

Oakland Community College

2009-2010 COLLEGE ACADEMIC SENATE
MINUTES OF February 25, 2010
Royal Oak Campus

The College Academic Senate was called to order at 3:17 p.m. by Chair Mary Ann McGee. The following individuals were present:

Auburn Hills:	S. Dry, J. Farrah, P. Harris, G. Mays, J. Mousty, A. Palmer, G. Rockind, R. Ston
Guests:	T. Pan, N. Showers, Z. Wang
Student:	E. Allen
District Office:	L. Nadlicki, G. Harris, M. Schmidt, T. Meyer
Guests:	D. McRoberts, B. Montgomery, M. Smydra
Highland Lakes:	V. Emanoil, E. Fett, J. Lobert, M. Ston, G. May
Guests:	C. Roman
Orchard Ridge:	M. Kokoszka, D. Levinson, M. A. McGee, M. Pergeau, L. Roberts, G. Faye
Guests:	S. Thornton, K. Thurston
Royal Oak/Southfield:	T. Hendricks, D. Johnson-Bignotti, S. Labadie, M. K. Lawless, R. Nagler, C. Sanford-Brown, N. Shockley, M. Vollbach
Guests:	S. Babasyan, C. Benson, B. Derisley, R. ElShaer, S. Grunfeld, J. Jensen, P. Jones, V. Lamb, D. Mathews, J. Matteson, D. Niemer, S. Soleimani, M. Smydra, L. Winer
Student:	H. Malik

2) Acceptance of Agenda:

MOTION: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of January 28, 2010 as written. Seconded, passed.

4) Leadership:

- Chair Mary Ann McGee reported the following:
 - The college has ended the search process for the Vice Chancellor of Academic and Student Affairs. The top 3 candidates visited OCC and met with several groups in the college. Evaluation forms were distributed during the meeting sessions to provide feedback on the candidates to the Chancellor and Search Committee. Chancellor Meyer will update the Senate on the status of filling the position later on in the meeting.
 - Nancy Showers and her colleague, Zheng Wang will be presenting a PowerPoint on “2009 CCSSE Results.” All presentations are 10 minutes long unless the body allows for time to be extended. On behalf of Senate Leadership, she would like the presentation time to be extended to 15 minutes so IR has adequate time to go over the broad points.

MOTION: To extend the IR presentation time to 15 minutes, with questions to follow. Seconded, passed.

5) Presentation

- “CCSSE”

Nancy Showers and Zheng Wang presented the 2009 CCSSE (Community College Survey of Student Engagement) results to the CAS. The following information was highlighted:

 - CCSSE at OCC
 - Conducted at OCC in 2005 and 2009
 - Helps OCC understand how we compare to like institutions in categories related to student engagement & learning.
 - CCSSE 2009: “Benchmarks are groups of conceptually related items that address key areas of student engagement.” CCSSE groups survey questions into the following five benchmark categories. OCC’s scores were compared against the CCSSE cohort mean (50.0) for 2005 and 2009. The most current OCC benchmark scores are shown below.
 - Active and Collaborative Learning (49.0)
 - Student Effort (46.5)
 - Academic Challenge (46.5)
 - Student-Faculty Interaction (44.5)
 - Support for Learners (48.1)
 - CCSSE Comparison Group 2009: We define OCC’s comparison group as a group of extra large, suburban, multi-campus colleges in the 2009 CCSSE cohort. There are 8 colleges in this defined comparison group. The following areas were compared against a comparison group:
 - Benchmark Scores (OCC vs. Comparison Group & Extra Large Colleges)
 - Academic Experiences (Have done often or very often)
 - Developmental Education (Have done or plan to do)
 - Relationships (students, faculty, administration, student services personnel)
 - Curricular Experiences (Have done or plan to do)

