Gail L. Strickler Instructor of Business
B.S., David Lipscomb University
M.S.M., Walsh College
- John R. Todd Associate Professor of Business Law
Chairperson of Arts and Letters Department
B.A., University of Michigan
J.D., Georgetown University
Member of State Bar of Michigan and Federal Bar
- Gary B. Turner Instructor of Mathematics
B.S., Harding University
M.A., Oakland University (spring 1996)
- Carol A. Van Hooser Instructor of Biology
A.A., Delta College
B.S., Central Michigan University
Graduate Studies, Oakland University
- Tracy J. Van Houten* Instructor of Communication
A.A., Michigan Christian College
B.R.E., Michigan Christian College
- Michael W. Westerfield* Professor of English
A.A., York College
B.A., Harding University
M.A., Pittsburg State University
Ph.D., University of Nebraska at Lincoln
- Barry W. Wheeler Instructor of Physical Education
A.A., Michigan Christian College
B.A., Harding University
M.S.S., United States Sports Academy

* Faculty employed exclusively by Michigan Christian College who are teaching only selected courses in the academic program.

Support Faculty

Temporary, Part-time Appointments*

- Daniel S. Bateman** Instructor of Criminal Justice
 A.A., Freed-Hardeman University
 B.A., Harding University
- Terry M. Blake** Assistant Professor of Bible and English
 B.A., Abilene Christian University
 M.A., Eastern New Mexico University
 Graduate Studies, Texas Technological University
 Graduate Studies, North Texas State University
 Graduate Studies, University of Wisconsin
- Mark I. Brackney** Instructor of Bible
 A.A., Michigan Christian College
 B.R.E., Michigan Christian College
 M.A., Oklahoma Christian University of Science and Arts
- C. Gale Edwards** Instructor of Art
 A.A., Michigan Christian College
 B.A., David Lipscomb University
 Graduate Studies, Wayne State University
- Sheridan L. Ellis** Instructor of Business
 B.A., Michigan State University
 M.B.A., University of Colorado
 Doctoral Studies, New York University
 Certified Public Accountant
- Earl B. Hamb** Instructor of Criminal Justice
 B.A., Mercy College
 M.A., University of Detroit
- Donald R. McLellan** Instructor of Criminal Justice
 A.A., Schoolcraft Community College
 B.S., Wayne State University
 M.A., University of Detroit
- Joseph R. Reddick** Assistant Professor of Business
 B.B.A., University of Hawaii
 M.B.A., Wayland Baptist University
 Certified Public Accountant
- Thomas W. Wright** Instructor of Computer Science
 B.S., Marquette University

* Support faculty members are employed by Michigan Christian College on a part-time temporary basis. Generally, they also are employed in other professions and serve in roles related to their area of instruction. Currently, some of the support faculty members are officers with the state and county police, instructors in other educational institutions, a youth minister, and a systems engineer with a computer firm.



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Margaret M. Southern Professor Emerita of Education
Paul M. Southern Professor Emeritus of Bible and Greek

College Calendar

FALL SEMESTER 1995

Fresh Start Welcome Weekend	August 25-29
Registration	August 28-29
Classes Begin (5:00 p.m.)	August 29
Associates Fall Festival	September 9
Fall Student Retreat	September 9
Late Registration Closes	September 12
Junior-Senior Day	September 30
Bible Lectureship	October 1-3
Mid-Term Examinations	October 4-6
Fall Break	October 7-15
Last Day for Class Withdrawal	October 23
Homecoming	November 4
Thanksgiving Break	November 22-26
Winter Banquet	December 8
Classes End	December 8
Final Examinations	December 11-14
Residence Halls Close (8:00 p.m.)	December 15

WINTERSESSION 1996

Registration and First Day of Classes	January 2
Final Examinations	January 12

SPRING SEMESTER 1996

Residence Halls Open (1:00 p.m.)	January 13
Registration	January 15
Classes Begin	January 16
Late Registration Closes	January 29
Mid-Term Examinations	February 28-March 1
Spring Break	March 2-10
Last Day for Class Withdrawal	March 18
Celebration in Song (tentative)	March 21-23
Spring Banquet	April 19
Classes End	April 29
Final Examinations	April 30-May 3
Graduation	May 4

MAYMESTER 1996

Registration and First Day of Classes	May 14
Final Examinations	May 24

Tentative College Calendar

FALL SEMESTER 1996

Fresh Start Welcome Weekend	August 23-27
Registration	August 26-27
Classes Begin (5:00 p.m.)	August 27
Associates Fall Festival	September 7
Fall Student Retreat	September 7
Late Registration Closes	September 10
Junior-Senior Day	September 28
Bible Lectureship	October 6-8
Mid-Term Examinations	October 9-11
Fall Break	October 12-20
Last Day for Class Withdrawal	October 28
Homecoming	November 2
Thanksgiving Break	November 27-December 1
Winter Banquet	December 6
Classes End	December 6
Final Examinations	December 9-12
Residence Halls Close (8:00 p.m.)	December 13

WINTERSESSION 1997

Registration and First Day of Classes	January 6
Final Examinations	January 17

SPRING SEMESTER 1997

Residence Halls Open (1:00 p.m.)	January 18
Registration	January 20
Classes Begin	January 21
Late Registration Closes	February 3
Mid-Term Examinations	March 5-7
Spring Break	March 8-16
Last Day for Class Withdrawal	March 24
Celebration in Song	March 27-29
Spring Banquet	April 25
Classes End	May 5
Final Examinations	May 6-9
Graduation	May 10

MAYMESTER 1997

Registration and First Day of Classes	May 19
Final Examinations	May 30

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Items of Record

COLLEGE STATUS

Michigan Christian College holds the following accreditation, licensure, approvals, and memberships:

- ◆ Accredited by the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools.
- ◆ Licensed by the State of Michigan Board of Education and incorporated through the Michigan Corporation and Securities Commission.
- ◆ Member of the Association of Independent Colleges and Universities of Michigan.
- ◆ Member of the Association of Collegiate Business Schools and Programs.
- ◆ Approved by the Immigration and Naturalization Service of the U.S. Department of Justice for the training of foreign students.
- ◆ Approved by the Michigan Department of Education for receipt of veterans benefits.
- ◆ Registered with the United States Internal Revenue Service as a non-profit educational corporation under Section 501(c)(3) of the Internal Revenue Code.

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