

## DALNET DATABASE STANDARDS COMMITTEE

September 30, 1997

Wayne State University, SEL RM. 15

Present: Chris Audia (DPL), Rex Dotson (DPL), Birong Ho (WSU, Chair), Adriene Lim (WSU/DALNET), Ann Pogany (OU), Donna Roe (UDM), Theresa Shen (WCCC), Phyllis Shunn (WC)

### 1. DALNET Data Analysis Project Survey

Two documents "NOTIS Migration for DALNET" prepared by Michael Ping, Ameritech, and NOTIS/HORIZON Mapping Fields" from Johns Hopkins University were distributed. The Committee discussed the documents and reviewed the possible impact of the incoming new system. B. Ho distributed the four-part survey draft. They are Pt. 1: Bibliographic Record, Pt. 2: Copy Holding Record, Pt. 3: MARC Holding Records, and Pt. 4: Linked/Unlinked Item Records. The Committee members examined the draft in detail, offered suggestions, and identified the standard and nonstandard usage of NOTIS records in their institutions. The subcommittee members, R. Dotson, B. Ho, A. Lim, D. Roe will incorporate the comments into the draft. The committee also discussed the procedures to fill out the survey. The survey is scheduled to be mailed to DALNET libraries on October 3. Special thanks go to B. Ho and A. Lim for drafting the test survey.

### 2. Review of Standard Documents

B. Ho reported that the revised standards "DALNET Bibliographic and Authority Database Standards, 8/97" and "DALNET Name/Series Authority Standards, 8/97" were approved by DALNET Project Managers and were distributed. Please contact B. Ho for copies should you need one. The documents will be posted on the DALNET home page and WSU Technical Services and System home page. Special thanks go to A. Lim for editing. The Committee was concerned about the confusion about "policy and standards". The distributed "DALNET LC Subject Authority in NOTIS" drafted by A. Evans and B. Ho will be reviewed by the Committee at the next meeting, due to the time limits.

### 3. Special New

C. Audia (DPL) will retire as of Jan. 1998. Her last day in DPL is October 23. Thank you, Chris, for your many years' service to the Committee. We will miss you.

4. Next Meeting will be held Tuesday, October 28, 1997 at 9:30 a.m. - 12:00 p.m. at WSU's Science/Engineering Library, Rm. 15

Notes by B. Ho

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