



University Libraries

DALNET BOARD OF DIRECTORS

Meeting, Thursday, Oct. 1, 1998  
9:00am - 1:00pm

David Adamany Undergraduate Library  
Dean's Conference Room, Third Floor

AGENDA

- 1 Introductions
- 2 Approval of Minutes of June 2, 1998  
(M. Auer) (document #1) action item
- 3 DALNET Design Issues (document #2)  
Jim Grant and John Meiers from AADS  
will be present to answer any questions action item
- 4 Negotiated Enhancement Dates  
(M. Auer, L. Bugg) (document #3) action item
- 5 Addendum to WSU/Member contracts  
(R. Harris) (document #4) action item
- 6 DALNET Budget, 1999/2000 (R. Harris) action item
- 7 DALNET Capital 2000/2001  
(P. Breivik, M. Auer) action item
- 8 Official Signing/PR Event information
- 9 DALNET Project Leader Search Committee  
(L. Bugg) information
- 10 DALNET name/logo (P. Breivik)
- 11 Horizon Technology Policy Task Force  
(L. Bugg) (document #5) action item
- 12 Horizon Acquisitions Task Force  
(L. Bugg) (document #6) action item
- 13 Horizon Serials Task Force  
(L. Bugg) (document #7) action item

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- 14 Horizon User Group Membership  
(L. Bugg) (document # 8) action item
- 15 Detroit Institute of Arts Status  
(P. Breivik) action item
- 16 Election of 1998/1999 Board Officers  
(R. Harris) action item
- 17 DALNET By-Laws Revision (K. Tubolino)  
(document #9 includes proposed  
deletions [underlined] and new  
language [italics]  
(document #10 includes new language  
only [italics] action item
- 18 Other business:  
Next meeting date -- please bring your  
calendar 11/13 -  
F
- 19 Horizon Live: UDM Update and demo  
Mary Ann Sheble, Associate Dean for Technical  
Services and Systems  
Betty Nelson, Head of Circulation  
Sue Homant, Head of Reference

## DALNET BOARD MINUTES

Thursday October 1, 1998  
Dean's Conference Room  
David Adamany Undergraduate Library  
Wayne State University

### Present:

Maurice Wheeler	DPL
Jerry Bosler	MCC
Patricia Senn Breivik	WSU
James A Flaherty	WCC
Margaret E Auer	UDM
Ann Walaskay	OCC
David Murphy	Walsh
Barbara Platts, for N. Bulgarelli	Beaumont
Karen Tubolino	VA
Michele Klein	DMC
Deborah Adams	Botsford

### Excused:

Phyllis Jose	OL
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### Staff:

Louise Bugg  
Robert Harris

### Guests:

Dee Callaway, DALNET Marketing and Membership  
James Grant, Sales Engineer, AADS  
John Meier, Design Engineer, AADS

The meeting was called to order by M. Auer, Chair at 9AM.

1. Minutes of the June 2, 1998 Board meeting were approved.
2. **Public Relations:** Dee Callaway gave a brief slide presentation on DALNET. Copies are available from her if you are interested in showing it to your administration. Talks are underway with Greenfield Museum Library. Also, a \$100,000 grant application has been sent to Michigan Ameritech.
3. The Board reviewed document #2, DALNET Design Issues. Jim Grant and John Meiers were present to answer questions. They recommended holding half-day sessions for institutions' Information Systems staff to familiarize them with the plan. It was the consensus of the Board that we need to have a Technology Task Force to address these issues. At this point the Board deferred to agenda item #11, document #5.
4. The Board reviewed horizon Technology Policy Task Force, document #5. The following changes were made: word 'issues' will replace the word 'policy'; item 3 under Proposed Charge will read 'drafting technology policy recommendations for review by the DALNET Steering Committee and for the approval of the DALNET Board;' and an item 5 was added - 'minutes of all meetings will be distributed to all members of the Board.'

**ACTION:** J. Flaherty moved, seconded by D. Adams, that this document be accepted with the above changes.

**APPROVED**

5. The Board then re-addressed document #2.

**ACTION:** M. Wheeler moved, seconded by D Adams, that DALNET design issues be referred to the new Technology Issues Task Force for review and recommendation to the Board.

**APPROVED.**

6. Negotiated Enhancement Dates, document #3, was reviewed by the Board and additional information on the Shared authority file and the Sunrise Project was presented by L. Bugg. In order to affirm this document, the Board first needs to approve the Memo date Sept. 29, 1998 from the Union Catalog/Authorities Task Force, which is attached to the minutes.

7. The Board reviewed the Design Recommendation Summary MEMO from the Union Catalog/Authorities Task Force. Discussion of non-disclosure agreement in item 4 was interpreted as not sharing information with competitors and restricting disclosure to members with a need to know.

**ACTION:** J. Bosler moved, seconded by M. Klein, to support the "Design Recommendations Summary of Sept 29, 1998 as delivered by the Union Catalog/Authorities TF.

**APPROVED**

8. The Board then re-addressed document #3.

**ACTION:** J. Flaherty moved, seconded by D Adams, to affirm the Steering Committee's recommendations and timetable outlined in document #3.

**APPROVED**

9. R. Harris reviewed the Addendum to WSU/Member contracts, document #4. It is basically a language update with the Horizon system and the role of DPL. Changes in Termination section are designed to protect any remaining members from a major budgetary impact.

**ACTION:** J. Bosler moved, seconded by J. Flaherty, to approve the Addendum.

**APPROVED**

R. Harris will send this out in a week and asked that they be signed and returned as soon as possible but no later than December first.

10. R. Harris presented the 1999/2000 budget proposal.

**ACTION:** D. Adams moved, seconded by M Wheeler, that the Board approve the annual DALNET operating costs, \$2,142,332, as outlined on page 2 of the document and detailed on page 1 column 1 and allocated to members on page 3.

**APPROVED**

11. DALNET Capital cost allocation on page 5 of the document was discussed. Funds collected for the capital expenditures goes into a DALNET interest bearing account. The numbers under column FY00 and FY01 were reversed and the last column on page 5, Additional Request Training Room, was deleted from the proposed budget. The title of this was also amended to read, DALNET Horizon Initial Implementation.

**ACTION:** J. Flaherty moved, seconded by M. Wheeler, that the Capital Cost Allocation be approved as amended above.

**APPROVED**

12. Official Signing/PR Event was addressed by P. Breivik. Copies of the letters were mailed to those names, which had been submitted to the Dean's office. Additional copies were distributed to members. A broad PR effort is underway and many political officials have been invited. It will start about 11 and last for one and one half-hours.

13. L. Bugg reported on the status of the search for the position of Project Leader. Two individuals were interviewed and feedback from these interviews is being reviewed. They hope to have a selection within the next couple weeks with start date of sometime this Fall.

