

**DALNET STEERING COMMITTEE
MINUTES**

September 14, 1998

Wayne State University, Purdy Library Conference Room

Present: L. Bugg, D. Adams, K. Bacsanyi, J. Houser, P. Jose, H. Masek, M. Sheble
Absent: J. Flaherty
Guests: J. Meiers (AADS), S. Savage (Statistics Coding Task Force chair)

1. Agenda and minutes were approved.
2. Mary Ann reported that UDM does not have ReportSmith yet. Harry will follow up. Serial holdings will be loaded later this month after training. Patrons and staff love Horizon and WebPAC. John offered to assist in correcting a few WebPAC errors on the UDM page. Frame relay connections have not been finished yet. Louise, Mary Ann, and Harry will meet to discuss other outstanding issues.
3. John Meiers from AADS distributed a DALNET Networking Policies document to replace the Design Issues document. Given the brief information he had regarding the connections from each institution, he presented a draft overview of how the new frame relay would work in DALNET. He asked for a contact person at UDM and DPL, as well as other institutions, whom he could contact. The Committee recommended that the Technology Task Force be established ASAP so they could look at the Networking Policies as presented. John M. offered to work with a designated person at UDM who is familiar with routers to get their system functioning. There have also been WSU router problems which are being dealt with. Ameritech recommends a managed router service at each site so that traffic can be analyzed. This would be useful for circuits that carry both Internet and DALNET traffic. DPL and WSU should not need a third PVC to their own DALNET server but rather should be able to use their own intranets to get to the server. John M. will verify this. Louise and John H. will follow up about getting the Technology T.F. started immediately.
4. Steve Savage, chair of the Statistics Coding Task Force, presented their proposal for ISTAT and BSTAT codes. Debbie felt there should be more codes in the RD section. She will talk with Nancy Bulgarelli who is on the task force. Although each institution could add to the DALNET list of codes, it was not recommended so that statistics could be consistent and also be compared across DALNET institutions. SuDocs codes are being developed. No one knew of anyone using the MichDoc system.
5. A. Enhancements 1 and 2 were accepted as having a due date of March 1999. Since WSU, DPL, and Botsford would be up on the system by end of March 1999, the Ameritech proposed due date of June 1999 for enhancement 3 was not acceptable. We need to establish a date for beginning discussions on the Children's OPAC. Record ownership impacts the union catalog and the statistics. Since the patron

database will be shared, the December 1999 due date for enhancement 5 is OK if the patron statistics are stored in the local databases. December 1999 is OK for enhancements 6 and 7.

B. and C. Postponed to next meeting

6. Postponed to next meeting

7.
 - A. Send feedback on Project Leader interviews to either the person listed at the bottom of the feedback form or to Louise.
 - B. Item #2 was revised on the serials task force proposed charge to read "...including format for all types of serials data (print, electronic, etc.) and labels for holdings information." Also, a DPL rep and a special libraries rep was added to the list of participants.
 - C. The itypes were approved.
 - D. Postponed
 - E. Postponed

Next meeting: Sept. 28, 1998, 8:30-12:00 at University of Detroit Mercy, McNichols Campus.