



OAKLAND
COMMUNITY
COLLEGE

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
May 20, 2002
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order by Chairperson Towar at 7:02 p.m., who welcomed all guests and staff members.

1.2 Attendance

Present

Jeanne Towar, Chairperson
Judith Wiser, Vice Chairperson
Sandra Ritter, Secretary
Pamala Davis, Trustee
Anne Scott, Trustee
Janice Simmons, Trustee
John Wangler, Trustee

1.3 Student Presentation

None

1.4 Review of Minutes

The minutes of the March 18, 2002, meeting were accepted as revised.

The minutes of the April 15, 2002, meeting were accepted without revision.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

- The Chancellor noted that in follow-up to Trustee Wangler's request, the Board will have the opportunity to discuss CREST under Old Business.
- Four staff reports will be given this evening: Clarence Brantley, Vice Chancellor of Administrative Services, will discuss the report regarding the impact of tuition increase alternatives and no increase in state appropriations as a part of the 2002-2003 General Fund Budget which the Board will be asked to approve this evening; Andrew Hillberry, Chief Information Officer, will provide the Board with an update of the DATATEL implementation as requested by the Board; Al Diebel of Comerica Securities will update the Board on the report given last month; and Walter Kraft of Caponigro will update the Board on CREST fundraising activities.
- This evening, the Board will be asked to approve the contract extensions with the Oakland Community College Faculty Association and also with the Operating Engineers.
- The Chancellor reported that Chairperson Jeanne Towar was honored by the Michigan Women's Foundation and the Creative Arts Center in May.
- The Chancellor also noted that Sharon Blackman, Dean of Technology and Workforce Development, received the "2002 Black Woman Achiever Award" from the Pontiac Club of the National Association of Negro Business and Professional Women's Clubs. Trustee Simmons is a past recipient of this award.
- On April 30, the College hosted, in conjunction with Karoub Associates, a legislative luncheon in Lansing.
- The Economic Outlook Luncheon, held on May 1, 2002, had one of the largest attendances ever. The Chancellor noted that he spoke about CREST at the event.
- The next Business and Community Alliance meeting on June 3, 2002, will be held at the Centerpoint Marriott. Jeff Kaczmarek, Senior Vice President for Business and Community Services for the Michigan Economic Development Corporation, will be the keynote speaker.
- The College commencement ceremony will begin at 7:00 p.m., on June 7, 2002, at The Palace of Auburn Hills. The Board and

College staff are invited to attend a reception at the Palace Club that day from 4:00 p.m. to 6:30 p.m.

- The Board's next planning session will be held on June 24, 2002, at 6:00 p.m. At the planning session, the Board will discuss the Chancellor search and the five-year plan. Goals for the five-year plan will be mailed to the Board this week.
- The Chancellor discussed the process of the Chancellor's search at length.

The Board decided to discuss the process of the Chancellor search at the June 24, 2002, planning session and requested that this be the only item on the agenda. It was also decided that consultants will not be interviewed at that time.

- The Chancellor noted that the College had a very successful walk-in registration period.
- Sana Hafeez, Phi Theta Kappa President of the Orchard Ridge Campus will offer a student update to the Board this evening.
- The Chancellor encouraged the Board to fill out the questionnaire from the Association of Community College Trustees and noted that Chairperson Towar will consolidate the responses.

2.2 Staff Reports

Clarence Brantley, Vice Chancellor of Administrative Services, discussed the report sent to the Board, "*impact of tuition increase alternatives and no increase in state appropriations.*" He noted that no increase in tuition and State appropriations for the 2002-2003 fiscal year would result in a combined revenue loss of over \$9 million over the next ten years. The item in the Board packet reflects no tuition increase as requested by the Board of Trustees.

Andrew Hillberry, Chief Information Officer, provided the Board with an update on the Datatel project. He distributed a Datatel Status Report for the period ending May 15, 2002. It was noted that all four of the key applications have gone live. The report also discussed major accomplishments within the financial systems, HR/Payroll systems and student systems. Most recently, the first walk-in registration proved to be a major success. He commended the staff who did an excellent job preparing and planning for this registration. It was also noted that for the

first time, the College was able to conduct registration for Summer I and Summer II at the same time.

Al Diebel from Comerica Securities restated, in follow-up to the April Board meeting, that there are no refunding opportunities recommended by Comerica at this time. In response to the Board's request, he distributed a report on the preliminary steps for bond issuance and sale for the CREST project. He discussed with the Board the eight-step plan that would be used if the Board chooses to pursue a bond issuance.