14. DALNET name and logo were discussed. It was decided to rename the network Detroit Area Library & Information Network (DALINET). The logo will be based on one submitted through M. Auer; various media departments will look at refining it. Local Information, Global Reach was also chosen.

15. DALNET committee structure was reviewed to better accommodate horizon issues.

**ACTION:** A. Walaskay moved, seconded by M. Klein to dissolve the OPAC committee in light of the need to set up new task forces as recommended by the Steering Committee.

**APPROVED**

16. New DALNET Task Forces:

**ACTION:** J. Bosler moved, seconded by P. Breivik, to create a Horizon Acquisitions Task Force as presented in document #6 with two changes in the third sentence to read, 'In order to further cooperation among...'

**APPROVED**

**ACTION:** J. Bosler moved, seconded by K Tubolino, to create a Horizon Serials Task Force as presented in document #7 with a similar change in wording from begin to further.

**APPROVED**

**Note,** L. Bugg will forward a list of potential members to the Board

17. Membership in Horizon Users Group was discussed document #8.

**ACTION:** P. Breivik moved, seconded by J. Flaherty, to approve annual membership dues to join Horizon Users Group. Dalnet's official representative will be the Director of DALNET Online System or his/her designee.

**APPROVED**

18. Status of the Detroit Institute of Art

**ACTION:** P. Breivik moved, seconded by D. Murphy, that the DIA be accepted as a full member of DALNET.

**APPROVED**

19. Election of Officers for 1998/99.

**ACTION:** P. Breivik moved, seconded by J. Bosler, that the Board unanimously acclaim M. Auer as Chair and M. Wheeler as Vice Chair of DALNET for one more year.

**APPROVED**

Re election of K Tubolino as Secretary was discussed.

**ACTION:** P. Breivik called the question

**APPROVED**

20. The next meeting of the Board is scheduled for 1PM on November 13 at the Detroit Public Library. Issues to be discussed will include: the Help Desk, Bylaws Revisions, future meeting with Lana Porter.

21. J Bosler informed the Board of the upcoming meeting of the Access Committee and some of the issues to be addressed which included: ILLs, some standardization of circulation policies, information hub concept and WWW interactivity. He will report to the Board at the next meeting.

Meeting adjourned at 12:40PM.

Three staff from U of D Mercy, S. Homant, B. Nelson and M Sheble gave a presentation on the Horizon System. A copy of their handout is attached.

Karen M Tubolino, Secretary



**NB – A copy of a letter M. Auer sent to AADS on frame relay purchase is included in the packet for your information.**

**DALNET DESIGN ISSUES**

John Meiers, AADS Design Engineer  
August 23rd, 1998

**DESCRIPTION OF THE DALNET SERVICE**

DALNET (Detroit Area Library NETWORK) is a network service intended to provide access to DALNET resources such as the "Horizon" servers. It provides connectivity to sites through Ameritech's Managed Router Service with Frame Relay as the transport.

Included in a typical DALNET new connection is a csu/dsu, router, frame relay circuit, and PVCs (Private Virtual Circuit) to the two DALNET head end sites. Ameritech manages the network connections, hardware, and configurations.

**DALNET CONSTRAINTS**

- DALNET head end circuits (to DPL and WSU) should contain only traffic for DALNET services.
- Redundancy should be built in for the head end sites. That is, if a head end circuit or router goes down then customers should be able to access services at the other head end.
- The DALNET network should be scalable to accommodate over 100 remote sites.
- DALNET network components, such as routers, csu/dsu's, and frame relay circuits will be installed, monitored, and maintained by Ameritech.
- The presence of DALNET at a remote site should not interfere with access to the Internet or the customer's intranet.
- DALNET will not interfere with alternative (backup) access to its services. For example, if a DALNET router goes down the customer should be able to use an alternative means such as the Internet to access its services.

**DESIGN RECOMMENDATIONS**

- A second T1 frame relay circuit to the DPL head end should be installed. The existing T1 will contain DPL local and Internet traffic. The new T1 will contain DALNET traffic only.
- A pvc (private virtual circuit) between the DPL head end and the WSU head end should be configured. This pvc will be the primary path used for server to server updates.

- Each remote site should have a separate pvc for each head end site.
- Remote site DALNET routers will provide Network Address Translation (NAT) services at the remote site routers. It will translate all customer addresses to a private class B address in the 172.20.x.x range. This accomplishes 4 things:
  - 1) It insures that DALNET servers use the DALNET network when responding to requests that originate from a remote DALNET router. If the source address of a packet is in the 172.20.x.x range then the traffic gets routed back through DALNET. If the source address is something other than 172.20.x.x then it will route the response through the Internet;
  - 2) It allows the configuration of the DALNET routers to be consistent (the cookie cutter approach);
  - 3) Customers are relieved of the burden of having to provide proxy or NAT services on their own; and
  - 4) It makes the DALNET network traffic predictable and easier to troubleshoot.
- Filters will be configured on the head end routers so only routes to the servers will be published to the remote DALNET routers. Since the remote DALNET routers are only aware of how to get to the servers then they can't be used for non-DALNET traffic. (Remote DPL sites are a partial exception and are discussed later).
- DALNET servers use NIC registered TCP/IP addresses.

#### DIFFERENT SCENARIOS AND HOW THEY WILL BE ADDRESSED

##### Customers with Large IntraNets and/or Internet Access

By providing NAT services the DALNET routers can readily accommodate sites with intranets, regardless of the addressing they use internally.

##### New Stub Sites with No Internet Access

Stub sites are those that have only one ethernet LAN segment. A typical stub site is a small library. The ethernet segment will use the 172.20.x.x range provided by DALNET.

##### Stub Sites With Internet Access

There are sites with only one LAN that also have access to the Internet (perhaps through a Merit router). DALNET will treat that site just like a customer with an intranet. Devices such as PCs on that LAN should switch their gateway of last resort from the Internet router address to the DALNET router address. The DALNET router will route all non-DALNET traffic through the Internet router.

#### Remote Sites with PVCs to Other Sites

A DALNET remote site will have a PVC for each DALNET head end. Additional PVCs to other sites will not be considered as DALNET connections. Ameritech will still manage the router and its configuration. The configuration will insure that only DALNET traffic goes through the DALNET PVC. One example may be a site on The Library Network.

#### DPL Remote Sites

DPL remote sites are unique in that they need to access DPL services and DALNET services through the same head end. By putting a separate T1 dedicated to DALNET traffic at the DPL head end, DPL remote routers can be configured to direct traffic through the appropriate PVC.

