

PLEASE NOTE CHANGE IN START TIME

DALNET PROJECT MANAGERS MEETING

April 6, 1998, 1:30 - 4:00 p.m.

Wayne State University, Simons Room, 144 Purdy Library

Agenda

1. Introductions and Approval of the Agenda 1:30 - 1:40 p.m.
2. NOTIS LMS 1:40 - 2:00 p.m.
  - a) LMS 6.3.1 bills--A. Evans  
--Info to be provided re. July - Dec. '97 bills
  - b) LMS 6.4.1 project report--L.Bugg
  - c) Distributed printing (VPS) via TCP/IP--A. Evans  
--review of differences with VPS via SNA  
--instructions on how to implement
3. DALNET Committee Reports 2:00 - 2:30 p.m.
  - a) Database Standards Committee  
--approve revision to policy DALNET On-line Subject Authority File (distributed for Feb. 9 meeting)
  - b) Collection Development Committee--S. Patterson
4. InfoShare Project--J. Green 2:30 - 2:45 p.m.
  - a) ERIC database licensing
  - b) Z39.50 to OCLC First Search testing
5. Horizon Planning 2:45 - 3:30 p.m.
  - a) Steering Committee--L. Bugg  
--membership  
--how to coordinate with PMS?  
--recommendations for participants in Horizon planning meetings
  - b) UDMercy Horizon implementation report--M. Sheble  
--Profiling  
--Frame relay planning  
--Project plan/timelines
  - c) Horizon schedule for other DALNET Libraries--L. Bugg
6. Reports from DALNET Libraries--Project Managers 3:30 - 3:50 p.m.
7. Wrap up 3:50 - 4:00 p.m.

NEXT MEETING: May 4, 1998, 1:00 - 4:00 p.m.  
Volunteer to host? Agenda items?

L. Bugg  
DPM4/6/98

## DALNET PROJECT MANAGERS MEETING

April 6, 1998, 1:30 - 4:00 p.m.

Wayne State University, Simons Room, 144 Purdy Library

present: D. Adams, J. Brennan, L. Bugg, G. Ellis, A. Evans, J. Flaherty, J. Green, J. Houser, C. Mudloff, B. Platts, T. Prince, M. Sheble, J. Trzeciak, D. Zyskowski

regrets: K. Binkowski, N. Bulgarelli, M. Campbell, I. David, D. Drobny, M. Klein, K. McPeak, J. Murray, K. Tubolino

### 1. Introductions and Approval of the Agenda

**Jeff Trzeciak, new Assistant Director of Systems at WSU, was introduced to the group.**

**Gloria Ellis announced she is leaving Walsh College. Julia Davis will be interim Project Manager for Walsh.**

**The agenda was approved with no changes.**

### 2. NOTIS LMS

- a) LMS 6.3.1 bills--A. Evans  
--Info to be provided re. July - Dec. '97 bills

**A handout detailing recommendations on patron bill printing was passed out by Anaclare (attached). We are now able to print bills.**

**Larger libraries will have to agree on what to do about printing July-Dec 97 bills. Four scenarios are detailed in the handout. While they have to be in agreement about what is printed, each individual library will always have the option of deciding not to print bills. Some libraries want to waive or clear bills before a certain date -- Anaclare will investigate whether this is possible.**

**Anaclare will work with the larger libraries to decide how best to proceed.**

**The Circulation Standards Committee will be making recommendations on purging old unpaid fines in the near future.**

- b) LMS 6.4.1 project report--L.Bugg

**The project to upgrade the NOTIS LMS mainframe software is on schedule. We are actively testing now, with plans to put the new release into production over the Memorial Day weekend. It is too early to tell if**

**we will have to reduce the system availability that weekend. The new version has a few minor changes in staff mode, but no differences in OPAC (there are PACLink enhancements that affect non-NOTIS connections, and WebPAC, but none that affect us in our current configuration). A handout on the changes will be created for DALNET staff in lieu of a briefing session.**

- c) Distributed printing (VPS) via TCP/IP--A. Evans
  - review of differences with VPS via SNA
  - instructions on how to implement

**Anaclare passed out a handout on distributed printing (attached).**

**Distributed printing can be done on a network printer (an IP-addressible printer with its own network card) or on a networked PC with print server software controlling the printer. With the networked PC/printer combination, local control of the print queue is possible. Those DALNET libraries interested should contact Anaclare.**

### 3. DALNET Committee Reports

- a) Database Standards Committee
  - approve revision to policy DALNET On-line Subject Authority File (distributed for Feb. 9 meeting)

**This is not a standard; it is a policy document. DALNET uses the "honor system" for following standards and policies -- member libraries are asked to follow them.**

**With a minor correction to the wording under 2.5, the policy was approved. The final revised version is attached.**

- b) Collection Development Committee--S. Patterson

**Jim passed out a handout (attached) with an update on recent DALNET Collection Development Committee activities, and the InfoShare project.**

**Wilson Web -- Wilson has offered to set up another Wilson Web trial. The user interface is completely redesigned, and some new databases (Wilson Biographies, Education Abstracts with Full Text) are available. Send Jim an e-mail if you are interested and Jim will notify Project Managers of who to contact to set IP authentication (if desired) or password access.**

**Watch for new evaluation forms from the Collection Development Committee to be filled out and returned when there is a trial.**

**Please send feedback on the February trial of Grolier Encyclopedia to Shawn Patterson as soon as possible.**

4. InfoShare Project--J. Green 2:30 - 2:45 p.m.

a) ERIC database licensing

**Jim is negotiating with three potential suppliers of ERIC on SilverPlatter CDs: Ameritech, SilverPlatter, and MLC. MLC can pass along a volume discount that they get from SilverPlatter, so that is looking like the lowest cost source.**

**Unfortunately the prices, even with our discount, are not competitive with what we are paying now. A different MDAS database may turn out to be more cost effective on InfoShare. Jim is exploring pricing on several of the others in order to determine this.**

b) Z39.50 to OCLC First Search testing

**Preliminary testing has begun on linking to the OCLC FirstSearch version of the Cinahl database, using a NOTIS PACLink Z39.50 connection. A connection to OCLC's test server has been established, and work has begun on screens and record displays.**

5. Horizon Planning

a) Steering Committee--L. Bugg

--membership

--how to coordinate with PMs?

