DALNET PROJECT MANAGERS' MEETING

November 7, 1994, 1:00 – 3:00 p.m.
WSU Purdy Library, Dean's Conference Room

Agenda

1. NOTIS Bill and Fine Record Purge for 1994

2. NOTIS Users Group Meeting (NUGM) Report

3. Planning for Ethernet/TCP-IP Connections

   a. MichNet/Internet options
   b. TCP 3270 (McGill) software
   c. Solutions for fixed terminal IDs

4. MDAS Databases

   a. BUSI and Comp (IAC) free trial
   b. PsycInfo next for WSU

5. PACLink/PACLoan Issues

6. Reports

   a. QuikReports and other reports
   b. DALNET staff vacancies
   c. DALNET Committees

7. Other

L. Bugg
11-7-94

LB95-16

DALNET PROJECT MANAGERS MEETING
November 7, 1994

Minutes

Present: D. Adams, L. Bugg, I. David, G. Ellis, J. Flaherty,
           M. Klein, S. Martin, J. Moldwin (DIA), H. Ma, J. Murray,
           D. Roe, J. Smith, C. Wecker, F. White (MCC)

1.   NOTIS Bill and Fine Record Archive for 1994

     Project Managers discussed the second annual Bill and Fine
     Record Archive to be done in early January 1995. The decision
     was made to archive only Bill and Fine records which have been
     closed for more than one year; all open records, regardless of
     the amount owing, will remain in the production file.

2.   NOTIS Users Group Meeting

     L. Bugg distributed her NUGM report, Ameritech Library
     Services' (ALS) Product Fact Sheet, and documentation on
     Horizon and McGill's TCP3270 software. In particular, she
     discussed WinPAC, ALS's new OPAC client software (the earlier
     version is ProPAC). DALNET is entitled to receive 58 copies
     of ProPAC from its purchase of PACLink/PACLoan. L. Bugg is
     talking to ALS about upgrade options for WinPAC.

     C. Wecker distributed her document on the "rewrite" of the
     NOTIS Circulation Module -- LMS Release 5.2. Although most
     enhancements DALNET libraries requested seem to be in 5.2
     (coding has not yet been completed), there were still some
     areas where either specific functionality was not clear or
     additional/different functionality would be desirable in our
     consortium environment. C. Wecker will send further input to
     the NOTIS Circulation Rewrite Committee.

     Since ALS has not completed its work on batch products and
     reports or on the Patron Interface Format used for loading
     patron records, little is known about changes in these areas.
     We will probably not receive the new release before early
     summer 1995.   Since implementation will entail a massive
     training effort as well as converting item and patron records,
     redoing our batch products/reports, and patron tape extracts,
     it will take DALNET at least 6 to 9 months to implement after
     receipt.

3.   Planning for Ethernet/TCP-IP Connections

     a.   MichNet/Internet Options: L. Bugg has been meeting with
          a subset of the Project Managers' group to explore
          MichNet/Internet access options for un-affiliated DALNET
          institutions. We are still waiting for a response from
          Merit. Options for a "private" network linking to WSU
          are also being explored.

      b.   **TCP3270 (McGill) Software:** TCP3270 software is used for TN3270 connections to IBM hosts over the Internet. TCP 3270 supports the ALA character set; its use would enable libraries to use PCs instead of Telexes. There are both DOS and Windows versions. The Systems Office is going to test TCP3270; the goal is for WSUL Technical Services to use it on its new LAN. DALNET sites might wish to consider site licenses for their libraries or institutions. Both Michigan State University and University of Michigan have been using TCP3270 successfully.

      c.   **Solutions for Fixed Terminal IDs:** L. Bugg reported that IBM has a new TCP-IP mainframe software which maps IP addresses to fixed CICS IDs; this may solve most of the fixed terminal ID problems libraries encounter in accessing NOTIS over the Ethernet. It is not clear if it will solve the problem of IDs for system printers, particularly for label and receipt printing.

4.   MDAS Databases

Wayne State has recently added IAC's BUSI and COMP databases (i.e., IAC's Business and Company Profiles databases). BUSI is updated monthly; the COMP database is completely reloaded each month. DALNET libraries' staff are welcome to attend one of the three WSUL staff demonstrations this week. Our IAC sales representative is offering DALNET libraries a free trial for 60 days; Project Managers suggested L. Bugg request the trial be extended for at least 90 days, preferably beginning in mid-January 1995. Louise will send cost info to Project Managers via PROFS.

PsycInfo tapes have arrived; WSUL has licensed data from 1984 through the present. The goal is to make the database available to the public during winter semester. I. David is interested in PsycInfo and will talk to vendor regarding license costs.

Project Managers are still interested in mounting BIP as a local citation file. Louise will follow up on the status of the discussions that Bill Kane was having with the vendor.

