



2004-2005 COLLEGE ACADEMIC SENATE
MINUTES OF JUNE 23, 2005
Orchard Ridge Campus

The College Academic Senate was called to order at 3:20 p.m. by Chair Gerry Faye. The following individuals were present:

Auburn Hills:	L. Glenn, L. Huber, B. Konopka, G. Rockind, R. Ston
Guests:	J. Allen, J. Brown-Williams, G. Mays, P. O'Connor
District Office:	L. Appelt, M. Spangler
Guests:	M. Doppke
Highland Lakes:	B. Griggs, K. Robinson, M. Ston, G. May
Orchard Ridge:	J. Berry, R. Brown, G. Faye, T. Ingram, M. Kokoszka, K. Lichtenberg, M. A. McGee, D. Schmeichel
Guests:	S. Dyer, D. Fisher, D. Hill, M. Pergeau
Royal Oak/Southfield:	D. Bartleman, L. Crews, D. Johnson-Bignotti, M. Lawless, L. Linden, D. McRoberts, R. Nagler, D. Rowe, M. Vollbach
Guests:	T. Hendricks, J. Matteson, A. Sargeant

2) Acceptance of Agenda:

MOTION: To add "Change in Prerequisite Enforcement Policy" after the second item under New Business. Seconded, passed.

MOTION: To add "Report on Auburn Hill's Presidential Selection Process" after the last item under New Business. Seconded, passed.

MOTION: To accept the agenda as amended. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of May 26, 2005 as written. Seconded, passed.

4) Leadership:

No formal report was made.

5) Presentation:

There were no presentations.

6) Old Business:

- Motion to Use SAM for Fall SAGE 2005

Pat O'Connor reported that at the last Senate meeting a motion was lodged to use SAM to measure the Gen Ed attribute of "Being technologically and scientifically literate" for the Fall SAGE 2005. The Campus Senates, at their June meetings, reviewed SAM and encountered problems. The website couldn't be accessed at some of the campuses and they all had some questions/concerns that need to be addressed. As a result, SOAC will meet over the summer to determine what parts of SAM to use and then the committee will demonstrate to the Campus Senates in September.

7) New Business:

- Motion to Create an Ad Hoc Committee to Research Prerequisites

Karen Robinson presented the following motion:

MOTION: That the College Academic Senate establish an ad hoc committee to research prerequisites.

Possible Issues:

How does not having prerequisites for higher level courses affect transferability?

What is the success rate of students when there are no prerequisites?

How does hard or soft enforcement of prerequisites affect course completion or student success?

Karen Robinson stated that the motion presented above was developed out of a motion that was passed at last month's College Senate meeting for disciplines to review their prerequisite decisions. There was discussion at Senate Leadership that in order to get

good information from the disciplines, data/research is needed for the disciplines to make proper decisions.

MOTION: To lodge the motion stated above and send back to the Campus Senates for discussion at their September meetings. Seconded, passed.

- Motion to Sunset the Current General Education Ad Hoc Committee

Marilynn Kokoszka presented the following motion:

MOTION: That the General Education Ad Hoc Committee be sunsetted and provide a final report.

Marilynn Kokoszka reported that the general education attributes need to be reviewed to determine a practical way to link general education attributes and general education requirements. However, before a new committee is formed the present committee should be sunsetted.

The motion was seconded and passed.

- Change in Prerequisite Enforcement Policy

Mary Ann McGee reported that there is a change in the prerequisite enforcement policy that will take place beginning with fall registration (July 18th). Students that applied prior to fall 2005 who had already earned a bachelor's or master's degree were exempted from COMPASS and they were given a code to register for a course with a prerequisite. However, a decision was made to revoke this exemption and incoming students will be required to meet all course prerequisites. In order for a student to be exempt from the prerequisite, they will have to get a waiver signed by the faculty member teaching the course. Guest students attending OCC will be exempt from this policy. This action came out of the COMPASS Steering Committee.

MOTION: To question the procedure and the results by which the decision was made to require incoming students with a bachelor's or master's degree to meet all course prerequisites.

Discussion followed: There is a problem with implementation of policy with no conversation. In the fall, the College Senate's position should be reaffirmed regarding policy-making decisions.

The motion was seconded and passed.

MOTION: To consider establishing a working committee out of the Senate body to meet with the Vice Chancellor of Academic and Student Affairs concerning the prerequisite motion. The committee will consist of the Counseling Discipline Chair and three other members.

The Senate Chair recommended that volunteers could come forward to serve on the committee after the Senate meeting.

The motion was seconded and passed.

- Motion Regarding General Education Attributes

Karen Robinson presented the following motion from the Highland Lakes Campus Council:

MOTION: That the College Academic Senate establish a new ad hoc committee to evaluate the General Education Attributes in order to identify those critical to our mission.

