

INTERIM REPORT

College Mission Statement

Oakland Community College is a student-centered institution which provides high quality learning opportunities and services for individuals, communities, and organizations on an accessible, affordable basis.

OCC Online Learning Mission Statement (proposed)

OCC faculty and staff engaged in the support and/or delivery of online learning provide high quality learning opportunities in a virtual environment that meets student needs.

The members of the Senate sub-committee have developed a vision for the future of online education at OCC: To establish a sustainable, virtual environment through which OCC will provide high quality curriculum and services for students who choose to pursue online courses and/or degrees. The sub-committee does not envision that online courses will become the predominant delivery system at OCC, just another delivery system.

A sustainable virtual learning presence requires a long-term, institutional commitment to development and delivery of online courses.

Establishing Targets

Measurable targets will be established to put resources in place including human, curricular, technological, and procedural.

Strategy 1: Acquire broad-based support from college community

Implementation (measurable)/objectives:

Objective 1: Identify a champion

The Vice Chancellor, Academic and Student Affairs, or designee, shall ensure that critical decisions are made; and adequate resources are dedicated to this online learning environment.

Objective 2: Vet the plan

The Vice Chancellor or designee will present the plan to various college stakeholders including the College Senate, College Planning Council, Chancellor's Cabinet, and the College Academic and Student Services Council, to secure input and support for the establishment and ongoing commitment to a sustainable online learning environment.

Target date:

Strategy 2: Provide a comprehensive inventory of online courses necessary to complete degrees and certificates. Courses should be forecasted and committed to by disciplines. This commitment includes both course development and ongoing delivery.

Implementation (measurable)/objectives:

Objective 1: Required List

Develop a list of courses which are either required or are on the recommended path to acquire a specific online degree or certificate.

Objective 1.1: Time Line

A time line shall be set over which these courses need to be made available.

Objective 1.2: Existing Course Inventory

Identify our existing online course inventory. Determine which required courses need to be developed, and commit the resources to developing and delivering those courses.

Objective 1.3: Clarify Publications

Provide students with clear, easy to locate, standardized catalog listings (both in the print and online versions) in the Schedule of Classes presenting the available online and hybrid courses.

Objective 2: Ongoing inventory development

Perform market research to determine which courses should be added to the online inventory.

Objective 5: Growth Target

Perform analysis and set a reasonable rate target for growth of online seat capacity.

Target date: It would be best after a new Vice Chancellor is in place.

Strategy 3: Ensure student support services meet the needs of online learners

Implementation (measurable)/objectives:

Objective 1: Bookstore

Work with the Bookstore, and IT Department (as needed), to develop an Online Bookstore interface which is intuitive, easy to use for students.

Objective 2: Counseling

Ensure Counseling has the tools and training to effectively support online students.

Objective 3: ASC

Ensure the Academic Support Center (ASC) has the tools and training to effectively support online students.

Objective 4: ACCESS

Ensure the Accessibility Compliance Center & Education Support Services (ACCESS) has the tools and training to effectively support online students.

Objective 5: Testing Centers

Ensure that online students have access to proctored testing if required by the instructors.

Objective 6: Libraries

Ensure the Libraries have the tools and training to effectively support online students.

Objective 7: Help desk

Ensure the Student Technical Help Desk has the tools and training to effectively support online students.

Objective 8: Student email

Continue to support the activation and use of student email.

Target date:

Strategy 4: Ensure that the technical Infrastructure meets the needs of the virtual environment.

Implementation (measurable)/objectives:

Objective 1: Budget

Request that the institution maintain an adequate budget to sustain an online learning environment.

Objective 2: Capacity planning

Request that Information Technologies department continue to monitor usage and add capacity as needed to support online learning environment.

Objective 3: Emerging Technologies

Request that Information Technologies department continue to research emerging online learning technologies to support online learning environment.

Objective 4: Security

Request that Information Technologies department continue to research security threats and counter tactics to protect the online learning environment.

Target date:

Strategy 5: Pursue and attain a change of status from the Higher Learning Commission to offer online programs and degrees.

Implementation (measurable)/objectives:

Objective 1: Review Higher Learning Commission (HLC) change of status document.

Objective 2: Assemble a team of faculty and staff to write the change of status proposal

Objective 3: Set a time line for desired completion of proposal

Objective 4: Refer to documents from other schools as a reference

Objective 5: Define what our objectives are in terms of which programs/degrees we are going to pursue.

Target date:

Strategy 6: Establish effective practices and procedures:

Implementation (measurable)/objectives:

Objective 1: Make forms and resources easily accessible to both instructors and administrators and students

Objective 2: Streamline the online course approval process

Objective 3: Ensure compliance with Government Standards/Regulations.

Objective 3.1: ADA, FERPA

Objective 3.2: Higher Ed Act:

Evaluate the requirements and implement needed technology for authentication of students taking online courses.

Objective 4: Assessment

Ensure online teaching practice(s) adhere to the same assessment benchmarks as the face-to-face practice(s)

Target date:

Strategy 7: Faculty

Ensure Faculty are available to meet demand

Target date:

Strategy 8: Ensure faculty support services meet the needs of online instructors

Implementation (measurable)/objectives:

Objective 1: Training

Ensure PDTC continues to offer training to instructors to prepare them for online instruction

Objective 1.1: Orientation

Require new faculty hires to undergo CMS training as part of orientation

Objective 2: Academic Technology support

Ensure the Academic Technology group continues to collaborate with online instructors on pedagogy and best practices

Objective 3: Tools

Ensure Teaching and Learning with Technology Centers (TLTCs) are properly equipped with hardware and software in support of their online instructional needs.

Target date: