Guidelines for Application for

Membership in DALNET

These guidelines for initiating membership are applicable to the planning stages of the DALNET group. Once governance and bylaws are established, these guidelines will be superseded.

1. A library applying for membership in DALNET during the planning process must be willing to make a commitment to participate by contributing:

    a.   staff time;
    b.   needed library data;
    c.   planning money.

2. A library joining DALNET during the planning process is not committed to any further participation in the eventual computerized network. Additional commitments will be sought as the project progresses.

3. To initiate membership, a library must:

    a.   send a letter to DALNET expressing its intent; and
    b.   submit a Self-Study with requested library data.

4. The Self-Study required for the Library's application will include:

    a.   Software requirements that differ from DALNET's RFP, July, 1984.
    b.   Data about:

        (1)   terminals and other peripherals required over 5 years;
        (2)   data to be maintained on the system;
        (3)   work loads to be handled by the system;
        (4)   location of library buildings;
        (5)   linkages needed to local computing.

    c.   Preferred time table for implementation.

5. DALNET will charge a non-refundable application fee to recover its costs for reviewing an application.

6.   Needed consultants will review the application, evaluating the prospective members impact on:

   a.   the software requirements;
   b.   the hardware requirements, especially:

      (1)   disk space;
      (2)   ports for terminals and other peripherals;
      (3)   the telecommuncations network.

   c.   costs to the system;
   d.   time table for implementation;
   e.   funding for the system.

7.   A team of DALNET members will recommend membership to the DALNET Study Group within two weeks of receipt of the completed application, including any consultant's reports.

8.   A library joining DALNET during the planning stages will be charged a fee that is double the fee paid by each of the other members to that point, e.g., if DALNET members had each contributed $1,000, the new member would be charged $2,000. Fees assessed during the planning process have been the same for each library, regardless of size, and have always been approved by the group.

LB/ff
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