Discussion followed. Presently there are ten attributes, but an additional six are embedded in these ten. The attributes should be assessed to determine if the number of attributes can be reduced, and if some of the attributes overlap each other.

MOTION: A friendly amendment was made to change the word “evaluate” to “think critically about.” Seconded, passed.

The committee will be expected to make a final report by no later than May of next year.

- Disruptive Students

Tim Walter reported that there was discussion at the Deans’ Cabinet meeting regarding disruptive students. Some of the deans will be meeting Wednesday morning at the District Office with Terry McCauley. Members of the academic community were also invited to attend. Communication procedures and due process regarding disruptive students will be discussed at this meeting.

- Report on Auburn Hill’s Presidential Selection Process

Mary Ann McGee reported that Sharon Blackman has accepted a presidency at Brookhaven Community College. The College Senate has been asked to recommend six faculty representatives to serve on the Auburn Hills Presidential Search Committee: three from Auburn Hills and one each from the other campuses. Barbara Konopka, AH Campus Senate Chair will serve as one of the faculty representatives from Auburn Hills. Individual Campus Chairs will send an e-mail to their faculty members to solicit members to serve on the committee. A letter will also be sent to the faculty at their home address. Faculty will be asked to notify their Campus Senate Chair if they are interested in serving on this search committee by July 15th. Once names have been submitted, each Campus Council will make their selection and forward the name directly to Dr. Spangler by August 15th. Representatives to the committee must attend all meetings and participate in all interviews.

Mary Spangler reported that there will be 12 representatives that serve on the committee which includes one community person, and Marty Smydra will chair the committee. She has committed resources to support adjunct coverage of classes, if necessary.

8) Standing Committees:

- *Curriculum/Mary Kay Lawless*

MOTION: To accept the consent agenda. Seconded, passed.

- *Curriculum Review/Gail Mays*

Gail Mays reported that the “2004-2005 Curriculum Review Committee Annual Report” was available on the distribution table. Five reviews were scheduled during the year; however, only one review was completed. Seven postings for curriculum reviews have been sent out for fall semester; however, only two responses have been received. In September, discussion needs to occur on how to move the curriculum review process along to be more effective.

- *Student Outcomes Assessment/Patrick O’Connor*

Pat O’Connor reported that the “2004-05 Annual Report of the Student Outcomes Assessment Committee” was available on the distribution table. He highlighted that SOAC worked with the Office of Assessment and Effectiveness to produce a report to North Central regarding the college’s efforts in outcomes assessment. North Central has recently responded to the college’s report commending the college for its conscientious efforts in advancing assessment, but noting that not all programs are engaged in assessment. This area will be one of great focus during their next accreditation visit, scheduled for 2007-2008.

He also reported that SOAC will be working over the summer on the SAM presentation. If any one is interested in serving on the committee during the summer months, please contact Pat O’Connor.

- *Diversity/Sharon Blackman*

Mary Spangler reported that Marty Smydra will Chair the Diversity Committee and she is looking forward to the opportunity.

- *TMC/Gladys Rockind*

Gladys Rockind reported that the comments and questions from the technology forums will be collated and the subcommittee will determine how to report the information. TMC is meeting tomorrow with representatives from OCCFA to begin discussions of OCC and distance learning.

9) Ad Hoc Committees:

- *Student Life/Lane Glenn*

Lane Glenn reported that student life committees at all the campuses were very active during the last year. He will compile a written report after next week's committee meeting. Student life budgets on the campuses have been funded for next year.

- *General Education/Rick Bowden*
No report.

10) Administration:

Mary Spangler reported the following:

- J.J. Berry was approved at the June Board meeting to be the Academic Dean at the OR Campus. She congratulated him.
- The new president at the OR Campus will be arriving on July 1st. She will be at OR Campus on Tuesday, July 5th and she is looking forward to joining the ranks at OCC.
- She will be making a recommendation to the Board at the July 18th meeting that Dave Adams serve as the Interim President at the Auburn Hills Campus. She will also recommend that Cheryl Kozell assume responsibility for Marketing, Workforce Development Services, and Strategic Planning at the Cabinet level as the Acting Chief Strategic Development Officer. Predicated on the Board's approval, they will begin their new assignments on July 19th and continue until the new person is in place.

11) Community Comments:

Gordon May reported that the students that were selected to attend the Salzburg Seminar were exceptional. They were also leaders in their groups and they represented the college in a fantastic way.

Gerry Faye encouraged faculty members to apply to attend Salzburg next year.

The Senate thanked Gerry Faye for serving as Senate Chair for the past several years.

12) Adjournment:

Meeting adjourned: 4:15 p.m.

Respectfully submitted,

Nick Valenti, Secretary

Nancy K. Szabo, Recording Secretary