

Oakland Community College

2010-2011 COLLEGE ACADEMIC SENATE
MINUTES OF December 9, 2010
Orchard Ridge Campus

The College Academic Senate was called to order at 3:20 p.m. by Chair Mary Ann McGee. The following individuals were present:

Auburn Hills:	R. Andersen, C. Decker, S. Dry, J. Farrah, P. Hale, B. Konopka, J. Mousty, A. Palmer, E. Scott, H. Tanaka, K. Tiell
Guests:	C. Flagg, L. Huber, B. Isanhart, M. Kersten-Hart, D. Love, N. Showers
District Office:	L. Nadlicki, N. Szabo
Guests:	S. Miller, A. Powell, C. Rush, C. Tanner
Highland Lakes:	S. Henke, J. Lobert, G. Mandas, C. Maze, K. Robinson, M. Ston, G. May
Guests:	N. Barkell, N. Boulos, K. Flores, N. Kassab, D. Lawson
Orchard Ridge:	T. Baracco, A. Frank, M. Kokoszka, M.A. McGee, D. Nowack, C. Nykamp, L. Roberts, D. Strand, J. Shadko
Guests:	K. Allen, T. Dennis, S. Dyer, G. Faye, J. Hawkins, P. Jackson, D. James, M. Myers, L. Nemitz, R. Wright, M. J. Schuster
Royal Oak/Southfield:	E. Abbey, D. Bartleman, S. Jackson, R. Lamb, C. Neely, J. Parent, D. Rowe, B. Stanbrough, S. Reif
Guests:	L. Crews, M. K. Lawless, K. Lee, J. Matteson, C. Sanford-Brown

- Acceptance of Agenda:
MOTION: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of October 28, 2010 as written. Seconded, passed.

4) Leadership:

- Chair Mary Ann McGee reminded Senate that the motions regarding ENG 1510 and the Liberal Arts degree review have been thoroughly discussed over the past two years in various arenas – Campus Senates, multiple forums on the campuses, and at Discipline Day.

5) Presentation

- None

6) Old Business:

- ENG 1510 Substitute Motion from HL Campus

MOTION: To remove the ENG 1510 substitute motion from the table. Seconded, passed.

Mary Ston presented the substitute motion from the HL Campus that was lodged for discussion by the Campus Senates at the October CAS meeting:

MOTION: That the College Academic Senate endorse a policy that requires an English 1510 placement for college-level course work. Disciplines may apply for exemptions for specific courses, and these exemptions are to be reviewed for approval by the Curriculum Committee. Seconded.

Discussion Followed:

- It isn't appropriate to require an ENG 1510 placement for all courses.
- If the motion is passed, the Curriculum Committee would most likely create a fast-track process for courses exempted.
- A fast-track process was done for outcomes.
- This policy change will take a long time to implement; there is very little time before the February catalog deadline.

Friendly Amendment: To target fall 2012 as the implementation date. Seconded.

The motion as amended passed.

- Liberal Arts Degree Motions lodged at October CAS Meeting

Motions from AH, HL, and OR Campuses re: the Liberal Arts Degree were lodged at the October CAS meeting for further discussion at the Campus Senates.

MOTION: To put the OR and HL Campus motions back on the table for discussion. Seconded, passed.

Mary Ann McGee presented the OR motion that was lodged at the October CAS meeting as follows:

MOTION: The Orchard Ridge Campus Senate moves acceptance of the following recommendations regarding revised Liberal Arts Degree Requirements (in answer to the 2009-2010 CAS ad hoc committee's proposed changes). Seconded.

Orchard Ridge discussed the proposed changes at the September and October 2010 Campus senate meetings and at an all campus forum held 9/30/10.

Proposed OR Liberal Arts Degree Requirements:

ENG 1510 & 1520	6 cr.
Fine Arts/Hum	11 cr.
Math 1150/Science	8 cr.
Social Science	8 cr.
Pol 1510	3 cr.
Phys. Ed	1 cr.
A (any) Com Course	3 cr.
Electives	22 cr.

Total 62 cr.

1. Completion of MAT 1150 (or higher level of Math).
2. Add COM 1600. OR response is to add "a" COM course (not restricted to COM 1600).
3. Reduce Humanities/Fine Arts total requirements from 11 to 8. OR disagrees and restores the 11 credit hours.
4. Reduce Social Sciences from 9 to 6 credits, retaining a separate 3 credits in Poly Sci. OR disagrees and reinstate 8 credit hours of social science.

Liberal Arts disciplines/those included on the general education (distribution?) list are encouraged to develop majors/areas of concentration with 15 or more credits. OR forum suggests in some areas, 12 credits might be enough.

