



OAKLAND
COMMUNITY
COLLEGE

Board Digest

George A. Bee Administration Center
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Regular Meeting March 17, 2008

Public Comments

Auburn Hills Dean Henry Tanaka introduced Owen Montgomery, a political science major who is a member of Phi Theta Kappa and the newly-forming Auburn Hills Campus Student Council. Mr. Montgomery explained that a major part of the council's mission is to enhance communications among students and with the administration.

Chancellor's Report

Chancellor Tim Meyer invited Auburn Hills President Patricia Dolly to provide an overview of the recently-announced \$1.9 million U.S. Department of Labor grant to OCC. Three hundred and forty community colleges applied for grants and 69 received awards. OCC is the only one of the 69 addressing the emerging sector field of nanotechnology, one of the emerging sectors identified by Oakland County. The OCC grant will cover the purchase of equipment, building modifications and the hiring of an administrator and faculty member for the program, Dr. Dolly said.

- The Ninth Annual Global Trade Mission was held at Auburn Hills at the end of February. Two hundred high school students and representatives of global companies participated.
- The Sixteenth Annual Computer-Aided-Design Competition for High School Students was held at Auburn Hills on March 14. Ten thousand dollars in software was awarded to contest winners.
- Six hundred student participants are expected to review OCC's 17 health programs at Health Occupations Day, to be held at Highland Lakes on April 14.
- The OCC Forensics Team won top state community college ranking in the Michigan Intercollegiate Speech League Championships held on March 1. Team members Ernesto Chavez and Tamekia Smith will go to the national competition in St. Louis.

Academic and Student Affairs

Orchard Ridge CIS student and Phi Theta Kappa vice president Vani Gudeti listed a number of student-related articles held around the college throughout the month of March, including Student Pride Day, March 17-19; talks at Highland Lakes and Royal Oak by authors Colleen Gleason and Kemba Smith, blood drives at Auburn Hills and Royal Oak, and a meeting of the Chancellor's Leadership Academy on March 28.

Vice Chancellor Cathey Maze reported that with the college in the midst of its Higher Learning Commission site visit things are going well. The board of trustees met with the visitors on Sunday, and the exit interview is scheduled for Wednesday, March 19 at 10:00 a.m. in the board room.

College Resources

The classified (part-time) appointments of childcare assistants Sheryl Orolim and Sharon Smith (both AH), were approved.

A 2 ½ percent salary increase for Vice Chancellor Clarence Brantley, retroactive to July 1, 2007,

was approved.

The board passed the annual resolution to levy taxes for the general operation of the college, as well as the annual resolution for collection of the college's taxes by the districts' cities and townships.

Consent Agenda

The board approved the following items via consent agenda procedure: purchase of the Adobe maintenance renewal program from the low bidder, Academic Superstore, for \$74,028; purchase of additional bulk road salt from Morton Salt for \$16,000; hiring of the low bidder, Palmer Moving and Storage, to move and store materials from Highland Lakes' Levinson Hall and Student Center.

The board approved a resolution authorizing the college to apply to the Michigan Liquor Control Commission for a permanent liquor license.

Unfinished Business

A new board credit card policy was approved by the board. The administration was directed to work out policy details in the next 30 days.

Board Secretary Tom Kuhn and the administration will make recommendations regarding the lawsuit notification procedure for presentation at the April board meeting.

First reading of an augmented trustee conflict of interest policy was approved. Henceforth, the board agenda will feature a new entry titled "Board Member Statement of Conflict of Interest". The audit committee will go public to invite participation by community candidates. A web announcement and a candidate application form have been prepared.

The board will not appoint an investment consultant at this time.

New Business

A motion was adopted to provide the board with copies of (1) recommendations from the previous chancellor regarding a CREST business plan, (2) the motion made by the board following the recommendation, (3) the RFP for creation of a CREST business plan and (4) the contract with CRA. (Vice Chair Dale Cunningham noted that the CREST Advisory Committee met last Thursday and expressed thanks to President Pat Dolly, Dean Tim Boozer and CREST Director Deborah Bayer.)

A motion was passed to notify the current auditors, Plante & Moran, that the college will seek bids, and instructing the administration to develop an RFP.

Comments

Trustee Sandra Ritter noted that she will make a motion next month to require disclosure of what part of the strategic plan is addressed by particular items brought to the board.

Trustee Anne Scott noted with pride that OCC (and one other institution of higher education) were represented at a recent City of Royal Oak Business Expo.

Ms. Scott reminded those present that the Firefighter Scholarship Fundraiser will take place one week from next Thursday at the Comedy Castle in Royal Oak.

For further information on this session, contact College Communications (248) 341-2122.