



BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
January 26, 2004  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson Simmons, who welcomed all guests and staff members. Tonight's meeting was kept as brief as possible due to the worsening weather conditions. The introduction of new staff and all reports not requiring board action were postponed until the February 16, 2004 meeting.

1.2 Attendance

Present

Janice Simmons, Chairperson  
John Wangler, Vice Chairperson  
Anne Scott, Secretary  
Phillip Abraham, Trustee  
Judith Wisner, Trustee

Absent

Pamala Davis, Trustee  
Sandra Ritter, Trustee

1.3 Public Comments/Petitions

None

1.4 Student Presentation

None

1.5 Review of Minutes

The minutes of the December 15, 2003 Regular Board meeting were approved as presented.

## **2. CHANCELLOR'S REPORT**

2.1 Chancellor Mary Spangler postponed her comments until the February 16, 2004 Board meeting.

## **3. COLLEGE RESOURCES**

### **3.1 Personnel Recommendations**

Secretary Scott MOVED to approve the Personnel Recommendations as submitted.

AYES: Simmons, Wangler, Scott, Wisner

NAYS: None Motion Carried

The Board approved the following personnel recommendations: the recommendation for sabbatical leave for Henry Austin (HL) for Summer I, 2004, CIS Faculty; the administrative-non-exempt extension of the temporary appointment of Thomas Boozer (AH) Interim Dean of Academic & Student Services; the management staff - exempt promotion/transfer of Patricia Funtik to Assistant to the Chancellor (DO) from Administrative Assistant, President's Office (OR); the classified appointment/transfer of Angela Lawrence (DO) Enrollment Services Student Services Specialist from PT Secretary – Placement and Cooperative Education (AH); the maintenance appointment of Matthew Meixner (OR) Building Custodian; the retirement of Frederick Brohn (OR) Biology Paraprofessional, the resignation of Julie McVicar (AH) CIS Paraprofessional and the resignation of Peggy Rantala (OR) Secretary, PASS.

### **3.2 Business and Finance**

#### **3.2.1 Treasurer's Report**

The Board of Trustees reviewed the Treasurer's Report.

#### **3.2.2 Budget Status Report**

The Board of Trustees reviewed the General Fund Budget Status Report.

### **3.3 College Facilities**

## **CONSENT AGENDA – MAINTENANCE PROJECTS**

Items 3.3.1 – 3.3.6 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items

unless a Board member or the chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Secretary Scott MOVED to approve items 3.3.1 – 3.3.6 under consent agenda – maintenance projects.

AYES: Simmons, Wangler, Scott, Wiser

NAYS: None Motion Carried

- 3.3.1 College-Wide Deferred Maintenance Project  
Metal Roof Replacement  
Physical Education Building (Building H)  
Auburn Hills Campus  
OCC Project No. PF-AH03-003

The Board of Trustees granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Metal Roof Replacement Physical Education Building (Building H) Auburn Hills Campus OCC Project No. PF-AH03-003	\$519,000

- 3.3.2 College-Wide Deferred Maintenance Project  
Metal Roof Replacement  
Physical Education Building  
Highland Lakes Campus  
OCC Project No. PF-HL03-001

The Board of Trustees granted authority to the George W. Auch Company for the purpose of entering into a contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Metal Roof Replacement Physical Education Building Highland Lakes Campus OCC Project No. PF-HL03-001	\$862,600

3.3.3 College-Wide Deferred Maintenance Project  
Additional Fume Hoods

LH 120/LH123  
Levinson Hall  
Highland Lakes Campus  
OCC Project No. PF-HL03-023

The Board of Trustees granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Additional Fume Hoods	\$144,600
LH120/LH123, Levinson Hall	
Highland Lakes Campus	
OCC Project No. PF-HL03-023	

3.3.4 College-Wide Deferred Maintenance Project  
Utility Infrastructure Relocation  
Highland Lakes Campus  
OCC Project No. PF-HL04-002

The Board of Trustees granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Utility Infrastructure Relocation	<i>Previously Approved:</i> \$ 135,000
Highland Lakes Campus	<i>Proposed Increase:</i> <u>\$2,262,000</u>
OCC Project No. PF-HL04-002	<i>Revised Total Cost:</i> \$2,397,000

3.3.5 College-Wide Deferred Maintenance Project  
Concrete Structural Repairs and Maintenance  
Parking Decks  
Royal Oak Campus  
OCC Project No. PF-RO04-010

The Board of Trustees granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Concrete Structural Repairs and Maintenance	\$500,900
Royal Oak Campus	
OCC Project No. PF-Ro04-010	

3.3.6 College Wide Deferred Maintenance Project  
 Interior Renovations, Building C and G  
Orchard Ridge Campus  
 OCC Project No. PF-OR03-006

The Board of Trustees granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>		<u>Project Cost</u>
Interior Renovations, Building C and G	<i>Previously Approved:</i>	\$ 120,000
Orchard Ridge Campus	<i>Proposed Project:</i>	<u>\$5,767,900</u>
OCC Project No. PF-OR03-006	<i>Revised Total Cost:</i>	\$5,887,900

**END OF CONSENT AGENDA – MAINTENANCE PROJECTS**

3.3.7 Progress Reports – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects

**CONSENT AGENDA – CONTRACTS AND PURCHASES**

Trustee Wisner MOVED to remove Action Items 3.4.3 and 3.4.4 from the consent agenda – contracts and purchases.

AYES: Simmons, Wangler, Scott, Abraham, Wisner

NAYS: None Motion Carried

Vice Chairperson Wangler MOVED to table Action Items 3.4.3 and 3.4.4 until the February 16, 2004 Board of Trustees meeting.