- Student Satisfaction (Entire educational experience)
- Student Activities
- OCC Full-Time vs. Part-Time Students
 - Barriers to Persistence (Likely or Very Likely)
 - Student Satisfaction
 - Special Focus Questions: Technology – Full-time vs. Part-time
- Cross-Cutting Themes
- Next Steps
 - Present results at CPC, Chancellor’s Cabinet (February/March)
 - Suggested rollout from Senate Leadership (March/April)
 - Make results available on IR website (April)
- Thank you for your time!
 - For more information contact:
 - Nancy Showers, ext. 4731
 - Zheng Wang, ext. 4509
 - Eleanor Fox, ext. 4521
 - For more information about CCSSE – www.ccsse.org
 - IR Website: 2009 CCSSE Overview of OCC Survey Results

Mary Ann McGee thanked IR for their presentation and she encouraged Senate to look at the CCSSE information on the website.

6) Old Business:

- General Education Distribution List Inclusion Application

Gail Mays reported that the “General Education Distribution List Inclusion Application” was lodged at last month’s CAS meeting for discussion at the Campus Senates. Changes to the form were made to include “Ballot Results,” and all signatures on the form are included so the curriculum process is followed. The form would be used by the Curriculum Committee (as a pilot for next year) to attach an outcome to a new or existing course, and to place the course on the GE distribution list.

MOTION: To support the “General Education Distribution List Inclusion Application” as it is presented for 1 year while the GE Outcomes Committee works on the actual criteria for the GE distribution list. Seconded, passed.

- Criteria for GE Distribution List

Gail Mays reported that the “Criteria for GE Distribution List” was lodged at last month’s CAS meeting for discussion at the Campus Senates. The GE Outcomes Committee would like to continue to work with the Curriculum Committee on the first bulleted item on the list – The course serves as an introduction to a field of General Education study. This introduction is accomplished by exposing the student to a broad array of concepts essential to understand the ideas that serve as the foundation of the field.

MOTION: To send the “Criteria for GE Distribution List” back to the GE Outcomes Committee for further work. Seconded, passed.

- Planning Committee for Teaching and Learning Conference

Mary Ann McGee reported that the “Teaching and Learning Conference Proposal” to create an annual day-long mini conference has received support from Chancellor’s Cabinet, Senate Leadership, and the Campus Senates. She met with the Vice Chancellor on the proposal and it was recommended that Senate move forward to form a Planning Committee to outline the day’s event. The target date for the first mini conference is the 2010-11 academic year, and the focus would include teaching and learning and a technology showcase. A member of SOAC and TMC have volunteered to serve on the committee; however, other volunteers are needed. If interested in serving on the committee, please e-mail Mary Ann McGee.

7) New Business:

- Motion from OR Campus re: Campus Forums

Mary Ann McGee reported that a motion was made at last month’s CAS meeting that the College Senate consider endorsing a policy that requires an ENG 1510 placement for college-level coursework. Data has been reviewed pertaining to college placement and academic success, developmental education (students not required to take developmental classes at OCC), etc. However, broader discussions are needed on these topics.

- Marilyn Kokoszka presented the following motion:

MOTION: That Campus Forums be created on the individual campuses to discuss common problems and examine data with a standardized set of research. Discussion topics to include: 1) Distribution lists and criteria for GE distribution list, and 2) ENG 1510 Proposal. Seconded.

Discussion followed:

- It was recommended that a timeline be established (March or April).
- John Mousty from AH Campus read the following statement: *“The History Discipline unanimously supports placement into ENG 1510 as a requirement for enrollment in all History courses at Oakland Community College. We believe the reading and writing skill levels such a placement indicates are necessary in order for a student to achieve the learning outcomes associated with collegiate historical studies. While we look forward to seeing students who are prepared for college-level course work replace those in our classrooms who are not, we call upon the college to make greater provisions for underprepared students who are still able to benefit from collegiate studies in order to remain true to our mission as an open door institution.”*
- Enrollment numbers are off the charts, and students are not skilled to read and write at college level.
- The college should review our goals and make ENG a requirement to graduate.

Mary Ann McGee reported that she and J.J. Berry will work together to create a common data packet for campus forums.

The motion passed.

