



OAKLAND
COMMUNITY
COLLEGE

**BOARD OF TRUSTEES
SPECIAL MEETING
MINUTES**

**Oakland Community College – Rochester Hills Facility
3903 W. Hamlin Road
Rochester Hills, MI 48309
February 5, 2007**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Vice Chairperson Sandra Ritter who welcomed all staff and guests.

1.2 Attendance

Present

Sandra Ritter
Anne Scott
Phillip Abraham
Thomas Kuhn
Anna Zimmerman

Absent

Pamala Davis
Janice Simmons (participated via conference call)

1.3 Process for Appointing an Interim Chancellor

The Board of Trustees has a need to appoint an Interim Chancellor as soon as reasonably possible to provide time for transition prior to Chancellor Spangler's departure from the College. The Board agreed that the Interim Chancellor would be chosen from members of Chancellor's Cabinet.

Nominations

Trustee Abraham nominated Vice Chancellor Clarence Brantley to serve as Interim Chancellor.

Trustee Zimmerman nominated Interim Vice Chancellor Steven Reif to serve as Interim Chancellor.

Trustee Ritter nominated Campus President Gordon May to serve as Interim Chancellor.

The Board of Trustees asked each nominee to speak about themselves and about their qualifications.

Nominee: Vice Chancellor Clarence Brantley

Mr. Brantley expressed his interest in serving as Interim Chancellor and noted that he has the knowledge and experience necessary to lead the College. Priorities for the College include the Higher Learning Commission visit and continuing and maintaining the Strategic Plan. The economy will continue to affect the College with regard to property taxes and tuition noting that the College needs to plan for and be prepared for the future.

When asked by Trustee Zimmerman about his previous higher education experience, Mr. Brantley stated that he was employed at Highland Park Community College for 11 years and held the position of Executive Vice President with all academic functions reporting to him.

In response to a question by the Board, Mr. Brantley stated that he would continue to watch over the finances of the College and his staff would take care of the day to day operations.

Nominee: Interim Vice Chancellor Steven Reif

Dr. Reif stated that he is willing to do what is best for the College noting that his role as Interim Vice Chancellor is critical, especially with regard to the Higher Learning Commission visit and the College's Strategic Planning efforts.

Dr. Reif has been employed in higher education for 30 years; he taught for 15 years, was a department chair for five years, and a dean for 10 years. He noted that all those nominated want to do what they can to move the College forward.

Nominee: Campus President Gordon May

Dr. May stated that he has been employed at Oakland Community College for 20 years, noting that he has held positions at District Office and at every campus except Orchard Ridge. He has served as interim president at Auburn Hills Campus, executive director at Royal Oak/Southfield, and is currently serving his fifth year as president at Highland Lakes Campus. Dr. May also served as governmental relations liaison for three years (while executive director of Pontiac Center), and he represented Chancellor Spangler at a recent MCCA Board of Directors meeting. He has successfully led the campus master facilities plan and is currently working on the campus master academic plan. Dr. May has helped to create an environment of communication and has built a good leadership team at the Highland Lakes Campus.

Trustee Simmons suggested a team approach with Vice Chancellor Brantley and President May working together as Interim Chancellor.

Trustee Ritter suggested that the College needs a strong academician who is fiscally responsible.

Trustee Abraham stated that by supporting Mr. Brantley, the College would benefit from continuity of governance and provide a stable transition. Trustee Abraham noted also that President May is doing an excellent job at Highland Lakes and, that it is critical Vice Chancellor Reif remain in charge of the preparations for the Higher Learning Commission visit.

Trustee Scott MOVED to nominate Vice Chancellor Clarence Brantley to serve as Interim Chancellor and Trustee Abraham seconded.

AYES: Scott, Abraham, Kuhn

NAYS: Ritter, Zimmerman

Trustee Zimmerman MOVED to nominate Vice Chancellor Steve Reif to serve as Interim Chancellor and Trustee Ritter seconded.

AYES: Zimmerman

NAYS: Abraham, Ritter, Scott, Kuhn

Trustee Ritter MOVED to nominate Campus President Gordon May to serve as Interim Chancellor and Trustee Scott seconded.

AYES: Ritter, Scott

NAYS: Abraham, Kuhn, Zimmerman

Trustee Abraham MOVED to nominate Vice Chancellor Clarence Brantley to serve as Interim Chancellor and Trustee Scott seconded.

AYES: Scott, Abraham, Kuhn

NAYS: Ritter, Zimmerman

Attorney Stanley Moore stated that there must be four votes and suggested the solution to ending this stalemate is to have more Board members present. Trustee Kuhn suggested calling a second meeting for Friday, February 9, 2007.

1.4 Process for Hiring a Chancellor

The Board discussed the process for hiring the next Chancellor and sought the advice of attorney Stanley Moore.

The process the Board plans to follow includes forming a search committee with representatives from each bargaining unit, two members of the Board of Trustees, and community leaders; determining a timeline for hiring; submitting a request for proposal for an outside consultant; screening applicants and going on site visits.

In conclusion, Trustees Ritter and Scott will work with attorney Stanley Moore; Chief Human Resources Officer Catherine Rush will share the current job description with the Board; Trustee Ritter will contact Ken Myers to set up a facilitated meeting; Trustee Scott will provide a list of possible search firms by February 19, 2007; Trustee Ritter will provide agenda items for Friday's meeting to Patricia Funtik.

Vice Chairperson Ritter thanked the Chancellor for all she has done for the College. The Board of Trustees wished the Chancellor well and offered congratulations.

2. ADJOURNMENT

The meeting was adjourned at 8:30 p.m. by Vice Chairperson Ritter.

Respectfully submitted,

Patricia J. Funtik

Date

Sandra Ritter, Vice Chairperson

Anne Scott, Secretary