Existing remote DPL routers have one PVC to the original DPL head end T1 circuit. After DALNET is installed the remote DPL router will have 3 PVCs; 1 to the original DPL T1, 1 to the new DALNET DPL T1, and 1 to the WSU T1. The router will route only DALNET traffic through the DALNET T1s.

It is uncertain if existing DPL routers can support NAT services. They may need to be upgraded or replaced.

#### CUSTOMER RESPONSIBILITIES

DALNET's responsibility ends at the remote DALNET router's ethernet port. It is up to the customer to configure their networks to make them aware of DALNET services. This can be done different ways, including configuring static routes or redistributing DALNET routes into their network. Ameritech will provide a standard paper on how DALNET is configured and what options the customer has to communicate effectively with the DALNET router.

The customer needs to provide the DALNET installer a list of TCP/IP addresses that are used in their intranet. This is required to configure NAT.

The customer needs to provide access to their network through one of the following:

- 1) A patch chord and a hub connection.
- 2) A patch chord and a switch connection.
- 3) A cross over patch chord and a router's ethernet port.

It is up to each individual institution to manage alternative (backup) solutions such as the Internet to DALNET servers.



From: Louise Bugg <ac3731@wayne.edu>  
To: UDM\_MAIN.MCNET(AUERME)  
Date: Tuesday, September 15, 1998 5:43 pm  
Subject: DALNET Networking Policies document

Margaret,

Yesterday, John Meiers from AADS presented his first pass at the DALNET Networking Policies for our frame relay network to the Steering Committee. I had put this on our agenda for their comments before the October 1st Board meeting.

During John's presentation, it became clear that these were the requirements and recommendations to date. There were issues not addressed in his document, such as use of DALNET library circuits for Internet traffic, requirement for participation in the managed router service to be able to utilize the DALNET frame relay, etc. John estimated that his recommendations might cover 75% of the issues, with another 25% still needing to be addressed, based on his current awareness of DALNET institutions and their networks.

The Steering Committee members were not comfortable serving as the Technology Policy Task Force and commenting on these recommendations. They reminded me that was why they had recommended there be a Technology Policy Task Force--precisely to address these types of issues. They acknowledged that Wayne State and UD Mercy can proceed following these guidelines, however, there is a growing sense of urgency to get these issues addressed so that network wiring can proceed at the head end sites.

As we talked, I ~~volunteered to serve as the Steering Committee representative to the Technology Policy Task Force.~~ The Steering Committee also considered having Phyllis Jose represent the Board, since she has already been ~~involved in~~ several of the frame relay briefings and brings a Board member's perspective to the issues being considered.

In summary, the Steering Committee would appreciate having the Technology Policy Task Force created soon and recommends that the review of John Meiers' Dalnet Networking Policies be the Task Force's first assignment.

Thanks for considering our input,

Louise Bugg  
University Libraries - Wayne State University  
Director of Technical Services & Systems  
Director of DALNET Online System

r:frame

## DOC #3

An email was sent to Bill Easton, Regional Manager, Ameritech Library Services concerning the DALNET Steering Committee's Enhancement deadline recommendations. This version was in response to Ameritech's reaction to DALNET original proposal.

On Friday, September 18, 1998, 5:47 pm, Bill Easton provided Ameritech's response. Ameritech's response is noted in all caps on this original email message.

The DALNET Board is asked to affirm the DALNET Steering Committee's recommendation and communicate such acceptance to Ameritech.

From: Margaret E Auer (auerme@udmercy.edu)  
To: SMTP("easton@amlibs.com")  
Date: Tuesday, September 15, 1998 6:09 pm  
Subject: Re: Deadlines -Reply

1. Patron Database Enhancement. March 1999 meets DALNET's timetable and is acceptable.

AMERITECH ACCEPTS

2. Authentication System for Users. March 1999 meets DALNET's timetable and is acceptable.

AMERITECH ACCEPTS

3. Shared authority file. DALNET would like by March 1999 (Ameritech proposed June 1999) Earl Boyce and Jan Shepard will be in Detroit on Sept. 22 to meet the DALNET Horizon Cat/Authorities Design Task Force. We may know more after that meeting what are the alternatives for WSU, DPL, and Botsford to join UDM in March without a shared authority file. This is perceived as being a problem right now.

The question is would both Ameritech and DALNET agree to set this date after the Sept 18 deadline and after the Sept 22 meeting? Maybe the agreement on this is to have ten (or x) working days following the Sept 22 meeting to finalize the enhancement date.

AMERITECH ACCEPTS SETTING THE SHARED AUTHORITY FILE  
ENHANCEMENT DEADLINE TEN (10) WORKING DAYS AFTER THE SEPT  
22ND MEETING.

4. Children's OPAC. DALNET proposed Oct 1999 with prototype by March/April 1999; Ameritech did not commit to any date. In lieu of a delivery date for the prototype or final product, could we get an agreement on a process or project plan with delivery dates for milestones along the way? For example, DALNET will put together a project team to develop specifications and to work with Ameritech by "x" date; specifications will be written by "x" date; programming will begin by "x" date; testing of prototype will be by "x" date. Basically, we do not want this project to be put off indefinitely but we also realize there are many unknowns. So, what do you see as the steps in the process to get to the enhancement and could we work on dates for these steps?

AMERITECH ACCEPTS PUTTING TOGETHER A PROJECT DEVELOPMENT TEAM IMMEDIATELY. THIS TEAM WOULD DEVELOP THE DETAILED PROGRAM PLAN, INCLUDING PROPOSED DEADLINES.

5. Ad-Hoc Management and Statistical Reports. DALNET proposed Fall 1999, Ameritech has no delivery date for new record ownership capability; DALNET is willing to consider a December 1999 delivery which is when all DALNET libraries should have migrated to Horizon.

AMERITECH ACCEPTS THE DECEMBER 1999 DEADLINE.

6. Integrated Booking Module. December 1999 is acceptable to DALNET.

AMERITECH ACCEPTS

7. ILL/Document Delivery System. December 1999 is acceptable to DALNET.

AMERITECH ACCEPTS

**ADDENDUM TO DALNET ONLINE SYSTEM AGREEMENT**

THIS ADDENDUM TO DALNET ONLINE SYSTEM AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_, by and between Wayne State University ("WSU"), as fiscal agent of DALNET, and \_\_\_\_\_ ("member organization").

WHEREAS, the parties entered into a DALNET ONLINE SYSTEM AGREEMENT dated \_\_\_\_\_, 19\_\_ ("the Agreement") under which member organization receives online computer assisted library services from WSU.

WHEREAS, the parties desire to amend the AGREEMENT to reflect changes in DALNET resulting from the migration to the Ameritech Horizon System for computerized services.