8) Standing Committees:

- *Academic Master Plan/Shawn Dry*
Shawn Dry announced that all the campuses submitted progress reports and they are available on Infomart.
- *Curriculum/Mary Kay Lawless*
Mary Kay Lawless reported that due to the emergency closing on Monday, February 22, 2010, the college curriculum meeting scheduled for that day was cancelled, thus pushing the schedule back by two weeks. Waiving the 10-day notice will ensure catalog inclusion to all proposals approved at the March College Senate meeting.

Mary Kay Lawless presented the following motion on behalf of the College Curriculum/Instruction Committee:

MOTION: The College Curriculum/Instruction Committee seeks permission to waive the 10-day notice requirement for the March 25, 2010 College Academic Senate meeting. Seconded.

Clarification: The 10-day notice applies for this year and the March 25, 2010 CAS meeting only.

The motion passed.

Mary Kay Lawless presented the Consent Agenda.

MOTION: To accept the Consent Agenda. Seconded, passed.

Mary Kay Lawless announced that the Curriculum Committee will be meeting on March 8th, 15th, and 22nd.

Mary Ann McGee acknowledged how hard the Curriculum Committee is working to make the catalog deadline.

- *Curriculum Review/Gail Mays*
No report.
- *Student Outcomes Assessment/Vicki Kloosterhouse*
Gail Mays reported on behalf of Vicki Kloosterhouse. She reminded faculty that Faculty Assessment Day (FAD) will be held on March 26 and 27 at the AH Campus from 9:00 a.m. – 1:00 p.m. Faculty will be reviewing student work using the rubrics created by OCC faculty members.
- *TMC/Gladys Rockind*
Gladys Rockind reported that the TMC event that was scheduled for January 29th will be rescheduled to April 16th – three speakers will be presenting. TMC will send out more information via e-mail.

9) Ad Hoc Committees:

- *General Education Outcomes/Gail Mays*
No report.
- *Liberal Arts Review/John Mitchell*
John Mitchell reported the following:
 - The committee met in February and the next meeting is scheduled for March 12th.
 - They created a subcommittee to look at three levels of comparison.
 - The committee passed their first resolution to disallow transfer of developmental education courses.
 - The committee also discussed whether or not computational science and math should be added into the Liberal Arts degree.
 - More math and natural science faculty were encouraged to join the committee. If interested, please contact John Mitchell.
- *Distance Learning/Gladys Rockind*
Gladys Rockind reported that the Draft “Interim Report” on the distribution table was developed by the Distance Learning Committee. The report outlines the following: College Mission Statement; OCC Online Learning Mission Statement (proposed); and Establishing Targets (Strategy 1 – 8).

MOTION: To lodge the “Interim Distance Learning Report” (draft) for further discussion at the Campus Senates. Seconded, passed.

10) Administration:

- Chancellor Meyer provided an update on the Vice Chancellor search. Three candidates were invited to OCC to meet with different employee groups. The Chancellor has received a lot of evaluation forms that represent different perspectives. He has contacted one of the candidates. The intention is to recommend a name on the April board papers, possibly March. The candidate’s start date is still being negotiated. More information will be sent out when it is available.
- Sustainability Report
No report – Jackie Shadko was absent from the meeting.

11) Community Comments:

- None

12) Adjournment:

Meeting adjourned: 4:15 p.m.

Respectfully submitted,

Marilynn F. Kokoszka, Secretary

Nancy K. Szabo, Recording Secretary

COLLEGE CURRICULUM / INSTRUCTION COMMITTEE
Academic Senate Consent Agenda
February 25, 2010
Royal Oak Campus

MINOR COURSE REVISIONS

1. **CIS-2515 Database Design and Management.** Change course title to: **Database Design and Management with Oracle SQL.** Change prerequisite to: CIS-1200 or consent of instructor. Change course description. Target date for first offering is Fall 2010.
2. **CIS-2616 Database Application Design (XML, SQL).** Change course title to: **Database Application Design and Development with Oracle PL/SQL.** Change prerequisite to: CIS-1200 or consent of instructor. Change course description. Target date for first offering is Fall 2010.
3. **CIS-2757 C# Programming.** Change course description. Target date for first offering is Fall 2010.

