

a. Act on Finance Committee recommendations: J. Bosler led a discussion on DALNET Finance Committee recommendations, based on the document, *DALNET Finance Committee Meeting Summary, Tuesday, 7 February 2002*.

By consensus, the Board agreed to the following recommendations:

- The DALNET Director will have discretion to manage the DALNET budget in decisions related to expenditures for already appropriated dollars.
- The Committee will concentrate on budget-related decisions that impact DALNET's overall objectives.
- The Committee will move toward a quarterly meeting schedule, holding additional meetings as necessary.

Board members discussed the following related issues:

- The frequency that budget reports need to be reviewed by the Board: Opinions ranged from annually to quarterly. Concern was expressed that annual reports would not be sufficient to keep the Board informed about surplus dollars, some of which may need to be expended within specific timeframes.
- Budget issues may be tied closely to the planning process. Communication paths between the Board, Finance Committee, and Planning Committee will need to be maintained.

4. DALNET Planning Team

a. Act on revised DALNET Vision, Mission, and Values statement: Board members were asked to review the document, *DALNET Vision, Mission, and Values (Draft 2)* from the DALNET Planning Committee. Board members discussed the proposed Vision, Mission, and Values statement in relation to the following criteria:

- The statements must reach beyond the scope of the automated system.
- The statements must convey the message DALNET members want to communicate to the community beyond the library.

ACTION: P. Jose moved, seconded by M. Sheble to approve the Vision as proposed by the Planning Committee.

APPROVED

ACTION: J. Flaherty moved, seconded by D. Murphy to approve the Mission as proposed by the Planning Committee.

APPROVED

ACTION: P. Jose moved, seconded by D. Adams to approve the Values statement as proposed by the Planning Committee.

APPROVED

b. Act on draft charge and membership for DALNET New Members Policy Group: Board members discussed the document, *DALNET New Member Policy Group (Draft 2)*. The following revisions to the proposed charge were suggested:

- Bullet #3, last line: Change “ and the prospective member’s impact on existing DALNET services?” to “and the prospective member’s benefit for existing DALNET services?” S. Muir noted this change was incorporated in a later version of the document. Copies of the revised document were then distributed.
- Bullet #4, first line: Change “What is the best process for involving the DALNET Board throughout the new membership recruitment process?” to “What is the best process for involving the DALNET Finance Committee throughout the new membership recruitment process?”

The Board discussed the following related issues:

- A member of the Finance Committee plus an additional Board member (if possible) should be included on the DALNET New Member Policy Group to develop the policy for incorporating new members. A suggestion was made to revise the final paragraph of the Planning Team document to reflect this suggestion.
- The role of the Finance Committee needs to be “key” in all phases of new member evaluation.
- Marketing will remain under the DALNET Office.
- As a new DALNET member, S. Bowers suggested establishing a basic list of requirements to give to prospective members.
- Recruitment for the working group could be handled in several ways. M. Piper proposed posting a request to the DALNET Board list to ask for volunteers, as well as inviting specific volunteers.

ACTION: P Jose moved, seconded by N. Bulgarelli to accept the membership of four proposed working group DALNET staff members (D. Callaway, R. Harris, S. Muir, M. Piper) with the addition of a member of the Finance Committee and if possible, the addition of another Board member.

APPROVED

c. Advise Planning Team on 2002 DALNET Board retreat preparations: Board members were asked to submit ideas for possible discussion items for a summer planning retreat.

- Organization, including committee structure
- Communication
- Next generation of DALNET: It will be more than an ILS – but what should/does it look like?
- Direction setting
- Set the tone for the upcoming year

M. Piper will take this information back to the Planning Team and will post questions on the Board listserv to invite input from members who were unable to attend the Board meeting.

J. Bosler indicated he would like to see a dynamic facilitator who would bring information on what other consortia are doing, plus information on state and national initiatives.

5. Information Hub Development Committee report: K. Tubolino distributed the document, *IHDC Goals, 2001-02*. She urged Board members to review the document.

D. Callaway reminded Board members that several e-mail messages were sent to DALNET listservs, notifying personnel from DALNET libraries about online registration for IHDC workshops.

K. Tubolino noted that evaluations from the first IHDC workshop were positive. She reviewed some of the specific item breakdowns from the evaluation. The facilitator of the first workshop indicated he would be willing to come back to present a follow-up workshop. K. Tubolino will ask if a link can be provided from the DALNET website for the workshop PowerPoint presentation.

6. Integrated Library Systems: Current State of the Art: L. Bugg and A. Evans provided an overview of the current development of Integrated Library Systems (ILS). Their presentations were based on information gathered from ALA Midwinter programs, meetings, and discussions with vendors. L. Bugg noted that emerging systems are referenced in various ways – information gateway, virtual library, and digital library – but she did not hear the term information hub. She noted that none of the vendors call their product an ILS. She distributed a handout, *Model Library Information Delivery System* and discussed the components. Two key components of new ILS models are global search engines (search across a variety of resources) and user authentication. The Open URL model allows searching across full text, tables of contents, reviews and covers, and allows users to connect with commercial book dealers and article distributors. At the OPAC level, Open URLs provide access at the journal level; at the A & I level, access at the article level is provided.

Some vendors are buying “add-on” pieces for their systems and integrating these pieces into their current product lines or marketing these pieces individually. For example, III uses the MuseGlobal search engine for their product line. Some libraries are purchasing separate pieces from different vendors and putting together integrated systems.

L. Bugg recommended for DALNET to review the model on the handout and decide if it is viable for DALNET. If this is the model DALNET wants, DALNET needs to ask if *epixtech* is a viable partner to help put it together.

A. Evans distributed the document, *Possible Consortia Configurations*. The top portion of the document presents the model of a central union catalog model that was projected for DALNET five years ago. The bottom diagram represents a multiple catalog model, with distributed administration and holdings. She noted there are actually six or seven models that are applicable to consortia environments, but would focus on a subset of examples.

Some of the search engines she reviewed provided for scoping; some did not. When multiple catalogs were linked, access options and authority control on the global basis

were often absent. She noted that a number of vendors had good services for consortia, but there were usually some significant drawbacks. For example, one system does not provide the capability to export authorities. Another system is a client-server/mainframe hybrid. From her review of current vendor systems, she concluded, “If we were to migrate to another system, we would lose things we have and gain things we don’t have.”

epixtech appears to be moving more toward business industry standards, a trend she did not see in other vendor products. She noted *epixtech* is moving toward a thinner client that places less stress on the server.

L. Bugg and A. Evans opened the floor for questions. Issues raised and discussed are summarized:

- Open client development will eventually allow searching across different systems and import/export capabilities from a variety of sources. It may be several years before development in this area reaches an acceptable level.
- One of the union catalogs reviewed had the capability to build indexes that pushed authorities down to the local catalog level.
- Best liked element – global search engine from Ex Libris. But – given variations in database structures, we need to be asking about the accuracy of global search engines.
- We need to be monitoring the success of current/state-of-the-art system implementations.
- Development tends to go in cycles. The innovator of today will very probably be outdated tomorrow and vice versa.

New Business: D. Callaway congratulated R. Harris on his recent marriage.

Next meeting: Macomb Community College.

ACTION: J. Flaherty moved, seconded by K. Tubolino to adjourn the meeting.

APPROVED

Meeting adjourned: 4:08 p.m.

Mary Ann Sheble
DALNET Board Secretary