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth below, the parties agree as follows:

**INCORPORATION AND MODIFICATION OF THE AGREEMENT**

The Agreement and the terms, provisions and definitions thereof shall continue in full force and effect and are hereby incorporated herein in their entirety by this reference. In full compliance with the AGREEMENT, the parties agree to modify and amend the AGREEMENT as set forth herein. To the extent that any provision of the Addendum is inconsistent with the AGREEMENT, the terms of this Addendum shall control.

**GENERAL**

All references in the AGREEMENT to NOTIS, IBM/NOTIS System and Northwestern University shall be amended to Horizon, Ameritech Horizon System and Ameritech Library Services, respectively.

References in the AGREEMENT to the NOTIS Contract and/or (Exhibit "C"), shall be amended to Ameritech Agreement and/or (Exhibit"\_\_").

**DEFINITIONS**

The "Online System" includes the Ameritech Horizon System, other applications and system software and supporting hardware, and shared bibliographic databases for member organization and WSU with authority, patron and vendor files. The Online System provides online computer assisted library services and includes the following basic modules and optional features: Cataloging, Circulation, Course Reserves, Public Access Catalog, Windows and WWW

Access, Acquisitions, Serials, Z39.50 Features, Media Booking, ReportSmith, RSAS (ILL/Document Delivery), and NetPublisher.

"Capital Contribution" shall refer to fees paid by member organization to WSU for cooperative support of capital investment in central site hardware and software for the Online System. Payment of these fees does not convey ownership interests or entitlement to central site hardware and/or software, but gives member organization the right to access and use the Online System. The Capital Contribution is non-refundable upon withdrawal from this Agreement.

"Central Site Equipment" shall refer to equipment purchased and owned by WSU, or any other member, exclusively for providing central site services for the operation of the Online System, and shall not include any members' Local Site Equipment.

#### **PARTICIPATION IN THE DALNET ONLINE SYSTEM**

WSU shall serve as the managing member for DALNET and act as its fiscal agent. WSU shall own all software licenses. Certain Central Site Hardware may be owned by members other than WSU.

#### **ROLE OF WAYNE STATE UNIVERSITY ("WSU")**

Central site operations will be distributed between WSU and the Detroit Public Library (DPL). In the event of a major system failure at either location, the other will provide backup to allow continuation of critical functions.

WSU will operate the Ameritech Horizon System, in accordance with the agreement between WSU and Ameritech Library Services (Exhibit "\_\_\_"), in order to achieve generally accepted industry norms for response times for network-connected workstations.

WSU, and DPL with its DALNET help desk, shall provide technical advice and service support as is reasonably necessary to aid member organization in the resolution of problems arising in the day to day operation of the Online System

WSU shall cooperate with other DALNET members, to the extent possible, to negotiate coordinated purchasing agreements for quantity or other discounts on member organization local site equipment.

#### **ROLE OF MEMBER ORGANIZATION**

Member organization shall pay WSU the fees set forth on Exhibit "\_\_\_", attached, subject to the terms of Sections 11 and 12 of the AGREEMENT. The fees shall include capital contributions, operating costs, and any other such fees as may be

negotiated. Fees are based on an annual budget and member cost allocation formula approved by the DALNET Board.

### **TERMINATION**

Either party may terminate this Agreement at the end of any fiscal year (September 30), provided written notice is given to the other party at least 60 days prior to the beginning of that fiscal year (October 1).

IN WITNESS WHEREOF, the parties have caused this Addendum to be executed by their duly authorized representatives.

Wayne State University

By: \_\_\_\_\_

Date: \_\_\_\_\_

Member Organization

By: \_\_\_\_\_

Date: \_\_\_\_\_

## ISSUES HORIZON TECHNOLOGY ~~POLICY~~ TASK FORCE

The DALNET Steering Committee recommends the creation of the Horizon Technology Policy Task Force. This Task Force would report through the Steering Committee for the duration of the Horizon project.

### Proposed Charge

The Horizon Technology ~~Policy~~ <sup>Issues</sup> Task Force is charged with the responsibility for:

1. identifying ~~key~~ issues requiring action by the DALNET Steering Committee or DALNET Board;
2. collecting and analyzing information pertinent to technology ~~policy~~ issues;
3. drafting technology policy recommendations for review ~~and approval~~ by the DALNET Steering Committee and the DALNET Board; and
4. informing and getting input from network and systems administrators and/or other persons responsible for providing systems support to DALNET libraries.

Areas already identified as being <sup>of interest</sup> to the Steering Committee which should be addressed by the Technology ~~Policy~~ <sup>Issues</sup> Task Force include, but are not limited to, workstation hardware and software standards, networking standards, system security standards, system performance goals, and network, Horizon system, and Help Desk service goals.

### Proposed Composition of the Task Force

It is recommended that the ~~Committee~~ <sup>T.F.</sup> be composed of two technically experienced members of the DALNET staff, one each from Wayne State and the Detroit Public Library (at such time as one is available), one representative from the DALNET Steering Committee, one DALNET library representative, and one representative from the DALNET Board.



Wayne State University  
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**TO:** Margaret Auer, Chair  
DALNET Board

**FROM:** *Louise Bugg*  
Louise Bugg, Chair, DALNET Steering Committee

**SUBJECT:** DALNET Committees

**DATE:** August 25, 1998

The DALNET Steering Committee recommends these changes for two committees on the attached list.

- 1) The Acquisitions and Serials Control Committee be split into two Horizon Task Forces—one for Acquisitions and one for Serials. The recommended charge and composition of the Acquisitions Task Force is attached. The recommended charge for the Serials Task Force will be provided after September 14.
- 2) The DALNET OPAC Committee, formerly the Screens Committee, be disbanded. Their assignment of designing screens for the NOTIS Online Catalog for DALNET has been completed. The assignment of designing screens for the new Horizon Online Catalog has been given to the WebPAC Design Task Force.

LB/cmz



## HORIZON ACQUISITIONS TASK FORCE

The Acquisitions module of Horizon is still under development. There are many details of its operation that are unknown at this point, and many enhancements have been promised by Ameritech for the near future. In order to begin cooperation <sup>by 9/98</sup> ~~between~~ DALNET libraries who will be migrating to this module, the DALNET Steering Committee recommends the creation of the Horizon Acquisitions Task Force. This Task Force would report through the Steering Committee for the duration of the Horizon project.

### Proposed Charge

The Horizon Acquisitions Task Force is charged as follows:

- 1) To propose and review the necessity for developing common standards for Acquisitions files and records, including, but not limited to, fund structure and vendor files. Some standards may facilitate using Horizon reports, both the few which seem to be specific to Acquisitions and those available through ReportSmith.
- 2) To assist the DALNET Systems Office staff in developing Acquisitions standard reports, including, most importantly, Commitments and Expenditures reports.
- 3) To propose and review standards for consistent WebPAC displays from relevant Acquisitions records.
- 4) To assist the DALNET Systems Office staff in testing new Horizon releases and enhancements related to Acquisitions when asked to do so.
- 5) To recommend standards for DALNET libraries' access to acquisitions records of other DALNET members, including purchase orders, receipt information, fund and payment information, and the vendor file.

