

LIBRARY AUTOMATION PLANNING GROUP

Progress Report

October 1984

1. LAPG -

The Library Automation Planning Group met twice during the month of October.

October 5 the LAPG met with Library Directors/Administrators to review the RFP evaluation process and to outline the DALNET governance options identified. The Directors requested that a Task Force on Grants be established.

October 15 the LAPG met to review RFP Evaluation Subcommittee progress and to discuss the vendor demonstration agendas.

Time was set aside for the RFP Evaluation Subcommittees to meet and review the proposals of vendors scheduled for demonstrations.

2. DALNET -

The DALNET Study Group met twice during October.

October 15 plans to hire library automation consultant Dick Boss to review the top four RFP responses were finalized;

representatives to serve on the Task Force on Grants were solicited; part one of the Draft Report on DALNET Governance Options was distributed for discussion.

October 29 discussion began on part one of the Governance Report; part two of the three part report was distributed; the NOTIS demonstration was rescheduled, resulting in changes to the overall evaluation schedule; site visit plans and cost sharing options were discussed; a letter from Oakwood Hospital regarding DALNET participation was reviewed.

The governance Task Force continued to meet to work on its Draft report during October.

3. RFP progress -

Four of the eight vendors who submitted proposals for complete systems as requested in the RFP were identified for in-depth review. The review will consist of Subcommittee evaluations of each major functional component, system demonstrations, and client reference checks. The goal is to identify the two systems that best meet the needs of WSUL and DALNET by the end of November.

Scoring of the functional specification responses is being charted on a microcomputer spread sheet report developed by E. Hilker.

Two vendor demonstrations were held in October: CL Systems, Inc., on October 22 and 23 and Bibliotechniques on October 25 and 26.

Copies of four proposals undergoing indepth review were sent to Dick Boss to evaluate by the week of November 12.

4. Site preparation -

Preliminary specifications for a computer room site were written based on the four systems being intensively reviewed. These specifications were given to G. Russo, WSU Assistant Vice President, Facilities Planning and Management, to facilitate planning for an engineering/architectual study of the proposed computer room site.

5. Task Force on Grants -

Lesley Loke, of the Detroit Public Library, agreed to chair the Task Force on Grants. Names of Task Force representatives from DALNET institutions were forwarded to her in time to call an initial meeting in early November.

6. WSUL Retrospective Conversion of Bibliographic Records -

Retrospective conversion of WSUL's monographic bibliographic records into machine readable form continues at a fast pace. During October, 6,439 records were converted, bringing the total titles converted since March to 32,342.

*Louise Bugg*

Louise Bugg,  
Acting Assistant Director,  
Wayne State University Libraries  
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