DALNET PROJECT MANAGERS' MEETING

June 1, 1992

Minutes

Present: D. Adams, L. Bugg, I. David, J. Flaherty, K. Gauri,
           W. Kane, M. Klein, C. Liner, H. Ma, J. Murray,
           A. Sargent, J. Smith, C. Wecker

Absent: S. Martin

1.   1992 Schedule

     L. Bugg reviewed the "1991/92 Plans" document which includes
     a status report as of June 1, 1992.   She explained that
     preparation for the CICS 3.1 conversion currently underway has
     caused some System disruption.   The GTO is currently
     operational at all OCLC DALNET sites; OCC is in the process of
     implementing the GTO.

     The File Merger study was about 3/4 complete when A. Fidler
     figured out how DALNET could do keyword searching using
     NOTISearch in 5.0.2 with our current file configuration.
     Therefore, we will not need to proceed with the merger
     planning until after 5.0.2 has been implemented.

     Two additional Wilson databases (General Science Index and
     Readers' Guide Abstracts) were added to MDAS this week, giving
     us a total of 7 Wilson databases.   CINAHL and Current Contents
     databases are also in production.   ERIC is currently in test.
     The security software--which will allow dial-up and other
     remote use of MDAS--is being tested.   Testing should be
     completed sometime between mid-June and July 4th.   This new
     software will request users to type in an ID when logging onto
     MDAS.   The Social Security Number--which we think is the
     optimum number to use--does not seem to work properly in a
     consortium environment.   Instead, the patron ID which appears
     on users' library cards can be used.   The Patron Category on
     the NOTIS Patron Record is checked to determine if the patron
     is authorized to search MDAS.

     DALNET sites licensed to use MDAS need to review their patron
     categories and decide which categories can dial-in to the
     Wilson databases.   Once the security piece is in place, DALNET
     libraries with an MDAS license can have the menu screen
     include not only those databases their site has licensed--with
     NO logon required--but also those databases licensed by
     others--WITH logon required.   Then, for example, WSU medical
     faculty/students could logon to Current Contents at Children's
     Hospital.

     Current plans are to merge MDAS with LUIS once LMS Release
     5.0.2 is stable in production.

L. Bugg reported that the University of Michigan is a Beta Site for the next release of NOTIS (5.1). 5.1 is currently in production in MIRLYN; DALNET libraries' staff might wish to dial in to look at it. Location-based searching is not yet in MIRLYN; it should be in soon. University of Michigan is setting up at least four location catalogs--a union catalog and three smaller ones.

2. NOTIS User Directory Updates

C. Wecker collected directory sheets from several DALNET sites. A few libraries sent them directly to NOTIS. Those who haven't sent one in or given it to C. Wecker should send one to her as soon as possible. In the future, sites should always send them to the DALNET Office, rather than directly to NOTIS. The Systems Office will send them all to NOTIS together.

3. Release 5.0.2 Implementation

Table conversion quality control/testing at each DALNET Library: Many of the 5.0.2 tables had to be keyed-in, notably the security tables (the 104's) and the calendar tables. DALNET sites were asked to help with quality control for these tables. The goal is to insure that staff can do their work on NOTIS without interruption when 5.0.2 is implemented.

Calendar Tables: C. Wecker distributed copies of the 5.0.2 Service Unit calendars to Project Managers whose sites are operational with the Circulation Module. 5.0.2 calendars are different in both format and quantity. With 5.0.2, a calendar can only have six exceptions. If there are more exceptions, a new calendar must be created. She asked libraries to review their calendars and exception statements. In addition, there are two values that libraries should check and possibly modify: "due time" and "cutoff" time. In earlier releases, "due time" used to function only for hourly loans. Testing of 5.0.2 will reveal if it is now functional for all types of loans. "Cutoff" time is a new value; it allows libraries to designate a time after which hourly loans can circulate overnight. Calendar changes should be sent to C. Wecker by June 15. If there are no modifications, PROFS CWecker to inform her of that.

Security Tables: In order to test security authorizations, Project Managers are asked to have staff members test (in the "cicsnotr" training region) all functions for which they are currently authorized. C. Wecker distributed the procedure and dateline for doing this testing.

Circulation Tables: Conversion of the circulation tables (102's), using a program created by the U. of M., should be completed shortly. There are one or two new options; Project Managers will be asked if they wish to use them.

LUIS Screen Design: W. Kane distributed the new timetable for completing the 5.0.2 OPAC screens. DALNET screen parameters have been set up to match those selected by the University of Michigan Libraries for MIRLYN. DALNET Screen Committee members are currently reviewing these online. A Committee meeting will be held in late June to discuss modifications to these screens, and to make other decisions (e.g., use of unified call number and subject searching, "explain" screens).

Orientation/Training Sessions: L. Bugg circulated announcements of three DALNET 5.0.2 orientation sessions that will be held in late June. Sites can send as many people as they wish to these sessions. 5.0.2 "hands-on" training sessions will be held in August; they will be set up like the sessions held for keyword searching. Libraries will be allowed to send a certain number of people; if there are spots available in a given session, libraries can send additional staff members. Handouts will be distributed at the orientation/demonstration sessions reviewing the major changes to LUIS and keyword.