Matters related to the Serials module, including standards for prediction patterns and holdings records, would not be addressed by the Acquisitions Task Force.

### Proposed Composition of the Task Force

It is recommended that the Task Force be composed of representatives from the Detroit Public, University of Detroit Mercy, and Wayne State University Libraries as well as a community college library.

LB/cmz  
8/25/98  
HATF

## **HORIZON SERIALS TASK FORCE**

In the migration to Horizon many issues of serial control will be handled by committees working on cataloging, acquisition, or circulation functions. Some functions in Horizon are most closely tied to serial control and might be handled by a separate task force. In order to begin cooperation by DALNET libraries migrating to the Serial Module, the DALNET Steering Committee recommends the creation of the Horizon Serials Task Force.

### **Proposed Charge**

The Horizon Serials Task Force is charged as follows:

- 1) To review and propose the procedures for the preparation of pattern prediction records required for predictive serial check-in and explore the process of sharing such records within DALNET and the feasibility of acquiring pattern prediction records from an outside source.
- 2) To propose and review standards for consistent WebPAC display of serial holdings information in Horizon including format of data for all types of serials (print, electronic, etc.) and labels for holding information.
- 3) To serve as a conduit for the communication of procedures developed by individual DALNET libraries to handle record keeping related to serial processing.
- 4) To assist the DALNET Systems Office staff in testing new Horizon releases and enhancements related to Serials when asked to do so.

### **Proposed Composition of the Task Force**

It is recommended that the Task Force be composed of representatives from the University of Detroit Mercy, Wayne State University Libraries, a community college library, a hospital library currently checking in serials on NOTIS, plus a representative from Detroit Public Library and another special library, if a representative is available.

Reviewed by DALNET Steering Committee  
Sept. 14 1998

cmz  
hwl

## **DETROIT AREA LIBRARY NETWORK (DALNET) COMMITTEES**

### **Acquisitions and Serials Control Committee\***

Barbara Heath, Wayne State University, Chair  
Anaclare Evans, DALNET Office Liaison  
Diane Paldan, Wayne State University, Serials Consultant  
Margaret Thomann, Oakland County Law Library

### **Budget and Finance Committee (reports directly to the DALNET Board)**

Gerald Bosler, Macomb Community College  
Margaret Auer, University of Detroit Mercy, ex-officio, DALNET Board Chair  
Patricia Breivik, Wayne State University  
Phyllis Jose, Oakland County Library  
Bob Harris, DALNET Treasurer, ex-officio

### **Circulation Standards Committee\***

Bradd Burningham, Wayne State University, Chair  
Gerald Bosler, Macomb Community College  
Joan Emahiser, William Beaumont Hospital  
Anaclare Evans, DALNET Office Liaison  
Betty Nelson, University of Detroit Mercy  
Terry Potvin, Detroit Public Library  
Becky Riesterer, Walsh College  
Carol Sims, Wayne County Community College  
Suzanne Taravella, Oakland Community College

### **Collection Access Committee (reports directly to the DALNET Board)**

Gerald Bosler, Macomb Community College, Chair  
Louise Bugg, DALNET Office Liaison  
Paul Beavers, Wayne State University  
Jim Flaherty, Wayne County Community College  
Sue Homant, University of Detroit Mercy  
Thomas Lewandowski, Oakland Community College  
Nancy Skowronski, Detroit Public Library  
Director, Walsh College Library

## **DALNET Committees**

Page 2

### **DALNET Collection Development Committee** (reports directly to the DALNET Board)

Jennifer Nolan, University of Detroit Mercy, Chair  
Jean Brennan, Hutzel Hospital  
Nancy Bulgarelli, William Beaumont Hospital  
Carole McCollough, Wayne State University  
Teresa Prince, Macomb Community College  
Carole Sims, Wayne County Community College  
Nancy Skowronski, Detroit Public Library  
James Green, DALNET Office Liaison

### **DALNET Partnership Team** (reports directly to the DALNET Board)

Louise Bugg, WSU/DALNET, Chair  
Margaret Auer, University of Detroit and  
DALNET Board Chair  
John Houser, Detroit Public Library  
Michele Klein, Children's Hospital  
Mary Ann Sheble, University of Detroit Mercy, secretary  
Ana Fidler, WSU/DALNET, technical resource person

### **DALNET OPAC Committee\***

Paul Beavers, Wayne State University, Chair  
Deborah Adams, Botsford Hospital  
Joann Chalmers, University of Detroit Mercy  
Jim Doyle, Macomb Community College  
Joan Emahiser, Beaumont Hospital  
Ana Forte, Walsh College  
Alva Fuquay, Detroit Public Library  
Michele Klein, Children's Hospital  
Jennifer Moldwin, Detroit Institute of Arts  
Margaret Thomann, Oakland County Law Library  
Robert Wicke, McGregor Public Library  
Cindy Yonovich, Wayne County Community College

**DALNET Committees**  
**Page 3**

**Database Standards Committee\***

Birong Ho, Wayne State University, Chair  
Rex Dotson, Detroit Public Library  
Dale Kittendorf, Macomb Community College  
Donna Roe, University of Detroit Mercy  
Theresa Shen, Wayne County Community College  
Phyllis Shunn, Wayne County Community College  
Adriene Lim, DALNET Office Liaison

**DALNET Steering Committee** (reports directly to the DALNET Board)

Louise Bugg, WSU/DALNET Office, Interim Chair  
Deborah Adams, Botsford Hospital  
Karen Bacanyi, Wayne State University  
James Flaherty, Wayne County Community College  
John Houser, Detroit Public Library  
Phyllis Jose, Oakland County Library  
Mary Ann Sheble, University of Detroit Mercy

\*working groups that report to the DALNET Board through Louise Bugg. Minutes for these Committee meetings go to the Committee members, as a well as to the DALNET Project Managers and the DALNET Board.

## DOC #8

From: Louis Bugg  
To: Margaret E. Auer  
Date: Thursday, July 16, 1998  
Subject: DALNET join Horizon Users Group

Margaret and Patricia,

At this Monday's DALNET Steering Committee meeting, the group asked me to recommend to the DALNET Board that we join the Horizon Users Group. Membership dues are \$75.00 annually. Membership is open to Horizon customers with signed contracts. Consortia sharing a single Horizon license are eligible for a single membership.

