

**Organizational Meeting of the MiLE Board  
December 3, 2003**

- I. The meeting came to order at 1:00 PM
- II. **Introductions of Board Members**  
The following board members were present: Jerry Bosler, Dee Calloway, Kathy Irwin, Carol Lingeman, Scott Muir, Eileen Palmer, Josie Parker, Dale Parus, Mary Jo Suchy, and Tammy Turgeon.  
Also present: Diane Burgeson, Gary Cocozzoli, A. Michael Deller, Celia Morse, and Michael Piper.
- III. **Adoption of Proposed Bylaws**  
Scott Muir moved to accept the bylaws as proposed. Kathy Irwin supported. Motion carried.
- IV. **Election of Officers**  
Scott Muir nominated Tammy Turgeon to the position of Chair. Dee Calloway supported. Tammy Turgeon accepted. Motion carried.  
Dale Paris nominated Dee Calloway to the position of Vice-Chair. Jerry Bosler supported. Dee Calloway accepted. Motion carried.  
Jerry Bosler nominated Josie Parker to the position of Secretary. Dale Parus supported. Josie Parker accepted. Motion carried.
- V. **Plan of Work for the Year**
- a. Brainstorming Session Report – Scott Muir reported on the input given at the MiLE Users' Day meeting. Consensus was that the concepts that have made MiLE successful could be applied to other collaborative projects. Discussion centered on the following areas: Public relations, training/programming, resource sharing, virtual reference, and digitization.
- b. Committee Structure  
Board Committees: Motion to establish the following three committees should as Board Committees: Budget, Nominations, and Grant Seeking. Members will be appointed at a later date was moved by Scott Muir and seconded by Jerry Bosler.  
All ayes.  
Motion carried.
- Membership Committees: The following membership committees were established and liaison Board members assigned as follows:  
Promotion: Jerry Bosler  
Resource Sharing (operational issues): Kathy Irvin and Scott Muir  
Professional Development and Training: Mary Jo Suchy  
Virtual Reference: Eileen Palmer and Josie Parker  
Digitization: Dee Calloway
- Scott Muir will send a message to the membership list soliciting interest in committee work.

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**VI. Service Level Agreement 2003-04**

Eileen Palmer presented the MiLE Service Agreement for 2003-2004. Josie Parker motioned to approve the agreement. Motion seconded by Jerry Bosler.  
All Ayes.  
Motion carried.

**VII. 2004 Budget Proposal**

Eileen Palmer presented the budget for 2004. Scott Muir moved to move excess revenue from the 2002-2003 into deferred revenue for 2003-2004 for operational expenses. Motion seconded by Jerry Bosler.  
All ayes.  
Motion carried.

Jerry Bosler moved to approve the 2004 Budget as presented. Motion seconded by Dale Parus.

All ayes.

Motion carried.

**VIII. Adding New Library Members to MiLE**

Eileen Palmer that there is interest from at least two libraries in joining MiLE. The Board needs to establish a process for adding new libraries.

Jerry Bosler moved the following motion. Motion seconded by Scott Muir. New libraries may be added without a Board vote to approve. Each library pays the full contract fee and all excess revenue goes into the budget.

All ayes.

Motion carried.

Eileen Palmer will mail the contract prices for joining MiLE out to the Board members.

**IX. MeL Cat Representative**

Jerry Bosler motioned to nominate Anna Claire Evans to the Catalog Policies committee and Lissa Potter and Kathy Irvin to the Resource Sharing Committee. Motion seconded by Dee Calloway.

All ayes.

Motion carried.

Tammy Turgeon, President of the MiLE Board, will send letters to MLC nominating these persons to the named committees.

**X. Load Leveling Issues**

An Ad Hoc committee was established to evaluate the current catalog allocation and consider means to realign to address load leveling. Eileen Palmer, Scott Muir, and Tammy Turgeon will serve as committee members. The committee will develop a plan for Board review before sending it to the membership list.

President Tammy Turgeon will send a letter to net lending institutions directors stating that the MiLE Board is addressing the issue.

**XI. Meeting Dates**

The next meeting of the MiLE Board will be on March 9, 2004 at 1:30 pm at the Sterling Heights Public Library.

Meeting adjourned at 4:00 PM.