MAJOR COURSE REVISIONS

1. **CIS-1335 CCNP Studies I: Scalable N/W.** Change course title to "**CCNP Studies: IP Routing Implementation.**" Change course description. Target date for first offering is Fall 2010.
2. **CIS-1345 CCNP Studies III: Multilayer Sw. N/W.** Change course title to "**CCNP Studies: IP Switching Implementation.**" Change course description. Target date for first offering is Summer 2011.
3. **CIS-2232 Fundamentals of System Support.** Remove prerequisite. Target date for first offering is Summer 2010.
4. **ECT-2150 PC Depot / Bench Technician.** Increase number of credits from 4 to 5. Change course title to: "**PC Depot/IT/Remote Support Technician.**" Change prerequisite to: CIS-1300 or CIS-1305; or consent of instructor. Change course description. Target date for first offering is Fall 2010.
5. **SPE-1290 Interpersonal Communication.** Change the subject code from SPE to COM. Change course number to COM-1290. Title is the same. Target date for first offering is Fall 2010.
6. **SPE-1610 Fundamentals of Speech.** Change subject code from SPE to COM. Change course number to **COM-1600.** Title is the same. Course is equated to SPE-1610. Target date for first offering is Fall 2010.
7. **SPE-1710-1740 Forensic Activity.** Change subject code from SPE to COM. Change course numbers to COM-1710, COM-1720, COM-1730, COM-1740. Title is the same. Target date for first offering is Fall 2010.
8. **SPE-2290 Intercultural Communication.** Change subject code from SPE to COM. Change course number to COM-2290. Title is the same. Target date for first offering is Fall 2010.
9. **SPE-2610 Persuasion.** Change subject code from SPE to COM. Change course number to COM-2610. Title is the same. Target date for first offering is Fall 2010.

10. **SPE-2620 Oral Interpretation of Literature.** Change subject code from SPE to COM. Change course number to COM-2620. Title is the same. Target date for first offering is Fall 2010.
11. **SPE-2640 Leadership and Small Groups.** Change subject code from SPE to COM. Change course number to COM-2640. Title is the same. Target date for first offering is Fall 2010.

NEW COURSES

1. **CIS-1360 CCNP Studies: Troubleshooting/Maintaining IP N/W.** This is a 4-credit course with a Group "B" Classification (25 students). Prerequisite: CIS-1330 or consent of instructor. There is a \$125 course fee. Target date for first offering is Fall 2010.

Course Description: "The Cisco Certified Network Professional (CCNP) courses can be taken in any order. Students interested in this course should have completed Cisco Certified Network Associate (CCNA) Studies I – IV, or the equivalents. CCNA certification is also desirable; however, it is not a prerequisite. This course focuses on the topics tested in CCNP Troubleshooting and Maintaining Cisco IP Networks exam and covers important knowledge and skills necessary to (1) plan and perform regular maintenance on complex enterprise routed and switched networks and (2) use technology-based practices and a systematic Information Technology Infrastructure Library (ITIL)-compliant approach to perform network troubleshooting. Course/lab fees."

2. **ECT-2020 Basics of IP Telephony.** This is a 4-credit course with a Group "B" Classification (25 students). Prerequisite: CIS-1330 or consent of instructor. There is a \$60 course fee. Target date for first offering is Fall 2010.

Course Description: This course provides an introduction to converged voice and data networks and the challenges faced by its various technologies. The course presents current networking solutions and implementation considerations to address those challenges. Students will study Internet Protocol (IP) phone and call manager technologies, components, features and functionality. The focus of this course is to understand, configure, and implement call manager technologies that connects a Public Switched Telephone Network (PSTN), via a call manager enabled router across a Wide Area Network (WAN) to another call manager enabled router. Course/lab fees.