Besides the standard benefits of participation in Users Group meetings and listserv discussions, members have legal rights to access Ameritech's Horizon source code in escrow. You may remember this clause in our contract.

The membership form asked for the voting representative. DALNET will need to agree on who that is.

Thanks for your consideration.

Louis Bugg  
University Libraries - Wayne State University  
Director of Technical Services & Systems  
Director of DALNET Online System

r:usersgrp

# Horizon Users Group Membership Information

The Horizon Users Group is a product-based, independent, volunteer organization established and administered wholly by Horizon customers. The organization is meant to provide a forum for discussion and mutual support for all users of the client-server library automation system. Membership is open to all licensed users of Horizon regardless of library type, size or worldwide geographic location.

Membership in the Horizon Users Group has many benefits:

- participation in a group-defined product enhancement recommendation process
- opportunity to learn from other libraries using the system
- Horizon-L discussion list on the Internet
- annual conferences in various locations around the U.S.
- legal right to access to Ameritech's source code in escrow

The membership dues are \$75.00 (US\$) annually.

Download the 1998 membership form (Microsoft Word document) and follow the instructions on the form for becoming a member. OR to receive a membership application via the mail or to get more information about the Horizon Users Group send mail to the Membership Committee.

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Return to: [Horizon Users Group Home Page](#)

## DETROIT AREA LIBRARY NETWORK

## BY-LAWS

ARTICLE I - NAME

This organization shall be an incorporated, non-profit, non-stock association. Its name shall be the Detroit Area Library Network (DALNET).

ARTICLE II - PURPOSE AND OBJECTIVES

This organization shall function to promote and to develop cooperative programs using shared library automation applications, and to determine policy for DALNET and the DALNET Online System.

ARTICLE III - (HOST) INSTITUTION MANAGING PARTNER

Wayne State University shall serve as the host institution for DALNET, manage the day-to-day operations of the DALNET Online System according to signed member Agreements, *enter into contracts on behalf of DALNET for the acquisition of goods and services required for operation of the DALNET Library Automation System*, and act as the fiscal agent for DALNET and the DALNET Online System.

ARTICLE IV - MEMBERSHIP GROUPS

Section 1 - Member Institutions. Member Institutions shall be comprised of Wayne State University and those institutions who have been approved by the Board and have a signed and valid DALNET Online System Agreement with WSU. Member institutions, as a minimum, shall participate in the online public access catalog and the circulation subsystems of the (NOTIS Library Management System). Each Member Institution shall pay an appropriate share, as determined by the DALNET Board, of the costs of managing and operating the NOTIS Library Management System

*Section 1 - Member Institutions:*

*Member Institutions shall be comprised of Wayne State University and those institutions who have been approved by the Board and have a signed and valid DALNET Online System Agreement with WSU. Membership is open to academic, public, school and special libraries as well as information organizations in the seven county Metropolitan Detroit region. Members share an online system, contribute to its database and are committed to resource sharing.*

Section 2 - Subscribers. Subscribers shall be those institutions who have contracted to participate in programs other than contributing to the online public access catalog. Subscribers shall be approved by the Board, have a signed and valid DALNET Subscriber Agreement with WSU, and pay fees determined by WSU.

*Section 2 - Community Information Providers:*

*Community information providers in the seven county Metropolitan Detroit region may share their resources by loading these into the DALNET database. These providers are responsible for ensuring that the costs of loading and maintaining the data is supplied, that the data is kept current, and that the data complies with established standards.*

*Section 3 - Customers:*

*Libraries and other organizations which do not subscribe to the integrated library system may purchase selected DALNET services. The contractual relationship and pricing for the services will be determined based on the specific requirements of the customer.*



## ARTICLE V - BOARD AND OFFICERS

**Section 1 - Composition.** The Board shall consist of one representative designated by each of the DALNET Member Institutions. Alternates with proxy shall be appointed by each Member Institution as needed.

**Section 2 - Officers of the Board.** The officers of the Board shall be Board members holding the offices of Chair, Vice Chair, and Secretary. The Chair, Vice Chair, and Secretary shall be elected by Board membership vote, each DALNET Member Institution having one vote. The terms of office shall be one year, commencing October first.

### *Section 3 - Replacement of Officers of the Board*

*In the event that a vacancy occurs in an Officer of the Board position, the Chair is responsible for initiating a vote of the Board to fill the position for the remainder of the term. The method of voting will be determined by the Chair but will be completed within 30 days of the Chair's notification of the vacancy.*

*If the position of the Chair becomes vacant, the Vice Chair will assume the duties of the Chair and then initiate a vote of the Board to select a new Vice Chair.*

*In the event that it becomes necessary to remove an Officer of the Board, that action can be accomplished with a 1/4 majority roll call vote of all then current Board Members.*

**Section 4 - Corporate Officers.** The Corporate Officers shall include the President and Secretary/Treasurer. These officers shall be appointed by the Host Institution upon consultation with the Board. A Corporate Officer may concurrently hold a Board seat and/or office.

## ARTICLE VI - DUTIES OF OFFICERS

**Section 1 - Board Chair.** The Board Chair shall be the representative of the DALNET Board in the activities of DALNET. The Board Chair shall preside at all meetings of the Board.

**Section 2 - Board Vice Chair.** The Board Vice Chair shall act in the absence of the Board Chair, and shall perform such other duties as the Board or Board Chair may assign.

**Section 3 - Board Secretary.** The Board Secretary shall be responsible for all minutes and records of Board meetings. The Board Secretary shall also be responsible for other duties as assigned.

**Section 4 - Corporate President.** The Corporate President shall be responsible for the administration of DALNET Online System and the administration of legal contracts in accordance with DALNET policies. The Corporate President shall report regularly to the Board.

**Section 5 - Corporate Secretary/Treasurer.** The Corporate Secretary/Treasurer shall be responsible for filing the organization's annual report, preparing financial reports and the proposed annual budget, and for such other duties as shall be conferred upon the office from time-to-time by the Board. The Corporate Secretary/Treasurer shall report regularly to the Board.

## ARTICLE VII - BOARD

**Section 1 - Authority.** The policies of DALNET shall be determined by its Board.

Section 2 - Voting. Each Board member shall have one vote. A two-thirds majority of a (total) quorum shall be necessary to carry actions. However, decisions having a major fiscal impact on any member institution shall not be binding on that institution without its prior consent, except for those decisions that are associated with definition of minimum level participation as defined in Article IV, Section 1. Wayne State University will retain the power to veto said action. This veto may be overridden by a 1/4 majority roll call vote of all then current Board members.

Section 3 - Regular Board Meetings. Regular meetings of the Board shall be held as the Board deems necessary, with a minimum of one meeting per year.