AYES: Wangler, Scott, Abraham, Wisner

NAYS: Simmons Motion Carried

Secretary Scott MOVED to accept all other Action Items on the consent agenda – contracts and purchases.

AYES: Simmons, Wangler, Scott, Abraham, Wisner

NAYS: None Motion Carried

3.4.1 Affiliation Agreement with The Palace Sports & Entertainment, Inc.  
Emergency Medical Technology Program  
Auburn Hills Campus

The Board of Trustees approved the College entering into an agreement with the Palace Sports & Entertainment, Inc., of Auburn Hills, Michigan 48326-1752 and authorized the Chairperson to execute the agreement.

3.4.2 Affiliation Agreement with Henry Ford Continuing Care-Belmont  
Health Care Administration Program  
Southfield Campus

The Board of Trustees approved the College entering into an agreement with Henry Ford Continuing Care-Belmont of Harper Woods, Michigan, 48225, and authorized the Chairperson to execute the agreement.

3.4.5 Microsoft Campus License Agreement

The Board of Trustees authorized the Microsoft Campus License Agreement for one year ending January 31, 2005, with Educational Resources at a cost not to exceed \$67,705.20.

3.4.6 Purchase with Holmatro Rescue Equipment  
Auburn Hills Campus

The Board of Trustees approved the purchase of extrication equipment from Holmatro Rescue Equipment, at a cost not to exceed \$26,574.40

3.4.7 Spray Booth  
Auburn Hills Campus

The Board of Trustees approved a contract with Salem Savard Industries, LLC, at a cost not to exceed \$62,000 for updating the Collision Auto Repair program spray booth.

3.4.8 Radio Tower Installation  
Auburn Hills Campus

The Board of Trustees granted Oakland County approval to construct a Radio Tower, at no cost to the College, on the Auburn Hills campus at a location to be jointly agreed upon by Oakland County and the College Administration, and authorized the administration to work with counsel to execute the necessary documentation to lease or own the tower as appropriate.

3.4.9 Contract with Fabricating Engineers Co.  
Workforce Development Services

The Board of Trustees approved a contract with Fabricating Engineers Co., at a cost not to exceed \$30,000 for training delivered through May 30, 2004.

3.4.10 Contract with Sterling Production Control Units, Inc.  
Workforce Development Services

The Board of Trustees approved a contract with Sterling Production Control Units, Inc., at a cost not to exceed \$50,000 for training delivered through May 30, 2004.

**END OF CONSENT AGENDA – CONTRACTS AND PURCHASES**

The following items were removed from the Consent Agenda for discussion purposes.

3.4.3 Server and Network Equipment  
Dell Computer Corporation

3.4.4 Server Equipment  
Technical Solutions, Inc.

Discussion of Consent Agenda Items 3.4.3 and 3.4.4 for backup server and network equipment the College wishes to purchase.

Trustee Wisner suggested the College look into purchasing refurbished computer equipment as a cost savings measure. She questioned why it is necessary for the College to implement a parallel computer system when she was told it may not be necessary. She requested a report explaining the need for purchasing the backup computer equipment, including its function and feasibility and offering alternative solutions to be presented at the February 16 Board of Trustees meeting.

Chairperson Simmons noted that the information provided by Trustee Wisner regarding purchasing refurbished equipment was not provided by OCC's administration. Further questions from the Board of Trustees should be directed to the Chancellor's Office.

**4. ACADEMIC AND STUDENT AFFAIRS**

4.1 Academic Senate Reports

None

4.2 Student Reports

None

4.3 Academic Initiatives

None

**5. OLD BUSINESS**

5.1 Revision to Policy on Naming Facilities

The Board of Trustees approved the recommended revision to Board Policy 1.6.7, Naming Policy as presented at the November 17, 2003 Board meeting.

Vice Chairperson Wangler MOVED to approve the revision to policy on naming facilities.

AYES: Simmons, Wangler, Scott, Abraham, Wisner

NAYS: None Motion Carried

**6. NEW BUSINESS**

6.1 Resolution Calling Election of Trustees

The Board of Trustees moved that the Secretary to the Board of Trustees supply all materials necessary for the biennial election on Monday, June 14, 2004, pursuant to the provision of Public Act 331. Further, by adoption of the attached resolution, that notification be filed with each component school district(s) of the Oakland Community College district on or before April 12, 2004.

Vice Chairperson Wangler MOVED to adopt the Resolution Calling Election of Trustees. Secretary Scott supported the motion.

AYES: Simmons, Wangler, Scott, Abraham, Wisner

NAYS: None Motion Carried

6.2 Resolution Recognizing the 50<sup>th</sup> Anniversary of Brown V. Board of Education.

Secretary Scott MOVED to accept the Resolution Recognizing the 50<sup>th</sup> Anniversary of Brown V. Board of Education.



AYES: Simmons, Wangler, Scott, Abraham, Wiser

NAYS: None

Motion Carried

Vice Chairperson Wangler MOVED to rename the annual Golf for Scholarships outing to the *Dorene Hope Shank Annual Golf for Scholarships Outing*.

AYES: Simmons, Wangler, Scott, Abraham, Wiser

NAYS: None

Motion Carried

## 7. COMMUNITY COMMENTS

### 7.1 Board Member Reports and Comments

- Chairperson Simmons reminded the Board that the annual Oakland Livingston Human Service Agency Walk for Warmth will occur on Saturday, February 28, 2004, and thanked contributors to the event.
- Trustee Abraham reminded the board that beginning in 2005 elections will be held only 4 times per year and that the Board needs to decide when to hold elections in 2006.
- Student Representative, Russell Agan, was present.

Chairperson Simmons adjourned the meeting at 7:20 p.m.

Respectfully submitted,

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Patricia J. Funtik

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Date

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Janice Simmons, Chairperson

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Anne Scott, Secretary