L. Bugg talked about InfoShare, a Unix-based product which is becoming the platform NOTIS libraries are using for citation databases. InfoShare used two search engines: OCLC's Newton and SilverPlatter's Electronic Reference Library (ERL). Databases can be loaded on hard drives or CDs. The University of Michigan is testing InfoShare this winter. Databases are pre-loaded/pre-indexed either by ALS or SilverPlatter.

5. PACLink/PACLoan

    MRLT Project: L. Bugg reported on the MRLT Project. Both
    Michigan State and University of Michigan will be early
    release sites for LMS Release 5.1.2 which will include some
    PACLink/PACLoan fixes, e.g., the ability for staff to check
    item status in PACLoan, improved security, and the ability to
    use PACLink for accessing MDAS/InfoShare and commercial
    databases. MRLT libraries are currently discussing which MDAS
    databases should have top priority for sharing among the
    libraries; this is a goal for the second year of the Project.
    DALNET ICL Testing: Plans still call for Wayne State
    University and Oakland University to begin testing PACLoan
    Intercampus Loan this fall.

6. Reports

    a. **QuikReports:** With DALNET serving as a Beta test site for
        Release 2.0 of QuikReports, the Systems Office has been
        involved in testing and evaluating these reports.
        Initially, the reports were run for Botsford Hospital to
        identify any technical difficulties with loading and
        running them. Currently, they are being run on Wayne
        State University's records to determine if there are
        problems running them for a large library. QuikReports
        2.0 functionality was evaluated by staff from Botsford
        Hospital, Detroit Public Library, Oakland Community
        College and Wayne State University. ALS plans to send us
        a "fix" tape in November to remedy problems we reported
        earlier.

        DALNET sites evaluated QuikReports 1.0 and sent input
        regarding desired enhancements to ALS for Release 2.0.
        Though most of the desired enhancements have been
        incorporated in the new release, e.g., capability for
        multiple sorts and additional selection parameters, there
        remain some areas where further enhancements are
        desirable for our consortium environment. As Beta test
        site, the Systems Office is forwarding input regarding
        desired enhancements to ALS; we hope modifications can be
        made prior to the general release. In the meantime,
        until the new release is fixed and fully operational,
        DALNET Project Managers who need reports immediately
        should contact Charlene. Their reports will be run with
        the new test release, if at all possible. When the new
        release is considered fully operational, possibly in
        January, Project Managers will be asked to review their
        previous requests for reports considering the new
        capabilities and options.

b. **DALNET Staff Vacancies:** L. Bugg distributed copies of the University postings for the two vacancies in the Systems Office: the LAN Specialist and the librarian to replace Bill Kane. An advertisement for the LAN Specialist position will appear in the Sunday <u>Detroit Free Press/News</u> soon.

c. **DALNET Committees:**

- <u>DALNET Access Committee</u>: L. Bugg reported that the <u>DALNET Access Directory</u> should be out shortly. J. Bosler (MCC) is responsible for this first edition; Wayne State will then assume responsibility for distribution and future updating of the Directory.

- <u>DALNET Database Standards Committee</u>: The Committee's "Standards for Holdings Records on NOTIS" was approved by the DALNET Board at its last meeting. C. Wecker distributed copies of the approved standard; Project Managers should forward copies to the appropriate people at their sites.

  At the last Committee meeting, members discussed including captions with serials holdings on the NOTIS MARC Holdings Record. Recently, OCLC adopted the use of the ANSI Z39.44-1986 Standard for entering serial holdings on its Union List System. This standard varies from the previous 1980 Standard in that it <u>requires</u> the use of captions, if available. (Under the 1980 Standard, they were not to be used.) Since the newly approved DALNET Holdings Standard prescribes following the OCLC Union Listing guidelines, the Committee agreed that DALNET sites should begin using captions for serials holdings on MARC Holdings Records. (Captions have always been used for monographic holdings.) Libraries are not required to modify NOTIS records retrospectively. The Committee will develop guidelines (with examples of captions) and send to Project Managers.

- <u>DALNET Circulation Standards Committee</u>: The agenda for the next meeting of this Committee will include discussion of a future patron file archive (needs to be done prior to Release 5.2 implementation) and two issues raised at the DALNET Board meeting (DALNET libraries' policies regarding confiscating materials from other sites which have not been charged out and honoring other DALNET libraries' blocks due to fines/fees).

7.   Other

a.   L. Bugg reported that Wayne State has switched its OCLC GovDocs subscription from tape to electronic data transmission (EDX). We received our first file recently. She encouraged the other three DALNET sites loading OCLC GovDocs records to switch to this Service. The DALNET Systems Office is trying to move away from the use of tapes as much as possible.

b.   L. Bugg asked about DALNET sites' library hours for December 26 - January 2 to determine the need for WSU Computing Center services during the holidays.

Notes by,

Charlene Wecker
November 11, 1994