3. **NNO-1500 Nanotechnology and Society.** This is a 3-credit course with a Group "A" Classification (35 students). Target date for first offering is Fall 2010.

Course Description: This course will examine the social, environmental and ethical implications of nanotechnology. Students will read, write and make oral presentations relating to nanotechnology and its impact on society. The class will be team-taught by social science, English, and nanotechnology faculty.

4. **SPA-1511 Spanish for Medical Personnel.** This is a 4-credit course with a Group "B" Classification (25 students). Target date for first offering is Fall 2010.

Course Description: This course is designed to be the first level of study for students who plan to eventually acquire proficiency that may enable them to communicate effectively in Spanish within the health care environment. The course will focus on teaching oral communicative competence, in terms of both listening and speaking, for the purpose of interacting with Hispanic people in a general sense, and in a medical setting in particular. The course will also teach reading and writing skills to a degree commensurate with other beginning-level college Spanish courses. The student will engage in interpersonal communication, both with the instructor and with fellow students, using simulated real-life scenarios, particularly those encountered when administering medical services to Spanish-speaking persons. Cultural components will be utilized as an aid in understanding the cultural and societal differences within the Spanish-speaking world.

5. **SRV-1100 Service Learning Elective.** This is a 1-credit course with a Group "B" Classification (25 students). Proposed prerequisite was changed to: Consent of Instructor and Department. Target date for first offering is Summer 2010.

Course Description: This course focuses on an awareness of social responsibility and active citizenship by identifying community needs and resources relating to a student's field of study. Students will apply, in a community service setting, what they are learning in their current OCC class or have learned in an OCC class they took immediately prior to the current semester. With the approval of an OCC instructor and the department chair, students will select their own service-learning project from the OCC Service Learning database and negotiate their schedule with the community partner.

Evaluation will be completed by the OCC instructor of record, based on documentation of the work completed, evaluation report completed by the student's supervisor at the project site, and the student's own written reflection on the project. Project must be begun and completed during the semester the credit is requested, and only one SRV 1100 credit can be earned. Required forms must be picked up at a faculty department office.

MINOR PROGRAM / CERTIFICATE REVISIONS

1. **MHS.APP Mental Health / Social Work.** Change program description under "Requirements for acceptance to the program include:" – bullet # 2 "Completion of three psychology classes (PSY-210 or above) and ENG-1510 with a grade of "C+" or better. (Required grade changed from "C" to "C+.") Add PSY-2740 Human Development Across the Lifespan as an alternate option to the required course of PSY-2710. Target date for first offering is Fall 2010.

MAJOR PROGRAM / CERTIFICATE REVISION (10-Day Notice Sent)

1. **CSE.AAS Computer Support Engineering Technology.** Total number of required credits reduced from 69 to 67. Remove ECT-2160 (4-cr) and ECT-2170 (4-cr) from Major Requirements. Move ECT-2080 (4-cr) from Required Supportive Courses to Major Requirements. Add ECT-2020 (4-cr) to Major Requirements. Update number of credits on ECT-2150 from 4 to 5. Remove footnote number 2. Delete A+ Prep Certificate of Achievement (CSE.APC.CA). Change catalog description. Target date for first offering is Fall 2010.

NEW CERTIFICATES OF ACHIEVEMENT (10-Day Notice Sent)

NONE

NEW CERTIFICATES (10-Day Notice Sent)

1. **ECT.MST.CT Mechatronics Systems Technology Certificate.** Total number of required credits is 34. Target date for first offering is Fall 2010.

NEW PROGRAMS (10-Day Notice Sent)

1. **NNO.AAS Nanotechnology in Materials Science.** Total number of required credits is 63. Target date for first offering is Fall 2010.

GENERAL EDUCATION OUTCOMES

1. **ECO-2620 Economics II.** – From GE Attributes 3 to GE Outcomes: Critical Thinking. GE distribution list: Social Science. Target date for first offering is Fall 2010.

OTHER BUSINESS

1. **MOTION:** Permission to waive the 10-day notice requirement for the March 25, 2010 College Academic Senate meeting.