



George A. Bee Administration Center
2480 Opdyke Road, Bloomfield Hills, MI 48304-2266

Phone 248.341.2000
Fax 248.341.2126

**Regular Meeting
October 18, 2010**

Chancellor's Report

Chancellor Tim Meyer noted that the board will be receiving regularly-scheduled reports on all aspects of college operations and academic initiatives throughout the year.

OCC received a gold medal for its 30-second "Drumbeat" commercial from the National Council of Marketing and Public Relations (NCMPR) at the organization's Midwest Conference on October 7. This is the fifth medal OCC has received from NCMPR in the past six years, the others include two more golds, one silver and one bronze.

Chief Human Resources Officer Catherine Rush provided an overview of the department's functions and staffing, as well as its future challenges and opportunities. Challenges include revenue reductions, the effects of the Michigan Retirement Incentive Program, and national healthcare reform. Opportunities include the college's redesign initiatives and the coordination of a retirement incentive program with strategic planning and redesign initiatives.

Director of Public Safety Terry McCauley presented an overview of his department's operations.

Catherine Rush introduced new employee Susan Williams, administrative assistant in the Human Resources Department.

Academic and Student Affairs

Academic Senate Chair Mary Ann McGee noted that the senate has embarked on its work for the academic year, with all committees up and running. This year the senate will focus on such topics as a review of the liberal arts degree and minimal literacy standards for transfer-level courses. Ms. McGee also expressed support for Vice Chancellor Holcomb's request to investigate the expansion of online offerings.

Highland Lakes PTK Chapter President and Board Representative Kimberly Vettraino provided a comprehensive overview of recent and upcoming Student Life-related developments on the campuses, including blood drives, canned food drives, guest speakers and athletic team activities.

Vice Chancellor of Academic and Student Affairs Dr. Richard Holcomb noted that college readiness is an essential component of the College Strategic Plan's main aim to make "learning...our only priority." To this end he introduced Orchard Ridge President Dr. Jacqueline Shadko, who presented an overview of the Oakland Early College (OEC) project, based at her campus, which has been in operation since 2008.

Dr. Shadko noted that OEC enrolled 92 students in its first year of operation, 144 students in the second year; and 167 in the third year; admissions are capped at 175. Course completion rates for the Winter and Summer I 2010 semesters are 94% and 98%, respectively, and the attendance rate is 100%. ACT results for 11th graders in 2010 were 1 to 3 points above predictions from the previous year's testing.

College Resources

The classified (part-time) appointment of Institutional Research interviewers Sandra O'Donnell and Lindsay Kendall (both AH) were approved.

The monthly report on the progress of millage-funded building renovation projects was submitted.

Consent Agenda – Contracts and Purchases

The following items were approved via Consent Agenda procedure: furniture and installation services for Buildings H and J, Auburn Hills Campus, from the low bidder, Public Place Design of West Bloomfield for \$62,973; workstations, file cabinets, storage shelving for Buildings H and J, Auburn Hills Campus, from the low bidder, Interior Environments of Southfield for \$60,696; 11 Amatrol Hydraulic/Pneumatic trainers for the Engineering & Technological Sciences Department of the Auburn Hills Campus from Applied Technology Systems for \$249,660; an atomic forces microscope for the Nanotechnology Program from the low bidder NT-MDT America Inc. for \$88,078; an electron microscope for the Nanotechnology Program from the low bidder, JEOL USA Inc. for \$200,000; two hardness testers for the Nanotechnology Program from the low bidder, LECO

Corporation for \$55,330; microscopes for the Nanotechnology Program from the low bidder, LECO Corporation for \$62,318; Nanomechanical testing equipment from Hysitcom, Inc. for \$99,000; Spectrometer and related equipment for the Nanotechnology Program from the low bidder, Perkin Elmer Inc., for \$62,888; COMPASS placement tests and scoring sheets from ACT for \$84,700; college-wide office supplies from OfficeMax (via the Educational and Institutional Cooperative Purchasing Consortium) for \$700,000.

Unfinished Business

The proposal for televising board meetings was postponed pending a future board meeting when all trustees are present.

Update on cost of textbooks: a survey of OCC bookstore managers indicates that the requirement of more than one textbook in a particular class is a rare occurrence, and when this does occur, instructors work directly with publishers to “bundle” the materials.

Arts, Beats & Eats update: President Steve Reif reported that the college realized \$16,892 from rental of parking structures, gaining much in positive publicity.

New Business

Chair Shirley Bryant and Trustee Anne Scott were named the two voting delegates for the October 20-23 ACCT 41st Leadership Congress in Toronto.

Community Comments

Faculty Association President Nick Valenti asked that the association be permitted to make comments both at the start and close of each board meeting. Chair Bryant responded that this would require a change in board procedures, and would prefer to have the full board present for the action to be considered. Mr. Valenti thanked the board for considering the proposal.

For further information on this session, contact College Communications 248.341.2122.