Section 4 - Special Board Meetings. Special meetings of the Board shall be called by the Chair, or by the Corporate President, or by two-thirds of the Board members. Written notice of the meeting and the agenda shall be delivered to Board members not less than five working days prior to the meeting date.

Section 5 - Quorum. A simple majority of the then current Board members shall constitute a quorum.

#### ARTICLE VIII - COMMITTEES

Standing and Special Committees. Standing and Special Committees may be appointed by the Chair with the advice and consent of the Board. Committee actions must be approved by the Board.

#### ARTICLE IX - PARLIAMENTARY AUTHORITY

Robert's Rules of order, revised, shall be followed, except as they may conflict with these By-laws.

#### ARTICLE X - AMENDMENTS

These By-laws may be amended by a two-thirds majority of the Board, provided that notice and copy of the proposed changes has been given to the Board at least five working days prior to the meeting.

#### ARTICLE XI - DISSOLUTION OF ASSETS

DALNET shall not liquidate, dissolve, merge, consolidate or sell its assets, if any, prior to approval of its Board. In the event of the liquidation or dissolution of DALNET, all assets shall be distributed in proportion to investment to such DALNET member institutions as are qualified as tax exempt.

#### ARTICLE XII - RESIGNATION OR TERMINATION OF AFFILIATION

A participating institution in any DALNET membership group may terminate its affiliation as provided in its individual contractual agreement with WSU. Upon termination of its DALNET Online System Agreement with WSU, a Member Institution forfeits its membership in DALNET. The resignation or termination of a participating institution in any DALNET membership group or subscriber for any reason shall not relieve the member or subscriber that institution from the obligation to discharge all obligations due and payable by it to WSU, including obligations undertaken for the period immediately preceding the effective date of the resignation or termination.

DETROIT AREA LIBRARY NETWORK

BY-LAWS

ARTICLE I - NAME

This organization shall be an incorporated, non-profit, non-stock association. Its name shall be the Detroit Area Library Network (DALNET).

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This organization shall function to promote and to develop cooperative programs using shared library automation applications, and to determine policy for DALNET and the DALNET Online System.

ARTICLE III - MANAGING INSTITUTION

Wayne State University shall serve as the *managing* institution for DALNET, manage the day-to-day operations of the DALNET Online System according to signed member Agreements, *enter into contracts with the concurrence of the Board on behalf of DALNET for the acquisition of goods and services required for operation of the DALNET Library Automation System*, and act as the fiscal agent for DALNET and the DALNET Online System.

ARTICLE IV - MEMBERSHIP GROUPS

Section 1 - Member Institutions.

Member Institutions shall be comprised of Wayne State University and those institutions who have been approved by the Board and have a signed and valid DALNET Online System Agreement with WSU. *Member Institutions shall be comprised of Wayne State University and those institutions who have been approved by the Board and have a signed and valid DALNET Online System Agreement with WSU. Membership is open to academic, public, school and special libraries as well as information organizations in the seven county Metropolitan Detroit region (Wayne, Oakland, McComb, st. Claire, Monroe, Livingston and Monroe Counties). Members share an online system, contribute to its database and are committed to resource sharing. Each Member Institution shall pay an appropriate share, as determined by the DALNET Board, of the costs of managing and operating the DALNET Online System.*

Section 2 - Community Information Providers:

*Community information providers in the seven county Metropolitan Detroit region may share their resources by loading these into the DALNET database. These providers are responsible for loading and maintaining the data that is supplied, that the data is kept current, and that the data complies with established standards. This contractual relationship with DALNET and the costs to be paid by each Community Information Provider will be established by the DALNET Board.*

Section 3 - Customers:

*Libraries and other organizations which do not subscribe to the integrated library system may purchase selected DALNET services. The contractual relationship and pricing for the services will be determined by the DALNET Board and based on the specific requirements of the customer.*

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*If the position of the Chair becomes vacant, the Vice Chair will assume the duties of the Chair and then initiate a vote of the Board to select a new Vice Chair.*

*In the event that it becomes necessary to remove an Officer of the Board for cause, that action can be accomplished with a 2/3 majority roll call vote of all then current Board Members.*

Section 4 - Corporate Officers. The Corporate Officers shall include the President and Treasurer. These officers shall be appointed by the Managing Institution upon consultation with the Board. A Corporate Officer may concurrently hold a Board seat and/or office.

Section 5 - Executive Committee. *The Executive Committee of the Board shall be composed of the Officers of the Board and the Corporate Officers.*

## ARTICLE VI - DUTIES OF OFFICERS

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Approved February 24, 1993

**DALNET BUDGET  
FISCAL YEAR 1999**

**Presented to the DALNET Board**

**October 1, 1998**

**DALNET BUDGET  
SUMMARY OF MEMBERSHIP COSTS  
FISCAL YEAR 1999**

Member	Annual Operating Cost	Databases	Horizon Capital Allocation	Total
Detroit Receiving	\$10,163	\$27	\$4,431	\$14,621
Huron Valley	10,163		4,431	14,594
Rehabilitation Institute	10,163	330	4,431	14,924
Hutzel	10,163	324	4,431	14,917
Grace/Sinai Hospitals	10,163		4,431	14,594
Children's Hospital	10,163	1,366	4,431	15,960
Harper Hospital	10,163	1,036	4,431	15,630
<b>Total Detroit Medical Center</b>	<b>\$71,140</b>	<b>\$3,082</b>	<b>\$31,017</b>	<b>\$105,239</b>
VA Medical Center	10,163	27	4,431	14,621
Oakland County Law Library	10,163		4,431	14,594
Botsford Hospital	10,163	1,366	4,431	15,960
Detroit Public Schools, Prof. Library	10,163		4,431	14,594
Mount Clemens General Hospital	7,904 *		4,431	12,335
William Beaumont Hospital	16,938		7,385	24,323
Detroit Institute of Art	23,713		10,339	34,052
Walsh College	23,713		10,339	34,052
Wayne County Community College	37,264	2,695	16,247	56,205
Macomb Community College	71,140	3,070	31,017	105,226
Oakland Community College	77,915	18,759	33,970	130,644
University of Detroit Mercy	148,377	15,122	64,692	228,191
Detroit Public Libraries	592,830	43,131	258,471	894,433
Wayne State University	1,030,748	70,518	448,415	1,549,681
<b>Total</b>	<b>\$2,142,332</b>	<b>\$157,770</b>	<b>\$934,047</b>	<b>\$3,234,149</b>

\* Excludes cost of operating NOTIS system.