Walter Kraft of Caponigro provided an update to the Board on fundraising efforts for the CREST project. Mr. Kraft noted that while funds originally hoped for are not being raised as soon as anticipated, a foundation for success has been built. Accomplishments to date include positive media coverage and expansion of the Chief's Inner Circle to become more diverse. In addition, over 40 presentations that were set up by Caponigro have been given by the Foundation. Further successes include the donation of the Dodge Ram truck from TAKATA, many radio interviews, high-level meetings with corporations including DaimlerChrysler, a presentation by the Chancellor to the Directors of the Metropolitan Affairs Corporation, and involvement with the Hoe Down in Detroit. In addition, a partnership has been arranged with Crain's Detroit Business wherein a section on CREST will appear in a special issue about disaster recovery on July 1, 2002. Crain's Detroit Business will provide the College with reprints of this article for distribution. Also, a golf outing is currently in the planning stages which is anticipated to generate \$75,000 for the CREST project.

2.3 Introduction of New Staff

Carol Brown, Vice Chancellor of Academic and Student Services, introduced Lou Kilbert (HL) Chemistry Department Paraprofessional.

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Simmons MOVED to approve the Personnel Recommendations as submitted.

AYES: Towar, Wisser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None
Motion Carried

The recommendations for the sabbatical leave in the Winter 2003 semester of Gail Langer (RO) Mathematics; the Faculty recommendation for continuing contract of Karyn Baran (OR) English as a Second Language, Charlott Couch (RO/SF) Humanities, Jeffrey Eichold (RO/SF) Science, Madeline Ehlert (RO/SF) Counseling, Allison McFadden-Kessling (HL) Counseling, John Mitchell (RO/SF) Individualized Instruction Center, Richard Nagler (RO/SF) Library, Judith Novakowski (RO/SF) Computer Information Systems, and Ann Marie Turner-Taylor (HL) Art; the Faculty Temporary/Full-Time appointment of Rhonda Gaines (AH) Educational Counselor; the Faculty appointment of Gail Bryan (RO/SF) Educational Counselor, Renee Fox (HL) Dental Hygiene, David Gee (OR) Computer Information Systems; the Management Staff appointment of Melissa Hoxsey (DO) Accounting Supervisor/AR & GL; the Classified – Part-Time appointment of Angela Lawrence (AH) Placement Office & Co-op Education Secretary, Matthew Pastula (SF) IIC Paraprofessional; the Classified Appointment of John Brooks (AH) Applied Engineering Technology Paraprofessional; and the Maintenance Appointment of Anthony Ragland (OR) Maintenance A, and James Sumner (AH) Building Custodian were approved.

3.1.1 Oakland Community College and Oakland Community College Faculty Association
September 1, 2003 to August 31, 2005

Trustee Wisser MOVED that the tentative extension agreement for Oakland Community College Faculty collective bargaining contract covering the period of September 1, 2003 to August 31, 2005 be approved by the Board of Trustees.

AYES: Towar, Wisser, Ritter, Davis, Scott, Simmons

NAYS: None

ABSTAIN: Wangler

Motion Carried

3.1.2 Oakland Community College and International Union of
Operating Engineers
AFL-CIO
July 1, 2003 to June 30, 2005

Trustee Ritter MOVED that the tentative extension agreement for
Oakland Community College Operating Engineers collective
bargaining contract covering the period of July 1, 2003 to June 30,
2005 be approved by the Board of Trustees.

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons,
Wangler

NAYS: None Moti
on Carried

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

3.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status
Report.

3.2.3 2002-03 General Fund Budget

Secretary Ritter requested that the Board table approval of the
2002-03 General Fund Budget until the June meeting.

Wangler
AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons,

otion Carried
NAYS: None M

3.3 College Facilities

3.3.1 College-Wide Deferred Maintenance Project

Interior Renovations – Building D
Auburn Hills Campus
OCC Project No. PF-AH03-005

Trustee Simmons MOVED to grant authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Interior Renovations – Building D Auburn Hills Campus OCC Project No. PF-AH03-005	\$447,500.00

AYES: Towar, Wisner, Ritter, Davis, Scott, Simmons,
Wangler

NAYS: None Motion Carried

3.3.2 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

3.4 Contracts and Purchases

CONSENT AGENDA

Items 3.4.1 – 3.4.7 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Trustee Wangler MOVED to approve items 3.4.1 – 3.4.7 under consent agenda.

AYES: Towar, Wisner, Ritter, Davis, Simmons, Wangler

NAYS: None

ABSTAIN: Scott
on Carried

Moti

3.4.1 Bleachers for Pool and Gymnasium
Orchard Ridge Campus

The Board of Trustees approved the purchase of bleachers from Hoyle Athletic Supply, Inc., at a cost not to exceed \$51,058.

3.4.2 Apple Computers and Monitors
Orchard Ridge Campus

The Board of Trustees approved the purchase of the 22 Apple Power Mac G4 Dual 1-GHz computers and monitors from Apple Computer, Inc., at a cost not to exceed \$82,522.

3.4.3 Computers and Related Equipment
College Wide

The Board of Trustees approved a contract with Dell Corporation to provide desktop computers, laptops, servers, and printers at a cost not to exceed \$1,913,204, for the 2002-2003 fiscal year ending June 30, 2003.

3.4.4 Contract with New Horizons
Workforce Development Services

The Board of Trustees approved a modification of the contract with New Horizons, for an additional \$10,000 for training and materials delivered through February 15, 2003.

