

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
April 16, 2001
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order by Chairperson Towar at 7:01 p.m. who welcomed all guests and staff members.

1.2 Attendance

Present

Jeanne Towar, Chairperson
Judith Wisner, Vice Chairperson
Sandra Ritter, Secretary
Pamala Davis, Trustee
Anne Scott, Trustee
Janice Simmons, Trustee
John Wangler, Trustee

1.3 Student Presentation

There was no student presentation.

1.4 Review of Minutes

The minutes of the March 19, 2001, meeting were accepted without revision.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

- A revision of the 2000-01 General Fund Budget will be presented this evening.
- The Board will be asked to approve the dedication of water mains and easements for water mains on the Orchard Ridge Campus to the City of Farmington Hills.
- Under New Business this evening, the Board will be asked to approve the resolution regarding SB 365 and also give direction to Anne Scott for voting on the MCCA budget at the upcoming MCCA meeting.
- Kerre Fathers of the Royal Oak/Southfield Campus will offer a student update to the Board this evening.
- There will be no student presentation, new staff introductions or academic initiatives presentation this evening.
- The North Central Association is going through a reengineering process. The Association is now called the Commission on Higher Learning. The Commission has initiated a new format for the visiting team wherein there will be a shift of emphasis from evaluation to consultation.
- Excellence Day will be held on Friday, April 20, 2001. The charter members of OCC will be recognized and 35-year service awards will be presented.
- The Auburn Hills campus will host its third annual Global Virtual Trade Mission, May 3-5.
- The next Board Planning Session will be held on April 23 at the Auburn Hills campus in room T-6. The 2001-02 budget will be presented at the meeting.
- The College is currently hosting Administrators from Oaxaca, Mexico.
- On April 11, 2001, the College had a successful kick-off for the millage renewal campaign.
- At the recent Phi Theta Kappa Convention in April, Richard Trombley of the Orchard Ridge Campus received a Hallmark Award.

2.2 Staff Reports

There were no staff reports.

2.3 Introduction of New Staff

There were no new staff introductions.

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

The recommendation for Dennis Williams' retirement was removed from the Personnel Recommendations.

Trustee Simmons MOVED to approve the Personnel Recommendations as amended.

The faculty recommendation for leave of absence without pay for Gerald R. Meixner (OR); the recommendation for the Maintenance appointments of Jennifer M. Lee, Building Custodian (DO), Greg Pike, Building Custodian (RO), and Juanita L. Narducci, Building Custodian (OR); the Management staff full-time temporary appointment of Douglas P. Kolly, Legal Assistant/Business Program Coordinator (OR); and the Classified appointment of Vernita Thomas, Student Services Specialist (OR) were approved.

AYES: Towar, Wisner, Ritter, Scott, Simmons, Wangler

NAYS: None
on Carried Moti

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board reviewed the Treasurer's Report.

3.2.2 General Fund Budget Status Report

The Board reviewed the General Fund Budget Status Report.

3.2.3 Revision of the 2000-01 General Fund Budget

Trustee Simmons MOVED to approve the revision of the 2000-01 General Fund Budget from \$116,418,000 to \$116,833,255, an increase of \$415,255.

AYES: Towar, Wisner, Ritter, Scott, Simmons, Wangler

NAYS: None
n Carried Motio

3.2.4 Permanent Easement Assignment
Dedicate Water Mains and Easements for Water
Mains on the Orchard Ridge Campus

Trustee Wisner MOVED to (1) approve the dedication of the existing water mains to the City of Farmington Hills, (2) approve the grant of two additional water main easements to the City of Farmington Hills, to improve the water system, (3) consent to the assignment of the water main easements to the City of Farmington Hills by the County of Oakland, previously granted to the County by Oakland Community College, and (4) authorize the Administration to execute and deliver such documents and agreements as necessary.

AYES: Towar, Wisner, Ritter, Scott, Simmons, Wangler

NAYS: None
Motion Carried

3.3 College Facilities

Trustee Simmons MOVED to vote on items 3.3.1 – 3.3.3 under consent agenda.

AYES: Towar, Wisner, Ritter, Scott, Simmons, Wangler

NAYS: None
Motion Carried

Trustee Ritter MOVED to approve items 3.3.1 – 3.3.3 under consent agenda.

AYES: Towar, Wisner, Ritter, Scott, Simmons, Wangler

NAYS: None
Motion Carried

3.3.1 College - Wide Deferred Maintenance Project
Structural Concrete Floor

Orchard Ridge Campus – Building J

The Board granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Cost</u>	<u>Project Name</u>	<u>Project</u>
Floor	Structural \$100,000	Concrete Orchard
Ridge Campus – Building J		
OCC Project No. PF-OR01-005		

3.3.2 College – Wide Deferred Maintenance Project
Plaza Concrete and Landscape Replacement
Royal Oak and Southfield Campuses

The Board granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Cost</u>	<u>Project Name</u>	<u>Project</u>
Replacement Southfield Campuses	Plaza \$155,000	Concrete and Landscape Royal Oak and
OCC Project No.’s PF-RO01-002 and PF-SF01-004		

3.3.3 College – Wide Deferred Maintenance Project
Water Meter Study/Installation
Orchard Ridge Campus

The Board granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Water Meter Study/Installation Orchard Ridge Campus OCC Project No. PF-OR00-003	\$214,323

3.3.4 Progress Report - Construction Projects

The Board reviewed the Progress Report – Construction Projects.