Mary Ston presented the following 3 motions from the HL Campus Senate that were lodged at the October CAS meeting.

MOTION #1: That the 3 credit Political Science 1510 requirement be removed from the proposed liberal arts degree requirements, and that the required number of social science credit requirements be increased to 9 credits.

MOTION #2: That the 3 credit Communications 1600 requirement be removed from the proposed liberal arts degree requirements, and that the number of elective credits be increased accordingly.

MOTION #3: That the 1 credit Physical Education requirement be removed from the proposed liberal arts degree requirements, and that the number of elective credits be increased accordingly.

Discussion followed:

- The Senate is voting on a structure of recommendations to be recommended.
- Eric Abbey presented the following motion on behalf of the RO/SF Campus Senate:
MOTION: To support the Orchard Ridge Campus' motion on the Liberal Arts Degree Requirements.
- The HL Campus motions allow several students to graduate with fewer barriers.
- We are educating a broad range of experienced students.
- Offering more electives allows students to put together a package to complete their degree easier.
- The goal is to allow students to transfer seamlessly.
- Our liberal arts degree has never been revised.
- Only about 10% of our students attend OCC right out of high school.
- Age 27 is the average age of an OCC student.
- Our job is to educate the student body.
- By making the degree easier, are we watering down our education?
- OCC is still graduating students in liberal arts even though the degree requirements haven't been changed.
- If a professional athlete chooses to attend OCC, why would they need to take a physical education course?
- Employers would like students to have better communication skills.
- Completion of POL 1510 will help students meet the MACROA requirement at a 4-year institution.
- We need to assure ourselves that our students are civically literate when they graduate.
- The AH Campus Senate also supports the Orchard Ridge Campus motion on the Liberal Arts Degree requirements.
- These are important skills and we have a social responsibility to deliver to our students.
- By removing the Political Science requirement, we are denying students the opportunity to learn about their own country.
- OCC needs a physical education requirement; we are a county that is physically decaying.
- The PER requirement can be met by taking a class online.
- There is a wellness course designed for students with disabilities.
- Students need to take more MAT and Science courses than physical education.
- Physical education is a science-based discipline – just more fun.

The OR Campus motion was restated so it could be voted on.

Motion #1 (above) from the HL Campus was presented as an ~~friendly~~ amendment to the OR motion. Seconded.

The amended motion (Motion #1) from the HL Campus failed.

Motion #2 (above) from the HL Campus was presented as an friendly amendment to the OR motion. Seconded.

The amended motion (Motion #2) from the HL Campus failed.

Motion #3 (above) from the HL Campus was presented as an friendly amendment to the OR motion. Seconded.

The amended motion (Motion #3) from the HL Campus failed.

The question was called.

The OR Campus motion passed.

- Substitute Motion from HL Campus re: who should vote on the proposed changes to the Liberal Arts Degree

Mary Ston presented the following substitute motion from the HL Campus:

MOTION: All faculty vote on the proposed changes to the liberal arts degree because liberal arts requirements affect all of our students. Seconded.

Discussion followed:

- The Curriculum Committee ballots faculty that are listed in the various disciplines on the degree.
- The AH Campus spoke against the motion as well.
- All degrees have a general education component in them.

The question was called. The motion failed.

- Motions (5) from HL, OR and RO/SF Campuses regarding Allocation of Tutoring Resources (Charge from the Chancellor)

Mary Ann McGee reported that the Campus Senates submitted a number of motions regarding the allocation of tutoring resources.

Mary Ston presented the following motion on behalf of the HL Campus Senate:

MOTION: the ASC continue its excellent support of students and the community and the ASC rather than the Senate address the specific issues mentioned in Dr. Meyer's motion. Seconded.

Discussion followed:

- This is administration's purview. It isn't Senate's business to determine how the dollars are allocated.
- AH Campus supports the HL Campus motion.
- This is not an appropriate action for Senate to act on.

The motion passed.

Leslie Roberts presented the following motion on behalf of the OR Campus Senate:

MOTION: OR Campus supports the ASC Discipline statement of 11-11-2010 concerning the allocation of tutoring services . . . “that the college consult ASC faculty on matters pertaining to Academic Support Services before deliberations ensue or decisions are made.” Seconded.

Friendly amendment from RO/SF: To have ASC and ACCESS staff consulted before tutoring budgets are discussed. Seconded.

Discussion followed:

- The 11-11-2010 statement from the ASC was supported.

The motion as amended passed.