3.4.5 Contract with Infinite Learning
Workforce Development Services

The Board of Trustees approved a contract with Infinite Learning at a cost not to exceed \$85,000 for training and materials delivered through March 31, 2003.

3.4.6 Contract with International Institute For Learning, Inc.
Workforce Development Services

The Board of Trustees approved a modification of the contract with International Institute for Learning, Inc., for an additional \$12,010, for training and materials delivered through approved modified date of September 30, 2002.

3.4.7 Contract with Creative Technology and Training Solutions Workforce Development Services

The Board of Trustees approved a modification of the contract with Creative Technology and Training Solutions for \$24,000 for technical training through August 30, 2002.

END OF CONSENT AGENDA

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

Gerald Faye reported that the Academic Senate officers including himself, Mary Ston and Marilynn Kokoszka, were re-elected for three years. He also noted that at the last Academic Senate meeting, the faculty and staff gave the Chancellor a standing ovation adding that Chancellor Thompson has been one of the best leaders the College has ever had.

4.2 Student Reports

Sana Hafeez, Phi Theta Kappa President of the Orchard Ridge Campus, offered a student update to the Board. At the Michigan Regional Convention, Ms. Hafeez noted that both Phi Theta Kappa advisors, Richard Trombley and Helen Habib, won the Horizon Awards. The Orchard Ridge chapter also won the Five Star award for the most outstanding implementation of the honors topic. She noted that the new Phi Theta Kappa board will be sworn in at the Orchard Ridge Honors Convocation on May 22, 2002. Next year's honors topic will be *Dimensions and Directions of Health: Choices in the Maze*. The chapter will continue their service work by volunteering next year with the American Cancer Society and participating in the Rouge River clean-up. The chapter will host the Michigan Regional Convention in April or May 2003. Ms. Hafeez thanked Chancellor Thompson, President

Callaghan, Dean Brown and the Board of Trustees for their involvement with and support of Phi Theta Kappa.

4.3 Academic Initiatives

None

5. OLD BUSINESS

Trustee Wangler noted that a list of questions he prepared regarding CREST should have been received by the Board in their last packet. He discussed the questions and clarified existing questions. The Board discussed the money that has been raised for the CREST project to date.

Trustee Scott MOVED to form a committee of at least two people to meet with Administrators to look into a bond proposal for CREST and make a recommendation to the Board at the June meeting.

AYES: Towar, Wisner, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None
Motion Carried

Vice Chairperson Wisner and Trustee Scott will serve on this committee and report back at the June Board of Trustees' meeting.

Trustee Simmons requested that a committee be formed to evaluate the Caponigro contract taking into consideration Vice Chairperson Wisner's recommendation to explore paying Caponigro a percentage of monies earned each month instead of a fixed amount. The Board consented. Trustees Davis and Wangler will serve on this committee, meet with Walter Kraft of Caponigro and report back at the June Board of Trustees' meeting.

Secretary Ritter thanked Trustee Wangler for asking the questions regarding CREST noting that it has served as a wonderful review.

6. NEW BUSINESS

None

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Simmons thanked the Board for the opportunity to attend the American Association of Community Colleges' convention and distributed a report regarding her trip. While there, Trustee Simmons reported that the CEO of Microsoft Corporation, Steve Ballmer, spoke about how his mother, who took classes at OCC until her death, provided him with the inspiration to attend college. She also distributed a report, "*Creative Marketing from Start to Finish*" and an executive summary on how community college nursing programs are being jeopardized.

Trustee Simmons requested that when distributing reports, a copy should be made available to the student representative. Also, she requested that the Public Safety Officers sit at the doors during the Board meetings instead of standing.

Trustee Scott thanked the Board for sending her to the American Association of Community Colleges' convention. She noted that while there, she and Trustee Simmons attended the alumni dinner where she received a copy of the "*California Public Safety Leadership and Ethics Program*" report. Trustee Scott requested that a copy of the report be sent to the Board of Trustees in the *Happenings*. Phi Theta Kappa's International Honor Society Leadership Development Program was used as a foundation to set up the program which creates diversity awareness among public safety professionals.

Chairperson Towar reported that she was honored by the Michigan Women's Foundation in Dearborn and Grand Rapids. She noted that a major sponsor in Grand Rapids was Grand Rapids Community College. Chairperson Towar discussed her affiliation with community colleges while there, and was very pleased that Grand Rapids Community College expressed its support.

7.2 Labor Organizations and Associations

Mary Ston, President of OCCFA, introduced Nick Valenti, Chief Bargainer. She noted that OCCFA is very interested in the Chancellor search and indicated that they will be happy to offer their experiences gained during previous searches.

7.3 Public Comments/Petitions

None

8. ADJOURNMENT

Chairperson Towar adjourned the meeting at 8:58 p.m.

Respectfully Submitted,

Pamela Kramer

Date

Jeanne Towar, Chairperson

Sandra Ritter, Secretary