3.4 Contracts and Purchases

CONSENT AGENDA

Items 3.4.1 – 3.4.6 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Trustee Scott **MOVED** to approve items 3.4.1 – 3.4.6 under consent agenda.

AYES: Towar, Wisner, Ritter, Scott, Simmons, Wangler

NAYS: None
Motion Carried

Motion

3.4.1 Affiliation Agreement Health Care Administration Program Royal Oak/Southfield Campus

The Board approved the College entering into an agreement with Rosewood Living Center of Detroit, Michigan, and authorized the Chairperson to execute the agreement.

3.4.2 Elevator Maintenance – College Wide

The Board approved the contract with Elevator Technology, Inc. for provision of elevator maintenance service college-wide for one year at a cost not to exceed \$64,178.

3.4.3 American Systems Technology Inc. – Workforce Development Services

The Board approved a contract with American Systems Technology, Inc., at a cost not to exceed \$55,000 for technical training through April 30, 2002.

3.4.4 IKON Office Solutions – Workforce Development Services

The Board approved a contract with IKON Office Solutions, at a cost not to exceed \$250,000 for technical training through April 1, 2002.

3.4.5 Productivity Point International – Workforce Development Services

The Board approved a contract with Productivity Point International, at a cost not to exceed \$200,000 for technical training through April 1, 2002.

3.4.6 Contract with Unigraphics Solutions, Inc. – Workforce Development Services

The Board approved a contract with Unigraphics Solutions, Inc., at a cost not to exceed \$130,000 for software licenses purchased through June 30, 2001.

END OF CONSENT AGENDA

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

Gerald Faye reported that the College year is winding down.

4.2 Student Reports

Kerre Fathers of the Royal Oak/Southfield Campus offered a student update to the Board. She noted that 25 members were recently inducted. New officer elections will be held on May 9th. Members of Phi Theta Kappa recently attended the International Convention in Denver, and the regional convention will be held this weekend.

4.3 Academic Initiatives

There were no academic initiative presentations.

5. OLD BUSINESS

Trustee Scott requested that the MCCA meetings be included in the Schedule of Regular Board Meetings and Conferences. She also requested that a report be developed indicating the community involvement of employees at each campus.

6. NEW BUSINESS

Chancellor Thompson entered “A Resolution of Concern Regarding Establishment of a Michigan Educational Boundary Commission” for the Board’s review and requested that the College take a position against Senate Bill 365.

Trustee Simmons MOVED to adopt “A Resolution of Concern Regarding Establishment of a Michigan Educational Boundary Commission” as presented.

AYES: Towar, Wisser, Ritter, Scott, Simmons, Wangler

NAYS: None
Motion Carried Motion

The Board of Trustees was encouraged to contact individual legislators regarding Senate Bill 365. Sample letters, addresses and e-mail addresses will be sent to Board members for their use.

At the Planning Session on April 23, 2001, the College will present Karoub’s Plan of Action regarding Senate Bill 365.

Trustee Scott MOVED that the Board approve Anne Scott to vote in favor of the MCCA budget.

AYES: Towar, Wisser, Ritter, Scott, Simmons, Wangler

NAYS: None
Motion Carried Motion

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Scott distributed a written report on the American Association of Community Colleges (AACC) convention held April 4-7, 2001, which she and Trustee Simmons attended.

Trustee Simmons provided the Chancellor with a copy of AACC's new mission statement and a packet called "Celebrating Customer Service Beyond Expectations." She also suggested that our nursing program invite groups to speak about current health issues.

Trustee Scott reported to the Board that Community Colleges should be more involved in teacher education due to the current critical shortage. Staff development to community individuals should be offered. Trustee Ritter noted the need for special education teachers.

Trustee Davis expressed her appreciation to the Royal Oak campus for hosting the students from Oaxaca, Mexico. She also thanked Timothy Koerner, history professor, who allowed the students to join his History 251 class.

7.2 Labor Organizations and Associations

Nancy Nicholson, OR International Student Advisor, read a statement on behalf of Teamsters Local 214. The statement was distributed to the Board.

7.3 Public Comments/Petitions

None

8. ADJOURNMENT

Chairperson Towar adjourned the meeting at 7:58 p.m.

Respectfully submitted,

Pamela Kramer

Date

Jeanne Towar, Chairperson

Sandra Ritter, Secretary