



OAKLAND
COMMUNITY
COLLEGE

Board Digest

George A. Bee Administration Center
2480 Opdyke Road, Bloomfield Hills, MI 48304-2266

(248) 341-2020 Fax (248) 341-2126

Special Meeting October 20, 2008

Representatives of three investment firms, Raymond James, Sigma Associates, and Heber Fuger Wendin, Inc., made presentations to the board stating their qualifications to serve as the college's investment advisors.

The board entered closed session to discuss legal matters.

Regular Meeting October 20, 2008

Public Comments

Discharged employee Eric Davis requested a closed board session to discuss his separation from the college. Mr. Davis was advised to pursue established procedures in his bargaining agreement.

Student Presentation

Interim Vice Chancellor Cathey Maze introduced student Dawn Holtz and Shawn Cane who recounted their experiences at the Salzburg Seminars this past summer. Ms. Holtz, echoed by Mr. Cane, characterized the experience as "life changing."

New Staff

President Gordon May introduced new nursing faculty members Nina Barkell and Angelika Maley. Vice Chancellor Clarence Brantley introduced new DO financial analyst Latasha Noland; Chancellor Tim Meyer introduced his new executive assistant Cherie Foster.

Student Reports

Highland Lakes pre-nursing student and Women's Basketball Team Captain Julia Kelley provided an overview of recent Student Life activities at the various campuses including an Interview Skills Workshop at Auburn Hills and a Sexual Assault Awareness program at Highland Lakes. The men's and women's basketball teams will play their alumni at a special event to be held at Highland Lakes October 24 and 25.

Academic Initiatives

Interim Vice Chancellor Cathey Maze announced that a task force has been formed to develop a Virtual Campus and enhance online offerings. This initiative requires clearance by the Higher Learning Commission, a self-study by the college and a separate HLC site visit.

College Resources

The classified (part-time) appointment of David Bilyeu, Economic and Workforce Development paraprofessional (AH) and Patricia Dougher, faculty secretary (RO) were approved.

A 2.5 percent salary increase, retroactive to July 1, was approved for the college's officers.

Steve Guarani of the audit firm Rehmann Robson presented the 2007-08 annual audit of the

college's finances. Mr. Guarani characterized the audit as "a clean opinion with no qualifications or disclaimers."

College Facilities

Authority was granted by the college's construction managers, the Auch Company, to enter into a contract for the renovation of rooms J115 and J110 at the Orchard Ridge Campus for \$126,000. Right-of-entry was granted to the U.S. Army Corps of Engineers to assess the former Nike missile site at the Auburn Hills Campus.

The monthly report on the progress of millage-funded renovation projects was presented.

Consent Agenda – Contracts and Purchases

The following contracts were approved via consent agenda procedure: an affiliation agreement with Sears Dental Works to provide on-site instruction for students in the dental assistant program; a contract with Michigan State University to provide accident investigation courses for the Oakland Police Academy for \$69,000; amendment to the 36-month Blackboard Agreement (first approved on August 18, 2008), which includes faculty and staff training for \$415,830; printing services for the student handbook from the low bidder, Action Printing, for \$49,756.09; a one-year contract to provide alarm monitoring services from the low bidder, Guardian Alarm, for \$26,696; purchase of Reading Plus software from Optimum Reading, LLC for \$37,500; purchase of a LCM 180 Chocolate Enrobing Machine for the Culinary Studies Institute from Swiss Chalet Fine Foods for \$30,000; four 2009 trucks/vans with accessories from Buff Whelan Chevrolet for \$132,013; training services for GM Powertrain employees from AVL for \$454,546; training services for ABB employees from the single source ILLUMITI Services, LLC for \$60,000.

Unfinished Business

Carrying forward the Higher Learning Commission Action Plan approved by the board, three consultants were approved, with direction to the administration to recommend one to the board. The board approved a plan for the televising of board meetings, their linking to the OCC website and options for distribution to public access channels and governmental agencies. Trustee Davis reported that the chancellor evaluation instrument will be distributed at the board's November meeting.

The draft Chancellor's Cabinet Staffing Plan was presented to the board.

The board will hold a special meeting on Monday, November 10 at 6:00 p.m. to review the Higher Learning Commission Report.

Trustee Ritter asked for the rationale in seeking investment consultants, and what issues we are trying to address. She also asked for a staffing analysis of the Banking Services Department.

Comments

Trustee Ritter asked who else was surveyed by the auditors Rehmann Robson and for a list of those who responded.

Linda Churchill, vice president of AFSCME Local 2042, noted that the union's membership has had no wage increase since 2006, and urged a speedy settlement, particularly since the seniority issue, which is obstructing negotiations, is noneconomic.

For further information on this session, contact College Communications (248) 341-2122.