--recommendations for participants in Horizon planning meetings

**The Steering Committee for the Horizon migration has been appointed by the Board, and their first meeting took place earlier today. The members are:**

**Phyllis Jose, Oakland County Reference Library**

**Debbie Adams, Botsford Hospital**

**Karen Bacsanyi, Wayne State University**

**John Houser, Detroit Public Library**

**Mary Ann Sheble, University of Detroit Mercy**

**Jim Flaherty, Wayne County Community College**

**Harry Masek will attend Steering Committee meetings whenever possible. Louise is interim DALNET project leader (for the Horizon migration project) until the position is filled this summer.**

**The listservs (dalnetpm, dalnetpb, and dalnetbd) will be important communication tools for this project.**

**One key decision that needs to be made relatively soon: how should we structure and index the DALNET databases in order to get the maximum benefit for member libraries and their users?**

**In order to evaluate options for a recommendation to the Board, two days have been set aside for the Steering Committee, selected experts, and others to get together and discuss the issues involved, Wednesday and Thursday, April 22 and 23.**

**On Wednesday afternoon the committee plans an open forum for DALNET staff to attend and contribute ideas and feedback to the discussion. While the focus will be on the bibliographic databases, the patron databases will also be considered.**

**Steve Nielsen of Ameritech will be present to consult and offer advice.**

**Louise will get the word out as soon as we get a location for the meeting and other details. She will also ask about the location of example libraries for study, or a test installation we can look at.**

- b) UDMercy Horizon implementation report--M. Sheble
  - Profiling
  - Frame relay planning
  - Project plan/timelines

**Mary Ann Sheble reported on the profiling work that has been going on at UD Mercy. They have been holding meetings with the various service units. Volunteers also participated in small groups. Collection codes, location codes, circ parameters are some of the local issues to be decided. Some decisions are have DALNET-wide implications, such as indexes, displays, OPAC screens, etc. UD Mercy expects to contribute their ideas and viewpoints to these DALNET-wide decisions. They are using this project as an opportunity to review all policies and parameters, which is very worthwhile, but adds to the work load.**

**A frame relay planning meeting attended by representatives of UD Mercy, Ameritech, and the DALNET Systems Office took place on Friday, April 3. Jim Grant of Ameritech Advanced Data Services presented the basic plan for implementing a dedicated frame relay connection between UD Mercy and the DALNET Horizon system located at WSU.**

**Some points were made clear that will affect all member libraries:**

- There will typically be one frame relay connection per building.
- Speeds of 56k, 384k, or 1.544M (T1) are available for different prices. Recommendations from AADS are based on transaction statistics from our current system, which may not accurately predict usage on the Horizon system.
- AADS will come in and install a router in each building. This will be a leased router owned and managed by AADS. They require a 10baseT connection and IP address/subnet mask for the router. They will also need an electrical outlet.
- AADS can set up IP filtering on their router if desired, to limit access to the router to certain IP addresses.
- The public Internet will also be a path to the Horizon system. Member libraries can decide by IP address which workstations can use the frame relay connection, for example, staff workstations only, or staff workstations and in-library public OPAC workstations, etc.
- AADS's responsibility ends at their router. Member libraries are responsible for their workstations and how they are connected to the AADS router.
- Internet access is not included in the private frame relay network for DALNET and member libraries will be on their own for obtaining and setting up access to the public Internet.

c) Horizon schedule for other DALNET Libraries--L. Bugg

UDM was originally scheduled to go live in June. Now the plan has been revised to the last quarter of 1998, and possibly earlier if the schedule can be compressed. Ameritech and DALNET would like to showcase Horizon in a consortium setting for ACRL Conference to take place in Detroit in April 1999. They would like at least UD Mercy, WSU, and DPL to be live by then, as well as a couple of other DALNET libraries, if possible.

Horizon documentation web site userid and password will be faxed to Project Managers.

6. Reports from DALNET Libraries--Project Managers

Teresa Prince of Macomb Community College reported that they are setting up a LAN. They are hoping to provide networked printing for their users, and are seeking information on IKON and/or other vendors (e.g. GoPrint).

John Houser of Detroit Public Library related that they recently held a meeting of agency heads (70 people) to seek input into wiring/networking plans (PCs, network jacks, power outlets, etc) for the very large project of

**getting all of DPL's branches wired for Ethernet. They have a deadline of one month to come up with a plan.**

**Debbie Adams of Botsford Hospital reports that they now have a T1 connection that is shared by the library and the corporate network. Debbie is also working on their corporate Internet plan, on it with their CIO.**

**Anaclare reported that VA hospital plans to go live with NOTIS Circulation on Monday, April 13. Staff training is taking place the previous week.**

**Cherrie Mudloff reported Detroit Receiving Hospital is busy barcoding their collection.**

7. Wrap up

**NEXT MEETING: May 4, 1998, 1:00 - 4:00 p.m.  
Volunteer to host? Agenda items?**

notes by Jim Green  
April 9, 1998