**DALNET BUDGET  
ANNUAL OPERATING COSTS  
FISCAL YEAR 1999**

	FY 99	
	Original	Revised
Salaries and Fringe Benefits	\$792,290	\$1,069,588
NOTIS Hardware Maintenance	\$108,528	\$108,528
HORIZON Hardware Maintenance	24,469	35,802
NOTIS Software Maintenance	293,725	298,936
HORIZON Software Maintenance	36,000	127,915
Frame Relay Maintenance	18,180	36,360
<b>Total Maintenance Costs</b>	<b>\$480,902</b>	<b>\$607,541</b>
Supplies, Travel, etc.	50,000	50,000
<b>Total Direct Costs</b>	<b>\$1,323,192</b>	<b>\$1,727,129</b>
Indirect Costs (Overhead)	291,102	379,968
<b>Total Costs</b>	<b>\$1,614,294</b>	<b>\$2,107,097</b>
	<b>\$2,142,332</b>	



**DALNET BUDGET  
ALLOCATION OF ANNUAL OPERATING COSTS  
FISCAL YEAR 1999**

Member	Tier		Allocation	Allocation	Allocation
	Allocation	FY 98			
	%				
Detroit Receiving	0.47%	\$7,710	\$9,996	\$10,163	
Huron Valley	0.47%	7,710	9,996	10,163	
Rehabilitation Institute	0.47%	7,710	9,996	10,163	
Hutzel	0.47%	7,711	9,996	10,163	
Grace/Sinai Hospitals	0.47%	7,711	9,996	10,163	
Children's Hospital	0.47%	7,711	9,996	10,163	
Harper Hospital	0.47%	7,711	9,996	10,163	
Total Detroit Medical Center	3.32%	\$53,974	\$69,972	\$71,140	
VA Medical Center	0.47%	7,918	9,996	10,163	
Oakland County Law Library	0.47%	7,834	9,996	10,163	
Botsford Hospital	0.47%	6,975	9,996	10,163	
Detroit Public Schools, Prof. Library	0.47%	7,579	9,996	10,163	
Mount Clemens General Hospital	0.47%	0	0	7,904 *	
William Beaumont Hospital	0.79%	11,152	16,659	16,938	
Detroit Institute of Art	1.11%	17,829	23,323	23,713	
Walsh College	1.11%	28,874	23,323	23,713	
Wayne County Community College	1.74%	28,145	36,651	37,264	
Macomb Community College	3.32%	71,098	69,970	71,140	
Oakland Community College	3.64%	81,734	76,633	77,915	
University of Detroit Mercy	6.93%	106,837	145,937	148,377	
Detroit Public Libraries	27.67%	420,680	583,080	592,830	
Wayne State University	48.01%	777,131	1,021,566	1,030,748	
Oakland University	0.00%	88,591			
<b>Total</b>	<b>100.00%</b>	<b>\$1,716,351</b>	<b>\$2,107,098</b>	<b>\$2,142,332</b>	

\* Excludes cost of operating NOTIS system.

**DALNET BUDGET  
ALLOCATION OF DATABASE COSTS  
FISCAL YEAR 1999**

	Wilson	ERIC	CINAHL	Bus. & Co. Profiles	Galenet	Total
Detroit Receiving		\$27				\$27
Huron Valley						
Rehabilitation Institute					330	330
Hutzel		27	296			324
Grace/Sinai Hospitals						
Children's Hospital	411	27	296	301	330	1,366
Harper Hospital	411	27	296	301		1,036
VA Medical Center		27				27
Oakland County Law Library						
Botsford Hospital	411	27	296	301	330	1,366
Detroit Public Schools, Prof. Library						
Mount Clemens General Hospital						
William Beaumont Hospital						
Detroit Institute of Art						
Walsh College						
Wayne County Community College	1,508	100	1,087			2,695
Macomb Community College	2,880	190				3,070
Oakland Community College	3,154	208	2,272		13,125	18,759
University of Detroit Mercy	6,006	397	4,327	4,392		15,122
Detroit Public Libraries	23,998	1,584		17,550		43,131
Wayne State University	24,424	2,748	9,755	20,466	13,125	70,518
	<u>\$63,205</u>	<u>\$5,390</u>	<u>\$18,626</u>	<u>\$43,310</u>	<u>\$27,240</u>	<u>\$157,770</u>

**DALNET HORIZON IMPLEMENTATION  
CAPITAL COST ALLOCATION  
10/1/98**

Member	Tier Allocation %	FY 98	FY 99	FY 00	FY 01	Ameritech Agreement Total	Additional Request Training Room
Detroit Receiving	0.47%	\$4,832	\$4,431	\$798	\$1,048	\$11,109	\$712
Huron Valley	0.47%	4,832	4,431	798	1,048	11,109	712
Rehabilitation Institute	0.47%	4,832	4,431	798	1,048	11,109	712
Hutzel	0.47%	4,832	4,431	798	1,048	11,109	712
Grace/Sinai Hospitals	0.47%	4,832	4,431	798	1,048	11,109	712
Children's Hospital	0.47%	4,832	4,431	798	1,048	11,109	712
Harper Hospital	0.47%	4,832	4,431	798	1,048	11,109	712
<b>Total Detroit Medical Center</b>	<b>3.32%</b>	<b>\$33,824</b>	<b>\$31,017</b>	<b>\$5,586</b>	<b>\$7,336</b>	<b>\$77,763</b>	<b>\$4,981</b>
VA Medical Center	0.47%	4,832	4,431	798	1,048	11,109	712
Oakland County Law Library	0.47%	4,832	4,431	798	1,048	11,109	712
Botsford Hospital	0.47%	4,832	4,431	798	1,048	11,109	712
Detroit Public Schools, Prof. Library	0.47%	4,832	4,431	798	1,048	11,109	712
Mount Clemens General Hospital	0.47%	4,832	4,431	798	1,048	11,109	712
William Beaumont Hospital	0.79%	8,054	7,385	1,329	1,747	18,515	1,186
Detroit Institute of Art	1.11%	11,276	10,339	1,861	2,446	25,922	1,660
Walsh College	1.11%	11,276	10,339	1,861	2,446	25,922	1,660
Wayne County Community College	1.74%	17,719	16,247	2,925	3,844	40,735	2,609
Macomb Community College	3.32%	33,827	31,017	5,583	7,338	77,765	4,981
Oakland Community College	3.64%	37,048	33,970	6,115	8,037	85,170	5,455
University of Detroit Mercy	6.93%	70,552	64,692	11,645	15,305	162,194	10,389
Detroit Public Libraries	27.67%	281,888	258,471	46,527	61,151	648,037	41,508
Wayne State University	48.01%	489,044	448,415	80,718	106,092	1,124,268	72,012
<b>Total</b>	<b>100.00%</b>	<b>\$1,018,668</b>	<b>\$934,047</b>	<b>\$168,140</b>	<b>\$220,982</b>	<b>\$2,341,836</b>	<b>\$150,000</b>