Eric Abbey presented the following motion on behalf of the RO/SF Campus:

MOTION: To set up a process wherein every academic discipline that has, or expresses, interest in tutoring is consulted before decisions are made regarding budgets and services.

Discussion followed:

- Things aren't being communicated effectively; consultation is needed on how this would work.
- Before there are cuts in Math tutoring, that department should be consulted first so students don't suffer.

MOTION: To postpone discussion of the motion for further discussion at the Campus Senates. Seconded, passed.

Eric Abbey presented the following motion on behalf of the RO/SF Campus:

MOTION: That the Southeast campus is opposed to charging fees to students for tutoring.

MOTION: To postpone discussion of the motion for further discussion at the Campus Senates. Seconded, passed.

- Clarification of Motion from AH Campus re: Computer/Technology Competency Requirement

The motion from AH Campus was postponed at the October CAS meeting for further discussion at the Campus Senates. Senate Leadership asked the AH Campus to clarify the motion that was presented at the October CAS meeting. Jeff Farrah presented the following information:

“The idea of this motion is that students could benefit from having some sort of technological competency requirement in addition to other components required by their degree programs. The Auburn Hills campus drafted a motion calling for some kind of technological or computer competency requirement for students. We left the details out because we wanted to leave the door open for further discussion. As the motion below states, establishing a technological and computer requirement might take the form of an actual class, perhaps a test, or whatever else folks think would be appropriate for achieving the goal of technological and/or computer literacy across the disciplines.”

MOTION: The AH campus moves that the college establish a computer and technology literacy requirement (or assessment) for all students that obtain a degree at OCC.

Discussion followed:

- When the outcomes were reviewed, there was a technology-literacy option. It was concluded that information-literacy was a major part and this is already in place as an outcome.
- The ASC offers a technology workshop class for students.
- You can get a well-rounded degree without a technology component.
- There was confusion about what AH Campus was recommending.
- The purpose of the motion is to start a discussion at the campuses as to whether or not we need a technology competency requirement.
- Do we want students to take a technology test when they enter college?

MOTION: To lodge the information and motion above for additional discussion at the Campus Senates. Seconded, passed.

7) New Business:

- Motion from HL Campus Defining College-level Course Work

Mary Ston presented the following motion on behalf of the HL Campus Senate:

MOTION: College-level course work be defined as all courses that are not part of the developmental course list.

MOTION: To lodge the motion for further discussion at the Campus Senates. Seconded, passed.

8) Standing Committees:

- *Academic Master Plan/Shawn Dry*

Shawn Dry reported the following:

- All the campuses submitted their first report by the November 1 deadline. The reports are available on Infomart.
- The campuses are moving forward and their plans are in alignment with the College Strategic Plan.

- The campus planning and implementation groups have been moving a little slower this year because of involvement with several college initiatives – faculty search committees, Achieving the Dream, etc.
 - CAMP is looking forward to more work in the winter semester.
- *Curriculum/Mary Kay Lawless*
Mary Kay Lawless presented the Consent Agenda:

MOTION: To accept the Consent Agenda. Seconded, passed.

Mary Kay Lawless reminded the Senate that the last date for catalog changes/additions is March 7, 2011.

- *Curriculum Review Committee /Karen Lee*
Karen Lee reported that the Curriculum Review Committee is continuing to work on the SLRC process. The committee will be meeting again in February (the January meeting date was cancelled because it was scheduled before the faculty return from their break).
- *Student Outcomes Assessment/Leslie Roberts*
A report from SOAC was available on the distribution table. Leslie Roberts highlighted some of the information as follows:
 - Faculty were encouraged to assist with gathering work from students for Faculty Assessment Days (FAD) – Friday, March 25, 2011 and Saturday, March 26, 2011.
 - Faculty input is welcomed for expanding FAD, particularly afternoon sessions on how to use findings to improve student learning and include adjunct faculty in more discussions. Please send suggestions to Leslie Roberts.
 - Program Assessment day (PAD) will be held April 15, 2011. Tentative topics for discussion are writing, learning outcomes, exemplary practices, and data base training.
- *TMC/Judy Matteson*
Judy Matteson provided the following updates:
 - The Adobe Connect license was reviewed and renewed.
 - Save the date – April 1, 2011 there will be a Faculty Showcase at the SF Campus. If interested in presenting, please contact the academic technologist on your campus.
 - The CMS (Course Management System) subcommittee has identified which learning systems they want to evaluate, and a rubric has been developed to evaluate them. The subcommittee will be meeting again in January.