4. New Report -- Count of Titles by Call Number Range

J. Flaherty and C. Wecker reviewed a new report that was used by WCCC. It counts the number of titles held in a particular LC call number range. WCCC used the report in conjunction with the self-study it did for North Central. The Systems Office will not be able to generate similar reports for other libraries until after 5.0.2 is stable. L. Bugg will determine subsets possible and have complete list of call number ranges printed for interested libraries in the fall. Possibilities include: by format, by subsets of ranges, by groups of locations, and by date.

5. NOTIS 1992 Enhancement Ballot Preparation

L. Bugg requested that libraries send forward suggestions for enhancements, as follows:

a. **Cataloging/Authority SIG Recommendations:**
A. Evans is incoming Chair of this SIG. Suggestions for this enhancement ballot can be sent to either A. Evans (PROFS: AEvans) or to C. Wecker.

      b.   **GTO Recommendations:**
These are being reviewed by the LIB 1 SIG. Suggestions should be forwarded to C. Wecker.

      c.   **OPAC SIG Recommendations:**
DALNET libraries' staff will have a chance to view the 5.0.2 OPAC at the orientation sessions in June. Suggestions for enhancements should be made to W. Kane; he will be going to ALA shortly after the demonstrations and provide input to the OPAC SIG meeting that will be held at ALA.

6.   <u>Coverage of NOTIS Meetings</u>

Libraries are requested to send in reports from NOTIS-related meetings they have attended to L. Bugg. W. Kane has the list of NOTIS SIG meetings being held at the Summer ALA meeting for those who need the schedule.

7.   <u>NOTIS QuikReports</u>

L. Bugg reviewed the QuikReports list of Module/Area reports that NOTIS is considering making available later this year. QuikReports will <u>not</u> initially include <u>all</u> the reports listed. NOTIS is interested in our top priorities that would make the product marketable to us. Based on recent requests from Project Managers, circulation reports seem to be our top priority. Other types of reports that were of major interest were workload statistics, collection use, and costs of serials. The list of reports was compiled by NOTIS based in part on a FOCUS Group which met on this topic at Midwinter ALA. A. Evans was a participant in this FOCUS group. L. Bugg will write to NOTIS with our priorities for these reports.

8.   <u>NOTIS Progress Reports from DALNET Libraries</u>

L. Bugg began by describing the QUEST process (Total Quality Management) currently underway at the University. She wanted to alert people to this process since Systems Office staff will be interviewing staff from some DALNET sites for input on areas to improve.

Botsford: D. Adams reported that statistics show that good use is being made of Wilson databases on MDAS. Botsford has been a "full" OCLC member for the last several months.

Oakland University: Oakland hopes to go online with CALL (PC software enabling patrons to use NOTIS to generate ILL requests) by July 1. They are exploring the use of CD-ROMs on LANs.

Detroit Public Library: A new Business Director has been hired at DPL; she will be assuming many of Florence Tucker's responsibilities after she retires at the end of June. As of July 1, the DPL Systems Office's line of authority will move from Support Services (which was under F. Tucker) to Public Services (under F. Buckley). Technical Services will report to J. Curtis. There is now a third linking team in the Main Library. In July, DPL will resume automation of its branches, beginning with Conely.

University of Detroit Mercy: LUIS is now operational at the Outer Drive Campus. Copy linking should be complete there by August. Plans call for LUIS to be operational at the Learning Resource Center at the Outer Drive Campus and Circulation to be operational at Outer Drive in the Fall.

Macomb Community College: K. Gauri reported that if the millage passes there will be between $9,000,000 and $10,000,000 for a new library at Center Campus. As Chair of the DALNET Board, he announced that the Board is in the process of revising Contract and By-law wording. At the July 7 meeting, rewording will be reviewed. Walsh College applied for DALNET membership; there was unanimous approval. Negotiations are currently underway.

Beaumont: Beaumont is adding an additional PC for staff use of NOTIS. Since January, Beaumont has had MEDLINE available on CD-ROM (CD/Plus) for patrons; approximately 130 searches are being done a month.

Children's Hospital: M. Klein announced that Children's users are also making good use of the Wilson databases on MDAS. The Family Resources Library has been established, a librarian has been hired, and reconstruction of that area is currently underway. This Library will offer "expanded" lay medical information.

Wayne County Community College: J. Flaherty is hoping that the millage passes; if it does not, it will be up for vote again in November. He is hoping that if the millage passes, there will be increased funding for the Library. He reported that there are two Telex terminals and three printers available to any DALNET library now that WCCC has switched to an IBM 3174 controller.

Oakland County Law Library: The Library does not have to move to the Computing Center. It will stay in its present location until it moves into the new Court House Annex at the end of 1994.

Oakland Community College: Staff have attended three Circulation training sessions and are currently testing. OCC should be in Production shortly. OCC is currently working with the Systems Office on GTO implementation. OCC has 900 name authority records and 250 bibliographic records on diskette ready to transfer to NOTIS.

The next DALNET Project Managers' meeting will be held on Monday, September 21, at 1:00 p.m.

[Note change from September 14 due to MLA Leadership Workshop conflict].

Notes by,

Charlene Wecker
June 17, 1992

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