10) Ad Hoc Committees:

- *General Education Outcomes/*
Marilynn Kokoszka reported that they are working with SOAC to produce three possible options for the distribution list:
 - Do nothing
 - Realign everything based on outcomes
 - A combination of both

The changes could affect all degrees, but the faculty will vote on any changes. The committee meets again on January 14th and they plan to be on the Senate agenda in January.

11) Administration:

- Cathy Rush thanked the faculty for all the work they did on search committees and the redesign teams during the fall semester. She wished everyone “Happy End of the Semester and Happy Holidays!”

12) Community Comments:

- Sharon Miller reported that on January 18th there will be a “State of the College Address” that will include an update on the budget and college redesign teams. The location is TBD but you will be able to watch it on your desktop around 3:15 p.m. Sharon Miller also reported that an “OCC Internal Communications Survey” from Institutional Research will be sent out to all employees. Everyone was encouraged to complete the survey.
- Jahquan Hawkins announced the upcoming Student Life events as follows:
 - “Welcome Week” for students will be held January 10 – 15, 2011 on all the campuses.
 - Students are being recruited for Martin Luther King, Jr. “Day of Service” (this event will be held in conjunction with United Way) on January 17, 2011. Flyers will be disseminated with more information.
- Shawn Dry thanked IT for not shutting down Blackboard during finals weekend. The shutdown was postponed to a time when the faculty are on break.

13) Adjournment:

Meeting adjourned: 4:30 p.m.

Respectfully submitted,

Marilynn F. Kokoszka, Secretary

Nancy K. Szabo, Recording Secretary

COLLEGE CURRICULUM / INSTRUCTION COMMITTEE
Academic Senate Consent Agenda
December 9, 2010
Orchard Ridge Campus

MINOR COURSE REVISIONS

1. **CIS-2454 Web System Development (JSP).** Change course title to “Web System Development (JSP, PHP). Change course description. Target date for first offering is Fall 2011.
2. **CIS-2818 Wireless and Mobile Systems.** Change course title to “Wireless Handheld Application Development.” Change course description. Target date for first offering is Fall 2011.
3. **CMN-1100 Introduction to Construction Management.** Change course description. Target date for first offering is Fall 2011.
4. **GLS-2900-2920 Topics in Global Studies.** Change prerequisite to: English Placement Level of ENG-1510 & consent of course instructor or coordinator of GLS program. Target date for first offering is Winter 2011.

NEW COURSES

1. **CMN-1000 Construction Career Pathways.** This is a 2-credit course with a Group “A” Classification (35 students). Target date for first offering is Fall 2011.

Course Description: “This is a construction career exploration course describing employment potential in the design, management, skilled trades and other viable career options within the residential, commercial, industrial and heavy highway/civil/infrastructure sectors of construction.”

2. **CMN-1250 Construction Applications.** This is a 3-credit course with a Group “B” Classification (25 students). Prerequisite is: CMN-1100 and CMN-1200. There is a \$50 course fee. Target date for first offering is Fall 2011.

Course Description: “This course will investigate the various construction applications across the residential, commercial, industrial, heavy-highway and infrastructure industry sectors and will include: building codes, building permit processes, materials, building technologies, and construction equipment and tools. Course/lab fees.”

3. **CMN-2000 Green Construction Administration.** This is a 3-credit course with a Group “A” Classification (35 students). Prerequisite: AET-2010, ARC-1505 and CMN-1100. Target date for first offering is Fall 2011.

Course Description: “This course will explore and discuss Green building contracts, administration, and the various certification requirements for buildings and construction professionals.”

4. **CMN-2400 Construction Planning and Scheduling.** This is a 3-credit course with a Group “A” Classification (35 students). Prerequisite: CMN-1500, CMN-1700, and CMN-2100. There is a \$50 course fee. Target date for first offering is Fall 2011.

Course Description: “This course is designed to introduce and demonstrate the various construction planning and scheduling techniques used by construction managers. Course/lab fees.”

MINOR PROGRAM / CERTIFICATE REVISIONS
--

1. **GLS.ALA Global Studies.** Change program description by adding a footnote to clarify that the use of HIS-1510 or HIS-1520 can only be used in either the Major Requirement OR the Required Supportive Courses, but not both. Add two courses to the list of Required Supportive Courses: ANT-2510 (3-cr) and BIO-1512 (3-cr). Add discipline topic courses to the Required Supportive list with reference to the global emphasis of the topic and state the course substitution process to use such courses to fulfill degree requirements. Target date for first offering is Fall 2011.

GENERAL EDUCATION OUTCOMES

1. **FSH-1500 Foundations of Humanities.** Change General Education Outcome from “Global Understanding & Responsibility” to “**Aesthetic Awareness.**” Target date for first offering is Fall 2011.